



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, April 13, 2026
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

READ ALOUD: This meeting is being recorded.

I. CALL TO ORDER

- A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular School Board Meeting held on March 9, 2026. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology Committee Meeting held on April 7, 2026. ([Attachment #1](#))
 - Minutes of the Buildings & Grounds Committee Meeting held on April 7, 2026. ([Attachment #2](#))
 - Minutes of the Finance Committee Meeting held on April 7, 2026. ([Attachment #3](#))
 - Minutes of the Education Committee Meeting held on April 7, 2026. ([Attachment #4](#))
 - Minutes of the Curriculum Committee Meeting held on April 7, 2026. ([Attachment #5](#))
 - Minutes of the Community Relations Committee Meeting held on April 7, 2026. ([Attachment #6](#))

- F. Student Representatives to the Board Report Ms. Olivia Schaffer
Ms. Madilynn Husack
- G. Solicitor’s Report..... Attorney Kristine Roddick
- H. Assistant Superintendent’s Report Dr. Tania Stoker
 - Presentation: Employee & Staffing Profile
- I. Business Manager’s Report Mrs. Sherri Molitoris
 - 2026-2027 Budget Update
- J. Superintendent’s Report Dr. Matthew J. Link
 - Recognition of WSCMLV
 - NLEF Scholarship Opportunities
- K. An executive session will be held at 6:00 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. PERSONNEL

A. Retirement/Resignation

- 1. With regret, accept the retirement resignation of Patricia Utsch from her position as a Cooks Helper at Northern Lehigh High School, effective the end of the work day on January 4, 2027. Mrs. Utsch will be retiring from the Northern Lehigh School District after 9 years of service.
- 2. Accept the resignation of Lisa Hoever from her position as District Wide Permanent Substitute effective the end of the work day on April 1, 2024.
- 3. Accept the resignation of Jacqueline Easton from her position as an Emotional Support Paraprofessional in the Middle School effective the end of the work day on April 24, 2026.

B. Appointment - Instructional

- 1. Megan Farkas
 Assignment: Temporary Professional Employee
 High School Special Education Teacher
 Salary: \$51,850 prorate (Step 1 Bachelors on the 2025-2026 CBA Salary Schedule)
 Effective: March 18, 2026
- 2. Matthew Peitzman
 Assignment: Professional Employee
 High School Technology Education Teacher
 Salary: \$73,275 prorate (Step 10 Masters +24 on the 2025-2026 CBA Salary Schedule)
 Effective: May 26, 2026

C. Family Medical Leave of Absence

Approve the request of employee #6933 to take a family medical leave of absence, effective May 27, 2026. The employee will be using accrued paid time off during their absence prior to accessing FMLA. Employee plans to return to their position upon release from attending physician.

D. Motion to approve the following individuals to STEAM Camp positions for the summer of 2026, funding through the Northern Lehigh Education Foundation:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Butz	Director	\$2,835.00
Timothy Weaber	Coordinator	Education Foundation Direct Pay
Tamara Stubits	Instructor	\$1,575.00
Kori Dibilio	Instructor	\$1,575.00
Justin Fritz	Instructor	\$1,575.00
Michelle Siesko	Instructor	\$1,575.00
Jessica Jones	Paraprofessional	\$19.16 Per Hour
Tracy Hoffman	Nurse	\$1,225.00

E. Elementary Summer Band Camp

Approve a tuition fee of \$30.00 per student for a one-week elementary summer band program and also approve a stipend for summer band program director Steven Jonkman. Mr. Jonkman's stipend will be equal to the amount collected for student participation but will not exceed \$1,000. The summer elementary band program will run Monday August 10, 2026 until Friday August 14, 2026.

F. Krise Transportation Bus Drivers and Aides

Motion to approve the following bus drivers and aides from Krise Transportation to transport Northern Lehigh School District students for the 2025-2026 school year:

Elijah Mazzola (Driver)

G. Permanent Substitutue

Approve to appoint the following individuals as District Wide permanent substitute teachers for the 2025-2026 school year. Employees will be paid a daily per diem rate of \$150.00 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district professional personnel.

Zachary Cinicola
Mary Roberts

H. Co-Curricular Reappointment 2026-2027

Motion to appointment the following Co-Curricular positions for the 2026-2027 school year:

Vincent Azar	Assistant Boys Basketball Coach	\$5,291.00
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Allison Chruscial	Head Field Hockey Coach	\$5,885.00
Shawn Frame	Assistant Football Coach	\$5,450.00
Dylan Hofmann	Assistant Football Coach	\$5,450.00
Patty Jones	Middle School Field Hockey Coach	\$3,200.00
Shannon Jones	Assistant Field Hockey Coach	\$3,367.00
Preston Kemery	Assistant Boys Basketball Coach	\$5,291.00
Charlie Kresge	Junior High Boys Soccer Coach	\$3,200.00
Greg King	Assistant Cross Country Coach	\$3,169.00
Michael Lehtonen	Head Cross Country Coach	\$4,876.00
Derek Long	Assistant Football Coach	\$5,450.00
Matthew Newhard	Assistant Football Coach	\$5,450.00
Alexander Powell-Rentschler	Middle School Girls Soccer Coach	\$3,200.00
Scott Rothrock	Assistant Football Coach - Shared Stipend	\$2,725.00
Joseph Tout	Head Football Coach	\$8,669.00
Jacob Waylen	Head Boy's Basketball Coach	\$8,141.00
Michael Zambo	Assistant Football Coach - Shared Stipend	\$2,725.00

I. Co-Curricular Volunteers 2026-2027

Amber Cieri	Assistant Field Hockey Coach
Brenden Smay	Assistant Football Coach

J. Game Workers

Motion to appoint the following individuals as a Game Worker for the 2025-2026 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2025-2026 Supplemental Personnel Salary Schedule:

Christopher Baumann	Amanda Bariana	Matthew Newhard
Alex Schwab	Joseph Tout	

K. High School Musical Independent Contractors

Approve to appoint the following people as independent contractors for the 2025-2026 Musical season in the following positions:

Amanda Haag	Music Director	\$1,250.00
Doug Hunsicker	Set Construction	\$3,000.00

L. High School Musical Independent Contractors - Salary Adjustment

Approve to amend the independent contractor amount for the 2025-2026 Musical season approved on February 9, 2026.

Marcell Mckenzie	From: \$500.00	To: \$1,250.00
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M. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a mid-year salary increase for the remainder of the 2025-2026 school year:

Kay Solderitch

From: Step 5B

To: Step 5B+24

N. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2025-2026 school year at the 2025-2026 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Madelyn Mack - College Student Substitute

Nadine Tomkins - PK-4

- O. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from April 14, 2026 through the next regularly scheduled board meeting.

V. POLICY

A. Board Policy Second Reading

1. Approve school board policy 122 - Extracurricular Activities, as presented after the second reading. ([Attachment #7](#))
2. Approve school board policy 204 - Attendance, as presented after the second reading. ([Attachment #8](#))
3. Approve school board policy 218.1 - Weapons, as presented after the second reading. ([Attachment #9](#))
4. Approve school board policy 610 - Purchases Subject to Bid/Quotation, as presented after the second reading. ([Attachment #10](#))
5. Approve school board policy 611 - Purchases Budgeted, as presented after the second reading. ([Attachment #11](#))
6. Approve school board policy 805.1 - Relations with Law Enforcement, as presented after the second reading. ([Attachment #12](#))
7. Approve school board policy 805.2 - School Security Personnel, as presented after the second reading. ([Attachment #13](#))

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION

A. CLIU 2025-2026 Facilities Plan Committee Report

Approve the following resolution to adopt the 2026-2027 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. ([Attachment 14#](#))

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2026-2027 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on February 4, 2026 and the CLIU 21 Board of Directors on March 16, 2026. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

B. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2025-2026 school year:

Helping Teacher	Inductee	Year	Stipend
Tammy Fristick	Megan Farkas	Year 1 & Year 2	\$800/year
Dylan Hoffman	Adrian Rodriguez	Year 2	\$800/year
Michael Smith	Morgan Kemmerer	Year 2	\$800/year
Brittany Warner Sid Snyder	Rachel DeMicco	Year 2	\$400/year \$400/year
Sue Beil	Taylor Cooper	Year 2	\$800/year
Manuel Gonzalez	Bart Franta	Year 2	\$800/year
Allison Chruscial	Kayla Diehl	Year 2	\$800/year
Stephen Shuey	Matthew Peitzman	Year 1	\$200/year

C. As per the recommendation of the administration, approve the Foster Care Transportation Plan with Lehigh County Children and Youth, as is required under Federal Programs for the 2026-2027 school year. ([Attachment #15](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Approve the recommendation from the administration, that graduation be set for Friday, June 5, 2026 at 7:00 p.m. in Bulldog Stadium, with rain dates of Saturday, June 6, 2026 or Sunday, June 7, 2026, at a time to be determined.

B. Approve termination of each of the 2026-2027 Lifetouch Service Agreements with the Northern Lehigh High School, the Northern Lehigh Middle School, the Slatington Elementary School and the Peters Elementary School, for convenience. The Board directs the District Superintendent to issue a Notice of Termination to LifeTouch no later than May 1, 2026.

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- C. Per the recommendation of the administration and the Community Relations Committee, approve the Resolution in support of House Bill 41 - Interscholastic Athletics and the Petition to the Honorable Pennsylvania House of Representatives as presented. ([Resolution](#)) ([Petition](#))
- D. **FINANCIAL**
- A. Approve the Following [Financial Reports](#):
1. NLSD Investments for the month of March 2026
 2. General Fund Account month of March 2026
 3. Cafeteria Fund Account month of March 2026
 4. NLMS Student Activities/Clubs Accounts month of March 2026
 5. NLHS Scholarship Account month of March 2026
 6. NLHS Student Activities/Clubs Account month of March 2026
- B. Approve the Following List of [Bills](#):
1. General Fund months of March and April, 2026
 2. Cafeteria Fund months of March and April, 2026
 3. Capital Construction month of March, 2026
- C. Authorize administration to sign the CSIU eService Rates contract for Accounting, Payroll and Personnel software services for the 2026-2027 school year. ([Attachment #16](#))
- D. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to advertise and hire eight (8) student summer workers and one (1) supervisor. The rate for student summer workers will not exceed \$12.50 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- E. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to enter into an agreement with Herman Goldner Company Inc. for the supply and installation of a water softener at Slatington Elementary School. ([Attachment #17](#))
- F. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to enter into an agreement with Keystone Sports Construction to sand and refinish the High School Gym floor. ([Attachment #18](#))
- G. As per the recommendation of the administration, approve the sponsor to sponsor agreement for meal services for the after school SHINE program between Lehigh Carbon Community College and Northern Lehigh School District at no cost to the district from October 1, 2026 through September 30, 2027. ([Attachment #19](#))
- H. Approve to allow administration to sign the agreement for the CLIU Overdrive Consortium for the 2026-2027 school year to provide e-books, audiobooks and other digital content at a cost of \$2,300 an increase of \$25 over the 2025-2026 school year. This will be funded out of the library budgets in the schools. ([Attachment #20](#))

- I. As per the recommendation of administration, approve the purchase of 30 light pole banners to replace the current banners on the main campus and Peters Elementary School at a total cost of \$3,975.00, funding through the School Board Budget. ([Attachment #21](#))

X. ADOPTION OF THE PROPOSED FINAL BUDGET FOR 2026-2027

It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2026-2027 school year in the amount of \$44,218,800.00. The preliminary budget is adopted with a _____ millage rate for Lehigh County and a _____ millage rate for Northampton County.

XI. ADOPTION OF THE LEGAL NOTICES FOR PER CAPITA TAXES FOR 2026-2027

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT

Annette Lacko – Borough Secretary/Treasurer
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322, ext. 101

WASHINGTON TOWNSHIP

Joan Jones - LST Tax Clerk
Washington Township Municipal Building
7951 Center St., Emerald, PA 18080
610-767-8108

BOROUGH OF SLATINGTON

Roy Hambrecht - Borough Manager
125 South Walnut Street
Slatington, PA 18080
610-767-2131

XII. LEGAL

XIII. CORRESPONDENCE

XIV. INFORMATION

1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [February 5, 2026](#).
2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 25, 2026](#). LCTI 202-2027 Calendar
3. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [January 28, 2026](#).

XV. RECOGNITION OF GUESTS

XVI. ADJOURNMENT