

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING AGENDA

DATE: TUESDAY, APRIL 14, 2026

Time: _____

TIME: 6:00 P.M.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Morris County Vocational School District Board of Education has caused adequate and electronic notice of this meeting to be published by having the date, time and place thereof posted on the District website, sent to the Clerk of the Board of County Commissioners and the Clerk of the Township of Denville at the same time. The Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth.”

IV. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Paul Velez
_____ Dr. Nancy Gartenberg

Superintendent: _____ Dr. Anita Champagne
Attorney for the Board of Education: _____ Mr. John Mills
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative: _____ Miss Harshini Chavan

Press: _____

Visitors: _____

V. CORRESPONDENCE

VI. SUPERINTENDENT'S REPORT

- Board of School Estimate Meeting Michael Davison
- Student BOE Representative Report Harshini Chavan

Information Only:

- MCST Security and Fire Drill Logs and Student Incident Report (Attachment #1)
- MCCTI Security and Fire Drill Logs and Student Incident Reports (Attachment #2)
- HIB Report (Attachment #3)

VII. COMMITTEE PROGRAMS

VIII. HEARING OF THE PUBLIC (related to agenda items only)

IX. MINUTES

1. Motion to approve the minutes of the Regular Meeting of the Board of Education of March 3, 2026 as submitted. (Attachment #4)
2. Motion to approve the minutes of the Closed Session Meeting of the Board of Education of March 3, 2026 as submitted.
3. Motion to approve the minutes of the Special Meeting of the Board of Education of March 17, 2026 as submitted. (Attachment #5)
4. Motion to approve the minutes of the Closed Session Meeting of the Board of Education of March 17, 2026 as submitted.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

X. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of February 2026. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 28, 2026, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #6)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2026, no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending February 28, 2026. (Attachment #7)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #8)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for April 15, 2026, through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2025/2026 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #9)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #10)
5. Motion to approve the following resolution:

WHEREAS, on March 18, 2026, the Morris County Vocational School District ("District") held a public bid opening for the Roof Replacement at School of Technology – Building #4 and #6 for the Morris County Vocational School District ("Project"); and

WHEREAS, the District received six (6) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Safeway Contracting, Inc., Union, New Jersey, with a base bid in the amount of One Million Nine Hundred Forty-Nine Thousand Dollars (\$1,949,000) inclusive of a Fifty Thousand Dollar (\$50,000) Contingency Allowance plus a bid of Eighty-Five Thousand Dollars (\$85,000) on Alternate #1 (Roof Replacement of Areas 'A', 'B', and 'C' of Building #6) for a total amount of Two Million Thirty-Four Thousand Dollars (\$2,034,000); and

WHEREAS, the District, in conjunction with its Architect and Special Counsel, has determined Safeway Contracting, Inc., to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq, the District awards a contract for the Project to Safeway Contracting, Inc. in the total amount of Two Million Thirty-Four Thousand Dollars (\$2,034,000) inclusive of a Fifty Thousand Dollar (\$50,000.00) Contingency Allowance and the award on Alternate #1 in the amount of Eighty-Five Thousand Dollars (\$85,000); and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Safeway Contracting, Inc. and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District and further appoints the Administration to act as the District's Representative during the construction of the Project.

6. Motion to approve the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to advance a "School Facilities Project," generally consisting of renovations to a new roof for Building #4 at the Morris County School of Technology; and

WHEREAS, the project was submitted to the New Jersey Department of Education and is further defined as DOE Project Number 3365-050-26-1000; and

WHEREAS, the Board received notice that this project is eligible for 40% funding through New Jersey Debt Service Aid. That this project's Preliminary Eligible Costs (PEC) of \$2,300,000.00 provide for aid funding from the State of New Jersey in the amount of \$920,000.00.

WHEREAS, the School District, upon receiving the PEC letter, must make the following elections: (1) State funding source, and (2) acceptance of the PEC as the Final Eligible Costs (FEC) and this notice must be returned to the Department within (30) thirty days of receipt.

WHEREAS, the project does not require additional "educational adequacy review," and therefore will apply to the Department for such review, and submit the total review fees, in the amount as determined under N.J.A.C. 6A:26-5.5, to the Department prior to proceeding with review of its construction documents for UCC compliance.

NOW THEREFORE BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby accept the PEC amount as the FEC amount and the stated funding source for the local share are the proceeds from the county bond and capital reserve funds.

That the Architect, School Business Administrator, and Board Attorney as applicable, are hereby authorized to undertake all related further actions necessary in connection with the project.

7. Motion to approve the attached agreement with USA Architects, Planners and Interior Designers to provide professional services in accordance with the current Architect of Record Agreement for Phase IIA Design Development of the project at the Building #4 Proposed Esports Lab Project in an amount not to exceed \$11,775.00. (Attachment #11)

8. Motion to approve, in accordance with N.J.S.A. 18A:18A-4.1 et seq., the second renewal of the cost reimbursable contract to provide food service management services for the 2026-2027 school year to Maschio's Food Services, Inc. at a total contract cost of \$307,705.04 with a management fee of \$13,916.18 and a guaranteed breakeven in accordance with the terms and conditions of the original cost reimbursable contract. (Attachment #12)

9. Motion to approve the school breakfast and lunch rates for the 2026-2027 school year as follows:

Student Lunch	\$4.25
Adult Lunch	\$5.00
Student Breakfast	\$2.75
Adult Breakfast	\$3.75

10. Motion to accept the funding for the Artificial Intelligence Technology in CTE Pathways Grant from the New Jersey Department of Education in the amount of \$25,000.00.

11. Motion to approve Change Order #2 for an add of \$13,455.00 for Envirocon LLC. which represents charges for additional labor, materials and equipment to supply and install new duct detectors. The final contract sum including this change order increases to \$623,377.06. (Attachment #13)
12. Motion to accept a donation from United Therapeutics Corporation, Silver Spring, Maryland, in the amount of \$2,000.00 for the Tech Devils FIRST Robotics Competition Team 8588, with a letter of appreciation to the donor.
13. Motion to accept a donation from the Gene Haas Foundation, Oxnard, California, in the amount of \$3,000.00 for the Robotics Club, with a letter of appreciation to the donor.
14. Motion to approve the following resolution:

WHEREAS, a shared services agreement (hereafter "Contract") between the Township of Denville and the Morris County Vocational School District Board of Education for the purposes of sharing the services of a Class Three Special Officer is expiring on June 30, 2026; and

WHEREAS, the Contract does not provide any additional renewal periods; and

WHEREAS, due to budget constraints, the Morris County Vocational School District's Board of Education has decided to allow the contract to expire; and

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Morris County Vocational School District Board hereby terminates the Contract at expiration with the Township of Denville.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2025-2026 school year as per the attached list. (Attachment #14)
2. Motion to approve the attached list of field trips for the 2025-2026 school year. (Attachment #15)
3. Motion to approve the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated March 3, 2026;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on March 3, 2026. (Attachment #16)

4. Motion to approve the attached Satellite Academy Hosting Partnership Agreement between Randolph Township School District Board of Education and the Morris County Vocational School District Board of Education for the Academy for Business Administration-Early College for the period July 1, 2026, through June 30, 2030. (Attachment #17)
5. Motion to approve the attached Space License Agreement between Prime Healthcare Services - Saint Clare's Dover and the Morris County Vocational School District Board of Education for the purpose of operating and maintaining a classroom for the Adult Continuing Education English as a Second Language Program for the period April 15, 2026, through April 15, 2029. (Attachment #18)
6. Motion to approve the attached County College of Morris 2026-2027 academic calendar for MCVSD 12th-Grade College Option students. (Attachment #19)
7. Motion to approve the attached *Options for Advanced Academic Achievement Secondary School Partnership Program Agreement* between the New Jersey Institute of Technology and the Morris County Vocational School District to provide students attending the Academy of Math, Science and Engineering with the opportunity to take college credit courses at their school during their regular academic school year beginning in the 2026-2027 Academic School Year. The term of the Agreement will remain in effect for three consecutive academic years, covering the periods of 2026-2027, 2027-2028, and 2028-2029. (Attachment #20)
8. Motion to approve the attached Emergency Evacuation Use Agreement between the Morris County Vocational School District and the County College of Morris for the 2026-2027 school year. (Attachment #21)
9. Motion to approve the attached Interdistrict National Competition Participation Agreements between Morris County Vocational School District and Morris Hills Regional High School District concerning Morris Hills Regional District students involved in DECA and/or TSA clubs. (Attachment #22)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the appointment of Lori Klein as Executive Assistant to the Superintendent at the annual salary of \$90,000.00 effective July 1, 2026, through June 30, 2027.
2. Motion to approve the appointment of Sandra Papish as Secretary, School Counseling Office, at Step 3-4 at the annual salary of \$51,290.00 prorated for the period June 22, 2026, through June 30, 2026, pending successful completion of a criminal history background check and pre-employment physical examination.
3. Motion to approve the appointment of Sandra Papish as Secretary, School Counseling Office, at Step 3 for the period July 1, 2026, through June 30, 2027.

4. Motion to amend the resolution of February 10, 2026, to approve a full-time unpaid leave of absence under the New Jersey Family Leave Act for Deirdre Romero, Academy for Global Commerce Teacher, effective February 11, 2026 through March 17, 2026, followed by an unpaid personal leave of absence effective March 18, 2026 with an anticipated end date of April 27, 2026 (change to end date).
5. Motion to approve the appointment of the following faculty members to write curriculum at the rate of \$34.00 per hour for the 2025-2026 school year, with the final approval product due by June 15, 2026:

Name	Course	Type	Term	Maximum Hours	Funding
Christina Doyle	Human Biology	New	Full Year	50	General Fund
Christina Doyle	Nutrition	New	Semester	25	General Fund
Mary Hammond	Medical Assisting	New	Full Year	50	General Fund
Colleen Pascale	Introduction to Public Safety Careers	New	Semester	25	General Fund
Colleen Pascale	Criminal Justice System	New	Semester	25	General Fund
Lydia Presto	Anatomy & Physiology I	New	Full Year	50	General Fund
Lydia Presto	Personal Health & Wellness	New	Semester	25	General Fund
Dawn Rywalt	Computer and Data Networks (TEL 107)	New	Semester	10	General Fund
Dawn Rywalt	Computer Technology & Applications (CMP 126)	New	Semester	25	General Fund
Dawn Rywalt	Intro To Data Science (MAT 114)	New	Semester	10	General Fund
Alyssa Sedlak	Business Info Systems	New	Full Year	50	General Fund
Alyssa Sedlak	Business Law	New	Semester	25	General Fund
Alyssa Sedlak	Computerized Accounting (ACC 105)	New	Semester	25	General Fund
Alyssa Sedlak	Entrepreneurship Capstone	New	Semester	25	General Fund
Alyssa Sedlak	Principles of Marketing (MKT 113)	New	Semester	25	General Fund
Samantha Shane	Advanced Topics in Education - Grade 11	Revision	Full Year	37.5	FY26 Perkins Secondary Grant
Samantha Shane	Child Development and the Learning Process - Grade 10	Revision	Full Year	37.5	FY26 Perkins Secondary Grant

6. Motion to approve the appointment of Colleen Perry as a Club Chaperone for the 2025-2026 school year.
7. Motion to approve the appointment of the following Cosmetology Teachers as Chaperones for the Cosmetology State Board Exam on Saturday, June 7, 2026:

Brigida Alonzo
Ziella Farnese
Kathleen Marshall

8. Motion to amend the resolution of March 3, 2026 to approve the participation of the following staff members in the Accelerate Your Future: Career and College Readiness Expo on Saturday, April 18, 2026, for a maximum of 6 hours each at their hourly rate, with funding provided by the FY26 ESEA Consolidated Grant - Title IV A (change in funding source):

Angela Bernardino
Ashley Brooks
Marisa Dillon
Mary Hammond
Jennifer Katz
Colleen Pascale
MyChelle Perez
Michael Romano

9. Motion to approve the attendance of the following individuals at the DECA National Conference in Atlanta, Georgia, from April 24-April 29, 2026:

Advisor

Kimberly Delesky

Chaperone

Kevin Conover
Justin Jacobs
Colleen Perry

Nurse

Carol Maffei

Students

(Names on File in Board Office)
15 MCST
8 MSE
3 MHRD

10. Motion to approve the appointment of the following faculty members as Teddy Bear Clinic Supervising Chaperones for a maximum of 6 hours each on May 2, 2026, at the rate of \$34.00 per hour, with funding provided by the FY26 Perkins Secondary Grant:

David Frisk
Timothy Gordon
Kathleen Harrington
Jessica Klimas
Colleen Pascale
Samantha Shane
Gina Visconti

11. Motion to amend the resolution of May 12, 2025, to approve the appointment of the following faculty members as Department Chairs for the 2025-2026 school year in the following subject areas, with a stipend of \$5,000.00 each (change in funding source):

Name	Subject Area	Funding Source
Katherine Iardi	Mathematics	ESEA Consolidated Grant -Title II A
Lauren Martin	Science	ESEA Consolidated Grant -Title II A
Laurie Sisto	World Language	ESEA Consolidated Grant -Title II A
Kathleen Turnbull	Social Studies	ESEA Consolidated Grant -Title II A

12. Motion to approve the appointment of Jessica Short as Middle School Exploration Coordinator for a maximum of 30 hours, at the rate of \$34.00 per hour, from April 15, 2026, to June 30, 2026, with funding provided by the FY26 Perkins Secondary Grant.

13. Motion to approve the appointment of the following faculty members as Middle School Exploration Curriculum Writers for a maximum of 12 hours each at \$34.00 per hour, which includes a mandatory one-hour in-person meeting on April 16, 2026, from 3-4 pm, with final approved product due by May 15, 2026, and funding provided by FY26 Perkins Secondary Grant:

Name	Session
Dale Bendsak	Brand Builders
Dawn Rywalt	Build a Bot
Catherine Bienkowski	Code Red
Dawn Rywalt	AI Innovators

14. Motion to approve the appointment of Jennifer Dorr as Teddy Bear Clinic Nurse for a maximum of 3 hours on May 2, 2026, at her hourly rate.
15. Motion to approve the appointment of Carol Maffei, School Nurse, to attend the TSA State Tournament on Saturday, May 2, 2026, to provide services for a student with medical needs for a maximum of 12 hours at her hourly rate.
16. Motion to approve the appointment of Carol Maffei as Hack-A-Thon Nurse for a maximum of 4 hours on May 9, 2026, at her hourly rate.
17. Motion to approve the appointment of Ralph Scimeca and Stephanie Alblas as Hack-A-Thon Coordinators for a maximum of 18 hours each at the rate of \$34.00 per hour from April 15, 2026, to May 9, 2026, with funding provided by the FY26 Perkins Secondary Grant.
18. Motion to approve the appointment of the following faculty members as Hack-A-Thon Supervising Chaperones for a maximum of 5 hours each on May 9, 2026, at the rate of \$34.00 per hour, with funding provided by the FY26 Perkins Secondary Grant:

Olenka Acosta
 Binah Ezra
 Stephen Gelb
 Marissa Levis

19. Motion to approve the appointment of Carol Maffei as Advisor for the Fitness Club for the Spring season to be prorated for the period April 15, 2026, through May 29, 2026.
20. Motion to approve the appointment of Catherine Mohrle as a Volunteer Assistant Softball Coach for the period April 15, 2026, through June 8, 2026.
21. Motion to rescind the appointment of Stephanie Alblas as E-Sports Club Co-Advisor.
22. Motion to approve the attached job description for CTE Instructional Coach and Interventionist. (Attachment #23)
23. Motion to approve the appointment of Rosemary Urta as a Part-Time ESL/Basic Skills Substitute Instructor effective April 15, 2026, through June 30, 2026, for a maximum of 48 hours at the rate of \$38.00 per hour, with funding provided by the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
24. Motion to approve 25 additional hours for Kevin Conover, Part-Time Adult Continuing Education Electrical Apprenticeship Instructor, for apprenticeship remediation classes at the rate of \$39.00 per hour effective April 15, 2026, through June 30, 2026.
25. Motion to approve 25 additional hours for Dirk Homberg, Part-Time Adult Continuing Education Plumbing Apprenticeship Instructor, for apprenticeship remediation classes at the rate of \$36.00 per hour effective April 15, 2026, through June 30, 2026.
26. Motion to approve 10 additional hours for Michael Brinster, Part-Time Adult Continuing Education Intro to Electrical Trades Instructor, for remediation classes for students at the rate of \$35.00 per hour effective April 15, 2026, through June 30, 2026.
27. Motion to approve the appointment of the following staff members to write curriculum at the rate of \$34.00 per hour for Adult Continuing Education courses, with final approved product due by June 15, 2026, and funding provided by FY26 Perkins Postsecondary Grant:

Instructor Name	Course	New or Revision	Hours
Kevin Conover	Electrical Year 2 Full Year	Revision	37.5
Dirk Homberg	Plumbing Year 2 Full Year	Revision	37.5
Gene Devereux	HVAC Year 2 Semester	Revision	18.75
Susan Marotta	LPN Medical Surgical Nursing Semester	Revision	18.75

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIV. FACILITIES

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the use of the facilities by NJ Region Antique Automobile Club of America, Inc. for a car show in the Morris County School of Technology Building #4 Parking Lot on Sunday, May 3, 2026 from 7:00 a.m. to 4:00 p.m.
2. Motion to approve the use of the facilities by Tabernacle Productions for overflow parking in the Building #1 parking lot from 6:30 p.m. – 10:30 p.m. on Saturday, June 6, 2026.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XV. HEARING OF THE PUBLIC

XVI. OLD BUSINESS

- Career and College Expo: April 18, 2026, MCCTC, at 9:30 a.m.
- Career Pathways Night: May 7, 2026, MCST Gymnasium and Cafeteria, at 5:30 p.m.
- District-Wide Freshman Orientation: May 16, 2026, MCCTC, at 9:00 a.m.
- Senior Sports Award Ceremony: June 4, 2026, MCST, at 6:30 p.m.
- Share-Time Completers Ceremony: June 5, 2026, County College of Morris, at 1:00 p.m.
- Graduation: June 15, 2026, Mennen Arena, at 3:00 p.m.

XVII. NEW BUSINESS

- Next Regular Board Meeting: May 12, 2026, at 6:00 p.m.
- NJ School Boards Annual Fall Workshop: October 19-22, 2026, Atlantic City

XVIII. ADDITIONAL BUSINESS

XIX. ADJOURNMENT

Motion to adjourn the meeting. Time: _____

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____