



Antietam School District
Minutes of the Virtual Board Meeting
Monday, January 26, 2026, 7:00 p.m.

The Antietam School District Board met virtually only in a Teams meeting for their voting meeting on Monday, January 26, 2026. Ms. Ramsey, Board President, called the meeting to order at 7:04 pm. Ms. Ramsey noted that the Board met in executive session on Tuesday, January 20, 2026, regarding Legal and Personnel, and did not reconvene. The next Board workshop meeting is Tuesday, February 17, 2026, at 7:00 pm in the District Boardroom. The following voting meeting of the School Board will take place on Monday, February 23, 2026. Ms. Ramsey stated there were some motions that needed to be amended, and they would amend the motions as they arose.

Present via Teams:

Kimberly Alarcon	Susan Randolph
Jennifer Miller	Lorraine Storms
Amanda Stief	Gabe Trieb
David Okonski	Clara Worrall
Kyla Ramsey	

Also Present Via Teams:

Dr. Timothy Matlack	- Superintendent
Stacy Stair	- Director of Finance & Business via Teams
Anthony DiSarro	- Supervisor of Technology, Safety Coordinator
Staci Fink	- Director of Special Education
Brian Boland	- Solicitor, Kozloff Stoudt
Jennifer Reeves	- Board Secretary

Ms. Ramsey noted the minutes of the Monday, November 10, 2025 workshop meeting, Monday, November 17, 2025 Voting meeting, and Tuesday, December 2, 2025 Special meeting, Reorganization meeting, and Combined Workshop/Voting meeting minutes had been distributed and asked if there were any corrections. None were noted. A poll by a voice vote resulted in the minutes being approved.

SUPERINTENDENT'S REPORT

Dr. Timothy Matlack noted that January is Board Appreciation Month and expressed his sincere gratitude to our Board members for the important and often thankless work they do. He emphasized that opportunities to formally thank the Board are limited and wanted to take this time to acknowledge and recognize their dedication and service.

TREASURER'S REPORT

Mrs. Storms moved, Mrs. Stief seconded, to approve the treasurer’s report, Revenue Year to Date \$22,653,119.45, Expenditures Year to Date (\$13,079,121.67), Fund Balance (Unaudited) 12/31/2025 \$21,439,312.73

Cash and Investments as of November 30, 2025, 2025 \$20,009,870.61

Cash and Investments as of December 31, 2025, 2025 \$20,288,367.71

Approval of Bills as listed from November 18, 2025 to January 26, 2026

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

FINANCE COMMITTEE

Mrs. Storms reported moved seconded by Amanda Stief to approve the agreement for a Student Information System (SIS) between the Antietam School District and Infinite Campus, Inc. effective January 15, 2026, with a cost to the district as follows: January -June 2026 \$5,418.50, July 1, 2026 to June 30, 2027 annual fee of \$14,678 and one time implementation fees \$46,840.02 upon review and approval of district solicitor.

Ratify Tutoring services through LearnWell Services for one 9th-grade student from October 22, 2025, through December 19, 2025, in the amount of \$1867.32 and one 10th-grade student from November 19, 2025, through November 21, 2025, in the amount of \$311.22.

Ratify the LearnWell Agreement for one 11th-grade student, effective January 21, 2026, and anticipated through March 21, 2026, 10 hours of educational instruction per week at the rate of \$52.00 per hour of instruction. Each hour of instruction delivered in any setting requires administrative and preparation time, and LearnWell bills an additional 33% for those services (i.e., each 3 hours of teaching generates one (1) hour of admin/prep time cost).

Accept with gratitude the donation of \$5,000.00 from AEM Architect, Inc. to be used at the discretion of the district.

Accept the Settlement Agreement and Mutual Release of Claims regarding 2016-2017 School year 2026.1.1

Approve the Fox Rothchild LLP Engagement Letter for a 4th-grade student. The Firm’s minimum fee will be determined by the amount of time spent on the Engagement multiplied by the applicable hourly billing rates. Each of the Firm’s billing professionals and other personnel are assigned an hourly rate that reflects that person’s experience, skills, reputation, and ability, as well as prevailing market demand. The Firm’s billing rates currently range from \$270 to \$1400 per hour for lawyers and from \$125 to \$590 per hour for paralegals. All dollar amounts reflected in the Agreement are in United States Dollars. The Firm’s time will be recorded in increments of rounded tenths of an hour, with one-tenth (0.1) being the minimum for any activity. The following attorneys and, if applicable, paralegals, will be working on the Engagement at the indicated hourly rates:

Timothy E. Gilsbach (\$275)

The Firm reserves the right to revise the staffing of the Engagement as it deems efficient.

Approve school photographer agreement with Barksdale Photography for the 26-27 School Year.

Exonerate Fulton Bank from collecting 2025 Real Estate Tax Payments and 2024 Interim Real Estate Tax Payments, effective January 1, 2026.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

PROPERTY COMMITTEE

Mr. Okonski reported that The Property Committee meeting for Monday, January 26, 2026, at 6:30 pm in the District office boardroom was canceled. The next meeting of the Property Committee will meet February 23, 2026 at 6:30 pm in the District office Boardroom.

Mr. Okonski moved, seconded by Mrs. Stief, to accept the donation of materials from Donors Choose for the projects " Build, Snap and Create" and "Power Snacks for Powerful Learners".

Accept the Donation of supplies from Donors Choose for "Little Red Riding Hood Problem Solving STEM Kit x4" and "Rapunzel Problem Solving STEM Kit X4".

Ratify the emergency replacement of the Antietam High School (located at 201 N 25th St., Reading, PA 19606) boilers by Trane US Inc. for \$288,955 for boilers only.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

POLICY COMMITTEE

Mrs. Stief reported the Policy Committee met on Tuesday, January 20, 2026, at 5:30 pm in the District office Boardroom. The next Policy Committee meeting will take place on Tuesday, February 17, 2026, at 5:30 pm.

Mrs. Stief moved, and Mr. Trieb seconded to approve the District Calendar for the 2026-2027 school year.

Approve the snow make-up day for December 23, 2025 (half day) by making February 13, 2026 (half day) to a full day.

Ratify the Residency Affidavit for one 4th-grade student and one 9th-grade student for the remainder of the 2025-2026 school year.

Approve the first readings of the following 000 Board Policies:

001 Name and Classification

002 Authority and Powers

003 Functions

004 Membership

- 005 Organization
- 006 Meetings
- 006.1 Attendance at Meetings Via Electronic Communications
- 007 Policy Manual Access
- 011 Principles of Governance and Leadership

Approve the Guardianship for one 12th-grade student for the remainder of the 2025-2026 school year.

Approve the homeschool affidavit for one 3rd-grade student for the remainder of the 2025-2026 school year.

Approve the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion 2025-8

Approve the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards, and Consent to Expulsion 2025-9

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

BERKS COUNTY INTERMEDIATE UNIT

Mrs. Stief stated that she had sent out the summary for the board's review. She stated that the BCIU held a student art showcase, and Antietam’s student Kaycee Cooper showcased an absolutely beautiful Piece.

Mrs. Stief moved, seconded by Mr. Okonski, to approve the Proposed Berks County Intermediate Unit Mandated Services Budget July 1, 2026 through June 30, 2027.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

Mrs. Stief moved, seconded by Mr. Trieb, to approve the letter of intent Infinite Campus Purchase between Antietam School District and BCIU for the 2026-2027 school year upon review and approval of the district solicitor. (added upon review and approval of the district solicitor)

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

ATHLETIC/ACTIVITIES COMMITTEE

Mrs. Miller reported that tomorrow night is the dine and donate at the Liberty Tap Room from 5-10 pm, and it will go towards the athletics department.

CURRICULUM COMMITTEE

Mrs. Worrall reported the Curriculum Committee met on Tuesday, January 20, 2026, at 6:15 pm in the District Board Room. The next meeting of the Curriculum Committee will be on February 17, 2026, at 6:15 pm.

Mrs. Worrall moved, seconded by Mrs. Stief to approve the remainder of the 2025-2026 School year Curriculum meeting schedule at 6:15 PM in the District Office Board Room as follows: Tuesday, January 20, 2026, Tuesday, February 17, 2026, Monday, March 16, 2026, Monday, April 20 2026, Monday, May 18, 2026, Monday June 15, 2026.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

LEGISLATIVE/COMMUNICATIONS COMMITTEE

Mrs. Randolph moved, Mrs. Stief seconded to amend the December 2025 reorg motion for PSBA Contact/Legislative Contact from Lorraine Storms to Susan Randolph.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

PERSONNEL COMMITTEE

Ms. Ramsey moved, seconded by Mr. Okonski, to amend the September 2025 motion regarding Dalton Tice's change of effective date from September 16, 2025, to December 8, 2025, and salary from \$60,000.00 to \$65,000. prorated to days worked for the remainder of the 2025-2026 School year.

Approve a Construction Project Management Services stipend for the 2026 calendar year (January 1, 2026 to December 31, 2026), for Ken Bonkoski in the amount of \$20,000 payable on a quarterly basis as follows: January-March quarter \$5,000 payable in April; April-June quarter \$5,000 payable in July; July-September quarter \$5,000 payable in October and October-December quarter \$5,000 payable in January. This stipend will be reviewed and evaluated annually by the board based upon the duties, responsibilities and scope of work undertaken beyond those of Mr. Bonkoski's position.

Approve the quarterly stipend to Ken Bonkoski in the amount of \$5,000 for the October 2025 through December 2025 quarter for project management services for the Antietam High School Renovation.

Accept the letter of resignation from Taif Althawadi, school nurse at Stony Creek Elementary School, effective January 16, 2026.

Accept with regret the letter of retirement from Anne Thomason, Accountant, Business Office, effective August 3, 2026.

Accept with regret the letter of intent of retirement from Sue Hartman, Kerry C. Hoffman Intermediate School, Library Aide, effective June 3, 2026.

Approve Angel Bueno Cruz as a part-time custodian at the hourly rate of \$16.00 per hour retroactive to December 10, 2025.

Ratify the addition of Susan Hertzog to the 2025-2026 Guest Teacher/Substitute list.

Ratify Zach Bleiler, full-time, KCHIS Custodian, \$17.00/hour, effective December 15, 2025, with single benefits upon receipt of all required documentation.

Ratify Margaux Williams as LTS grade 3 Autistic Support teacher KCHIS for the remainder of the 2025-2026 school year, Bachelor Step 1, \$52,500. pro-rated to days worked, effective December 3, 2025.

Amend the October 2025 motion for mentor to Crystal Hoffmaster, end date for Anna Legg through December 3, 2025, for \$166.00

Amend the October 2025 motion end date, for Tim Recke, for mentor to Taif Althwadi, through January 16, 2025, for \$166.00

Approve Tim Recke, mentor to Christina Santarelli Weimer, for the remainder of the 2025-2026 school year, \$166.00

Approve Anna Legg as mentor to Margaux Williams \$166.00 for the remainder of the 2025-2026 school year.

Approve Garrett Camelleri as the HS JV Girls Basketball Head Coach/ HS Girls Varsity Basketball Assistant Coach at the rate of \$3,453.00 retroactive to November 14, 2025.

Approve Christina Santarelli Weimer, BSN RN, with educational responsibility toward earning CSN, for Stony Creek Elementary School, Bachelor's Step 12, \$64,200 pro-rated to days worked, temporary professional contract, with single benefits, January 14, 2026.

Approve the following unpaid dates for the following staff:

Megan Stevanus	1/23/2026
Jeanan Vath	4/27/2026
	4/28/2026
	4/29/2026

4/30/2026
5/1/2026
5/4/2026
5/5/2026
5/6/2026
5/7/2026
5/8/2026

Approve the FMLA Request for Stacy Stair, effective February 4, 2026, through March 18, 2026, return to work March 19, 2026.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Okonski and Trieb

Motion carried.

With nothing further to discuss, Ms. Ramsey requested a motion to adjourn the meeting. Mr. Okonski moved, Mrs. Stief seconded to adjourn the meeting. A poll by voice vote was unanimous. Ms. Ramsey adjourned the meeting at 7:21 pm.

Submitted by:



Jennifer Reeves
Board Secretary