



MEETING MINUTES

Attendance

Voting Members

Guienzy Brent, Board Member
Dr. Tammie Wilson, Board Member - Vice President
Lindsey Anslem, Board Member
Debra Jones, Board Member
Ginger Griffin, Board Member
Chad Paradee, Board Member
Alaina Black, Board Member - President
Rhonda Dennis, Board Member
Lawrence Guillory, Board Member

Absent Members

Marilyn LaSalle, Board Member
Andrew Mancuso, Board Member

I. Opening of Regular Meeting

The St. Mary Parish School Board met in regular session on Thursday, March 5, 2026, at 5:30 p.m., in the Evans Medine Meeting Room at the Central Office Complex in Centerville, Louisiana for the following purposes and to take whatever actions necessary. The meeting may be viewed online at https://www.youtube.com/channel/UCnZ1z15loF_FZnVcBe09cRQ

1. Meeting Called to Order (Mrs. Black)

The meeting was called to order by Mrs. Black.

2. Roll Call (Dr. Sanders)

The roll call was conducted by Dr. Sanders.

3. Invocation (Mr. Holmes)

Mr. Holmes gave the Invocation.

4. Pledge of Allegiance to the Flag of the United States of America (Mrs. Black)

President Black led the Pledge of Allegiance to the Flag of the United States of America.

5. Introduction of Students and Employees of the Month (Mrs. Black)

Recognition of Students and Employees of the Month was introduced by their respective school principals. Each principal provided brief remarks highlighting the achievements and contributions of the honorees as follows:

- A. Franklin Junior High School: Tashi Smith, 8th Grade Student, and Bryan Johnson, Paraprofessional**
- B. Patterson High School: Paola Bobet-Torres, 12th Grade Student, Patterson and Nakia Brooks, Teacher**
- C. Wyandotte Elementary School: Ansley Bach, 5th Grade Student, and Brooke Blanco, Teacher**

II. Approval of Amended Agenda (Mrs. Black)

There was no amended agenda.

III. Approval of Official School Board Minutes (Mrs. Black)

1. Regular Meeting: February 5, 2026

A motion was made and duly seconded to approve the official school board minutes from the regular school board meeting held on February 5, 2026, as presented.

Motion made by: Rhonda Dennis

Motion seconded by: Debra Jones

Voting:

Unanimously Approved

IV. Approval of Consent Agenda (Mrs. Black)

A motion was made and duly seconded to approve the following consent agenda as presented by Dr. Sanders.

Motion made by: Dr. Tammie Wilson

Motion seconded by: Guienzy Brent

Voting:

Unanimously Approved

1. *Field trips

- A. *Morgan City High School JROTC - Mississippi State University Stem Camp- Starkville, MS June 22-26, 2026 (Dr. Sanders)**

2. *Proclamations

- A. *National School Social Work Week March 1-7, 2026 (Ms. Mitchell)**
- B. *Read Across America Day March 2, 2026 (Ms. Mitchell)**
- C. *National School Breakfast Week March 2-6, 2026 (Ms. Mitchell)**

V. Personnel

1. **Approve 180, 182, 200, 210, 220, and 240 Employee Calendars for 2026-27 school year. (Ms. Estay)**

Dr. Sanders noted that the Employee Calendars were developed based on the previously approved instructional calendar, and it also included the Mardi Gras week off for all employees.

A motion was made and duly seconded to approve the 180, 182, 200, 210, 220, and 240-day Employee Calendars for the 2026–27 school year, as presented by Dr. Sanders.

Motion made by: Ginger Griffin

Motion seconded by: Debra Jones

Voting:

Unanimously Approved

VI. Business Affairs

1. **Receive Group Health Insurance Premium to Claims Summary Report (Mr. James Perez)**

Mr. James Perez of DJW Insurance provided the Board with an updated Premium-to-Claims Summary through January 2026 for the Group Health Insurance Plan. He reported that the Medical Loss Ratio for January 2026 was 90.9 percent, with an expense and claims recovery adjustment resulting in a year-to-date loss ratio of negative 7 percent.

Mr. Perez further noted that the plan received a credit of nearly \$1.2 million in January. Blue Cross did not release details regarding the credit because the plan is a fully insured group. Mr. Perez indicated that he suspects the credit may be related to a very large claim from 2024, potentially involving subrogation with Medicaid.

This item was presented for informational purposes only, and no action was required by the Board.

2. **Approve recommendation regarding property insurance renewal for building & contents coverage for the year commencing April 1, 2026 (Mrs. Carmel Breaux)**

Mrs. Carmel Breaux of Norris Consultants reported that the building and contents renewal offer from Paul's Agency featured a total premium of \$1,543,417, which is \$351,000 decrease over the expiring premium. Mrs. Breaux recommended that the Board approve this property renewal for the 30 million limit, and to reject the terrorism coverage.

A motion was made and duly seconded to approve the recommendation of Mrs. Carmel Breaux of Norris Consultants regarding the property insurance renewal for building and contents coverage for the year commencing April 1, 2026, for an amount of \$1,543,417 and to reject the terrorism coverage.

Motion made by: Lindsey Anslem

Motion seconded by: Guienzy Brent

Voting:

Unanimously Approved

3. Approve recommendation regarding property insurance renewal for boiler & machinery coverage for the year commencing April 1, 2026 (Mrs. Carmel Breaux)

Mrs. Carmel Breaux of Norris Consultants reported that the equipment breakdown property insurance renewal for the boiler and machinery coverage was offered by Frank's Agency with Liberty Mutual as the insurance carrier. The renewal premium for the upcoming year is \$15,007, which is about a \$3,510 increase from the previous year. Mrs. Breaux recommended that the Board approve the property insurance equipment breakdown renewal for boiler and machinery coverage as presented.

A motion was made and duly seconded to approve the recommendation of Mrs. Carmel Breaux of Norris Consultants regarding the property insurance renewal for boiler and machinery coverage for the year commencing April 1, 2026, for the amount of \$15,007.

Motion made by: Ginger Griffin

Motion seconded by: Dr. Tammie Wilson

Voting:

Unanimously Approved

4. Approve recommendation regarding workers compensation insurance for the year commencing May 1, 2026 (Mrs. Carmel Breaux of Norris Consulting) (Glynn Guarisco-Franks Agency)

Mrs. Carmel Breaux of Norris Consultants reported that the workers' compensation insurance policy was approved last year for a two-year locked-in policy, with the premium remaining the same for the second year at the total cost of \$98,239.

This item was presented for informational purposes only, and no action was required by the Board.

5. Approve recommendation to retain services of third-party administrator (TPA) and safety consultant to assist the board with the workers compensation program (Mrs. Carmel Breaux)

Mrs. Carmel Breaux of Norris Consultants reported that the board is recommended to retain the services of a third-party administrator (TPA) and a safety consultant to assist with the workers' compensation program. The TPA, Claims Administrative Services from Tyler, Texas, has been handling claims since 2010. Their fee remained the same as last year's premium of \$29,367. The safety consultant, Riskwise, provides loss prevention and safety training, and their fee of \$15,000, a \$3,000 increase from last year. Mrs. Breaux recommended that the Board approve both contracts for renewal.

A motion was made and duly seconded to approve the recommendation of Mrs. Carmel Breaux of Norris Consulting regarding the services of a third-party administrator (TPA) and safety consultant to assist the board with the workers' compensation program for the amount of \$29,367 with Claims Administration

of Tyler, Texas. The fee for safety loss prevention with RiskWise for the amount of \$15,000.

Motion made by: Chad Paradee

Motion seconded by: Lawrence Guillory

Voting:

Unanimously Approved

6. Approve change order for the Morgan City High School HVAC Replacement Phase 3 Project. (Mr. Regard)

Mr. Regard informed the Board that the final change order for the HVAC Replacement Phase 3 Project was due to the delay associated with the generator. He noted that there was no change in the project price.

A motion was made and duly seconded to approve the change order for the Morgan City High School HVAC Replacement Phase 3 Project as presented by Mr. Regard.

Motion made by: Debra Jones

Motion seconded by: Dr. Tammie Wilson

Voting:

Unanimously Approved

7. Approve Substantial Completion for the Morgan City High School HVAC Replacement Phase 3 Project. (Mr. Regard)

Mr. Regard further noted that this item pertains to the same project, and now that all equipment has been installed and is fully operational, the request is for the Board to accept the substantial completion of the project.

A motion was made and duly seconded to approve the Substantial Completion of the Morgan City High School HVAC Replacement Phase 3 Project as presented by Mr. Regard.

Motion made by: Rhonda Dennis

Motion seconded by: Debra Jones

Voting:

Unanimously Approved

VII. Committee Reports

1. Set time and date for Maintenance District I Special Project Meeting. (Mr. Regard)

The Maintenance District I Chairperson will follow up with Mr. Regard to schedule the time and date of the committee meeting.

2. Set time and date for Maintenance District II Special Project Meeting. (Mr. Regard)

The Maintenance District II Chairperson will follow up with Mr. Regard to schedule the time and date of the committee meeting.

3. Set time and date for Maintenance District III Special Project Meeting. (Mr. Regard)

The Maintenance District III Chairperson will follow up with Mr. Regard to schedule the time and date of the committee meeting.

4. The Discipline Committee Meeting will meet on Tuesday, March 24, at 4:30 p.m. in the Evans Medine Meeting Room at the Central Office Complex in Centerville, Louisiana. (Ms. Jones)

The Chairperson, Ms. Jones, confirmed that the Discipline Committee Meeting would be held on Tuesday, March 24, 2026, at 4:30 p.m.

This item was for informational purposes only.

5. The School Uniform Committee Meeting will meet on Thursday, March 26, at 4:30 p.m. in the Evans Medine Meeting Room at the Central Office Complex in Centerville, Louisiana. (Ms. LaSalle)

The School Uniform Committee is currently scheduled to meet on March 26, 2026, at 4:30 p.m. As the committee chairperson, Ms. LaSalle, was not in attendance at this evening's meeting, any modifications to the scheduled date or time will be communicated in advance of the committee's meeting.

VIII. Staff Reports

1. Chief Financial Officer's Report (Mrs. Voisin)

A. Sales Tax Update

Mrs. Voisin reported that February sales tax collections have not yet been received from the sales tax offices and will be presented at the next regular Board meeting in April. She further noted that the year-to-date actual sales tax collections total \$16,400,000 as of the end of January.

B. Financial Statements (Major Funds Only)

The Board was provided financial statements for major funds only to review at their leisure.

C. Other Significant Items

Mrs. Voisin reported that the 2026 millage rates are scheduled for adoption at the regular board meeting on May 7, 2026.

IX. Superintendent's Report (Dr. Sanders)

Dr. Sanders announced that this week was National School Breakfast Week, highlighting the theme "The Quest for School Breakfast." Appreciation was extended to cafeteria staff.

The St. Mary Parish Public Schools job fair is scheduled for Saturday, March 28, 2026, from 9:00 a.m. to 12:00 p.m.

The student transfer application window is now open until May 1, 2026, for hardship and majority-to minority requests. Transfer applications can be found on the St. Mary Parish School Board district website.

The communities were encouraged to share concerns regarding policies and procedures for the upcoming School Uniform and Discipline Committee Meeting scheduled for later this month.

Juniors across the district recently participated in the ACT Boot Camps to help them prepare for the upcoming statewide ACT testing.

Dr. Sanders announced the launch of the Futures Project, a new collaborative program developed with the St. Mary Parish Sheriff's Office. The initiative provides fifth-grade students with structured lessons focused on leadership, decision-making, and positive citizenship. She expressed appreciation for the partnership and noted the anticipated positive impact on students.

Report cards for the third nine weeks are scheduled to go home on March 18, 2026, with a parent/teacher conference day set for March 20th. No school for students on March 20th.

Parents were encouraged to reach out to the school to schedule a parent-teacher conference with any concerns arising from report cards.

Pre-K registration is now open, with information available on district and school websites, and families are encouraged to consider St. Mary Parish Public Schools as their Pre-K choice in preparation for mandatory kindergarten in fall 2027.

X. Resolution of Respect (Ms. Estay)

On behalf of Ms. Estay in her absence, Mr. Holmes read the Resolutions of Respect for the late Wanda Bowers (retired teacher), and Janis Joy Verdun Jones (retired principal).

XI. Closing - Adjournment

A motion was made and duly seconded to adjourn the meeting at 6:16 p.m.

Motion made by: Rhonda Dennis

Motion seconded by: Dr. Tammie Wilson

Voting:

Unanimously Approved