Hillview Middle School PTO
Executive Board Meeting
Friday, January 23, 2026

Attendees: Melitta Stevens, Rachel Maclay, Barbara Nguyen Vu, Si Wilber, Katherine Bicer, Heiko Ritter, Julie Hartstein, Joyce Wong Kanemitsu, Lisa Rakowski, Danielle Zienka, Alondra Navarro, Lindsay Nalevanko

Absent: Danielle O'Brien, Andrea Henry, Katie Rottier, Neelu Akkannapragada, Josie Cheung, Maria Lehmkuhl, Allison Jagtiani
Needed for Quorum: 9

Agenda

8:30am	Call to Order / Presidents' Report	Melitta Stevens
8:32am	Approval of Minutes (December 5, 2025) - **VOTE**	Lisa Rakowski
8:33am	Treasurer's Report	Barbara Nguyen Vu
8:40am	HV PTO Direct Donation Allocation - **VOTE**	Melitta Stevens
8:48am	Nominating Committee Ratification - **VOTE**	Katherine Bicer
8:53am	Principal's Report	Danielle O'Brien
9:00am	Teacher Rep Report	Aimee Mathenia & Heiko Ritter
9:10am	School Board Update	Josh Spira
9:25am	MPAEF Update	Jen Baskin & Lindsay Nalevanko
9:30am	Meeting Adjourned	Melitta Stevens

8:31 - Call to Order / Presidents' Report - Melitta
- New board rep will be Josh Spira
- Thank you from the Free Market attendees!
- 8th grad party planning in full swing
- Book Fair on track for May - Will be working with Linden Tree Books again
- MOU underway - Plan to raise the ask so we don't have to make a change for a few years
- Mural update: Charlo will begin mural in late February - navy w/ white and yellow - Students will help pick images to add eg: smiley faces, shapes, music notes

8:39 Approval of Minutes (December 5, 2025) - VOTE - Lisa
- Motion: Melitta
- Second: Barbara
- Approved

8:40 - Treasurer's report - Barbara

- Recived $133k from OCC, on track to receive $155K,
- Direct to PTO donations - $7500

8:44 Nominating Committee Ratification - VOTE - Katherine

- Proposed slate for 2026-2027 school year
- Motion to approve: Lisa
- Second: Barbara
- Approved by vote

8:50: HV PTO Direct Donation Allocation - VOTE - Melitta

- Over break, Hillview received anonymous donation of $7000
- Proposal: Add back in to areas that had previously been cut
    - Staff Appreciation - $2K
    - Community Building Events - $2K
    - End of Year Staff Gift - $2K
    - Hospitality and Rewards - $1K
- Feedback - Speaker system at back to school night received negative feedback. Could we use funds to update our equipment?
    - Melitta to check in with Danielle to see if there's a plan already in place
- Decision: Defer a vote to another time
    - Actions: Melitta to talk to Danielle and brainstorm ideas
    - All welcome to email to Melitta with ideas and feedback

9:08am - Teacher report - Heiko

- Appreciation for treats/items provided in staff room by staff appreciation
- Robotics 7th grade science - Working on sumo science project. Building bots that spin and use senors to locate other bots and push other bots off platform.
- 7th grade science - periodic table
- 6th grade math - starting algebra unit
- Real World Ready - Learning to harvest from garden and prep vegetables to create a salad. Making 'dirt' dessert with pudding, gummy worms.
- 7th and 8th grade math - Teachers do a lot to prep students for what they'll do in 9th grade. Currently introducing the concept of a final exam for practice.
    - 8th Math - starting geometry chapter
- (Alondra) 7th grade ELA team - working on human rights unit. Teachers have been attending conferences to learn about teaching human rights issues, tying in a lot of current events. Ex: Story of person who hid Anne Frank - students asked to consider the things people do in their daily lives to support others.

9:13am - Principal's Report - Alondra (Danielle absent)

- Events coming up
    - Spirit Assembly - ASB working closely with staff members to make it fun. LIke a Masked singer type of event
    - Bingo event on January 30th - families invited - in English and Spanish
    - Spirit week first weeb of February
    - 8th Grade dance coming up

    - Phil Stapp - going on leave. Karen Bradshaw will guest teach for first week. Danielle meeting with candidates to serve in that role (math and PE credential)

9:14 school board update - Melitta

- See Kristen Gracia's emails with link to website containing 3 year cut plan
    - Spreadsheet outlining cuts
- Parent and student engagement at school board meeting
- Email school board (Josh Spira) to share feedback

9:18 MPAEF - Lindsay

- Auction tickets are on sale
- Jan 30 - Friday 10-11:30 recruitment event at Breitbard
    - Spread the word and bring new families!

9: 22 Meeting Adjourned - Melitta

Respectfully submitted,

Lisa Rakowski
Hillview PTO Recording Secretary 2025-26

PTO Executive Board Members 2025-2026

Co-Presidents	Melitta Stevens & OPEN	Volunteer Coordinator	Maria Lehmkuhl
Co-Vice Presidents	Andrea Henry & Katie Rottier	Parent Engagement Coordinator	Si Wilber
Treasurer	Neelu Akkannapragada	Student Community Coordinator	Allison Jagtiani
Vice Treasurer	Barbara Nguyen-Vu	After-School Athletics Coordinator	Joyce Wong Kanemitsu
Financial Secretary/ Data Tracker	Rachel Maclay	Parliamentarian	Katherine Bicer
Recording Secretary	Lisa Rakowski	Staff Appreciation Coordinator	Danielle Zienka
Communications Chair	Julie Hartstein	Teacher Representative	Aimee Mathenia Heiko Ritter
Auditor	Josie Cheung	Principal	Danielle O'Brien
MPCSD Board Member Liaison (non-voting)	Jed Scolnick	MPAEF Liaisons (non-voting)	Jen Baskin Lindsay Nalevanko

Bylaws:
https://resources.finalsite.net/images/v1731451023/districtmpcsdorg/yssysb323aznlvxos63h/REVISED_2024-2025HillviewPTOBylaws.pdf