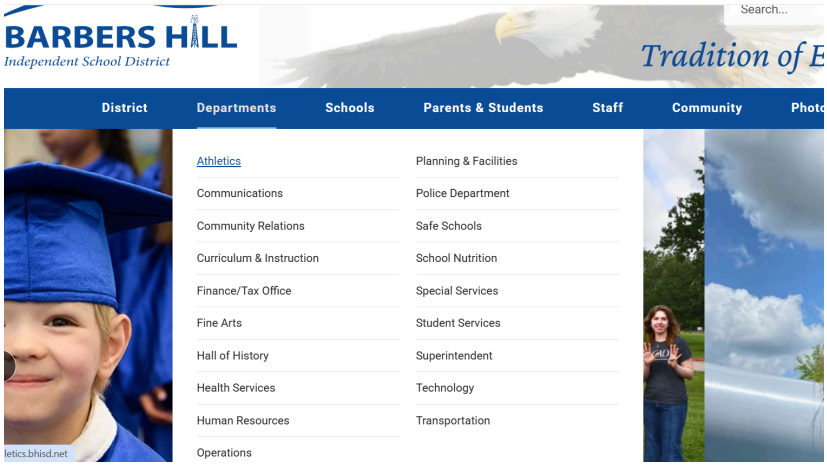
RANK ONE

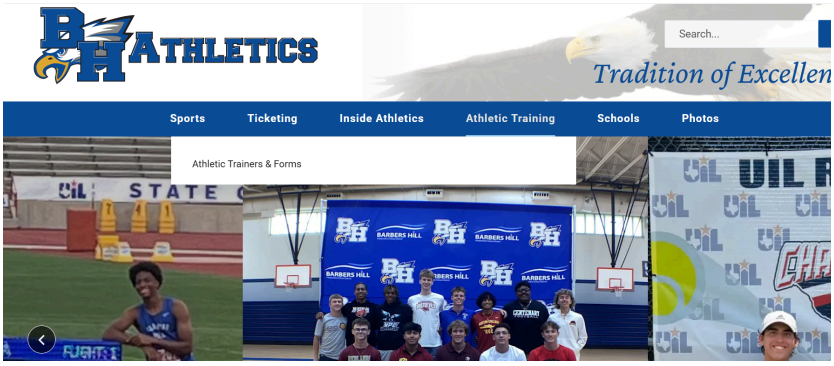
Instructions

1. Go to the Barbers Hill website; https://www.bhisd.net/

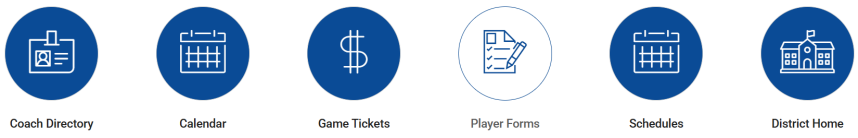
2. From the homepage, you will go to Departments, and scroll to and click ‘Athletics’



3. From here, you can either click the ‘Athletic Training’ or scroll down to the circle that says ‘Player Forms’. Both will take you to the same location.



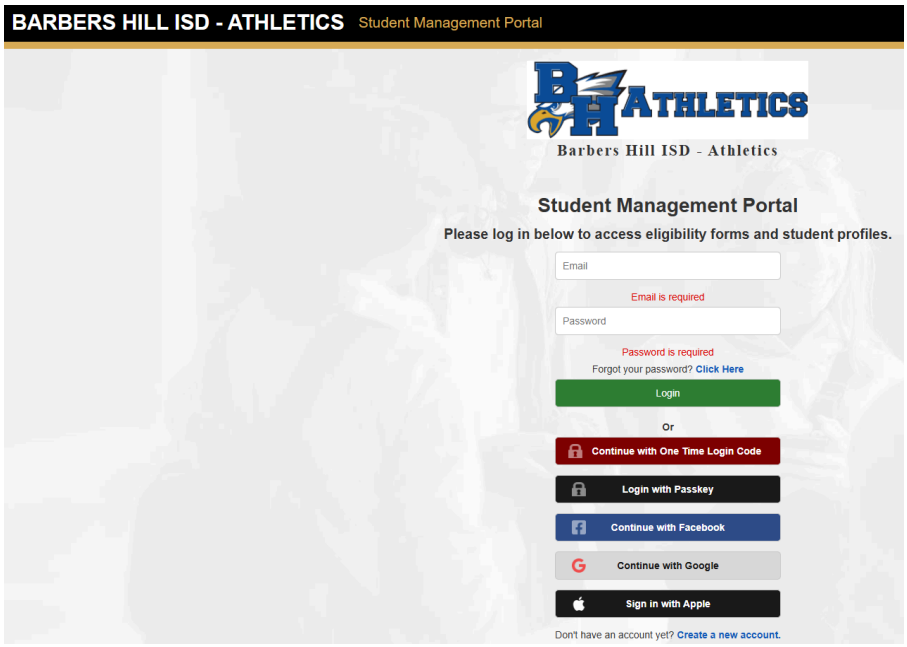




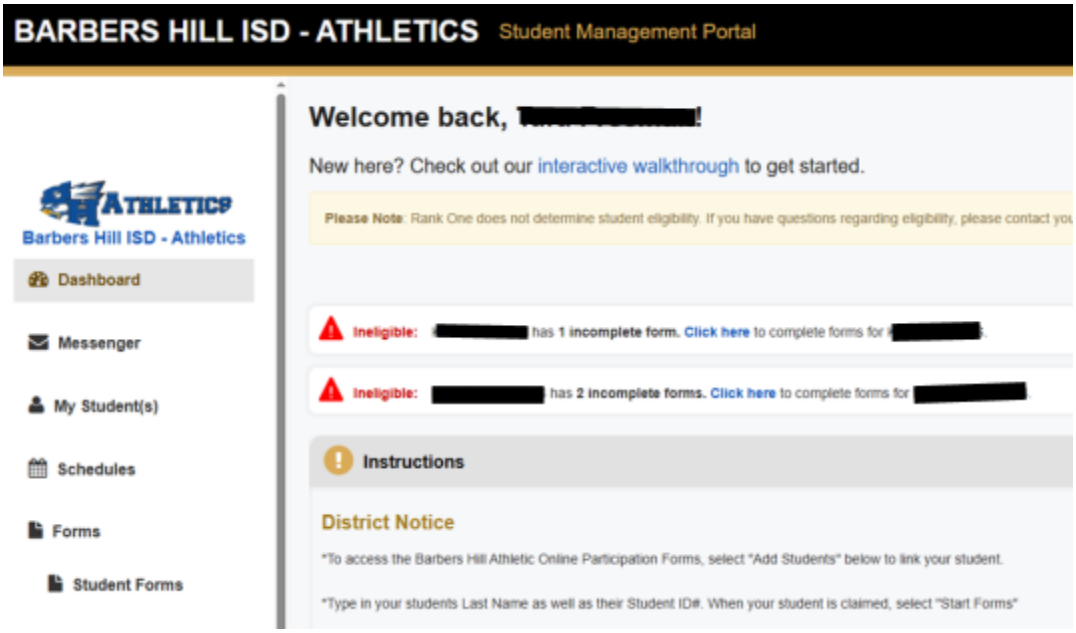
4. You will see three forms that you can click on. The first one, UIL Rank One Forms, is the one you need to click on to complete your online paperwork. The second one will take you to the physcia/medical history form that you can print and take with you to get your physical.



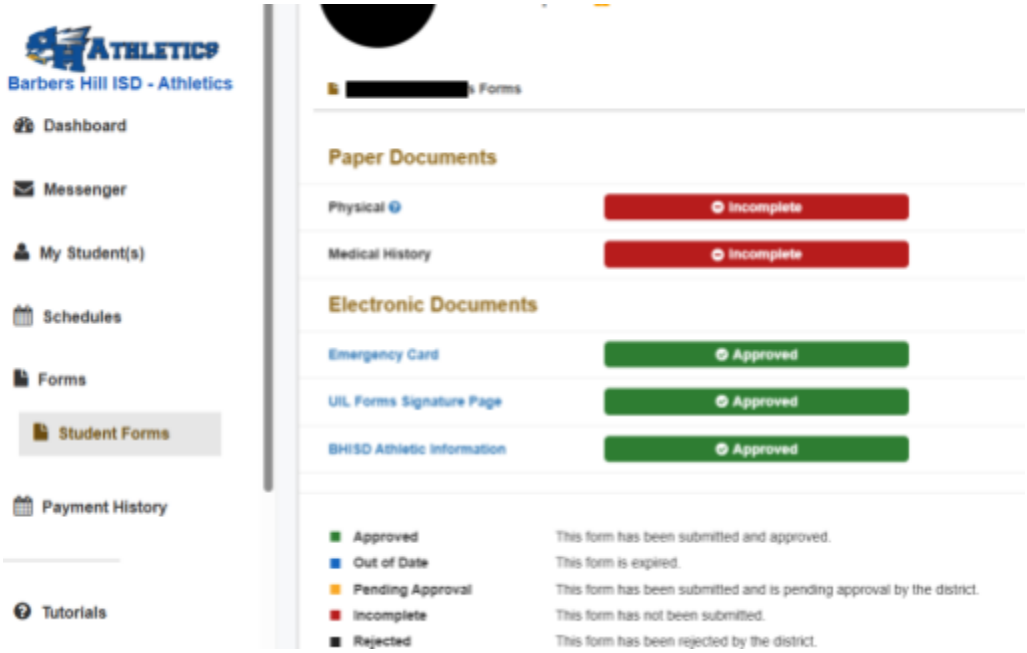
5. On the Student Management Portal, this will look different from the past few years and you MUST make a profile.



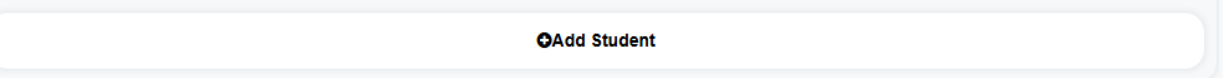
6. From here, it will take you to the Student Management Portal Dashboard.



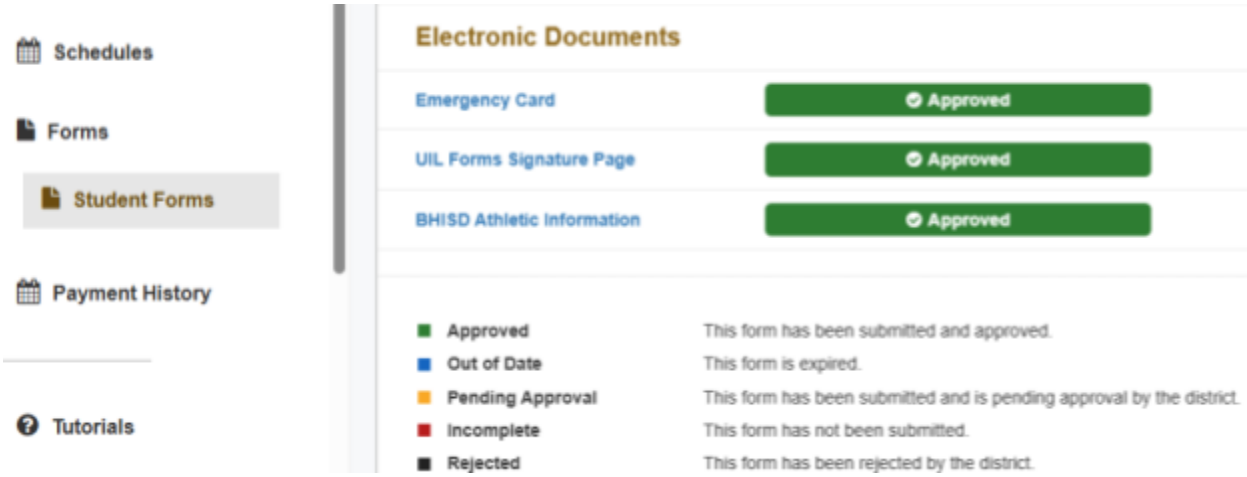
7. If you have done this before, your athletes will show up like so, and show that they are ineligible/incomplete and need forms completed. If you click the Forms tab on the right and then student forms it will show you what your child needs and or what they already have completed.



8. If you do not have an athlete added, you will see the **+Add Student** option and just follow the instructions from there.



9. To fill out the Electronic Documents just click on each one, there are three that need to be completed. Make sure everything is filled out, do not leave anything blank and click submit. Repeat till all three are completed. It may take a few minutes for this to update. If for some reason your documents get rejected you will be sent a message from Rankone. So please check back.



**If you have any questions about the new Rankone system, please watch the interactive walkthrough. It will walk you through everything the new Rankone has to offer.