

SWIS 5.6 Office Referral Form Definitions

Minor Problem Behaviors with Major Problem Behavior Counterparts

Minor Problem Behavior	Definition	Major Problem Behavior	Definition
Defiance (M-Defiance)	Student exhibits refusal to follow directions after individual redirection, but does not interfere with the progression of class or the learning of others. OR Student is absent from the classroom for more than ten minutes.	Defiance/ Insubordination/ Non-Compliance (Defiance)	Student exhibits refusal to follow directions after individual redirection that interferes with the progression of class, the learning environment, and/or the safety of themselves or others. Teacher needs assistance from administrator to keep the learning going.
Disrespect (M-Disrespect)	Student delivers socially rude, unkind, mean, disrespectful, or dismissive messages to adults or students that does not halt teaching and learning. Student responds to adult redirection.	Disrespect (Disrespect)	Student delivers socially rude, unkind, mean, disrespectful, or dismissive messages to adults or students that halt teaching and learning or student ignores or dismisses adult redirection. Teacher needs assistance from administrator to keep the learning going.
Disruption (M-Disruption)	Student initiates a brief and/or localized activity unrelated to instructional tasks that interferes with the learning environment. (eg. student comes late and throws bookbag to desk).	Disruption (Disruption)	Student engages in sustained behavior which interferes with or has the potential to interfere with the educational process. Disruption includes sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing; and/or sustained out-of-seat behavior. Teacher needs assistance from administrator to keep the learning going.
Dress Code Violation (M-Dress)	Student wears clothing that violates the dress code guidelines defined by the school/district that can be remedied/made	Dress Code Violation (Dress)	Student wears clothing that does not fit within the dress code guidelines practiced by the school/district that cannot be

	appropriate and student self-corrects.		remedied/made appropriate or that the student has refused to self-correct.
Inappropriate Language (M-Inapp Lan)	<ul style="list-style-type: none"> • Profane/vulgar outburst exclaimed but not directed to an individual • Profane/vulgar outburst directed to an individual but discontinued following teacher intervention 	Abusive Language/ Inappropriate Language/ Profanity (Inapp Lan)	<ul style="list-style-type: none"> • Profane/vulgar outburst directed to an individual and maintained following teacher intervention • Hate speech directed to an individual or group of individuals (present or absent)
Physical Contact/ Physical Aggression (M-Contact)	Student engages in non-serious, but inappropriate physical contact that is disruptive to the school environment which includes horseplay.	Physical Aggression (PAgg)	Student engages in actions involving serious physical contact where injury may occur, including hitting, punching, hitting with an object, kicking, hair pulling, scratching, pushing, etc.
Property Misuse (M-Prpty Misuse)	Using materials/resources in ways not consistent with their intended purpose.	Property Damage/Vandalism (Prop dam)	<p>Damage: using materials/resources in ways not consistent with their intended purpose and resulting in the need for repair or replacement.</p> <p>Vandalism: knowingly defacing or destroying materials/resources/property, resulting in the need for repair or replacement.</p>
Skip Class (minor)	<p>The first two times that a student:</p> <ul style="list-style-type: none"> • arrives to class more than 10 minutes late • leaves class for more than 10 minutes • or does not arrive to class. 	Skip Class (major)	<p>The third and subsequent times a student:</p> <ul style="list-style-type: none"> • arrives to class more than 10 minutes late • leaves class for more than 10 minutes • or does not arrive to class.
Tardy (M-Tardy)	Student arrives at class after the bell without a valid pass within the first ten	Tardy (Tardy)	Student arrives at class after the bell without a valid pass after the first ten minutes.

	minutes.		
Technology Violation (M-Tech)	<ul style="list-style-type: none"> First violation of UMAHS Cellphone and Electronic Device Policy Use of district or personal technological devices with the exception of outside of school day and environment to explore inappropriate content (i.e., sexual content, weapons, drugs and alcohol, conspiracy and hate group) on the internet <p>***School cannot police personal devices outside of the school day or environment.***</p>	Technology Violation (Tech)	<ul style="list-style-type: none"> Second and subsequent violations of UMAHS Cellphone and Electronic Device Policy Perusal of inappropriate content intended to influence, threaten or harm an individual, group, or property

Other Major Problem Behaviors (without minor behavior counterparts)

Major Problem Behavior	Definition
Arson (Arson)	Student plans, participates and/or has knowledge of the intentional burning of property.
Bomb Threat/False Alarm (Bomb)	Student delivers, participates, and/or has knowledge of a message of possible explosive materials being on-campus, near campus, and/or pending explosion.
Bullying (Bullying)	The delivery of ongoing direct or technology-based messages (within school environment) that involve intimidation, teasing, taunting, threats, hazing or name calling that results in offense.
Fighting (Fight)	Student initiates and/or retaliates with physical violence.
Forgery/ Theft/Plagiarism (Theft)	A student has claimed as their own the identity, physical property, or intellectual property of someone else.

Gang Affiliation Display (Gang Display)	A student displays affiliation with a gang through gesture, dress, and/or verbal or written speech.
Harassment (Harass)	The repeated delivery of unwanted and/or threatening attention in any form targeting an individual based on their ability, religion, race, sexual orientation, and/or gender.
Inappropriate Display of Affection (Inapp affection)	Student engages in consensual but overtly intimate or sexual interaction with another student, including technological means or by direct physical contact.
Inappropriate Location/ Out of Bounds Area (Out Bounds)	Student is in an unassigned, unsupervised, or off-limits area of the campus or if a student has left campus without permission.
Lying/Cheating (Lying)	Student delivers or utters message that is untrue and/or deliberately violates rules. Student accesses unauthorized resources
Truancy (Truancy)	Student receives an 'unexcused absence' for 1/2 day or more. Student leaves or misses class without permission. Unauthorized absence or failure to attend class or a scheduled detention or suspension; Leaving class, detention or suspension without proper authorization; unauthorized tardiness
Use/Possession of Alcohol (Alcohol)	Student is under the influence or in possession of alcohol, including on person, in belongings, in locker, or in vehicle
Use/Possession of Combustibles (Combust)	Student is in possession of combustible object, including on person, in belongings, in locker, or in vehicle.
Use/Possession of Drugs (Drugs)	Student is under the influence or in possession of illegal drugs or misused prescription drugs, including on person, in belongings, in locker, or in vehicle
Use/Possession of Tobacco (Tobacco)	Student is in possession of smoking products (including electronic), including on person, in belongings, in locker, or in vehicle
Possession of weapon (Weapon)	Student is in possession of a weapon or a replica of a weapon. Weapons include, but are not limited to, firearms or replicas of firearms, knives or replicas of knives, metal knuckles or replicas of metal knuckles, straight razors or razors of any type, razor blades, cutting instruments of any nature including those individually fabricated, explosives, mace, noxious and/or irritating or poisonous gases, poisons, drugs or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents or others legally upon school district premises.