REQUEST FOR PROPSALS

FOR CHILD NUTRITION - PIZZA

RFP# 26034

2026-2027 SCHOOL YEAR

Travis Unified School District
Child Nutrition Department
Ana Martinez
Director of Student Auxiliary Services
707-437-4604 ext. 1217
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PIZZA
RFP# 26034

NOTICE TO BIDDERS

The Travis Unified School District ("District") is requesting bids to provide cooked and uncooked pizza for District locations for fiscal year 2026-2027, renewable for 1-year terms up to three years total.

Respondents to this Request for Proposals ("RFP") should mail or deliver their sealed bid in an envelope marked "PIZZA" as further described herein, to:

Travis Unified School District
Child Nutrition Department
2751 De Ronde Drive
Fairfield, CA 94533

ALL RESPONSES ARE DUE NO LATER THAN 10:00 A.M., on May 13, 2026. This will not be a public bid opening but will be examined/tabulated immediately after the deadline. Late submittals will not be accepted or considered. Fax or email responses will not be accepted.

If you have any questions regarding this RFP please email Ana Martinez at amartinez@travisusd.org on or before May 1, 2026 at 2:00 p.m. Answers will be posted on May 6, 2026 no later than 4 p.m. on our website. Link: https://www.travisusd.org/departments/childnutrition

The District reserves the right to reject any and all submittals. The District makes no representation that participation in the RFP process will lead to an award of contract or any consideration whatsoever. In no event will the District be responsible for the cost of preparing a response to this RFP. The District also reserves the right to waive any informalities or irregularities in received submittals.

I. INTRODUCTION

The District is seeking bids in response to this Request for Proposals ("RFP") from vendors to provide **Child Nutrition Pizza** to all school sites in the District, upon demand, from July 1, 2026 to June 30, 2027. At the District's option, the term may be renewed for two (2) additional one (1)-year terms. The District's requirements for pizza sizes, volume, and delivery requirements are set forth in **EXHIBIT "A"** attached to this RFP.

The District will choose the vendor who meets the objectives of the RFP and can provide the greatest overall benefit to the District based upon the information presented in the submitted bids. While price alone is not the sole basis for award, it remains the primary consideration when awarding a contract under the RFP method.

A complete response is required in order to be considered. Vendors are required to comply with applicable laws and regulations as well as the District's insurance requirements. The District reserves the right to reject any and all submissions and seek additional responses if the number or quality of responses does not meet the stated criteria.

A. LIMITATIONS AND DISTRICT RIGHT TO REJECT

The District, in its sole discretion, reserves the right to:

- Accept or reject any and all submittals, or any portion or combination thereof;
- Contract with any entity responding to this RFP in whatever manner the District decides; and/or
- Waive any informality or non-substantive irregularity, technical defect, or clerical error not affected by law, as the interests of the District may require.

This RFP is not an offer by the District to contract with any party responding to this RFP. This RFP does not commit the District to select any entity and the District makes no representation that participation in the RFP process will lead to an award of contract or any consideration whatsoever. In no event will the District be responsible for any costs or expenses incurred in preparing and submitting responses to this RFP. The District's Board of Trustees is the sole judge of the responsibility of any bidder and the suitability of the equipment, supplies, and/or services proposed.

The Respondent's SOQ and Proposal, and any other supporting materials submitted to the District in response to this RFQ/P will not be returned and will become the property of the District unless portions of the materials are designated as proprietary at the time of submittal, and are specifically requested to be returned. Vague designations and/or blanket statements regarding entire pages or documents are insufficient and will not bind the District to protect the designated matter from disclosure. Pursuant to *Michaelis, Montanari, & Johnson v. Superior Court* (2006) 38 Cal.4th 1065, SOQs and Proposals shall be held confidential by the District and shall not be subject to disclosure under the California Public Records Act until after either:
(1) the District and the successful respondent have completed negotiations and entered into an agreement, or (2) the District has rejected all Proposals. Furthermore, the District will have no liability to the respondent or other party as a result of any public disclosure of any SOQ.

The District reserves the right to add additional vendors for consideration after receipt of submittals if it is found to be in the best interest of the District. All decisions concerning firm selection will be made in the best interests of the District.

B. FULL OPPORTUNITY

The District hereby affirms that Disadvantaged Business Enterprises ("DBE"), Small Local Business Enterprises ("SLBE"), Small Emerging Local Business Enterprises ("SELBE"), Disabled Veterans Business Enterprises ("DVBE"), and minority and women business enterprises shall be afforded full opportunity to submit bids in response to this RFP and that no bidder will not be discriminated against on the basis of race, color, gender, sexual orientation, political affiliation, age, ancestry, religion, marital status, national original, medical condition or disability in any consideration leading to the award of the contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any consideration leading to the award of contract.

C. RESTRICTIONS ON LOBBYING AND CONTACTS

From the period beginning on the date of the issuance of this RFP and ending on the date of the award of the contract, no person, or entity responding to this RFP, nor any officer, employee, representative, agent, or consultant representing such a person or entity shall contact through any means or engage in any discussion regarding this RFP, the evaluation or selection process or the award of the contract(s) with any member of the District's governing board ("Board"), or with any employee of the District except for clarifications and questions as described herein. Any such contact shall be grounds for the disqualification of the firm submitting a proposal.

II. SCOPE OF REQUIRED SERVICES

Although the full scope of services shall be stated in the final Agreement for Child Nutrition Pizza ("Agreement"), the selected vendor will be expected to be capable of fulfilling, at a minimum the following:

- ✓ Furnish and deliver, upon demand, the quantities, sizes, and varieties of pizza & dough designated in the proposal or purchase order in accordance with the specifications and the sample furnished by the proposer and accepted by the District.

- ✓ Child Nutrition pizzas provided by vendor must comply with the nutritional and ingredients specifications identified in the proposal, and consistent with samples supplied to and accepted by the District.

The District's form of Agreement is attached as **EXHIBIT "B"** to this RFP. The vendor's applicable scope of services will be set forth in further detail in the Agreement. The scope may be modified at the sole discretion of the District prior to execution by the selected firms or individuals. Any addenda or bulletins issues by the District during the time soliciting proposals shall be covered in the bid and shall be made a part of the Agreement.

III. MINIMUM REQUIREMENTS

Selected vendor must comply with the product specifications in **EXHIBIT"A."** Vendor must agree to execute the District's form of Agreement attached to this RFP as **EXHIBIT "B"**. The vendor must complete and submit the Bid Form and Proposal attached as **EXHIBIT "C"** to this RFP.

A. PRICING

Proposed prices shall be for per unit – for each individual pizza, for each different size (i.e., whole individual, 14" and 16"). Any differences in pricing between the varieties (cheese, pepperoni, combo) shall be noted, if any. Taxes shall not be included in unit bid prices. The District will pay only the State sales and use taxes; however, California use tax will be paid to out- of-state vendors only when their permit number is shown on both their bid and invoices. Federal excise tax is not applicable to school districts.

Any decrease in prices of the items listed in vendor's proposal shall be made to the District as long as the lower prices are in effect, but at no time shall the prices charged to the District exceed the prices provided in the Proposal. The District shall be given the benefit of any lower prices which may, for comparable quality and delivery, be given by the vendor to any other school district or other governmental agency in Solano County, for the products identified in the Bid Form and Proposal.

Invoices for materials delivered shall be submitted immediately in triplicate and in a form acceptable to the District, under the same firm name as shown on the Agreement. The successful vendor shall list separately any taxes payable by the District and shall certify on the invoices that federal excise tax is not included in the unit prices listed in the invoices. The District shall make payment under the Agreement within a reasonable and proper time after acceptance of the materials, supplies, and services pursuant to the Agreement, and approval of the invoices by the authorized District representative. Invoice payment terms will be computed either from the date of delivery and acceptance of all good/services ordered, or the date of receipt of correct and proper invoices, prepared in accordance with the terms of the purchase order, whichever date is later. Invoices will not be processed for payment until all items ordered are received. Payment is deemed to have been made on the date the District mails the warrant.

The District shall not be responsible for late payment charges unless they are in express part of the contract of purchase order. A payment is late only if invoice payment time exceeds the time allowed by the payment terms.

Invoices are checked regularly. Any discrepancies in pricing will require a credit for the price discrepancy and the pricing to be corrected in the system, to avoid future errors. Continued negligence in invoicing will result in a fifty ($50.00) fine for each item, in addition to a credit for the price discrepancy of the products purchased. Ongoing, improper billing may result in termination of the contract. Ongoing, unapproved substitution, without cause by manufacturer or nature, is also reason for termination of the contract.

B. DELIVERY

Time and manner of delivery are essential factors in proper performance under the Agreement. Unless otherwise specified in the Agreement, the successful vendor shall be responsible for delivery and shall pay all costs, including drayage, freight and packing for deliveries, as may be specified in the Bid Form.

The acceptance by the District of late performance, with or without objection or reservations, shall not waive the right to claim damage for such breach, and shall not constitute a waiver of the requirements for the timely performance of any other vendor obligation.

Delivery Sites

SCHOOL	**ADDRESS**	**Telephone**
CAMBRIDGE ELEMENTARY	100 Cambridge Dr, Vacaville, CA 95687	707-446-9494
CENTER ELEMENTARY	3101 Markeley Ln, Fairfield, CA. 94533	707-437-4621
FOXBORO ELEMENTARY	600 Morning Glory Drive, Vacaville, CA 95687	707-447-7883
SCANDIA ELEMENTARY	100 Broadway St, Travis AFB, CA. 94535	707-437-4691
TRAVIS ELEMENTARY	100 Fairfield Ave, Travis AFB, CA. 94535	707-437-2070
GOLDEN WEST MIDDLE SCHOOL	2651 De Ronde Dr, Fairfield, CA. 94533	707-437-8240
VANDEN HIGH SCHOOL	2951 Markeley Ln, Fairfield, CA. 94533	707-437-7333

C. QUANTITY AND QUALITY

The successful vendor shall furnish and deliver the quantities, sizes, and varieties designated in **EXHIBIT "A"** under the Agreement. Vendor's products must comply with Child Nutrition ingredients and nutritional specifications indicated in **EXHIBIT "A."**

The quantities listed herein are estimates of consumption, only. The quantity is for information only and is not guaranteed beyond the provision that the successful vendor will be afforded the option of refusing to deliver in excess of 25% over the quantity specified. The needs of the District may be substantially more or less than the quantities stated.

All materials, supplies, or services furnished under the Agreement shall be in accordance with the District's specifications, the District sample or sample furnished by the proposer and accepted by the District. Materials or supplies which, in the District's opinion, are not in accordance and conformity with the District's specifications, shall be rejected and removed from the District's sites at the vendor's expense. When a sample is taken from a shipment and sent to a laboratory for testing and the test shows that the sample does not comply with the specifications or sample, the cost of such test shall be paid by the vendor. In its Bid Form and Proposal, the vendor must certify that all materials conform to all applicable requirements of CALOSHA and of all other requirements of law.

Pizzas must be individually boxed with vendor name imprinted or sticker with vendor's name. The selected vendor must be constant with regular volume indicated in the attached **EXHIBIT "A"** and be able to supply all orders placed by the District. Orders will be placed by 2:00 p.m. for delivery the next business day.

D. SAFETY AND HEALTH STANDARDS

The successful vendor agrees to comply with the applicable provisions of the California Occupational Safety and Health Act of 1973 (Labor Code, section 6300 et seq.) and the standards and regulations issued thereunder. Food must be prepared according to the California Retail Food Law (Health and Safety Code, section 113700 et seq.). The successful vendor agrees to indemnify and hold harmless the District to any loss, damage, fine, penalty, or any expense whatsoever as a result of the successful vendor's failure to comply with the Act, and any standards or regulations issued thereunder.

IV. CONFLICT OF INTEREST

Bidder shall certify that no official or employee of the District, nor any business entity in which an official of the District has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract, nor that any such person will be employed in the performance of any contract without immediate divulgence of this fact to the District.

V. ASSIGNMENT

Any contract resulting from this RFP and any amendments or supplements, rights, burdens, duties, or obligations, thereto shall not be assignable by the successful consultant either voluntarily or by operation of law without the written approval of the District.

VI. BID SUBMISSION REQUIREMENTS

A. Vendors submitting bids in response to this RFP must use the Bid Form and Proposal attached as **EXHIBIT "C"** to the RFP. All prices and notations must be typed or written in ink. Written bids shall not written in pencil. Mistakes may be crossed out and corrections inserted adjacent, but the corrections shall be initialed in ink by the person signing the bid. No corrections can be made after the time for opening written bids.

B. Bids should be verified before submission because the bid cannot be withdrawn or corrected after being opened. The District will not be responsible for errors or omissions on the part of the vendor in making up their written bids.

C. Submittals must include:

1. PRODUCT FORMULATION STATEMENTS, Recipe, nutritional information and ingredients list for each variety of pizza submitted. This information must also be available as an electronic file.

2. For the bid opening, samples of the proposed products, free of cost to the District, as follows:

i. One 16" and one 14" round pizza, cut into 8 slices, and one individual/personal size pizza, of each variety (i.e., cheese and pepperoni), including the recipe, ingredients list, and nutrition information for each variety, shall be submitted for a taste test to the District Office located at 2751 De Ronde Drive, Fairfield, CA 94533

ii. Samples must be plainly marked with name of bidder, bid number and date of bid opening.

iii. Samples must meet the nutritional specifications of **EXHIBIT "A".**

iv. Vendor must supply brand name of product(s). The sample submitted shall be the exact product the vendor proposed to furnish. Samples must be free of expense to the District. Samples of successful bidder may be retained for comparison with deliveries under the contract.

v. The District shall make the final decision as to whether the material or product is the equal to that specified. The District reserves the right to reject the bid of any bidder failing to submit samples as requested.

3. Material Safety Data Sheets for each product which contains substances included on the list of hazardous substances published by the

California Director Industrial Relations in the California Administrative Code, Title 8, Section 5194 (Hazard Communication).

D. Bids are to be submitted in sealed packages clearly marked on the outside of each package (1) the name of the vendor submitting the packet, and (2) the name and identification for the RFP.

E. Any vendor may withdraw their bid either personally or by a written request, at any time prior to the scheduled time for opening of the bids. No vendor may withdraw their bid for a period of one hundred twenty (120) days after the date set for opening thereof.

F. Each proposal packet will be reviewed to determine its completeness prior to the actual evaluation. Vendors are expected to examine the conditions, specifications, and all instructions of the RFP. Failure to follow the terms herein will be at the vendor's risk. If a bidder does not respond to all categories requested, the bidder may be disqualified from further consideration. Bids shall be firm and not made contingent upon events or engineering which will not have occurred until after the bid is awarded. A bid response to any specific item of this bid with terms such as "negotiable," "will negotiate," or similar terms will be considered as noncompliant with that specific item.

VII. SELECTION CRITERIA

Award may be made to one (1) or more vendors for each category, whichever is deemed to be in the best interest of the District. Awards will be based on the lowest total extended cost, quality of the products, service, and delivery requirements. The lowest vendor must offer products and services meeting the District's specifications and be capable of delivering quality of goods and services at the specified minimum quantities. In the event of equal low written bids, preference shall be accorded to local firms in recognition of greater convenience. Notwithstanding, the District reserves the right to award bids as deemed necessary and in best interest of the Child Nutrition Department.

Each bid must be complete. Incomplete bids will be considered nonresponsive and grounds for disqualification. The District retains the sole discretion to determine issues of compliance and to determine whether a firm is responsive, responsible, and qualified. Based upon the information presented in the bid, the District will identify the vendors that can provide the greatest overall benefit to the District for the specified category of services.

A. The District reserves the right to inspect the successful vendor's facilities prior to award of the contract and if representatives of the District determine after such inspection that vendor is not capable of performance satisfactory to the District, the bid will not be considered by the District.

B. The District may perform investigations of responding parties that extend beyond contacting the references identified in the bid. The District may request a firm to submit additional information pertinent to the review process. The District also reserves the right to investigate and rely

upon information from other available sources in addition to any documents or information submitted.

c. In addition to responsiveness to the RFP, the award will be made with the following considerations: price; appearance; taste; and quality. The District reserves the right to award a contract to other than the lowest price.

RFP RESPONSE SCHEDULE SUMMARY

The District reserves the right to change the dates on the schedule without prior notice.

DATE	EVENT	TIME DEADLINE
DATE	**EVENT**	**TIME DEADLINE**
April 13th and April 20th, 2026	Release and advertisement of **RFP #26034**	
May 1st, 2026	Deadline for submission of written questions to District concerning **RFP #26034**	2:00 P.M.
May 13th, 2026	**Deadline for all submissions in response to RFP #26034**	Deadline 10:00 A.M. Bid Opening immediately

EXHIBIT "A"

CHILD NUTRITION PIZZA SPECIFICATIONS

1. PIZZA AND CALZONE VARIETIES

a. Cheese
b. Pepperoni
c. Combination
d. Turkey/Ham and Cheese Calzone
e. Pepperoni Calzone
f. Cheese with Marinara Calzone
g. All varieties Take n Bake pizza

2. SIZES

a. For elementary schools: 14" round, sliced into 8 equal pieces.
b. For middle schools: 16" round, sliced into 8 equal pieces.
c. For high schools: individual pizzas & 16" and dough will be ordered.
d. Take n Bake pizzas to come in both 14" and 16" as stated above.

3. NUTRITIONAL VALUE

a. 14" pizza must contain a minimum of 14 oz. of cheese per pizza.
b. 16" pizza must contain a minimum of 16 oz. of cheese per pizza.
c. Individual pizzas must contain at least 2 oz. of protein.
d. Calzones must contain 2oz of meat or cheese 1oz meat/ 1oz cheese or 2oz cheese
e. All dough used for crust and calzones must consist of at least 51% whole grain flour.
f. Calorie equivalent must not exceed 450 calories per slice/calzone.
g. Product Formulation Statements, Nutrition information and ingredients list for all products must be available as an electronic file.

4. VOLUME

a. Each school site shall place its orders by 2:00 p.m. for the next business day.
b. 14" round pizza volume can be up to 100 per day.
c. 16" round pizza volume can be up to 100 per day.
d. Individual pizza volume can be up to 500 pizzas per day.
e. Take n Bake pizza can be up to 200 per day.
f. One hundred lb. of dough per week

5. GEOGRAPHY

a. All ingredients will be 100% sourced locally within California.

EXHIBIT "B"

AGREEMENT FOR CHILD NUTRITION PIZZA

TRAVIS UNIFIED SCHOOL DISTRICT

This Agreement ("Agreement") is made and entered into as of the _____ day of _____, 20_____ by and between the Travis Unified School District, ("District") and _____ _____("Vendor"), (together, "Parties").

NOW, THEREFORE, the Parties agree as follows:

Products and Services. Vendor shall furnish and deliver the pizzas to the District's school sites, upon demand, as further detailed in **EXHIBIT "A"** attached hereto and incorporated herein by this reference ("Delivery Item(s)") in the quantities, sizes, and varieties designated in the bid or purchase order in accordance with the Bid Form and Proposal, specifications, and the sample furnished by the Vendor and accepted by the District ("Services"). Each school site ("Site") shall place its order for the Delivery Items by 2:00 p.m. for the next business day.

Term. Vendor shall commence providing Services under this Agreement on July 1, 2026 through June 30, 2027 ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

If mutually agreeable, the District reserves the right to renew the Agreement for two (2) additional one (1)-year terms. This renewal is contingent upon competitive pricing and upon all terms and conditions of the original Agreement having been met to the satisfaction of the District. Each renewal will be made by notifying the Vendor, in writing, thirty (30) days prior to the expiration of the term then in effect.

Submittal of Documents. Vendor shall not commence the Services under this Agreement until the Vendor has submitted and the District has approved the certificate(s) and the endorsement(s) of insurance required as indicated below:

X	Signed Agreement
X	Workers' Compensation Certification
X	Fingerprinting/Criminal Background Investigation Certification
X	Insurance Certificates and Endorsements
X	W-9 Form
X	Tobacco-Free Environment Certification
X	Drug-Free Workplace Certification

Other: _____

Compensation. District agrees to pay Vendor according to the unit prices in Vendor's Bid Form and Proposal for the Delivery Items satisfactorily furnished and delivered pursuant to this Agreement. At no time during the Term shall the prices charged to the District exceed the price quoted on the written bid form for the Term of the Agreement.

Taxes shall not be included in the unit prices. The District will pay only the State sales and use taxes; however, California use tax will be paid to out-of-state vendors only when their permit number is shown on both their bid and invoices. Federal excise tax is not applicable to school districts.

Accounting. Invoices shall be furnished in triplicate and include delivery site, product name, quantity, unit size, and unit price. One (1) copy is to be kept by the distributor. Any decrease in prices of the Delivery Items listed in vendor's proposal shall be made to the District as long as the lower prices are in effect, but at no time shall the prices charged to the District exceed the prices provided in the Proposal. The District shall be given the benefit of any lower prices which may, for comparable quality and delivery, be given by the vendor to any other school district or other governmental agency in Solano County, for the Delivery Items. Invoices for Delivery Items delivered shall be submitted immediately in duplicate and in a form acceptable to the District, under the same firm name as shown on the Agreement. The Vendor shall list separately any taxes payable by the District and shall certify on the invoices that federal excise tax is not included in the unit prices listed in the invoices.

Payment. The District shall make payment under the Agreement within a reasonable and proper time after acceptance of the materials, supplies, and services pursuant to the Agreement, and approval of the invoices by the authorized District representative. Invoice payment terms will be computed either from the date of delivery and acceptance of all good/services ordered, or the date of receipt of correct and proper invoices, prepared in accordance with the terms of the purchase order, whichever date is later. Invoices will not be processed for payment until all items ordered are received. Payment is deemed to have been made on the date the District mails the warrant.

Late Payment. The District shall not be responsible for late payment charges unless they are in express part of the contract of purchase order. A payment is late only if invoice payment time exceeds the time allowed by the payment terms.

Invoices are checked regularly. Any discrepancies in pricing will require a credit for the price discrepancy and the pricing to be corrected in the system, to avoid future errors. Continued negligence in invoicing will result in a fifty dollar ($50.00) fine for each item, in addition to a credit for the price discrepancy of the products purchased. Ongoing, improper billing may result in termination of the contract. Ongoing, unapproved substitution, without cause by manufacturer or nature, is also reason for termination of the contract.

Additional Items. During the Term of this Agreement, as the need for other products arises or new products are developed, the District reserves the right to add items to this Agreement. The price of such items shall be negotiated between the District and the Vendor using a similar unit pricing as the other Delivery Items and shall be subject to the terms and conditions of this Agreement. Vendor will provide the best pricing available based on type of item and quantity. Evidence and documentation of cost (at invoice price) will be provided by the Vendor upon District's request.

Independent Contractor. Vendor, in the performance of this Agreement, shall be and act as an independent contractor. Vendor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Vendor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Vendor's employees. In the performance of the Services herein contemplated, Vendor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

Performance of Services.

Standard of Care. Vendor represents that Vendor has the qualifications and ability to furnish and deliver the Delivery Items as specified, without the advice, control or supervision of District in accordance with generally and currently accepted principles and practices of its profession for services to California school districts. The District shall hold the Vendor responsible for any damage which may be sustained because of failure or neglect of the Vendor to comply with the terms or conditions listed herein with the terms of the Agreement. The District may upon twenty-four (24)- hour written notice to the Vendor, cancel the Agreement in its entirety or cancel or rescind on all or any portion of any Agreement resulting from this price request for reason of unsatisfactory product or service or any reason determined to be detrimental to the health and welfare of students and school personnel and to hold the Vendor in default. Failure to furnish all items per the Agreement, in a timely manner, as specified, shall constitute unsatisfactory service.

Sanitation. All products shall be produced and handled in accordance with the best sanitary practices. Employees, equipment, and manufacturing plant shall meet state and county health department requirements to assure clean, sound and sanitary products.

Delivery Time. Vendor shall make deliveries to the Sites a minimum of thirty (30) minutes prior to the specific Site's lunch service period.

Inspection of Products Furnished. All items furnished shall be subject to inspection and rejection by the District for spoilage defects, or non-compliance with the specifications. Defective items shall be made good by the Vendor, and unsuitable items may be rejected, notwithstanding that such defective items may have been previously overlooked by the District and accepted. If a product is rejected at time of delivery, a credit is to be issued for the product or Vendor shall immediately remedy such defect in a manner satisfactory to District. Several notices of products failing to meet specifications may result in contract termination.

Right to Inspect Vendor Facilities. The District reserves the right to inspect the Vendor's facilities during the Term of the Agreement and if representatives of the District determine after such inspection that Vendor is not capable of performance satisfactory to the District, the Agreement can be terminated.

Safety and Security. It shall be the responsibility of Vendor to ascertain from, and

comply with, the District's rules and regulations pertaining to safety, security, and driving on school grounds, particularly when students are present.

Force Majeure. Delay due to unforeseen circumstances, neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the offending party. Such acts shall include acts for God, fire, flood, earthquake, other natural disaster, strike, lockout, riot, freight embargo, governmental statutes or regulations superimposed after the fact.

Ordering. Orders will be placed by each Site by 2:00 p.m. the day before delivery is required according to their needs. Vendor may be required to alter orders daily. Orders should not be accepted for items that are not on the price request or unauthorized substitutions. If such unauthorized items are ordered and delivered it will be at the discretion of District's Child Nutrition personnel whether payment will be made to the Vendor for such items. The Director of Student Auxiliary Services, the Secretary of Child Nutrition, and Food Service Supervisors are the only authorized purchase agents for the District.

Returns. Vendor shall issue credit to the District for all products returned from the Sites, including damaged and decaying products.

Non-Conformance to Specifications. If any product fails to meet specifications, the District may require, within a reasonable time as determined by the District:

Cash restitution or in-kind replacement, at the District's discretion for the entire lot that failed; and/or

Payment for the value of all items that the District served which failed to contain the required components of a reimbursable meal because the Vendor provided short-weighted products.

Audit. Vendor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Vendor transacted under this Agreement. Vendor shall retain these books, records, and systems of account during the Term of this Agreement and any renewals, and for five (5) years thereafter. Vendor shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Vendor and shall conduct audit(s) during Vendor's normal business hours, unless Vendor otherwise consents. Proof of distributor's landing cost (distributor's invoice) will be required upon request, within a two day period, for audit purposes only. Invoices are checked regularly.

Termination.

For Convenience by District. District may, at any time, with or without reason, terminate this Agreement and compensate Vendor only for Services satisfactorily rendered to the date of termination. Notice shall be deemed given when received by the Vendor or no later than three (3) days after the day of mailing, whichever is sooner. District shall not be liable for any cost incurred after the thirty (30) days of such notice.

With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

- unsatisfactory product or service; or

- any reason determined to be detrimental to the health and welfare of students and school personnel; or material violation of this Agreement by the Vendor; or

- any act by Vendor exposing the District to liability to others for personal injury or property damage; or

- Vendor is adjudged a bankrupt, Vendor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Vendor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall cease and terminate. In the event of this termination, the District may secure the required services from another vendor. If the expense, fees, and/or costs to the District exceed the cost of providing the Services pursuant to this Agreement, the Vendor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

Indemnification.
To the furthest extent permitted by California law, Vendor and its agents, officers and employees shall defend, indemnify, and hold harmless the District, its elected and appointed officers, agents, employees, volunteers, contractors and representatives from and against any and all claims, demands, losses, defense costs, expenses, attorney fees, litigation expenses, or liability which the District, its selected and appointed officers, agents, employees, volunteers, contractors and representatives may sustain or incur, or which may be imposed upon them by law for damages due to personal and bodily injury or death of persons, or damage to property, to the extent caused as a result of or arising out of the operations, negligent acts, errors or omissions, caused in whole or in part by the agents, officers and employees of Vendor in the performance of, in connection with, as a result of, and in accordance with the terms of the Agreement. The District shall have the right to accept or reject any legal representation that Vendor proposes to defend the indemnified parties. The indemnification provisions contained in this Agreement include but are not limited to any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful, or criminal acts of either party to this Agreement, or any of their agents, officers or employees or their performance under the terms of this Agreement. The indemnity provisions of this Agreement shall survive the expiration or earlier termination of this Agreement.

Insurance.

The Vendor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 $ 1,000,000 $ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	 $ 1,000,000 $ 2,000,000
Workers Compensation	Statutory Limits

Commercial General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Vendor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

Workers' Compensation. In accordance with provisions of section 3700 of the Labor Code, the Vendor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Proof of Carriage of Insurance. The Vendor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

Language stating in particular those insured, extent of insurance, location and

operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

An endorsement stating that the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance. An endorsement shall also state that Vendor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

All policies except the Workers' Compensation Insurance Policies shall be written on an occurrence form.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

Assignment. The obligations of the Vendor pursuant to this Agreement shall not be assigned by the Vendor without the written consent of the District's Governing Board. Notice is hereby given that the District will not honor any assignment made by Vendor unless the required written consent has been given.

Compliance with Laws. Vendor shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. All products must conform to the provisions set forth in the federal, state, county, and city laws for their production, handling, processing, marketing, and labeling. Vendor shall give all notices required by any law, ordinance, rule and regulation bearing on providing the Delivery Items as indicated or specified. If Vendor performs any Service that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Vendor shall bear all costs arising therefrom.

In accordance with California Department of Education's School Nutrition Program guidance manual all contracts with vendors that exceed $100,000 need to have the following stipulation verbatim:

The Food Service Management Company (FSMC) must comply with section 306 of the Clean Air Act (42 USC Part 1857 [h]), Section 508 of the Clean Water Act (33 USC Part 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (40 CFR part 15). … [V]iolations will be reported to the USDA FCS and the United States EPA. The FSMC will not utilize a facility listed on the EPA List of Violating Facilities (A-102 14[l]).

Anti-Discrimination. It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore Vendor agrees to comply with applicable federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Vendor agrees to require like compliance by all of its subcontractor(s).

Fingerprinting of Employees. Vendor shall submit a fully executed "Fingerprinting/Criminal Background Investigation Certification" in accordance with the requirements of Education Code section 45125.1. A form of this certification is appended to this Agreement.

Tobacco-Free Environment. All District sites have been designated as a tobacco-free environments. Smoking and the use of tobacco products is prohibited at all times on all areas of District property. District property includes school buildings, school grounds, school owned vehicles and vehicles owned by others while on District property.

No Rights in Third Parties. This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, addressed as follows:

District:	**Vendor:**
Travis Unified School District	[NAME]
Child Nutrition Office	_____
2751 De Ronde Dr	_____, California 9____
Fairfield, CA 94533	[FAX]
707-437-4604 ext. 1217	ATTN: _____
ATTN: Ana Martinez	

Any notice personally given shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

Integration/Entire Agreement of Parties. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

California Law. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

Provisions Required By Law Deemed Inserted. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

Authority to Bind Parties. Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

Attorney Fees/Costs. Should litigation or other legal proceeding be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own costs, litigation and collection expenses, witness fees, court costs and attorney's fees.

Captions and Interpretations. Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

Calculation of Time. For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

Signature Authority. Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authority and empowered to enter into this Agreement.

Counterparts. This Agreement and all amendments and supplements to it may

be executed in counterparts, and all counterparts together shall be construed as one document.

Incorporation of Recitals and Exhibits. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated:_____, 20___	Dated:_____, 20___
Travis Unified School District	_____
By: _____	By: _____
Print Name: _____	Print Name: _____
Print Title: _____	Print Title: _____

Information regarding Vendor:

Address: _____
_____

Telephone:_____

Facsimile:

_____

E-Mail: _____

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
____ Corporation, State: _____
____ Limited Liability Company
____ Other: _____

_____:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Vendor to furnish the information requested in this section.

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

1. Date: _____
2.
3. Name of Vendor: _____
4.
5. Signature: _____
6.
7. Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

The undersigned does hereby certify to the Travis Unified School District ("District") as follows:

- That I am a representative of _____("Vendor") under contract with the District;
- That I am familiar with the facts herein certified; and
- That I am authorized and qualified to execute this certificate on behalf of Vendor.

Vendor certifies that it has taken at least one of the following actions with respect to the Agreement (check all that apply):

____ Vendor has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Vendor employees, agents, and volunteers who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of Vendor employees, agents, and volunteers who may come in contact with District pupils during the course and scope of the Agreement is attached hereto; and/or

____ Pursuant to Education Code section 45125.2, Vendor certifies that all employees, agents, and volunteers will be under the continual supervision of, and monitored by, an employee of the Vendor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising is:

Name: _____

Title: _____

____ Vendor services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no Vendor employee, agent, or volunteer shall come in contact with District pupils.

Vendor's responsibility for background clearance extends to all of its employees, agents, and volunteers coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Vendor.

Date: _____

Name of Vendor: _____

Signature: _____

Representative's Name: _____

Representative's Title: _____

TOBACCO-FREE ENVIRONMENT CERTIFICATION

PROJECT/CONTRACT NO.: _____ between the Travis Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

This Tobacco-Free Environment Certification form is required from the successful Bidder.
Pursuant to, without limitation, 20 U.S.C. section 6083, Labor Code section 6400 et seq., Health & Safety Code section 104350 et seq., Business and Professions Code section 22950 et seq., and District Board policies, all District sites, including the Project site, are tobacco- free environments. Smoking and the use of tobacco products by all persons is prohibited on or in District property. District property includes school buildings, school grounds, school- owned vehicles and vehicles owned by others while on District property. The prohibition on smoking includes the use of any electronic smoking device that creates an aerosol or vapor, in any manner or in any form, and the use of any oral smoking device for the purpose of circumventing the prohibition of tobacco smoking. Further, Health & Safety Code section 11362.3 prohibits the smoking or use of cannabis or cannabis products in any place where smoking tobacco is prohibited.

I acknowledge that I am aware of the District's policy regarding tobacco-free environments at District sites, including the Project site and hereby certify that I will adhere to the requirements of that policy and not permit any of my firm's employees, agents, subcontractors, or my firm's subcontractors' employees or agents, to use tobacco and/or smoke on the Project site.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

DRUG-FREE WORKPLACE CERTIFICATION

PROJECT/CONTRACT NO.: _____ between the Travis Unified School District ("District") and _____ ("Contractor" or "Bidder") ("Contract" or "Project").

This Drug-Free Workplace Certification form is required from the successful Bidder pursuant to Government Code section 8350 et seq., the Drug-Free Workplace Act of 1990. The Drug- Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or service from any state agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract or grant awarded by a state agency may be subject to suspension of payments or termination of the contract or grant, and the contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

The District is not a "state agency" as defined in the applicable section(s) of the Government Code, but the District is a local agency and public school district under California law and requires all contractors on District projects to comply with the provisions and requirements of the Drug-Free Workplace Act of 1990.

Contractor must also comply with the provisions of Health & Safety Code section 11362.3 which prohibits the consumption or possession of cannabis or cannabis products in any public place, including school grounds, and specifically on school grounds while children are present.

Contractor shall certify that it will provide a drug-free workplace by doing all of the following:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person's or organization's workplace and specifying actions which will be taken against employees for violations of the prohibition.

b. Establishing a drug-free awareness program to inform employees about all of the following:

1. The dangers of drug abuse in the workplace.
2. The person's or organization's policy of maintaining a drug-free workplace.
3. The availability of drug counseling, rehabilitation, and employee-assistance programs.
4. The penalties that may be imposed upon employees for drug abuse violations.

c. Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required above, and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of

the statement. I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substance at the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by section 8355(a), and requiring that the employee agree to abide by the terms of that statement.

I also understand that if the District determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of section 8355, that the Contract awarded herein is subject to termination, suspension of payments, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of the aforementioned Act.

I acknowledge that I am aware of the provisions of and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990 and Health and Safety Code section 11362.3.

Date: _____

Proper Name of Contractor/Signature: _____

Print Name: _____

Title: _____

EXHIBIT "C"

BID FORM AND PROPOSAL

To: Governing Board of Travis Unified School District ("District")

From: _____
(NAME OF VENDOR)

The undersigned affirms that he/she is a duly authorized agent of the Vendor with the authority to submit a bid on behalf of Vendor.

The undersigned has reviewed the form Agreement, including, without limitation, the Notice to Bidders and Request for Proposal, any Addenda, and agrees and proposes to furnish and deliver the products as specified by Travis Unified School District Child Nutrition Department.

1. All items proposed shall comply with the U.S. Pure Food and Drug Act, California Department of Agriculture requirements, county, city laws and ordinances for their production handling, processing, marketing, and labeling. All prepared products must be prepared without sulfating agents. Preference will be given to vendors subscribing to the produce Marketing Association Code of Ethics.

2. The undersigned agrees to furnish the products specified at the quoted unit price(s) and to comply with conditions of this document. The price per unit must remain firm for the full contract period, with the exception of any price decreases as explained in the Agreement and Request for Proposal.

3. **PRICING**. In the proposal, the undersigned understands:

a. The quantities listed herein are estimates of consumption, only. The quantity is for information only and is not guaranteed beyond the provision that the successful vendor will be afforded the option of refusing to deliver in excess of 25% over the quantity specified. The needs of the District may be substantially more or less than the quantities stated.

b. The pricing methodology proposed must remain in effect for the term of the contract. The proposed pricing methodology will also be applied to any new products requested.

4. **PRICE PROPOSAL**.

a. Price per individual pizza- cheese: $_____; pepperoni: $_____; Combo: $_____

b. Price per 14" pizza - cheese: $_____; pepperoni: $_____; Combo: $_____

c. Price per 16" pizza - cheese: $_____; pepperoni: $_____Combo: $_____

d. Price per lb. dough: $_____

e. Price per 14" take n bake pizza cheese:$_____;pepperoni:$_____ Combo: $_____

f. Price per 16" take n bake pizza cheese:$_____;pepperoni:$_____ Combo: $_____

g. Price per calzone cheese: $_____; pepperoni: $_____; Turkey/Ham $_____

5. IT IS UNDERSTOOD that if Vendor's bid is accepted by the District, Vendor will enter into the Agreement for Child Nutrition Pizza within seven (7) days to provide the products and services described therein.

6. The undersigned certifies that this bid is genuine and not sham or collusive or made in the interest or behalf of any person not herein named, and that Vendor has not submitted his or her bid price to any corporation, partnership, company, association, organization, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

7. The undersigned certifies that no official or employee of the District, nor any business entity in which an official of the District has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract(s), nor that any such person will be employed in the performance of any/all contract(s) without immediate divulgence of this fact to the District.

8. The undersigned warrants that no gratuities (in the form of entertainment, gifts, or otherwise) were offered or given by Vendor or any agent representative of Vendor, to any officer or employee of the District with a view toward securing favorable treatment with respect to any determinations concerning the performance of the contract. For breach of this warranty, the District shall have the right to terminate the contract, either whole or in part, and any loss or damage sustained by the District in procuring on the open market any items which vendor agreed to supply shall be borne and paid for by the vendor. The rights and remedies of the District provided in the clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under the contract.

Furthermore, the undersigned hereby certifies to the District that all representations, certifications, and statements made by Vendor, as set forth in this bid form, are true and correct and are made under penalty of perjury.

_____
Original Signature

_____
Name & Title (print) Date

_____
Vendor Name

_____
Taxpayer Identification Number

_____
Address

_____
Telephone Number/FAX Number

_____
Email

If Bidder is a corporation, affix corporate seal.

Name of Corporation: _____

President: _____

Secretary: _____

Treasurer: _____

Manager: _____