PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: July 20, 2005
Revisions Approved: April 8, 2026
Salary Schedule: 20; Row: 18

The Governing Board desires to provide a positive work environment where employees and job applicants are assured of equal access and opportunities and are free from harassment in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation. BP 4030 The Governing Board prohibits sexual harassment of district employees and job applicants. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and administrative regulation. BP 4119.11, 4219.11, 4319.11.

JOB TITLE: **GROUNDSKEEPER**

JOB PURPOSE STATEMENT: Under the supervision of the Assistant Director of Maintenance & Operations or Designee and the guidance of a Senior Groundskeeper perform general and varied grounds maintenance and gardening work at district sites; and maintain grounds for athletic events, assemblies and/or recreational activities.

JOB FUNCTIONS:

- Cleans (e.g.cuts, edges, trims, prunes, blowing, etc.) landscaped areas and related items (e.g. storm drains, rain gutters, etc.)
- May participate as a member of an assigned Maintenance and Operations grounds crew
- Operates a variety of grounds maintenance equipment (e.g. paint sprayers, etc.)
- Make minor repairs to irrigation systems; assist in the replacement and service of irrigation systems; troubleshoot and inspect sprinkler systems and report malfunctioning sprinklers to appropriate personnel.
- Operates and uses various power and hand grounds equipment related to landscape maintenance (e.g. stump grinder, woodchipper, chainsaw, tractors, trenchers, mowers, jack hammers, power pressure sprayers, fork lifts, scissors/aerial lifts, etc.)
- Cleans, repairs, and maintains grounds equipment as required.
- Safely drive, operate, and tow a variety of vehicles and equipment trailers.
- Maintains and performs repairs to chain link fences and gates
- Prepares and fertilizes soil
- Plants and/or removes lawns, trees, shrubs, hedges and flowers
- Sprays landscaped areas with pesticides, herbicides and fungicides for insect and weed control and sets traps for vertebrates (e.g. gophers, squirrels, etc.).
- Prepares athletic fields (e.g. lines fields, prepares tracks, jump pits, etc.),
- Installs, repairs, and maintains sprinkler system (e.g. water valves, sprinkler valves, irrigation timers, irrigation lines, etc.)

- Hauls and distribute sand, dirt, and landscape materials where needed
- May be called upon to set up and assist with school event (e.g. graduation, pass-in-review, awards assemblies, etc.)
- Remove dead animals and insure sanitary cleanup of grounds areas due to pest issues.
- Assists in the abatement and response to facilities vandalism, as necessary
- Requests materials, supplies and equipment for the purpose of ensuring that adequate materials are available to complete assignments in a timely manner
- Secures grounds for the purpose of minimizing property damage, loss and liability and ensuring safety at work site
- Performs other related duties as assigned or needed

JOB QUALIFICATIONS

Knowledge of:

- Standards for safe use of fertilizers, chemicals, pesticides, and related equipment
- Methods, practices, equipment, and materials used to perform skilled work in grounds maintenance
- Practices, laws and safety rules related to grounds, heat illness prevention, and OSHA guidelines
- Operation of hand and power tools used in grounds maintenance functions in a safe and efficient manner.
- Diagrams and plans used in the installation and repair of irrigation systems.
- Correct English usage, spelling, grammar and punctuation, basic arithmetic, record keeping, letter and report writing.
- Basic objectives, goals, District Policies and Procedures, and Administrative Regulations.
- General customer service skills.
- Appropriate safety and security precautions, practices, and procedures.

Ability to:

- Perform highly specialized skilled work safely and proficiently using a variety of hand tools and power equipment associated with grounds maintenance.
- Read and interpret diagrams and plans accurately.
- Safely drive, operate, and tow a variety of vehicles and equipment trailers used in grounds maintenance trades.
- Use respirators and personal protective equipment (PPE) as necessary.

- Safely operate forklifts, scissor/aerial lifts and hydraulic lifts.
- Work with a variety of chemical agents in a safe and effective manner.
- Understand, interpret, and carry out oral and written directions.
- Learn and utilize new and current equipment and technologies.
- Compose correspondence independently
- Use independent judgment
- Create clear and comprehensive reports and records
- Establish and maintain effective working relationships
- Work under pressure, meet deadlines and establish priorities with minimal supervision
- Communicate effectively using correct grammar
- Makes standard arithmetical calculations with speed and accuracy
- Detect errors and troubleshoot
- Operate a variety of equipment in a safe and efficient manner.
- Evidence of driver insurability during the course of employment
- Provide excellent customer service
- Perform basic math necessary to calculate fertilizer and chemical applications
- Obtain aerial lift certification

EDUCATION:

- Graduation from high school or equivalent

EXPERIENCE:

- One (1) year of experience performing varied groundskeeper work

LICENSES, CERTIFICATES,and/or TESTING:

- Possession of a Certified Commercial Applicator Certificate issued by the State of California is preferable
- Valid CA Driver's License
- Evidence of driver insurability during the course of employment

WORKING CONDITIONS:

Environment:

- Office/school campus
- Subject to frequent interruptions
- Subject to driving a district vehicle to conduct work
- Noise
- Isolation
- Indoor/outdoor

Hazards:

- Exposure to loud noise, fumes, vapors and dust from equipment operation for prolonged periods of time
- Exposure to aggressive or uncooperative behaviors
- Exposure to adverse weather conditions
- Working in a cramped or restrictive work space
- Working around and with machinery having moving parts
- Exposure to electrical power supply and high voltage
- Uneven terrain and surfaces

PHYSICAL ABILITIES:

- Visual acuity
- Hearing, at approximately 60 decibels, and speaking to exchange information
- Walking/Standing/Sitting for extended periods of time
- Exhibit a full range of motion for shoulders, wrists, elbows, hips, ankles, knees, neck, and back
- Dexterity of hands and fingers to operate specialized tools and equipment
- Mobility
- Bending, stooping and squatting
- Gripping and grasping
- Twisting at waist

- Kneeling, crawling, lie on back
- Climb slopes, stairs, steps, ramps, scaffolding, and ladders
- Work at various elevated heights
- Heavy work: working independently, must be able to lift up to 50 pounds; beyond 50 pounds, team lifting is recommended when feasible. Must be able to push and/or pull up to 100 pounds independently, lift 100 pounds with assistance.