

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, April 16, 2026

6:30 P.M.

Administration Building – Boardroom

6:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:

Regeneron Semifinalists - Tessla Chan, Olivia Jacobson, Serin Jo and
Matthew Lin
Valedictorian - Benjamin Davidson
Salutatorian - Matthew Lin

Recommendation to accept the Claims Auditor's Report for March 2026

Recommendation to accept the Claims Auditor's Quarterly Reports for 2nd Quarter
2026 October, November and December 2025 and 3rd Quarter 2026 January,
February and March 2026. **(Attachment CA2)**

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

It is the recommendation of the Superintendent of Schools that the following resolutions be adopted:

- B.1. BE IT RESOLVED** that the Board of Education hereby approves the following contracts, and authorizes the Board of Education President to execute such contracts on behalf of the Board of Education

- (i) *Contractor: Amergis Healthcare Staffing, Inc. d/b/a Amergis Educational Staffing
Services: Substitute nursing services for the 2025-26 school year as specified in the agreement
Fees: Total estimated to be \$1,200.00
(Agreement is subject to review and approval by district counsel)
- (ii) Contractor: Quantas Advisors, LLC
Services: Consulting services for compliance with the Affordable Care Act for the period July 1, 2026 through June 30, 2027
Fees: Total estimated to be \$20,000.00
(Agreement is subject to review and approval by district counsel)

- (iii) Contractor: The Royalton on The Greens
 Services: Catering and Facilities for 2027 Senior Prom
 Fees: The entire cost of this affair is estimated to be \$35,000.00 and will be paid by students and student fundraising activities of the Class of 2027; no district funds will be used.
 (Agreement is subject to review and approval by District counsel)
- (iv) Contractor: Westbury Union Free School District
 Services: Health and Welfare Services for 4 students attending out of district schools for the 2025-26 school year.
 Fees: \$1,415.97 per student
 Total estimated to be \$5,663.88
- (v) Contractor: Kidz Therapy Services, PLLC
 Services: Instructional services for the 2024-25 school year
 Fees: **611 Grant**
 \$2,079.00 per student (3 students)
 \$693.00 per student Related Services (17 students)
 Total will be \$18,018.00
619 Grant
 \$619.00 per student (3 students)
 \$206.00 per student Related Services (17 students)
 Total will be \$5,359.00

[Note: Item (v) above is a “flow-through” grant which passes through the district special aid fund but has no impact on our general fund budget]

B.2. BE IT RESOLVED that the Board of Education hereby approves Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. BE IT RESOLVED that the Board of Education hereby approves the following General Fund Appropriation Transfer:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-443-03-9000-310	MAINT PROF/TECH SVCES	\$31,000.00
	Subtotal	\$31,000.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-424-03-9000-310	NATURAL GAS-DIST	\$31,000.00
	Subtotal	\$31,000.00

REASON FOR TRANSFER REQUEST: In order to pay costs associated with heating district buildings.

B.4. BE IT RESOLVED that the Board of Education hereby approves the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations

indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$3,400.00	HS Reimbursables	2110-245-08-24HS	H24-00132	AS25

- B.5. BE IT RESOLVED**, that the Board of Education hereby approves the Disclosure and Consent Agreement with the Herricks Union Free School District; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and any other documents necessary to effectuate said Agreement on behalf of the Board of Education.

- B.6. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into Inter-Municipal Agreements for the 2026-2027 school year with the East Williston UFSD and Herricks UFSD in connection with Roslyn UFSD's Adult Education Program pursuant to General Municipal Law § 119-o subject to the terms and conditions of the agreements to be approved by District Counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documentation to effectuate said Agreements.

(Agreement is subject to review and approval by district counsel)

- B.7. WHEREAS**, on or about March 17, 2026, the Board of Education of the Roslyn Union Free School District received bids for Bid # 25/26-61: Ballfield Improvements at Harbor Hill School;

WHEREAS, the District has reviewed the bid proposals submitted in response to the solicitation for the Ballfield Improvements at Harbor Hill School contract; and

WHEREAS, based upon the review of the bids, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject the bid proposals received for the Ballfield Improvements at Harbor Hill School contract.

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby rejects all bids submitted in response to Bid # 25/26-61: Ballfield Improvements at Harbor Hill School.

- B.8. BE IT RESOLVED** that the Board of Education hereby approves the following credit change order:

Island Pump and Tank, LLC (HH MC-002) credit in the amount of \$12,887.00.

[Note: This is based on our not using the full Sitework Construction Allowance during project completion. The bid award was presented to the Board of Education for approval as item B.7 on the agenda of 6/6/24.

This change order will decrease the contract with Island Pump and Tank, LLC in the amount of \$12,887.00 and therefore decrease purchase order H24-00225 in account code H-1620-293-07-24OT.]

- B.9. BE IT RESOLVED** that the Board of Education hereby accepts, a donation from NYSIR (New York Schools Insurance Reciprocal) in the amount of \$1,000.00, received by the Roslyn UFSD;

BE IT FURTHER RESOLVED, that said donation shall be appropriated to 2020.450.08.9000.801 to be used for the purchase of various games and equipment to be used in the new high school Recreation Room, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.10. BE IT RESOLVED** that, upon the recommendation of Michelle Hazen, Harbor Hill School Principal, the Board of Education hereby declares the items listed in Attachment B.10 as obsolete.

[Note: the attached items are unnecessary and no longer of use in the district. It is recommended that they be discarded. **(Attachment B.10.)**]

- B.11. BE IT RESOLVED** that, upon the recommendation of Sherry Ma, East Hills School Principal, the Board of Education hereby declares the items listed in Attachment B.11 as obsolete.

[Note: the attached items are unnecessary and no longer of use in the district. It is recommended that they be discarded. **(Attachment B.11.)**]

- B.12. BE IT RESOLVED** that, upon the recommendation of Cindy Samide, Director of Special Education, the Board of Education hereby declares the items listed in Attachment B.12 as obsolete.

[Note: the attached item is broken and unsafe, cannot be repaired, and is no longer of use in the district. It is recommended that it be discarded. **(Attachment B.12.)**]

- B.13. BE IT RESOLVED** that, upon the recommendation of Cindy Samide, Director of Special Education, the Board of Education hereby declares the items listed in Attachment B.13 as obsolete.

[Note: the attached item is broken, cannot be repaired, and is no longer of use in the district. It is recommended that it be discarded. **(Attachment B.13.)**]

B.14. BE IT RESOLVED that, upon the recommendation of Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, the Board of Education hereby declares the item listed in Attachment B.14 as obsolete.

[Note: the attached item is broken and unsafe, cannot be reasonably repaired, and is no longer of use in the district. It is recommended that it be discarded. **(Attachment B.14.)**]

CURRICULUM AND INSTRUCTION:

It is the recommendation of the Superintendent of Schools that the following resolutions be adopted:

C&I.1 BE IT RESOLVED that the Board of Education hereby accepts the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 5, 12, 16, and 17, 2026.

C&I.2 BE IT RESOVLED that the Board of Education hereby accepts the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 10, 12, 25, 26, 2026, March 3, 5, 6, 11, and 16, 2026.

C&I.3 BE IT RESOLVED that the Board of Education hereby approves (2) chaperones and (8) students from Forensics to attend the NCFL Grand Nationals in Washington DC from May 22, 2026 through May 25, 2026 at an estimated cost to the district not to exceed \$11,684.40.

[**Note:** Total cost of the trip is \$15,990.00; Student contribution is \$3,805.60; District contribution is an estimated cost not to exceed \$11,684.40].

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED that the Board of Education hereby adopts the budget in the amount of \$140,918,000.00 be presented to the qualified voters of the district at the Annual Meeting on May 19, 2026, and

BE IT FURTHER RESOLVED that the Board of Education hereby authorize the submission to the State Education Department and publication of the 2026-2027 Property Tax Report Card. **(Attachment BOE.1)**

BOE.2 WHEREAS, on October 16, 2025, the Roslyn Union Free School District conducted a Special election; and

WHEREAS, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election; and

WHEREAS, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District orders the destruction of all unused, defective, and void ballots resulting from the October 16, 2025 election.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment



ROSLYN PUBLIC SCHOOLS CLAIMS AUDIT PRESENTATION

For the:
2nd & 3rd Quarters
Fiscal 2026





Quarter Claims Audit Summary

October - December 2025

	OCTOBER		NOVEMBER		DECEMBER	
	# of Instances	% of Claims	# of Instances	% of Claims	# of Instances	% of Claims
Claims Audit Instances						
Findings Noted						
Total Findings:	0	0.00%	0	0.00%	0	0.00%
Other Matters						
Confirming Purchase Order(s) - Noted	2	0.45%	2	0.56%	1	0.12%
Total Other Matters:	2	0.45%	2	0.56%	1	0.12%
TOTAL NUMBER OF INSTANCES	2	0.45%	2	0.56%	1	0.12%
TOTAL CLAIMS AUDITED	446		358		822	
TOTAL \$ APPROVED	\$8,845,103.21		\$6,480,237.02		\$9,458,437.17	

Quarter Claims Audit Summary

2nd Quarter 2025

Attachment CA2



	Q2	
	# of Instances	% of Claims
Claims Audit Instances		
Findings Noted		
Total Findings:	0	0.00%
Other Matters		
Confirming Purchase Order(s) - Noted	5	0.31%
Total Other Matters:	5	0.31%
TOTAL NUMBER OF INSTANCES	5	0.31%
TOTAL CLAIMS AUDITED	1,626	
TOTAL \$ APPROVED	\$24,783,777.40	



Quarter Claims Audit Summary

January - March 2026

	JANUARY		FEBRUARY		MARCH	
	# of Instances	% of Claims	# of Instances	% of Claims	# of Instances	% of Claims
Claims Audit Instances						
Findings Noted						
Total Findings:	0	0.00%	0	0.00%	0	0.00%
Other Matters						
Confirming Purchase Order(s) - Noted	1	0.20%	4	1.29%	1	0.25%
Total Other Matters:	1	0.20%	4	1.29%	1	0.25%
TOTAL NUMBER OF INSTANCES	1	0.20%	4	1.29%	1	0.25%
TOTAL CLAIMS AUDITED	489		309		406	
TOTAL \$ APPROVED	\$7,855,694.90		\$7,248,863.45		\$6,311,434.02	

Quarter Claims Audit Summary

3rd Quarter 2026

Attachment CA2



	Q3	
	# of Instances	% of Claims
Claims Audit Instances		
Findings Noted		
Total Findings:	0	0.00%
Other Matters		
Confirming Purchase Order(s) - Noted	6	0.50%
Total Other Matters:	6	0.50%
TOTAL NUMBER OF INSTANCES	6	0.50%
TOTAL CLAIMS AUDITED	1,204	
TOTAL \$ APPROVED	\$21,415,992.37	

6 Month Claims Audit Summary

2nd & 3rd Quarters Fiscal 2026



	Q2		Q3	
	# of Instances	% of Claims	# of Instances	% of Claims
Claims Audit Instances				
Findings Noted				
Total Findings:	0	0.00%	0	0.00%
Other Matters				
Confirming Purchase Order(s) - Noted	5	0.31%	6	0.50%
Total Other Matters:	5	0.31%	6	0.50%
TOTAL NUMBER OF INSTANCES	5	0.31%	6	0.50%
TOTAL CLAIMS AUDITED	1,626		1,204	
TOTAL \$ APPROVED	\$24,783,777.40		\$21,415,992.37	



Proactive Measures Implemented

- ❖ Instances were all low dollar amounts.
- ❖ There are no outstanding or held checks.
- ❖ Management continues to educate its staff on the District's purchasing policies and practices so that all authorizing administrators understand and abide by the District's purchasing policies.
- ❖ The Business Office staff continues to come to us with any claims related questions they have prior to processing their claims.

Personnel Action Report
Professional

P.1
April 16, 2026

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Dylan Jensen	Probationary Appointment	Science (A.Howell)	HS	On or about 8/31/26	Probation ends on or about 8/30/29*	Science	Earth Science Gr. 7-12, BA/Step 1**, Per RTA Contract
2	Lauren Kueper	Probationary Appointment	Math (L.Fonseca)	MS	On or about 8/31/26	Probation ends on or about 8/30/30*	Math	Math Gr. 7-12, Computer Science, All grades & Educational Technology Specialist, BA/Step 1**, Per RTA Contract
3	Jordana Lewis	Probationary Appointment	Math (G.Sherwood)	HS	On or about 8/31/26	Probation ends on or about 8/30/30*	Math	Math Gr. 5-12, BA/Step 1**, Per RTA Contract
4	Nicole Campanaro	Probationary Appointment	School Counselor (G.Kennedy-Hoar)	MS	On or about 8/31/26	Probation ends on or about 8/30/30*	School Counseling	School Counseling, BA/Step 1**, Per RTA Contract
5	Michael Liepper	Revise Appointment	Regular Substitute/Leave Replacement (J.Kelly)	HH	On or About 8/28/25	3/25/26 (was 6/30/26)		Music, BA/Step 1**, Per RTA Contract
6	Michael Liepper	Probationary Appointment	Elementary Teacher (J.Kelly)	HH	3/26/26	Prob. Ends 8/27/29*	Elementary	Music, MA/Step 1**, Per RTA Contract
7	Kaitlyn Incandela	Appointment	Regular Substitute/Leave Replacement (M.Bouknight)	MS	On or about 8/31/26	6/30/27		Social Studies Gr. 7-12, BA/Step 1**, Per RTA Contract
8	Guy Barnett	Appointment	Regents Review (not to exceed 1 session)	HS	4/17/26	6/30/26		Per RTA Contract
9	Alex Caramanica	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
10	Terisa Charles Titus	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
11	Stephanie Ditta-Coscia	Appointment	Regents Review (not to exceed 1 session)	HS	4/17/26	6/30/26		Per RTA Contract
12	Marc Edelman	Appointment	Regents Review (not to exceed 1 session)	HS	4/17/26	6/30/26		Per RTA Contract
13	Matthew Formichelli	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
14	Milva Franz	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
15	Sunita Gupta	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
16	Alison Howell	Appointment	Regents Review (not to exceed 1 session)	HS	4/17/26	6/30/26		Per RTA Contract

Personnel Action Report
Professional

P.1
April 16, 2026

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
17	Alexander Huang	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
18	Shari Jacknis	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
19	Wan-Shiun (Doreen) Jeng	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
20	Shannon Kenniff	Appointment	Regents Review (not to exceed 1 session)	HS	4/17/26	6/30/26		Per RTA Contract
21	Rosaleen Loughran	Appointment	Regents Review (not to exceed 1 session)	HS	4/17/26	6/30/26		Per RTA Contract
22	Mary Mahepath	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
23	William Marvin	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
24	Alexia Moustakas	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
25	Lauren Murphy	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
26	Sara Pfennig	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
27	Austin Portente	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
28	Scott Segal	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
29	Glenn Sherwood	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
30	Samantha Simon	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
31	Laura Wenzel	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/17/26	6/30/26		Per RTA Contract
32	Julianna DeAngelis	Appointment	Intramurals (Theatre Arts)	MS	4/17/26	6/30/26		Per RTA Contract
33	Jill Fedun	Appointment	Intramurals (Theatre Arts)	MS	4/17/26	6/30/26		Per RTA Contract
34	Ruth Quintero	Appointment	Summer Work for ERS Credit (not to exceed 140 hours)	MS	7/1/26	8/31/26		Per RPA Contract, employees' hourly rate
35	Randi Linker-Beatus	Revise Appointment	Summer Work Assisting Summer Academy for TRS Credit (not to exceed 85 hours) (was ERS)	MS	6/29/26	7/24/26		Per RPA Contract, employees' hourly rate

Personnel Action Report
Professional

P.1
April 16, 2026

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
36	Jennifer Sapir	Tenure Appointment	Dept. Chairperson (English)	HS		6/30/26	Dept. Chairperson (English)	
37	Daniela Allegro	Tenure Appointment	Speech	HH		8/28/26	Speech	
38	David Cordeau	Tenure Appointment	Math	MS		8/29/26	Math	
39	Alexander Huang	Tenure Appointment	Science	HS		8/29/26	Science	
40	Dara Kaplan	Tenure Appointment	Elementary	HH		8/29/26	Elementary	
41	Rudolf Lanzillotta	Tenure Appointment	Physical Education	MS		8/28/26	Physical Education	
42	Sabrina Roy	Tenure Appointment	Elementary	HTS		8/29/26	Elementary	
43	Liba Schwartz	Tenure Appointment	Elementary	HH		8/29/26	Elementary	
44	Marissa Ulrich	Tenure Appointment	Science	MS/HS		8/29/26	Science	
45	Michelle Campbell	Tenure Appointment	Teaching Assistant	EH		8/29/26	Teaching Assistant	
46	Jeffrey Matamoros	Tenure Appointment	Teaching Assistant	MS		8/29/26	Teaching Assistant	
47	Rachel Shapiro	Tenure Appointment	Teaching Assistant	HTS		8/29/26	Teaching Assistant	
48	Anne Marie Ward	Tenure Appointment	Teaching Assistant	HS		8/29/26	Teaching Assistant	
49	Patricia Michel-Ritsua	Tenure Appointment	Teaching Assistant	HH		9/27/26	Teaching Assistant	
50	Abbey Farnan	Tenure Appointment	Teaching Assistant	HH		10/16/26	Teaching Assistant	
51	Pamela Martinez	Tenure Appointment	Teaching Assistant	MS		12/10/26	Teaching Assistant	

All extracurricular appointments for the 2025-2026 school year are subject to student interest as well as the Governor's order regarding school closure.

*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

****Placement subject to change based on verification of education and employment.**

As applicable, summer assignments are contingent on passage of the 26-27 school budget, necessary enrollment, and specific student needs.

Personnel Action Report
Classified

P.2
April 16, 2026

Item	Name	Action	Position / Replacing	Location	From	To	Class/Type	Certification Class / Step Salary
1	Rafael Gonzalez	Resignation for the Purposes of Retirement	Bus Driver FT	BUS		6/30/26 (last day of employment)		
2	Eric Kraemer	Appointment	Security Aide-Hourly (K.Lynch)		On or about 4/20/26*			\$28.00/hour

* Pending Civil Service Approval (if needed)

**Placement subject to change based on verification of education and employment.

NOTE: All appointments are subject to Federal, State and local conditions.

**Roslyn Union Free School District Capital Budget
APPROPRIATION TRANSFERS**

Attachment B.2.

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 50,000.00	H1620 000 03 26BU Unalloc Budget 25/26	\$ 302,250.00	\$ 252,250.00	H1620 000 03 26HS Unalloc Budget HS Improve	\$ -	\$ 50,000.00
For: Allowing for reallocation of funds from current year authorization							
2	\$ 50,000.00	H1620 000 03 26HS Unalloc Budget HS Improve	\$ 50,000.00	\$ -	H1620 293 08 26HS HS Improve GC	\$ 5,000.00	\$ 55,000.00
For: Supply and install new projector in the high school auditorium							

APPROVED: Susan Warren _____ **DATE:** _____

APPROVED: Allison Brown _____ **DATE** _____

APPROVED: _____ **Item #:** _____

**HARBOR HILL SCHOOL
INTER-OFFICE MEMORANDUM**

To: Susan Warren

From: Michelle Hazen, Principal

Re: Disposal of items

Date: March 19, 2026

I am requesting that the following items be discarded. They are obsolete and are no longer necessary.

All old Journeys Reading materials. This includes:

Teacher manuals

Student Anthologies

Student workbooks

Thank you,

Michelle Hazen
Principal

EAST HILLS
Inter-Office Memorandum



TO: Susan Warren *SW*
FROM: Sherry Ma
RE: Recommendation to BOE to Discard Items
DATE: March 23, 2026

=====

I am requesting that the following items be discarded. They are obsolete and are no longer necessary.

These ELA materials include:

- Teacher manuals
- Student anthologies
- Student workbooks

Thank you,

Sherry Ma
Principal

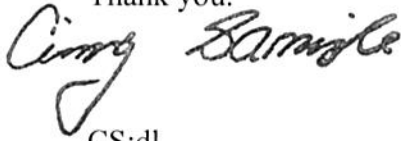
ROSLYN PPS OFFICE INTEROFFICE MEMORANDUM

TO:  Susan Warren
FROM: Cindy Samide
DATE: March 23, 2026
RE: Recommendation to BOE to Discard Item(s)

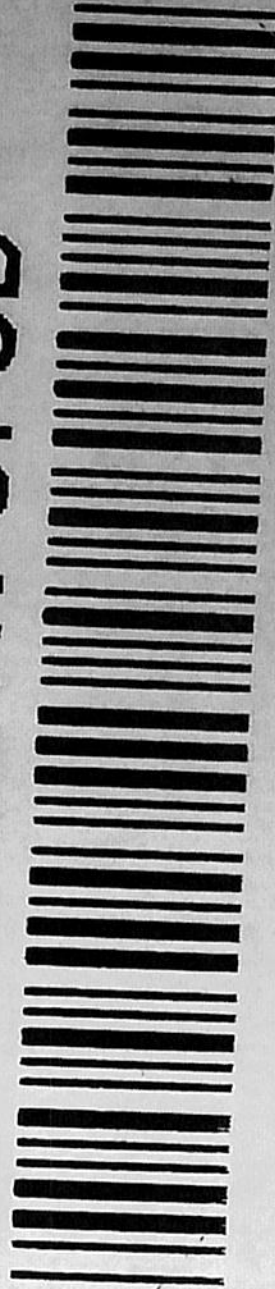
The item listed below is no longer working and is of no use to the District. It is unsafe to use on students. I would like to get permission from the Board of Education for it to be discarded.

- 1 Titmus II – S vision tester Roslyn tag # 20131494 from the East Hills nurses office

Thank you.


CS:dl

**PROPERTY OF
ROSLYN UFSD**



20131494



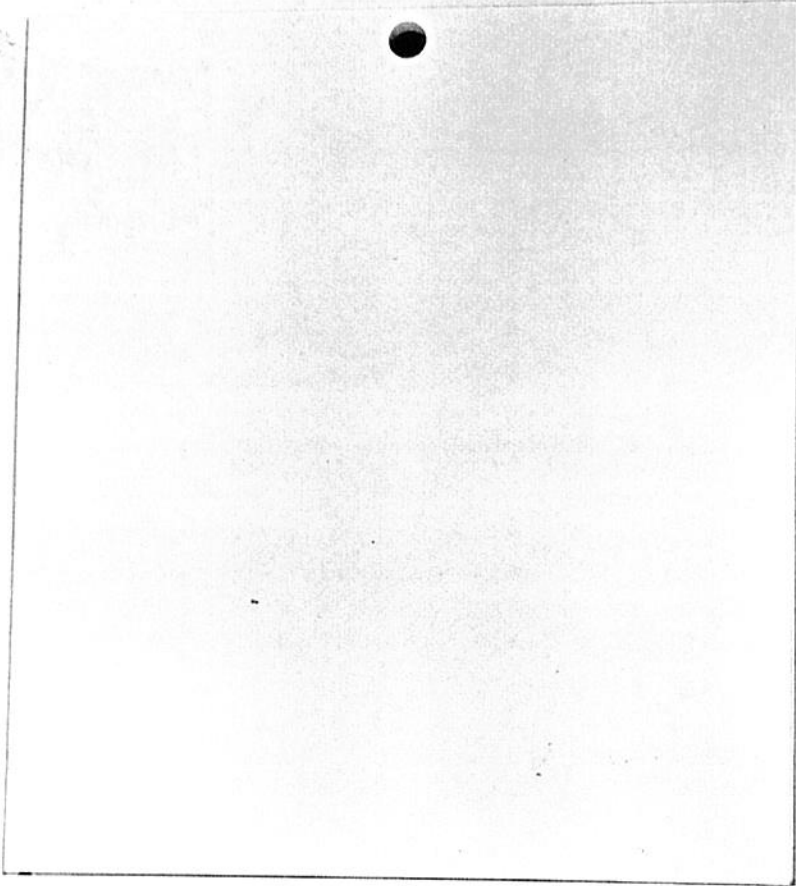
PAT. NO. 474007
SERIAL NO.

\$ 3371

TITMUS® II-S VISION TESTER

TITMUS OPTICAL INC., PETERSBURG, VA

12 V.A.C.
60 HZ
10 VA



EAST HILLS SCHOOL

PROPERTY OF
PCSLYN UFSD
20131494

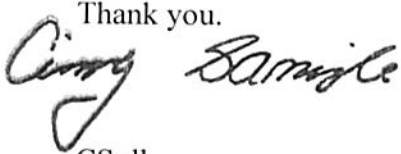
ROSLYN PPS OFFICE INTEROFFICE MEMORANDUM

TO:  Susan Warren
FROM: Cindy Samide
DATE: March 24, 2026
RE: Recommendation to BOE to Discard Item(s)

The item listed below is no longer working and is of no use to the District. I would like to get permission from the Board of Education for it to be discarded.

- 1 N344 Welch Allen duo otoscope hardware set from the Middle School nurses office

Thank you.


CS:dl



March 31, 2026



Susan Warren
Assistant Superintendent for Business and Administration

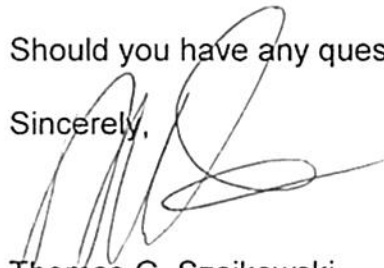
Ms. Warren,

Please accept the following item to be declared as surplus. It is beyond its useful life and no longer safe or functioning. It will be discarded as scrap.

Two drawer file cabinet
Asset Tag# 20131636

Should you have any questions, please feel free to contact my office.

Sincerely,



Thomas G. Szajkowski

Attachment B.14.



Entity Name	ROSLYN UFSD	 
BEDS Code	280403	
Claim Year	2025-2026 <input type="button" value="SET VALUES"/>	

Welcome Susan Warren (School Entity User) CORE 04/01/2026 01:07 PM Home | Issue Reporting | Help | Logout

Entity Info | Forms | Claim Verifications | Activity Log | Reports

You Have Selected the 'Official' Data Area.

[Print Legacy](#) | [Print Form](#) | [Print Blank](#) | [Print Text Only](#)

District Name: ROSLYN UFSD
Contact Person: SUSAN WARREN

District Code: 280403
Telephone: (516) 801-5036
Tel Extension:

Property Tax Report Card

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website: <http://www.p12.nysed.gov/mgt/serv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2026-27 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 25, 2026

Form Preparer Name: SUSAN WARREN
Preparer's Telephone Number: 516-801-5030

Shaded Fields Will Calculate	Budgeted 2025-26 (A)	Proposed Budget 2026-27 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	136,811,323	140,918,000	3.00 %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	109,728,676	112,331,592	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	109,728,676	112,331,592	2.37 %
F. Permissible Exclusions to the School Tax Levy Limit	4,136,890	3,398,576	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	105,858,623	108,957,215	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	105,591,786	108,933,016	
I. Difference: (G-H); (negative value requires 60.0% voter approval) ²	266,837	24,199	
Public School Enrollment	3,382	3,390	0.24 %
Consumer Price Index			2.63 %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2026-27, includes any carryover from 2025-26 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2025-26 (D)	Estimated 2026-27 (E)
Adjusted Restricted Fund Balance	35,091,619	36,000,000
Assigned Appropriated Fund Balance	700,000	700,000
Adjusted Unrestricted Fund Balance	5,445,091	5,608,536
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.98 %	3.98 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/26 Actual Balance	6/30/26 Estimated Ending Balance	Intended Use of the Reserve in the 2026-27 School Year (Limit 200 Characters)**
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Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Attachment BOE.1

Capital + (add) - (delete)	2017 CAPITAL	For the cost of any object or purpose for which bonds may be issued.	3,498,348	3,623,239	\$3,500,000 plan to move to Capital Fund
Capital + (add) - (delete)	2020 CAPITAL	For the cost of any object or purpose for which bonds may be issued.	16,054,530	16,627,677	0
Repair	REPAIR RESERVE	For the cost of repairs to capital improvements or equipment.	997,163	1,032,722	0
Workers Compensation	WORKERS COMP	For self-insured Workers Compensation and benefits.	63,827	66,103	0
Unemployment Insurance	UNEMPLOYMENT	For reimbursement to the State Unemployment Insurance Fund.	598,679	620,028	0
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.			
Insurance		For liability, casualty, and other types of uninsured losses.			
Property Loss + (add)		To cover property loss.			
Liability + (add)		To cover incurred liability claims.			
Tax Certiorari		For tax certiorari settlements.			
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.			
Employee Benefit Accrued Liability	EBLAR RESERVE	For accrued 'employee benefits' due to employees upon termination of service.	90,977	94,221	0
Retirement Contribution	ERS RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	10,562,616	10,939,279	\$2,470,000 to reduce Tax Levy
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Single Other Reserve + (add)	NYS TRS	To fund employer retirement contributions to	3,225,479	3,340,500	\$2,000,000 to reduce tax levy

* NYSED Reserve Guidance: http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance: <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

**Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2026-27. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.

Save

Reset

Save & Ready

State Aid Homepage | Contact Us

Ver 1.11.3