

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • (805) 385-1501



BOARD OF TRUSTEES

Brian Melanephy, President
Rose Gonzales, Clerk
Veronica Robles-Solis, Member
Monica Madrigal Lopez, Member
Cynthia Salas, Member

ADMINISTRATION

Anabolena DeGenna, Ed.D.
Superintendent
Kristen Pifko
Assistant Superintendent,
Business & Fiscal Services
Aracely Fox, Ed.D.
Assistant Superintendent,
Educational Services
Scott Carroll, Ed.D.
Assistant Superintendent,
Human Resources

AGENDA **REGULAR BOARD MEETING** **Wednesday, April 15, 2026**

5:00 PM - Open Meeting
5:30 PM - Study Session
7:00 PM - Return to Regular Board Meeting

Board President Brian Melanephy attending virtually from 1331 Pennsylvania Avenue NW,
Washington, DC 20004

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Educational Services. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: www.oxnardsd.org/osdtv

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

April 15, 2026

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Salas ___, Madrigal Lopez ___, Robles-Solis ___, Gonzales ___, Melanephy ___

A.2. Pledge of Allegiance to the Flag

Dr. Ana DeGenna, Superintendent, will lead the audience in the Pledge of Allegiance.

A.3. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ___, Madrigal Lopez ___, Robles-Solis ___, Gonzales ___, Melanephy ___

A.4. Recognition of Alpha Kappa Alpha African American Speech Exposition Winners and Participants (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees recognize the winners and participants of the Alpha Kappa Alpha African American Speech Exposition, held at Marshall School on Saturday, February 28, 2026.

Winners:

1st Place: **Evelyn Perez** (Elm) Speech topic - Katherine Johnson

2nd place: **Evangeline Murillo** (Curren) Speech topic - Billie Holiday

3rd place tie: **Sophia Montiel** (Marshall) Speech topic - Judge Jane Bolin

3rd place tie: **Christopher Balderas** (McAuliffe) Speech topic - Muhammad Ali

Participants:

<u>School</u>	<u>Winner</u>	<u>Topic</u>
Brekke	Luis Duarte	Sha'Carri Richardson
Chavez	Sofia Guerrero	Elizabeth Freeman
Curren	Evangeline Murillo	Billie Holiday
Driffill	Eli Martinez	Malcolm X

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Elm	Evelyn Perez	Katherine Johnson
Frank	Carolina Navarro	Alice Walker
Fremont	Natalia Anguiano	Mae Jemison
Harrington	Michelle Mendoza	Barbara Johns
Kamala	Laila Vasquez	Laila Ali
Lemonwood	Giselle Gonzales	Ruby Bridges
Lopez	Sophia Paniagua	Michelle Obama
Marina West	Natalie Salinas	Chadwick Boseman
Marshall	Sophia Montiel	Judge Jane Bolin
McAuliffe	Christopher Balderas	Muhammad Ali
McKinna	Luis Andrade	Tuskegee Airmen
Ramona	Dannay Suarez	Barack Obama
Ritchen	Alice Rodriguez	Duke Ellington
Rose Avenue	Yatziri Lopez Ramirez	Madam C.J. Walker
Sierra Linda	Samantha Transito	Ella Baker
Soria	Johann Chavez	Juneteenth

A.5. Study Session re: Naming of Facility & Appointment of Board Representative on Community Advisory Committee (DeGenna/Shea)

The Board of Trustees will receive a study session regarding the naming of facilities and the process for renaming Cesar E. Chavez Elementary School. Following the presentation, it is the recommendation of the Superintendent and the Director of Enrichment & Specialized Programs that the Board of Trustees appoint the Board Representative on the Community Advisory Committee for this process.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

A.7. Closed Session

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel
 - Existing Litigation:
 - o D.J. v. Oxnard SD, et al., Case #2024-CUOE029274
 - o Y.V. v. Oxnard SD, Case #GHC0058142
 - Anticipated Litigation:
 - o Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Section 54956.8 of the Government Code:
Conference with Real Property Negotiators
Property: 955 South A Street, Oxnard, CA 93030
Agency Negotiator: Kristen Pifko, Assistant Superintendent, Business & Fiscal Svces.
Negotiating parties: McGaelic Group LLC
Under negotiation: Price & Terms

3. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release

A.8. Reconvene to Open Session (7:00 PM)

A.9. Report Out of Closed Session

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

A.10. Adoption and Presentation of Resolution #25-21 for National Library Week, April 19-25, 2026 (Fox/Thomas)

It is the recommendation of the Assistant Superintendent of Educational Services and the Director of School Performance and Student Outcomes that the Board of Trustees adopt Resolution #25-21 in recognition of April 19-25, 2026 as National Library Week, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

A.11. Report on Student Well-Being and School Climate (Fox/Nocero)

The Director of Pupil Services will present a report on Student Well-Being & School Climate, highlighting district initiatives and related data trends.

A.12. Presentation Providing an Overview of District's BAN Transaction (Pifko/CFW)

The Assistant Superintendent of Business and Fiscal Services and CFW Advisory Services will provide an overview of the District's 2026 Bond Anticipation Note (BAN) Sale Transaction.

A.13. Citizens Bond Oversight Committee Annual Report (Pifko)

Mr. Charles McLaughlin, Citizens Bond Oversight Committee Chair, will present the Citizens Bond Oversight Committee's ninth annual report to the Board of Trustees as per Proposition 39 requirements.

A.14. Update on Immigration Impact (DeGenna)

The Board of Trustees will receive an update on immigration issues and their impact to Oxnard School District families.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered.

Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments. Board members cannot respond to public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios. Los miembros de la Mesa Directiva no pueden responder a los comentarios.

Section C: CONSENT AGENDA

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Board Discussion:

Moved:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

It is recommended that the Board approve the following consent agenda items:

C.1. Establishment and Abolishment of Positions (Carroll/Fuentes)

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment and abolishment of positions, as presented.

C.2. Personnel Actions (Carroll/Fuentes)

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

C.3. Approval of Revised Rate Sheet for Agreement #26-05 – Sunburst Workforce Advisors, LLC (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education Services, and the Superintendent that the Board of Trustees approve the Revised Rate Sheet for Agreement #26-05 with Sunburst Workforce Advisors, LLC, at no additional fiscal impact.

C.4. Enrollment Report (Pifko)

The District continues to monitor student enrollment trends throughout the 2025–2026 school year. The following data reflects enrollment counts for January through March 2026, compared to the same periods in the prior year:

- January 30, 2026: 12,467 students (531 fewer than prior year)
- February 27, 2026: 12,483 students (481 fewer than prior year)
- March 27, 2026: 12,490 students (487 fewer than prior year)

Overall, the enrollment decline has fluctuated slightly but remains similar to the decline noted at the beginning of the school year.

C.5. Approval of Change Order #2 to Agreement #25-189 Perfection Painting Corp. – District Office Enhancement Project (Pifko/Bennett)

It is the recommendation of the Assistant Superintendent, Business Services, and the Director of Facilities, that the Board of Trustees approve Change Order #2 to Agreement #25-189 with Perfection Painting Corp., to provide additional site and building improvements for the District Office Enhancement Project, in the amount of \$61,093.94, to be paid out of Deferred Maintenance Funds.

C.6. Approval of Change Order No. 005 to Construction Services Agreement #24-115 for Edwards Construction Group for the Modernization Project at Ritche Elementary School (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees approve Change Order #005 to Agreement #24-115 with Edwards Construction Group, Inc., for various Potential Change Orders (PCOs) and a no cost 173-day contract

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

extension, in the amount of \$112,863.36, to be paid out of Measure I Bond Funds.

C.7. Approval of Change Order No. 006 to Construction Services Agreement #24-143 for Viola Constructors, Inc. for the McAuliffe Elementary School Modernization Project (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and the Director of the Facilities, in conjunction with Caldwell Flores Winters that the Board of Trustees approve Change Order #006 to Agreement #24-143 with Viola Constructors, Inc., for miscellaneous Proposed Change Orders (PCOs), in the amount of \$46,435.77, to be paid out of Measure I Bond Funds.

C.8. Ratification of Change Order #005 to Agreement #23-237 with Edwards Construction Group, Inc. for Lease Lease-Back Services for the Marina West Elementary School PS/TK/K Project (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services, and Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees ratify Change Order #005 to Agreement #23-237 with Edwards Construction Group, Inc., for various Potential Change Orders (PCOs) and a 198-calendar day time extension, in the amount of \$129,716.37, to be paid out of Measure I Bond Funds.

C.9. Purchase Order/Draft Payment Report #25-08 (Pifko/Reyes)

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #25-08, as submitted.

Section C: APPROVAL OF AGREEMENTS

It is recommended that the Board approve the following agreements:

C.10. Approval of Amendment #1 to Agreement #25-45 Universal Engineering Sciences (UES) to Provide Laboratory of Record Services for the Marina West PS/TK Project at Marina West Elementary School (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent, Business Services and the Director of Facilities, in consultation with CFW, that the Board approve Amendment #1 to Agreement #25-45 with Universal Engineering Sciences (UES), to extend the contract term for providing Laboratory of Record Services for the Marina West PS/TK Project through June 30, 2027, in the amount of \$39,800.00, to be paid out of Measure I Bond Funds.

C.11. Approval of Amendment #1 to Agreement #25-103 for the Elm Storage Room Restroom Conversion Project with SVA Architects, Inc. (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Facilities, in consultation with CFW, that the Board of Trustees approve Amendment #1 to Agreement #25-103 with SVA Architects, to prepare drawings required by DSA for the addition of fire sprinklers as part of the Elm Elementary School Storage Room Restroom Project, in the amount of \$2,200.00, to be paid out of Measure I Bond funds.

C.12. Approval of Agreement #25-215 – Storm Water Inspection & Maintenance Services, LLC. (Pifko/Bennett)

It is the recommendation of the Director of Facilities, and the Assistant Superintendent,

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Business and Fiscal Services, that the Board of Trustees approve Agreement #25-215 with Storm Water Inspection & Maintenance Services, LLC, to provide inspections, cleaning, maintenance, and compliance reporting for stormwater systems, April 16, 2026 through June 30, 2027, in the amount not to exceed \$25,000.00, to be paid out of Routine Restricted Maintenance Funds.

C.13. Approval of Agreement #25-217 – Tabbara Corporation (Pifko/Bennett)

It is the recommendation of the Director of Facilities and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-217 with Tabbara Corporation, to provide comprehensive environmental testing and monitoring services for hazardous materials, including asbestos and lead, April 16, 2026 through June 30, 2027, in the amount not to exceed \$10,000.00, to be paid out of Routine Restricted Maintenance Funds.

C.14. Approval of Agreement #25-223 – County Fire Protection (Pifko/Bennett)

It is the recommendation of the Director of Facilities, and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-223 with County Fire Protection, to conduct annual inspections, maintenance, and certification of dry chemical fire extinguishers across the district, April 16, 2026 through June 30, 2027, in the amount of \$25,494.62, to be paid out of Routine Restricted Maintenance Funds.

C.15. Approval of Agreement #25-224 – Ventura Pest Control (Pifko/Bennett)

It is the recommendation of the Director of Facilities and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-224 with Ventura Pest Control, to provide district-wide pest control services requiring specialized licenses and equipment not available to District staff, April 16, 2026 through June 30, 2027, in the amount not to exceed \$150,000.00, to be paid out of Routine Restricted Maintenance Funds.

C.16. Approval of Agreement #25-225 – V & A Flooring, Inc. (Pifko/Bennett)

It is the recommendation of the Director of Facilities and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-225 with V & A Flooring, Inc., to provide district-wide flooring services, including specialized installation and replacement projects that exceed routine maintenance and require specialized expertise, technical knowledge, and licensing, April 16, 2026 through June 30, 2027, in the amount not to exceed \$150,000.00, to be paid out of Deferred Maintenance Funds.

C.17 Approval of Agreement/MOU #25-226 with Equity Praxis Group (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees approve Agreement/MOU #25-226 with Equity Praxis Group, to support a community-driven process for renaming Cesar E. Chavez Elementary School including consulting, facilitation, strategic support services, designing a community survey, leading multiple stakeholder listening sessions, creating additional opportunities for community input, and facilitating a Community Advisory Committee to develop final naming recommendations, April 16, 2026 - September 30, 2026, in the amount of \$18,947.61, to be paid out of the General Fund.

C.18. Approval of Agreement #25-227 – University of California, Merced (Student Teacher Placement) (Carroll)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #25-227 with University of California, Merced, to establish a partnership with Oxnard School District that allows university students enrolled in a credentialing program to gain practical experience under the district's designated supervisor, April 16, 2026 through June 30, 2029, at no cost to Oxnard School District.

Section C: RATIFICATION OF AGREEMENTS

It is recommended that the Board ratify the following agreements:

C.19. Ratification of Amendment No. 004 to Agreement No. 19-180 with Arcadis Inc. to Provide Architectural Engineering Services for Ritche Elementary School Modernization Project (Pifko/CFW)

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and the Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees ratify Amendment No. 004 to Agreement No. 19-180 with Arcadis Inc., to provide additional architectural design scope services for the Ritche Elementary School Modernization Project, in the amount of \$59,215.00, to be paid out of Measure I Bond Funds.

C.20. Ratification of Amendment #4 to Agreement #21-141 with Universal Engineering Sciences (UES) to provide additional Inspection and Testing Services as Lab of Record Services for the Rose Avenue School Reconstruction Project (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees ratify Amendment #4 to Agreement #21-141 with Universal Engineering Sciences (UES) for the Rose Avenue School Reconstruction Project, due to unforeseen additional costs that have exhausted the previously approved budget for Testing and Inspection services and an extended duration of the project, in the amount of \$42,380.50, to be paid out of Measure I Bond Funds.

C.21. Ratification of Amendment #1 to Agreement #25-146– Insight Environmental, Inc. (Pifko/Bennett)

It is the recommendation of the Director of Facilities, and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees ratify Amendment #1 to Agreement #25-146 with Insight Environmental, Inc., to extend the agreement term through June 30, 2027 and add district-wide environmental testing and consulting services including Non-Viable Verification Mold Air Sampling, Certified Industrial Hygienist (CIH) site assessments, consulting, reporting, and development of Mold/Moisture Management Plans, in the amount not to exceed \$90,000.00, to be paid out of Routine Restricted Maintenance Funds.

Section D: ACTION ITEMS

(Votes of Individual Board Members must be publicly reported.)

D.1. Approval of the 2025-26 Quarterly Report on Williams Uniform Complaints – Third Quarter (Carroll)

It is the recommendation of the Assistant Superintendent of Human Resources that the Board of Trustees approve the 2025-26 Third Quarter Report on Williams Uniform

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Complaints, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

D.2. Approval of Amendment #003 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) with Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees approve Amendment #3 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) with Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project, due to issues related to the approved off-site improvement plans, additional District-requested changes, and costs associated with the discovery of contaminated soil, in the amount not to exceed \$1,800,000.00, to be paid out of Measure I Bond Funds (6270 – Main Construction Costs).

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

D.3. Approval of Allowance Allocation #1 from Amendment #003 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) with Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Pifko/Bennett/CFW)

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees approve Allowance Allocation #1 from Amendment #3 with Balfour Beatty Contractors, LLC., for increased costs for labor, materials, and equipment resulting from expanded scope conditions for the Rose Ave Elementary School Reconstruction Project, the amount of \$1,587,660.75 to be allocated from the overall Project Budget established by the Board, at no additional fiscal impact.

Board Discussion:

Moved:

Seconded:

Vote:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

D.4. Approval of Agreement #25-202, Caldwell Flores Winters, Inc. (Pifko)

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services that the Board of Trustees approve Agreement #25-202 with Caldwell Flores Winters, Inc., to support the District's Enhanced Master Construct Program by developing project specifications, budgets, and schedules for approval, and assist with the selection and management of consultants throughout design and construction, July 1, 2026 through June 30, 2030, in the amount not to exceed \$8,000,000.00 for the four-year term, to be paid out of Bond Funds.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

D.5. Approval of Agreement #25-209 – Ward Services, Inc. (Carroll/Magaña)

It is the recommendation of the Assistant Superintendent, Human Resources, and the Risk Manager, that the Board of Trustees approve Agreement #25-209 with Ward Services, Inc., to provide comprehensive enrollment and benefits administration support to the Oxnard School District, including open enrollment management, individual virtual benefits consultations, assistance for new hires and off-cycle enrollments, tailored employee communications, and bilingual customer service, June 1, 2026 through September 30, 2027, at no cost to the district for the initial one-year term. At the conclusion of that term, the district would have the option to enter into a renewal agreement with Ward Services for a per employee per month fee.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

D.6. Approval of Agreement #26-10 – Alternative Behavior Strategies, LLC (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education, and the Superintendent that the Board of Trustees approve Agreement #26-10 with Alternative Behavior Strategies, LLC, to provide one-on-one behavioral therapy and related services to students in the Oxnard School District as needed and in accordance with each student's Individualized Education Program (IEP), July 1, 2026 through June 30, 2027, in the amount not to

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

exceed \$1,301,911.60, to be paid out of Special Education Funds.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

D.7. Approval of Agreement #26-11 – STAR of CA/ERA Ed. (DeGenna/Fox/Shea/Jefferson)

It is the recommendation of the Director, Special Education, the Director, Enrichment & Specialized Programs, the Superintendent, and the Assistant, Superintendent Educational Services, that the Board of Trustees approve Agreement #26-11 with STAR of CA/ERA Ed., to provide classroom and individualized behavioral support staffing services for designated Special Education students and the Expanded Learning Opportunity Program, July 1, 2026 through June 30, 2027, in the amount of \$3,476,584.49, to be paid out of Expanded Learning Opportunities Program Funds (\$250,000.00) and Special Education Funds (\$3,226,584.49).

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

Section F: BOARD POLICIES

(These are presented for discussion or study. Action may be taken at the discretion of the Board.)

F.1. Second Reading and Adoption – Revisions to BP 7310 Naming of Facility (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees adopt the revisions to BP 7310 Naming of Facility, as presented for Second Reading.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

Section G: CONCLUSION

G.1. Future Agenda Items (DeGenna)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

The Board of Trustees and Superintendent will discuss any Trustee requests for items to be added to future agendas.

<u>Item</u>	<u>Proposed Meeting Date</u>
Academy Alignment by Site	4/20/26 Special
Recognition of Teacher Activities with Non-Profits	5/2026
Highlight Ventura County Farm to School Program	8/5/26
General Discussion of Reading Programs	6/3/26
AI Information	TBD
Discussion re: Future Resolutions	TBD
Ethnic Studies & Master Plan - Combo ELD/STEAM	TBD
Structure to Assess Fiscal Impact on Regular Basis	TBD
Timeline/Budget of Deferred Maintenance/Summer Projects	Via Transmittal
Report of Maintenance Status per Site	Via Transmittal
Presentation on Master Schedules per School Site	Via Transmittal

G.2. Superintendent’s Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

G.3. Trustees’ Announcements (3 minutes each speaker)

The Trustees’ report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

G.4. ADJOURNMENT

Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

Anabolena DeGenna, Ed. D.
District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street, Oxnard, California by 5:00 p.m. on Friday, April 10, 2026.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section A: Preliminary

Recognition of Alpha Kappa Alpha African American Speech Exposition Winners and Participants (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees recognize the winners and participants of the Alpha Kappa Alpha African American Speech Exposition, held at Marshall School on Saturday, February 28, 2026.

Winners:

1st Place: **Evelyn Perez** (Elm) Speech topic - Katherine Johnson

2nd place: **Evangeline Murillo** (Curren) Speech topic - Billie Holiday

3rd place tie: **Sophia Montiel** (Marshall) Speech topic - Judge Jane Bolin

3rd place tie: **Christopher Balderas** (McAuliffe) Speech topic - Muhammad Ali

Participants:

<u>School</u>	<u>Winner</u>	<u>Topic</u>
Brekke	Luis Duarte	Sha'Carri Richardson
Chavez	Sofia Guerro	Elizabeth Freeman
Curren	Evangeline Murillo	Billie Holiday
Driffill	Eli Martinez	Malcolm X
Elm	Evelyn Perez	Katherine Johnson
Frank	Carolina Navarro	Alice Walker
Fremont	Natalia Anguiano	Mae Jemison
Harrington	Michelle Mendoza	Barbara Johns
Kamala	Liala Vasquez	Laila Ali
Lemonwood	Giselle Gonzales	Ruby Bridges
Lopez	Sophia Paniagua	Michelle Obama
Marina West	Natalie Salinas	Chadwick Boseman
Marshall	Sophia Montiel	Judge Jane Bolin
McAuliffe	Christopher Balderas	Muhammad Ali
McKinna	Luis Andrade	Tuskegee Airmen

Ramona	Dannay Suarez	Barack Obama
Ritchen	Alice Rodriguez	Duke Ellington
Rose	Yatziri Lopez	Madam C.J. Walker
Avenue	Ramirez	
Sierra Linda	Samantha Transito	Ella Baker
Soria	Johann Chavez	Juneteenth

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees recognize the winners and participants of the 2026 Alpha Kappa Alpha African American Speech Exposition, as presented.

ADDITIONAL MATERIALS:

Attached: [Board Presentation AKA Winners 2026 \(9 pages\)](#)



44th Annual African American Speech Exposition

**Saturday, February 28, 2026
at Thurgood Marshall Elementary**



April 15, 2026 Board Meeting

Thank you to Alpha Kappa Alpha Sorority!

Mitzi Ivey

AKA Speech Exposition Chair



Participants

School	Winner	Topic
Brekke	Luis Duarte	Sha'Carri Richardson
Chavez	Sofia Guerrero	Elizabeth Freeman
Curren	Evangeline Murillo	Billie Holiday
Driffill	Eli Martinez	Malcolm X
Elm	Evelyn Perez	Katherine Johnson
Frank	Carolina Navarro	Alice Walker
Fremont	Natalia Anguiano	Mae Jemison
Harrington	Michelle Mendoza	Barbara Johns
Kamala	Laila Vasquez	Laila Ali
Lemonwood	Giselle Gonzales	Ruby Bridges
Lopez	Sophia Paniagua	Michelle Obama
Marina West	Natalie Salinas	Chadwick Boseman
Marshall	Sophia Montiel	Judge Jane Bolin
McAuliffe	Christopher Balderas	Muhammad Ali
McKinna	Luis Andrade	Tuskegee Airmen
Ramona	Dannay Suarez	Barack Obama
Ritchen	Alice Rodriguez	Duke Ellington
Rose Avenue	Yatziri Lopez Ramirez	Madam C.J. Walker
Sierra Linda	Samantha Transito	Ella Baker
Soria	Johann Chavez	Juneteenth

Winners

1st Place:

Evelyn Perez (Elm)

Speech topic - Katherine Johnson



2nd place:

Evangeline Murillo (Curren)

Speech topic - Billie Holiday



3rd place tie:

Sophia Montiel (Marshall)

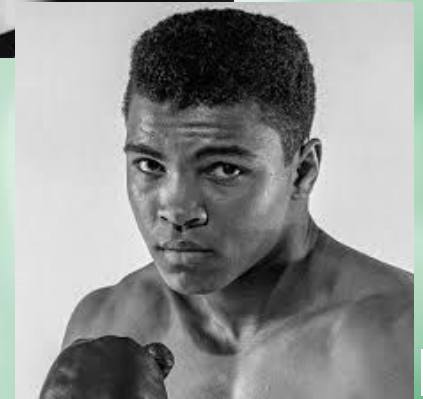
Speech topic - Judge Jane Bolin



3rd place tie:

Christopher Balderas (McAuliffe)

Speech topic - Muhammad Ali



3rd Place Winner (Tie)

Christopher Balderas

McAuliffe

Muhammad Ali



3rd Place Winner (Tie)

Sophia Montiel

Marshall

Judge Jane Bolin



2nd Place Winner



Evangelina Murillo

Curren

Billie Holiday

1st Place Winner

Evelyn Perez

Elm

Katherine Johnson



Speech is power:
Speech is to persuade, convert, to compel

~Ralph Waldo Emerson

Congratulations!



OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section A: Preliminary

Presentation re: School Name Change Process & Appointment of Board Representatives on Citizens Advisory Committee (DeGenna/Shea)

The Board of Trustees will receive a presentation on the school name change process and the community-driven process for renaming Cesar E. Chavez Elementary School. Following the presentation, it is the recommendation of the Superintendent and the Director of Enrichment & Specialized Programs that the Board of Trustees appoint the Board Representative on the Community Advisory Committee for the school renaming.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent and the Director of Enrichment & Specialized Programs that the Board of Trustees appoint the Board Representative on the Community Advisory Committee for the school renaming.

ADDITIONAL MATERIALS:

Attached: [Presentation \(10 pages\)](#)



Facility Naming Process

Community-driven process to rename Cesar E. Chavez Elementary

PROJECT GOALS



Engage students, staff, families, and community



Develop recommended new school name(s)

Gather input and identify shared values





Facilitators

Roles & Responsibilities

Equity Praxis Group(EPG)

- EPG is an organizational development firm focused on training, facilitation, and culture change.
- Partners with the Districts to lead a community-driven processes.
- Designs a community survey to gather broad stakeholder input.
- Facilitates community listening sessions to identify shared values.
- Guides the full process, including community advisory committee support and final recommendations.

EPG:

Design and facilitate process
Provide materials and guidance

District:

Logistics, outreach, translation
Participant coordination and materials

Total cost: \$18,947.61





Facilitators

Jarrold Schwartz, Founder + Principal

- 30+ years of experience in education, nonprofits, and community change
- Founder of Equity Praxis Group; expert in equity and inclusive facilitation
- Led major initiatives addressing racial equity and achievement gaps in schools
- Nationally recognized leader in social justice and organizational development

Gina Vanegas, Ph.D., Consultant

- Consultant, researcher, and speaker focused on inclusive and healthy organizations
- Expertise in qualitative research, engagement, and data-driven decision-making
- Specializes in amplifying underrepresented voices through inclusive methods
- Supports organizations in improving culture and demonstrating impact



STEP 1 COMMUNITY SURVEY

Adapt prior district survey

Collect broad community input

District distributes and analyzes results (with EPG guidance)

**Survey to be open from
April 27, 2026 to May 8, 2026**

Provide Opportunities for students to engage in the process through classroom instruction

1. What is your connection to Cesar Chavez Academy of Literacy, Communication Arts and Technology?
2. Think of your experience with this school, please share a highlight of your experience with this school.
3. What values and goals would you like to see reflected in students who attend this school?
4. What is your suggestion for a school name? You may make multiple suggestions.
5. Why are you suggesting this name for this school? How does this name reflect the values you explained in question 3? Please answer this question for each name suggestion. Please note that name suggestions will not be considered without providing this information.
6. Name and contact information



STEP 2

COMMUNITY LISTENING SESSIONS

Focus on identifying shared values.
Four stakeholder groups:



Students



Staff/Educators



Families



Alumni/Community

These will happen before the end of May.

STEP 3

COMMUNITY ADVISORY COMMITTEE

Representative stakeholder group
3 Meetings/Goals

1

Orientation and process overview

2

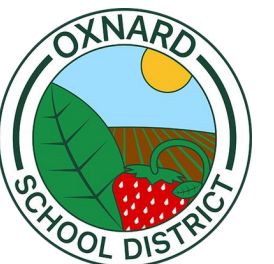
Review survey and session data

Develop recommendation(s)

3

Produces final name recommendation(s) shared at the August 5 Board Meeting

4



STEP 3 cont.

Community Advisory Committee Potential Members

From the School

- 5 Students
- 3-5 Parents
- 3-5 Teachers
- 3-5 Classified Staff

From the District*

- Trustee
- OEA
- CSEA
- OSSA
- DELAC
- FACE
- PAC

From the Community*

- City Council Representative
- PTA
- Padres Juntos
- MICOP
- Child Development Resources
- NAACP Ventura County
- Police Activities League
- Neighborhood Council Representative
- Housing Authority
- Catalyst Kids

*One Representative from the District and Community Positions



TIMELINE & DELIVERABLES

Conduct survey, sessions, and invite
Community Advisory Committee

 May

Community Advisory Committee meetings
and Synthesize community input

 May, June and July

Deliver final recommendation(s) to School
Board

 August 5, 2026



Questions?

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section A: Preliminary

Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

The Board will now convene in Closed Session to consider the items listed under Closed Session.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section A: Preliminary

Closed Session

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel
 - Existing Litigation:
 - D.J. v. Oxnard SD, et al., Case #2024-CUOE029274
 - Y.V. v. Oxnard SD, Case #GHC0058142
 - Anticipated Litigation:
 - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Section 54956.8 of the Government Code:
Conference with Real Property Negotiators
Property: 955 South A Street, Oxnard, CA 93030
Agency Negotiator: Kristen Pifko, Assistant Superintendent, Business & Fiscal Svces.
Negotiating parties: McGaelic Group LLC
Under negotiation: Price & Terms

3. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section A: Preliminary

Reconvene to Open Session (7:00 PM)

Reconvene to Open Session (7:00 PM)

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section A: Preliminary

Report Out of Closed Session

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: April 15, 2026

Agenda Section: Section A: Report

Adoption and Presentation of Resolution #25-21 for National Library Week, April 19-25, 2026 (Fox/Thomas)

National Library Week is sponsored by the American Library Association (ALA) and observed in libraries across the country in April. National Library Week is a time to highlight the essential role libraries, librarians, and library workers play in transforming lives and strengthening communities.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Educational Services and the Director of School Performance and Student Outcomes that the Board of Trustees adopt Resolution #25-21 in recognition of April 19-25, 2026 as National Library Week.

ADDITIONAL MATERIALS:

Attached: [Resolution 25-21 National Library Week \(1 page\)](#)



**RESOLUTION NO. 25-21
Oxnard School District
Board of Trustees**

**NATIONAL LIBRARY WEEK
April 19-25, 2026**

WHEREAS National Library Week is a national observance sponsored by the American Library Association (ALA) and libraries across the United States which we will celebrate on April 19-25, 2026; and

WHEREAS the Oxnard School District Board of Trustees recognizes that libraries are accessible and inclusive and foster a sense of belonging and community; and

WHEREAS libraries strive to develop and maintain diverse programs and collections to ensure equity of access for all; and

WHEREAS libraries offer opportunities to explore new worlds through access to technology, multimedia content, and educational programs; and

WHEREAS in times of crisis, libraries, librarians, and library workers play an invaluable role in supporting their communities in person and virtually; and

WHEREAS libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Oxnard School District proclaims the week of April 19-25, 2026 as ***National Library Week***, and encourages staff and the community at large to celebrate the important contributions of school librarians.

BE IT FURTHER RESOLVED that the Board of Trustees expresses its appreciation to the Library Staff of the Oxnard School District for their service to students, staff and the community.

Adopted this 15th day of April, 2026

President, Board of Trustees

Clerk, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: April 15, 2026

Agenda Section: Section A: Report

Report on Student Well-Being and School Climate (Fox/Nocero)

The Director of Pupil Services will present a report on Student Well-Being & School Climate. The report will highlight district initiatives in place to build a positive, supportive school climate and will explain related data trends whereby student sense of belonging is measured.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Informational

ADDITIONAL MATERIALS:

Attached: [Student Well-Being and School Climate- No video \(15 pgs\)](#)

Student Well-Being and School Climate


Oxnard School District

4/15/26




What Builds a Positive School Climate?


Strong relationships: Perceptions of the strength of social connections between teachers and students within and beyond the classroom



Effective and productive teaching and learning: Perceptions of the quality of teaching and amount of learning students experience



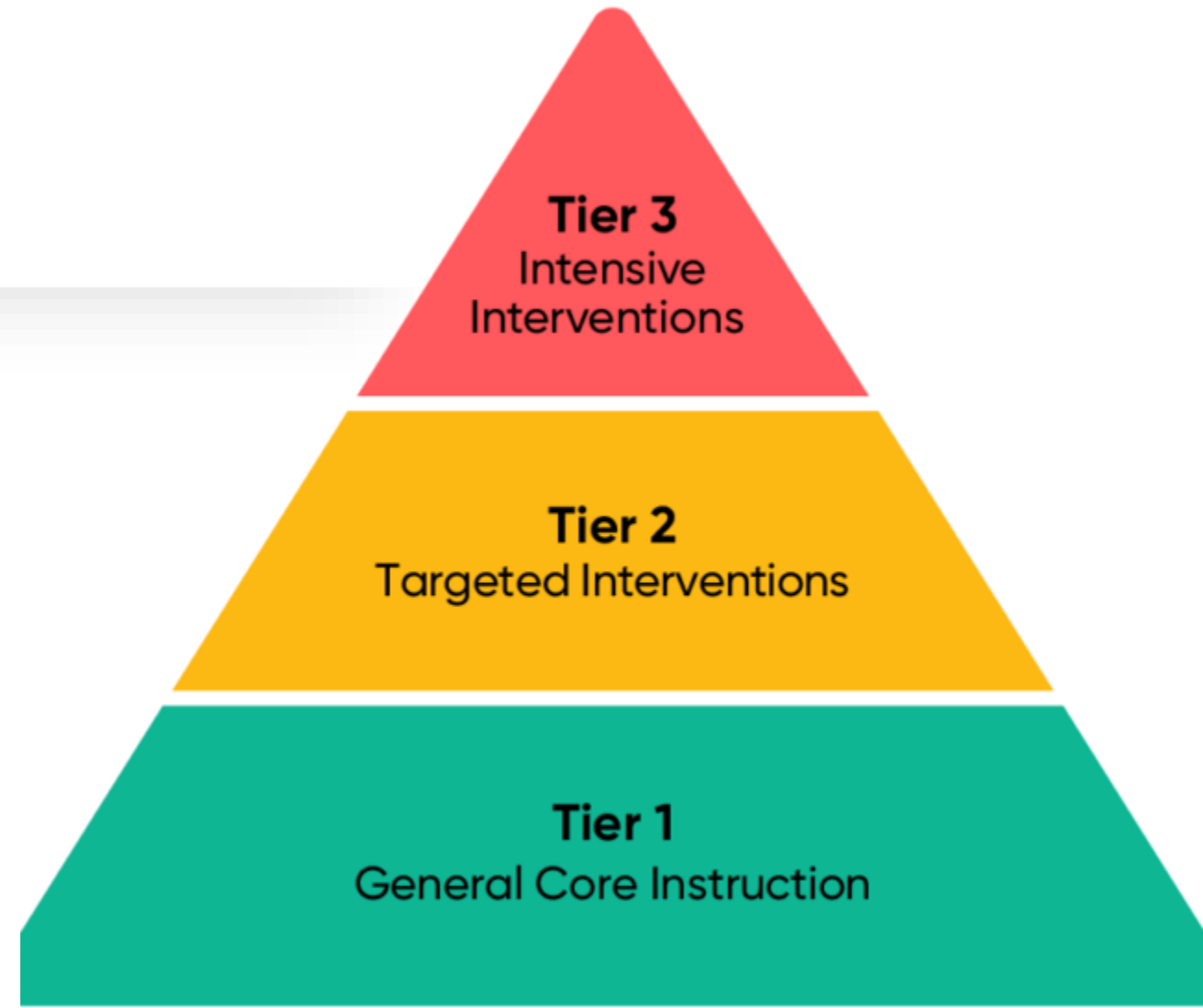
Healthy, welcoming external school environment: Perceptions of the overall physical, social, and learning environment of the school



School safety: Perceptions of students' physical and psychological safety while at school

Positive Behavioral Interventions and Supports

- An evidence-based, tiered framework that supports students' behavioral, academic, social, emotional, and mental health needs
- Establishes a positive, predictable, and supportive school environment
- Promotes conditions where students can thrive academically, socially, and emotionally



Fostering a Positive School Climate

- School-wide Prevention Activities
- Community Circles
- Wellness Center Activities
- Anti-Bullying and Social Media Awareness Assemblies
- PBIS Expectations and Structures
- Intentional Connections with Students to Build Positive Attendance



Social Emotional Learning (SEL)

Social and Emotional Learning (SEL) is the process through which individuals develop essential skills to:

Manage emotions

Build meaningful relationships

Make responsible decisions



It supports emotional regulation and resilience and strengthens classroom community and student belonging.

No Place for Hate: Districtwide Implementation

Supports safe and inclusive environments where students can thrive

Increases student belonging, engagement, and connection to school

Reduces bullying and bias-related behaviors

Strengthens alignment with PBIS, SEL, and LCAP priorities

Promotes positive outcomes for the whole child


Essential Components: No Place for Hate





Green Screen Live Video Recording
use HD to remove watermark

Measuring School Climate and Student Well-Being



Panorama
Survey Data

Behavior
Data

Attendance

Panorama Survey Fall 2025 (Grades 3-5)

Measure	Score	Growth Since Spring 2025	# of Students (Approx.)
Teacher–Student Relationships	70%	+3	2,601 of 3,716 students
Self-Management	67%	+2	2,490 of 3,716 students
Sense of Belonging	61%	+5	2,267 of 3,716 students
Social Awareness	61%	+4	2,267 of 3,716 students
Engagement	56%	+6	2,081 of 3,716 students

Panorama Survey Fall 2025 (Grades 6-8)

Measure	Score	Growth Since Spring 2025	# of Students (Approx.)
Self-Management	68%	+6	2,880 of 4,235 students
Teacher–Student Relationships	59%	+9	2,499 of 4,235 students
Social Awareness	55%	+6	2,329 of 4,235 students
Sense of Belonging	54%	+8	2,287 of 4,235 students
Emotion Regulation	47%	+4	1,980 of 4,235 students

Students Suspended

- Suspensions reduced by 75% over three years
- Largest single-year decrease this year
- Consistent decline each year, demonstrating sustained impact

	2022– 2023	2023– 2024	2024– 2025	*2025– 2026
Total Enrollment	14,666	13,938	13,031	12,504
Total Suspensions	722	466	321	177
Change	—	↓ -256 (-35%)	↓ -145 (-31%)	↓ -144 (-45%)

Behavior

Measure	2023–2024	2024–2025	2025–2026*	Trend
Caused/Threatened Injury	2,312	2,303	1,283	Decreasing
Disrupt/Defy	4,702	3,025	2,038	Decreasing
Bullying	341	143	59	Decreasing
Total Incidents	8,633	6,492	4,062	Decreasing

- Substantial reduction in total incidents over time
- Disrupt/Defy incidents decreased by more than 50% since 2023–2024
- Bullying incidents significantly reduced across all years
- 2025–2026 trends indicate continued improvement

*2025–2026 data through February

Attendance

School Year	District Average Attendance	Change from Prior Year
2022–2023	92.19%	—
2023–2024	93.14%	+0.95
2024–2025	93.05%	-0.09
2025–2026 YTD	93.62%	+0.57

- (2025–2026 YTD) Represents a +1.4-percentage point gain across the district
- Continued upward trend despite slight dip in 2024–2025

Questions



OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section A: Presentation

Presentation Providing an Overview of District's BAN Transaction (Pifko/CFW)

The Assistant Superintendent of Business and Fiscal Services and CFW Advisory Services will provide an overview of the District's 2026 Bond Anticipation Note (BAN) Sale Transaction.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

ADDITIONAL MATERIALS:

Attached: [Presentation \(7 pages\)](#)



Oxnard School District

Summary of the District's 2026 Bond Anticipation Note Sale

April 15, 2026

Background

- The District has successfully conducted four General Obligation (G.O.) bond elections over the past 20 years:
 - In 2006, voters authorized \$64 million; all bonds have been sold
 - In 2012, voters authorized \$90 million; all bonds have been sold
 - In 2016, voters authorized \$142.5 million; approximately \$36.5 million remains to be sold
 - In 2022, voters authorized \$215 million; approximately \$138.5 million remains to be sold
- The amount of bonds that may be issued at this time from the 2016 and 2022 election authorizations is limited by the Prop. 39 tax rate constraint
- The remaining authorization does not expire, and may be issued over time based on assessed value and the corresponding availability of tax revenues to support the bonds, market conditions, and the applicable statutory debt limit
- Bond proceeds may be accelerated via the issuance of a Bond Anticipation Note (BAN) , and the District elected to issue a BAN to continue the construction program, and maintain the fiscal stability of the program

November 2016

» **GO Bond**

\$142,500,000

Oxnard
56-72538

Purpose
Acquire, construct and modernize additional classrooms and support facilities to reduce overcrowding, replace portable classrooms and older schools with new permanent facilities, increase student access to computers and modern classroom

[Read More](#)

Vote Count	
Vote in Favor	69.9 %
Vote Required	55.0 %
Average Daily Attendance	16,362

✓ **Passed**

November 2022

» **GO Bond**

\$215,000,000

Oxnard
56-72538

Purpose
Reconstruct older middle schools, modernize and construct elementary classrooms and support facilities, increase teacher and student access to modern classroom technology and improve student security and safety

Vote Count	
Vote in Favor	57.6 %
Vote Required	55.0 %
Average Daily Attendance	15,140

✓ **Passed**

Timeline of Key Events

- **January 14, 2026** – The Board was presented information related to the 2026 BAN issuance, reviewed the transaction parameters, and approved a resolution authorizing the issuance and sale of the BAN
- **January 16, 2026** – District staff presented relevant information to the S&P Global rating analysts to secure a credit rating
- **January 29, 2026** – A Preliminary Official Statement (prospectus) was made available to investors to inform them of credit factors of the BAN
- **February 4, 2026** – The BAN was priced (sold and interest rates locked in) by District staff and the finance team
- **February 18, 2026** – The transaction closed; proceeds were deposited into the District's Facilities Fund held by the County and are now available to fund projects

NEW ISSUE – FULL BOOK-ENTRY **RATING: S&P: "A+"**
See "RATING" herein.

In the opinion of Jones Hall LLP, San Mateo, California, Bond Counsel, subject, however to certain qualifications described herein, under existing law, the interest on the Notes is excluded from gross income for federal income tax purposes and such interest is not an item of tax preference for purposes of the federal alternative minimum tax. Interest on the Notes may be subject to the corporate alternative minimum tax. In the further opinion of Bond Counsel, such interest is exempt from California personal income taxes. See "TAX MATTERS" herein.

\$31,309,304.40
OXNARD SCHOOL DISTRICT
(Ventura County, California)
2026 General Obligation Bond Anticipation Notes

Dated: Date of Delivery **Due: February 1, 2031**

Issuance. The Oxnard School District 2026 General Obligation Bond Anticipation Notes (the "Notes") are being issued by the Oxnard School District (the "District") pursuant to certain provisions of the California Education Code including particularly Education Code Section 15150 (the "Authorizing Law") and a resolution adopted by its Board of Trustees on January 14, 2026 (the "District Resolution"). The Notes are being issued for the purpose of financing the acquisition and construction of educational facilities and projects which were described in ballot measures approved by the qualified electors of the District authorizing the issuance of general obligation bonds all as described more particularly herein (the "General Obligation Bonds"). The Notes are being issued in anticipation of the issuance of a series of General Obligation Bonds. See "THE NOTES – Authority for Issuance" and "– Purpose of Issue."

Security. The Accreted Value (defined herein) of the Notes is payable from the proceeds of General Obligation Bonds issued for that purpose, from the proceeds of an additional issue of renewal notes as provided in the Authorizing Law, and from amounts held in the funds and accounts established under the District Resolution. See "SECURITY FOR THE NOTES" herein. See also "CERTAIN RISK FACTORS."

Covenant to Issue General Obligation Bonds. The Notes are secured by a pledge of the proceeds of the General Obligation Bonds. Pursuant to the District Resolution, the District has covenanted to issue and sell the General Obligation Bonds, an additional series of renewal notes as provided in the Authorizing Law, or other obligations, in a principal amount sufficient to pay the full Accreted Value of the Notes coming due and payable at maturity. See "SECURITY FOR THE NOTES – Covenant to Issue General Obligation Bonds or Other Obligations" herein.

Book-Entry Only. The Notes will be issued in book-entry form only and will be initially issued and registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"). DTC will act as securities depository of the Notes. Individual purchases of the Notes will be made in book-entry form only. Purchasers will not receive physical delivery of the Notes purchased by them. Payments of the Accreted Value on the Notes will be made by U.S. Bank Trust Company, National Association, as the designated paying agent, registrar and transfer agent (the "Paying Agent"), to DTC for subsequent disbursement through DTC participants to the beneficial owners of the Notes. See "APPENDIX G - DTC and the Book-Entry System" herein.

Payments. The Notes are dated the date of delivery of the Notes and accrete interest from such date, compounded semiannually on February 1 and August 1 of each year, commencing August 1, 2026, which accreted interest is payable solely at maturity or earlier redemption. The Notes will be issued in denominations of \$5,000 Maturity Value (defined herein) or any integral multiple thereof. The Maturity Value of the Notes shall be payable solely at maturity upon presentation and surrender thereof at the Office of the Paying Agent.


Redemption. The Notes are subject to redemption prior to maturity as described herein. See "THE NOTES – Redemption".

MATURITY SCHEDULE
Base CUSIP[†] 692020

Maturity	Accretion Rate	Maturity Value	Reoffering Yield	CUSIP [†]
02/01/2031	2.850%	\$36,020,000	2.850%	Z94

This cover page contains certain information for reference only. It is not a summary of this issue. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.

The Notes will be offered when, as and if issued and accepted by the Underwriter, subject to the approval as to their legality by Jones Hall LLP, San Mateo, California, Note Counsel. Certain legal matters also will be passed upon for the District by Jones Hall LLP, San Mateo, California, as Disclosure Counsel. Norton Rose Fulbright US LLP, Los Angeles, California is serving as Underwriter's Counsel. It is anticipated that the Notes in definitive form will be available for delivery to Cede & Co., as nominee of The Depository Trust Company, on or about February 18, 2026.



The date of this Official Statement is February 4, 2026.

[†] CUSIP[®] is a registered trademark of the American Bankers Association. CUSIP data herein is provided by CUSIP Global Services ("CGS"), managed on behalf of the American Bankers Association by FactSet Research Systems Inc. © 2026 CUSIP Global Services. All rights reserved. This data is not intended to create a database and does not serve in any way as a substitute for the CGS database. CUSIP[®] numbers are provided for convenience only. Neither the District nor the Underwriter takes any responsibility for the accuracy of the CUSIP data.

Bond Anticipation Note Rating Process

- The presentation to the analysts included information about the Board, District budgets, student enrollment, the local economy, and the structure of the BAN
- Staff effectively communicated the District's strengths, including the District's stable financial performance; S&P specifically recognized the District's prudent financial management, conservative projections, and "track record of outperforming them" in their report
- These positive factors helped mitigate the analysts' concerns related to projected deficit spending and decreasing reserves
- Based on this interview, S&P affirmed the District's "A+" credit rating with a stable outlook, making the BAN desirable to investors

Sample pages from 1/16/2026 presentation

Regional Overview

- Ventura County has been rated as the most desirable county to live in the 48 contiguous states by the USDA based on climate, topographic variation, and access to water
- Agricultural land use and the Los Padres National Forest make up half of the County's 1.2 million acres
- Major industries include biotechnology, agriculture, advanced technologies, oil production, military testing and development, and tourism
- The United States military, which includes two naval bases and the Air National Guard base, is the largest employer in the county with approximately 20,000 employees



Distance To (Miles)	
Santa Barbara	33
Santa Monica	41
Los Angeles	54
Long Beach	63
Anaheim	76
Irvine	87

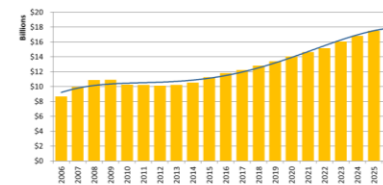
Source: County of Ventura, Google Earth



3

District Assessed Valuation

- The District continues to experience positive growth in assessed value (AV) in recent years
- Overall growth in the District's tax base can be attributed to District's large number of residential properties and their associated values



Source: California Municipal Statistics, Inc., Ventura County

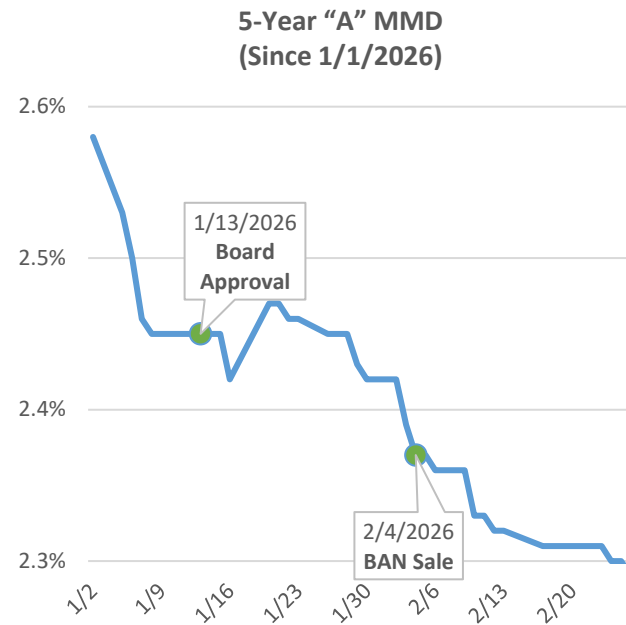
Year	Assessed Value	% Change
2006	\$8,057,971,155	34.17%
2007	\$9,931,635,061	34.71%
2008	\$10,883,340,116	9.58%
2009	\$10,929,360,081	0.37%
2010	\$10,256,972,528	-6.10%
2011	\$10,222,956,307	-0.33%
2012	\$10,128,841,659	-0.92%
2013	\$10,224,776,805	0.95%
2014	\$10,523,302,599	2.92%
2015	\$11,258,539,314	6.99%
2016	\$11,811,053,863	4.91%
2017	\$12,231,081,218	3.56%
2018	\$12,813,934,964	4.77%
2019	\$13,810,586,931	7.80%
2020	\$14,062,908,693	1.87%
2021	\$14,639,854,133	4.10%
2022	\$15,163,509,508	3.58%
2023	\$16,040,544,236	5.78%
2024	\$16,829,203,339	4.92%
2025	\$17,524,548,271	4.13%
2026	\$18,076,475,926	3.15%
5-Year Annualized Average		4.31%
10-Year Annualized Average		4.35%
20-Year Annualized Average		3.75%



6

Bond Pricing Process

- The underwriters opened an order period for the BAN sale on the morning of February 4, 2026; the BAN was well received with multiple investors placing orders
- During the order period, the demand for the note was more than ten times the amount available to sell, enabling the underwriter to further reduce the interest rate
- The \$31.3 million in BANs were sold at an interest rate (TIC) of approximately 2.9%, which is below the rate of 3.2% estimated to the Board in January 2026
- This reduction in interest rates was driven by the low supply of securities in the market relative to the demand from investors, and is attributable to the timely action by the Board to access the dip in bond interest rates
- The total BAN payment at maturity is approximately \$36.0 million, and the repayment ratio (total payments to amount borrowed) is 1.15 to 1, which is well below the State's acceptable limit of 4.00 to 1



Summary and The Look Ahead

- The District has successfully sold the 2026 Bond Anticipation Notes, and funds are now available to continue the school facilities improvement programs
- The 2026 BAN was issued with no scheduled payments during its 5-year term, with interest accruing and payable upon maturity in 2031
- Assuming interest rates in 2031 are consistent with current market conditions, and that AV grows at an average rate of at least 4% per year, it is estimated that a bond issuance from the 2016 Election authorization could pay off the BAN
- If AV does not grow sufficiently, or market conditions are less favorable in 2031, additional bonds from the 2022 Election authorization could be issued to pay off the BAN in full; the District must allow for such an issuance in future, while funding ongoing projects
- There may be an opportunity to refinance some of the District's outstanding bonds in the upcoming months and additional information will be presented when appropriate
- The finance team will continue to monitor future opportunities to issue the District's remaining authorization and to refinance outstanding bonds, as permitted by market conditions

General Information Exclusion Disclosure

IMPORTANT: PLEASE REVIEW. CFW Advisory Services, LLC (“CFW”) has prepared the attached materials. These materials consist of factual or general information (as defined in Section 975 of the Dodd Frank Wall Street Reform and Consumer Protection Act, as amended, otherwise known as the “Municipal Advisor Rule”) including information regarding CFW’s professional qualifications and prior experience.

These materials have been prepared by CFW for the client or potential client to whom such materials are directly addressed and delivered for discussion purposes only. To the extent that CFW provides any alternatives, options, views, analysis, calculations or examples in the attached information, such information is not intended to suggest that the municipal entity or obligated person could achieve particular results in any municipal securities transaction.

Any terms and conditions presented in the attached materials are subject to further discussion and negotiation. CFW does not express any view as to whether financing options presented in these materials are achievable or will be available at the time of any contemplated transaction. Where indicated, this presentation may contain information derived from sources other than CFW. While we believe such information to be accurate and complete, CFW does not guarantee the completeness and accuracy of this information. This material is based on information currently available to CFW or its sources and is subject to change without notice. Any proposed indicative transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and /or counsel as you deem appropriate.

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section A: Presentation

Citizens Bond Oversight Committee Annual Report (Pifko)

The Assistant Superintendent of Business and Fiscal Services will introduce Mr. Charles McLaughlin, Citizens Bond Oversight Committee Chair, who will present the Citizens Bond Oversight Committee's ninth annual report to the Board of Trustees as per Proposition 39 requirements.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

ADDITIONAL MATERIALS:

- Attached:** [2025 Citizens Bond Oversight Annual Report Presentation \(12 pages\)](#)
- [2025 Citizens Bond Oversight Committee Annual Report \(5 pages\)](#)

Measure D and Measure I Bond Oversight Committee 2025 Annual Report to the Community



Oxnard School District
Board of Trustees Meeting
April 15, 2026

Measure D and Measure I Bond Oversight Committee

Charles McLaughlin, Chair, Bona-fide Taxpayers Organization Representative

Lisa Latimer, Community at Large Representative

Will Ray Jr., PTA/Parent Representative

Carlos Sepulveda, Parent/Guardian of Enrolled Child Representative

Vacant, Community at Large Representative

Vacant, Business Organization Representative

Vacant, Senior Citizens Organization Representative

The Committee has been established to actively review and report on the expenditure of voter-approved bonds, receive and review copies of annual performance and financial audits, and present an annual written report.

Annual Report

An Annual Report to the community has been prepared that includes:

- A summary of the Measure D and Measure I bonds and issuance status
- A program status report and review of accomplishments
- A summary of the conclusions provided in the Financial and Performance audits

Measure D and Measure I Bond Oversight Committee

OXNARD SCHOOL DISTRICT

April 2026



2025 Annual Report to the Community



Fremont Groundbreaking Ceremony (Left); Reconstructed Rose Avenue School (Right)

The Measure D and Measure I Bond Oversight Committee (Committee) has been established to actively review and report on the expenditure of voter-approved bond proceeds, receive and review copies of annual performance and financial audits, and present an annual written report.

Measure D is a \$142.5 million General Obligation (G.O.) bond authorization approved by voters in November 2016. Measure I is a \$215 million G.O. bond authorization approved by voters in November 2022. All projects are consistent with the project list provided to voters by the District's Board of Trustees. The District has issued approximately \$182.5 million in Measure D and Measure I bonds, leaving approximately \$175 million in remaining authorization to be issued over time. To fund current project needs, the District completed a \$31.3 million Bond Anticipation Note (BAN) sale in February 2026 to be repaid by future issuance of Measure D bonds.

This report shares project progress and financial information. On behalf of the Committee, I thank the Oxnard community for their support.

Sincerely,

Charles McLaughlin, Chair
Measure D and Measure I
Bond Oversight Committee

**Measure D and Measure I
Bond Oversight Committee**
Charles McLaughlin, Chair
Bona-fide Taxpayers Organization Representative

Lisa Latimer
Community at Large Representative

Will Ray Jr.
PTA/Parent Representative

Carlos Sepulveda
Parent/Guardian of Enrolled Child Representative

Vacant
Community at Large Representative

Vacant
Business Organization Representative

Vacant
Senior Citizens Organization Representative

The Committee meets at least quarterly. Each member of the committee is appointed by the District's Board of Trustees for a two year term of service. Committee minutes and information on bond funded projects are available on the District's website:

www.oxnardsd.org

Oxnard School District
Dr. Ana DeGenna
Superintendent

Board of Trustees
Brian R. Melanephy, President
Rose Gonzales, Clerk
Veronica Robles-Solis, Trustee
Monica Madrigal Lopez, Trustee
Cynthia Salas, Trustee

About Measure D

- Measure D is a \$142.5 million General Obligation bond authorization approved by voters in November 2016
- All projects are consistent with the project list provided to voters by the District's Board of Trustees
- The District has issued approximately \$106 million in Measure D bonds, leaving approximately \$36.5 million in remaining authorization



GO Bond

November 2016

\$142,500,000

Oxnard

56-72538

Purpose

Acquire, construct and modernize additional classrooms and support facilities to reduce overcrowding, replace portable classrooms and older schools with new permanent facilities, increase student access to computers and modern classroom technology, improve student safety, reduce operating costs and qualify to receive State funds.

About Measure I

- Measure I is a \$215 million General Obligation bond authorization approved by voters in November 2022
- All projects are consistent with the project list provided to voters by the District's Board of Trustees
- The District has issued approximately \$76.5 million in Measure I bonds, leaving approximately \$138.5 million in remaining authorization

» **GO Bond**

\$215,000,000

Oxnard
56-72538

Purpose

Reconstruct older middle schools, modernize and construct elementary classrooms and support facilities, increase teacher and student access to modern classroom technology, and improve student security and safety

November 2022

Financial and Performance Audit

- Measure D and Measure I funds are audited annually by an independent accounting firm
- **There were no audit findings in 2024-25 pursuant to Measure I expenditures**
- There were no expenditures for Measure D in the 2024-25 fiscal year, therefore no audit report was required

MEASURE "I" GENERAL OBLIGATION BOND BUILDING FUND OF OXNARD SCHOOL DISTRICT	
<i>Statement of Revenues, Expenditures, and Changes in Fund Balance For the Fiscal Year Ended June 30, 2025</i>	
	<u>Measure "I"</u>
REVENUES	
Interest earnings	\$ 3,063,595
Net increase in FMV of investments	482,989
Total Revenues	<u>3,546,584</u>
EXPENDITURES	
Current:	
Materials and supplies	236,300
Services and other expenditures	23,856
Capital outlay	<u>11,107,257</u>
Total Expenditures	<u>11,367,413</u>
Excess of Revenues over Expenditures	(7,820,829)
Fund Balance, July 1, 2024	<u>70,329,886</u>
Fund Balance, June 30, 2025	<u>\$ 62,509,057</u>

***Measure I General Obligation Bond Building Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance
For the Fiscal Year Ended June 30, 2025***

Project Progress

- The Fremont Reconstruction project has commenced construction and is scheduled to be completed in time for the 2028-29 school year.
- The Dr. Lopez Academy Reconstruction project is in the design phase.
- Construction for the modernization at Ritchen and McAuliffe schools is on track to be completed by the beginning of the 2026-27 school year.
- The new Rose Avenue buildings opened in August 2025. The new fields are under construction and scheduled for completion later this year.
- Construction of ten new preschool(PS)/transitional kindergarten (TK)/kindergarten (K) classrooms at Drifill School is completed, with the rooms occupied.
- Construction of 10 new PS/TK/K classrooms at Marina West is underway, with the overall project completion estimated for summer 2026.
- Design for new changing rooms at Lemonwood and Marshall K-8 schools is underway.

Fremont Reconstruction Groundbreaking Ceremony



Modernization of McAuliffe and Ritchen Elementary Schools



McAuliffe Elementary Modernization



Ritchen Elementary Modernization

New Rose Avenue Elementary



Marina West PS/TK/K Construction



Questions and Answers



Measure D and Measure I Bond Oversight Committee

2025 Annual Report to the Community



Fremont Groundbreaking Ceremony (Left); Reconstructed Rose Avenue School (Right)

The **Measure D and Measure I Bond Oversight Committee (Committee)** has been established to actively review and report on the expenditure of voter-approved bond proceeds, receive and review copies of annual performance and financial audits, and present an annual written report.

Measure D is a \$142.5 million General Obligation (G.O.) bond authorization approved by voters in November 2016. Measure I is a \$215 million G.O. bond authorization approved by voters in November 2022. All projects are consistent with the project list provided to voters by the District’s Board of Trustees. The District has issued approximately \$182.5 million in Measure D and Measure I bonds, leaving approximately \$175 million in remaining authorization to be issued over time. To fund current project needs, the District completed a \$31.3 million Bond Anticipation Note (BAN) sale in February 2026 to be repaid by future issuance of Measure D bonds.

This report shares project progress and financial information. On behalf of the Committee, I thank the Oxnard community for their support.

Sincerely,

Charles McLaughlin, Chair
Measure D and Measure I
Bond Oversight Committee

**Measure D and Measure I
Bond Oversight Committee**

Charles McLaughlin, Chair
Bona-fide Taxpayers Organization Representative

Lisa Latimer
Community at Large Representative

Will Ray Jr.
PTA/Parent Representative

Carlos Sepulveda
Parent/Guardian of Enrolled Child Representative

Vacant
Community at Large Representative

Vacant
Business Organization Representative

Vacant
Senior Citizens Organization Representative

The Committee meets at least quarterly. Each member of the committee is appointed by the District’s Board of Trustees for a two year term of service. Committee minutes and information on bond funded projects are available on the District’s website:

www.oxnardsd.org

Oxnard School District

Dr. Ana DeGenna
Superintendent

Board of Trustees

Brian R. Melanephy, President
Rose Gonzales, Clerk
Veronica Robles-Solis, Trustee
Monica Madrigal Lopez, Trustee
Cynthia Salas, Trustee

Project Progress

Overview

The District adopted the Enhanced Master Construct Program in June 2022, and further funded the facilities program with the successful passage of Measure I in November 2022. The enhanced Program builds upon the original Master Construct Program established in 2012 under Measure R and further expanded with the passage of Measure D in 2016 and Measure I in 2022. Funding for the Program continues to include the use of general obligation bond authorizations, available local developer fees, and State modernization and new construction grants.

The District has adopted specifications for 21st Century Learning Environments to guide the reconfiguration and improvement of its K-5, K-8 and 6-8 school facilities in phases over a 15-year period. The overall goal is to reconstruct older schools, improve or replace support facilities, extend the overall educational program to 4-year-old students, and replace portable classrooms with permanent facilities wherever possible. The following provides an update of projects under way.

Reconstruction of Fremont Middle School

A groundbreaking ceremony was conducted in February 2026 to celebrate the start of construction. Construction has commenced and is scheduled to be completed in time for the 2028-29 school year. The project includes constructing a new middle school facility on the open space portion of the existing site along H Street, but away from Glenwood, maintaining the operation of the existing facility during construction of the replacement school and replacing it thereafter with improved open and recreational space for school and community use. The reconstructed school includes multi-storied classroom buildings to serve an initial population of 750 students. Teaching support and administrative spaces, and library facilities are also planned. A gym/multipurpose facility, a lunch shelter, as well as student and staff restrooms would be provided. Parking and student pick up/drop off areas would be provided off H Street which would serve as the entrance to the new facility.

Reconstruction of Dr. Lopez Academy

The project will implement a two-story campus and accommodate up to 750 students over two phases to allow for use of the existing facility during Phase 1 construction. During Phase 2, interim parking on the designated rear hardscape area is provided while the existing site is demolished, new permanent parking area and tennis courts constructed, and hardscape area restored for student use upon completion. Proposed facilities include general purpose classrooms, special education rooms, an Opportunity classroom, science labs, an art lab and a band/orchestra room. Teaching support and administrative spaces, and library facilities are also planned. A gym/multipurpose facility, a lunch shelter, as well as student and staff restrooms would be provided. Parking and student pick up/drop off areas would be included on site with access from Hill Street which would become the entrance to the new facility.

The project is currently in the design phase. The selected contractor to serve as the Lease Leaseback Construction Services provider was approved by the District's Board in April 2025. The architect submitted the schematic plans to the City for comments who have presented the Architect with a comprehensive list of requirements by the City to be addressed. These comments and required site adjustments are in the process of being incorporated into the project scope. It is anticipated that the project will be submitted to the Division of the State Architect (DSA) in 2026.

Project Progress

Modernization of McAuliffe and Ritche Elementary Schools

The modernization of McAuliffe and Ritche Elementary schools includes improvements to existing permanent classrooms, including STEAM, science and piano labs, and upgrades to support spaces to comply with the District’s vision and specification for 21st Century facilities. Proposed improvements for permanent classrooms include allowances for improvements to floors, walls and ceilings, plumbing, electrical, furnishings, as well as data and other technology upgrades. The projects also include upgrading the libraries into Media Centers, improving the multipurpose rooms, and HVAC system and other administrative upgrades. Construction is underway at Ritche and McAuliffe with the overall projects on track to be completed by the beginning of the 2026-27 school year.



Construction Progress at McAuliffe (Left) and Ritche (Right)

Rose Avenue School Reconstruction

The Rose Avenue Reconstruction project includes a two-story classroom building, library, administration space, multipurpose room, playfields, hard courts, and support spaces. The project included the replacement of a 60-year old school with new 21st century facilities. The construction of the new campus buildings is complete and the new facilities were occupied in August 2025. A ribbon cutting ceremony was held in September 2025 and was well received by the community. The new fields are underway. It is anticipated that the entire site will be turned over to the District in Summer 2026.



Rose Avenue Elementary School

Project Progress

New PS/TK/K Facilities at Driffill, Marina West, and Rose Avenue Elementary Schools

The District was awarded grants from the State for the construction of new classrooms for preschool (PS), transitional kindergarten (TK), and kindergarten (K) at Driffill (10 classrooms) and Marina West (10 classrooms). In addition, 3 new and 3 modernized classrooms are planned at Rose Avenue funded from existing funds. Construction at Driffill is completed with the rooms occupied. Construction at Marina West is underway with the overall project completion estimated for summer 2026. The Rose Avenue project has been approved by the Division of the State Architect (DSA) under two applications, one application for the modernization portion and the second application for the new classrooms. Construction of the Rose Avenue project is subject to funding availability. The projects are intended to meet educational specifications for TK /K students and to assist in creating Early Childhood Development Centers.



Marina West ECDC Construction Progress

Lemonwood and Marshall K-8 Changing Rooms

During the construction of Lemonwood and Marshall K-8 schools, the District modified the physical education (PE) program to be implemented at each of the K-8 schools. It was decided that middle school aged students would dress-out for PE class. Based upon District needs, it has been decided that new, stand alone facilities will be constructed at each of the campuses. Both projects are currently in re-design with an anticipated submittal date to the DSA and California Department of Education (CDE) in spring 2026.

Financial Information

Bond Oversight Committee

2025 Meeting Dates

February 26, 2025

June 11, 2025

November 12, 2025

Measure D Bond Sales

Total Authorization: \$142.5 million

Series A—\$81 million March 2017

Series B—\$14 million March 2018

Series C—\$11 million December 2020

Remaining Authorization : \$36.5 million

Measure I Bond Sales

Total Authorization: \$215 million

Series A—\$76.5 million March 2023

Remaining Authorization : \$138.5 million

Annual Financial & Performance Audit

The integrity of Measure D and Measure I funds are audited annually by an independent accounting firm. For fiscal year ending June 30, 2025, the District's auditor was Nigro and Nigro, A Professional Accountancy Corporation.

As described in the independent firm's audit report, it is the firm's opinion that the financial statements present fairly, in all material respects, the financial position of the Measure I General Obligation Bond Building Fund as of June 30, 2025, and the changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. In regards to the performance audit, the firm's opinion was that the District complied with compliance requirements for the Measure I General Obligation Bond proceeds. The Bond Oversight Committee has reviewed the independent auditor's report, and together with their other activities, believe that Measure I funds have been spent in accordance with the language of the voter approved Measure and in a manner consistent with applicable State law.

There were no expenditures for Measure D in the 2024-25 fiscal year, therefore no audit report was required.

Measure I General Obligation Bond Building Fund Statement of Revenues, Expenditures, and Changes in Fund Balance For the Fiscal Year Ended June 30, 2025

MEASURE "I" GENERAL OBLIGATION BOND BUILDING FUND OF OXNARD SCHOOL DISTRICT

*Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2025*

	Measure "I"
REVENUES	
Interest earnings	\$ 3,063,595
Net increase in FMV of investments	482,989
Total Revenues	<u>3,546,584</u>
EXPENDITURES	
Current:	
Materials and supplies	236,300
Services and other expenditures	23,856
Capital outlay	11,107,257
Total Expenditures	<u>11,367,413</u>
Excess of Revenues over Expenditures	(7,820,829)
Fund Balance, July 1, 2024	<u>70,329,886</u>
Fund Balance, June 30, 2025	<u>\$ 62,509,057</u>

***There were no audit
findings in
Fiscal Year 2024-25***

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section A: Preliminary

Update on Immigration Impact (DeGenna)

The Board of Trustees will receive an update on immigration issues and their impact to Oxnard School District families.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section B: Hearing

Public Comment (3 minutes per speaker)/Comentarios del Público (3 minutos por cada ponente)

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments. Board members cannot respond to public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios. Los miembros de la Mesa Directiva no pueden responder a los comentarios.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: April 15, 2026

Agenda Section: Section C: Consent Agenda

Establishment and Abolishment of Positions (Carroll/Fuentes)

Establishment

A five-hour 45-minute 183-day Paraeducator Special Education position 13474 is to be established at Sierra Linda School to support students mainstream to General Education classroom.

Abolishment

A five-hour 45-minute 183-day Paraeducator General Education position 13415 is to be abolished at Sierra Linda. This position will be abolished due to being created in error as a General Education.

FISCAL IMPACT:

Cost for 1 Paraeducator Special Education \$42,744.00 Unrestricted funds (Established position)

Savings for 1 Paraeducator General Education \$35,520.00 Unrestricted funds (Abolished position)

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment and abolishment of positions, as presented.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: April 15, 2026

Agenda Section: Section C: Consent Agenda

Personnel Actions (Carroll/Fuentes)

The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: New hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations and leaves of absence.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the Personnel Actions as presented.

ADDITIONAL MATERIALS:

Attached: [Certificated Personnel Items 04.15.26 \(1 pg\)](#)

[Classified Personnel Items 04.15.26 \(2 pgs\)](#)

CERTIFICATED PERSONNEL ACTIONS

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

New Hires

Block, Hannah	Substitute Teacher	2025/2026 School Year
Bowman, David	Substitute Teacher	2025/2026 School Year
Bradbury, Jazzelyn	Substitute Teacher	2025/2026 School Year
Chavez, Olivia	Substitute Teacher	2025/2026 School Year
Dixon, Matthew	Substitute Teacher	2025/2026 School Year
Gonzalez, Eduardo	Substitute Teacher	2025/2026 School Year
Gonzalez, Juliana	Substitute Teacher	2025/2026 School Year
Mendez, Shantelle	Substitute Teacher	2025/2026 School Year
Napoles, Jorge	Substitute Teacher	2025/2026 School Year
Rico, Yesenia	Substitute Teacher	2025/2026 School Year
Solorio, Evelin	Substitute Teacher	2025/2026 School Year
Spates, Inez	Substitute Teacher	2025/2026 School Year
Stern, Jordan	Substitute Teacher	2025/2026 School Year
Ucan, Giselle	Substitute Teacher	2025/2026 School Year

Limited Term/Substitutes

Alamillo, Tiffany A	Clerical (Substitute)	01/28/2026
Andrade, Josefina	Custodian, Warehouse, and Grounds & Maintenance (Substitute)	03/05/2026
Camacho, Erika	Child Nutrition Worker (Substitute)	03/12/2026
Casimiro, Maithe Z	Clerical (Substitute)	03/25/2026
Flores Guzman, Kathryn	Paraeducator (Substitute)	03/09/2026
Gutierrez Esquivel, Lucio	Custodian, Warehouse, and Grounds & Maintenance (Substitute)	03/05/2026
Lomeli, Yamilet	Paraeducator (Substitute)	03/16/2026
Magaña, Jalissa H	Child Nutrition Worker (Substitute)	03/02/2026
McCrae, Isaiah I	Custodian, Warehouse, and Grounds & Maintenance (Substitute)	02/18/2026
Medina, Elena E	Paraeducator (Substitute)	03/23/2026
Quezada, Fernando	Custodian, Warehouse, and Grounds & Maintenance (Substitute)	03/05/2026
Solis, Ana G	Custodian, Warehouse, and Grounds & Maintenance (Substitute)	03/05/2026
Torres, Alexis A	Custodian, Warehouse, and Grounds & Maintenance (Substitute)	02/18/2026
True, Heather S	Child Nutrition Worker (Substitute)	02/20/2026
Villagomez Balcazar, Jesus	Custodian, Warehouse, and Grounds & Maintenance (Substitute)	03/05/2026

Transfers

Wade, Brittany H	Paraeducator Special Education, Curren School 5.75 hrs./183 days	04/13/2026
------------------	---	------------

Medical Layoffs

7145	Campus Assistant, 5.75 hrs./180 days	03/18/2026
------	--------------------------------------	------------

Release During Probation

11516	Budget & Finance, 8 hrs./245 days	03/24/2026
8673	Paraeducator Special Education, 5.75 hrs./183 days	03/25/2026
12087	Campus Assistant, 5.75 hrs./180 days	03/24/2026

Resignations

Becker, Jenna D	Human Resources Analyst, Personnel Commission 8 hrs./245 days	03/26/2026
Camarena, Sofia L	District Translator, Special Education 8 hrs./245 days	03/20/2026
Davis, Marietha A	Paraeducator Special Education, Harrington School 5.75 hrs./183 days	03/20/2026
Estrella, Alexander E	Campus Assistant, Brekke School 5.75 hrs./180 days	04/01/2026
Flores, Jonathan U	Irrigation Specialist, Grounds 8 hrs./245 days	04/03/2026
Gastelum, Omar L	Campus Assistant, Curren School 5.75 hrs./180 days	03/05/2026
Grant, Jaziah A	Grounds Maintenance Worker I, Grounds 8 hrs./245 days	03/27/2026
Mota, Susana D	Paraeducator Special Education, Special Education 5.75 hrs./183 days	03/13/2026
Rodriguez, Lesly	Campus Assistant, San Miguel School 5.75 hrs./180 days	03/20/2026

CLASSIFIED PERSONNEL ACTIONS

April 15, 2026

Saucedo, Eduardo

Custodian, Rose Avenue School
8 hrs./245 days

03/31/2026

Retirements

Tirado, Benjamin

Custodial Services Manager, Custodial Services
8 hrs./261 days

06/30/2026

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section C: Consent Agenda

Approval of Revised Rate Sheet for Agreement #26-05 – Sunburst Workforce Advisors, LLC (DeGenna/Jefferson)

At the Board of Trustees meeting on March 11, 2026, the board approved Agreement #26-05 with Sunburst Workforce Advisors, LLC. This agreement will provide the Oxnard School District with supplemental Special Education staffing for Special Education Services on an as-needed basis during the 2026–2027 school year.

The Board requested that the District attempt to negotiate the current proposed rates for both SLP and SLPA positions. Sunburst Workforce Advisors, LLC. has agreed to apply the reduced rates to any newly hired employees.

FISCAL IMPACT:

None

RECOMMENDATION:

It is recommended by the Director, Special Education Services, and the Superintendent, that the Board of Trustees approve the Revised Rate Sheet for Agreement #26-05 with Sunburst Workforce Advisors, LLC.

ADDITIONAL MATERIALS:

Attached: [Rate Sheet \(Revised\) \(1 Page\)](#)

Oxnard Rate Sheet 2026-2027

Job Class	Hourly Bill Rate
RN	\$90
LVN	\$70
School Credentialed RN	\$110
Behavioral Technician (Non Registered)	\$52
Registered Behavior Technician	\$60
BCBA	\$125
SLP	\$120 (\$150 for returning staff from 25/26 SY)
OT/PT	\$115
SLPA	\$85 (\$90 for returning staff from 25/26 SY)
COTA/PTA	\$75
School Psychologist	\$130
Interim/Sub credentialed SPED Teacher	\$95
Mild/Mod SPED Teacher	\$100
ESN Mod/Severe SPED Teacher	\$105
DHH/TVI/O&M SPED Teacher	\$110
Teacher General Ed	\$90
APE Teacher	\$95
Licensed Social Worker – LCSW, LMFT, LPCC	\$110
Associate Social Worker - AMFT, ACSW, APCC	\$95
Social Worker – MSW	\$90
EMT/MA/CNA	\$55
Principal/HR Director	\$110
Sign Language Interpreter/ ASL Para	\$75
Certified Wellness Coach	\$55
Para Professional/Instructional Aide	\$50
Safety Supervisor	\$37
Food Service Worker	\$37
Custodian/Grounds Technician	\$37
Career Counselor	\$55
Administrative Assistant/Payroll Technician	\$42
HR Coordinator	\$45

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Consent Agenda

Enrollment Report (Pifko)

The District continues to monitor student enrollment trends throughout the 2025–2026 school year. The following data reflects enrollment counts for January through March 2026, compared to the same periods in the prior year:

- January 30, 2026: 12,467 students (531 fewer than prior year)
- February 27, 2026: 12,483 students (481 fewer than prior year)
- March 27, 2026: 12,490 students (487 fewer than prior year)

Overall, the enrollment decline has fluctuated slightly but remains similar to the decline noted at the beginning of the school year.

FISCAL IMPACT:

N/A

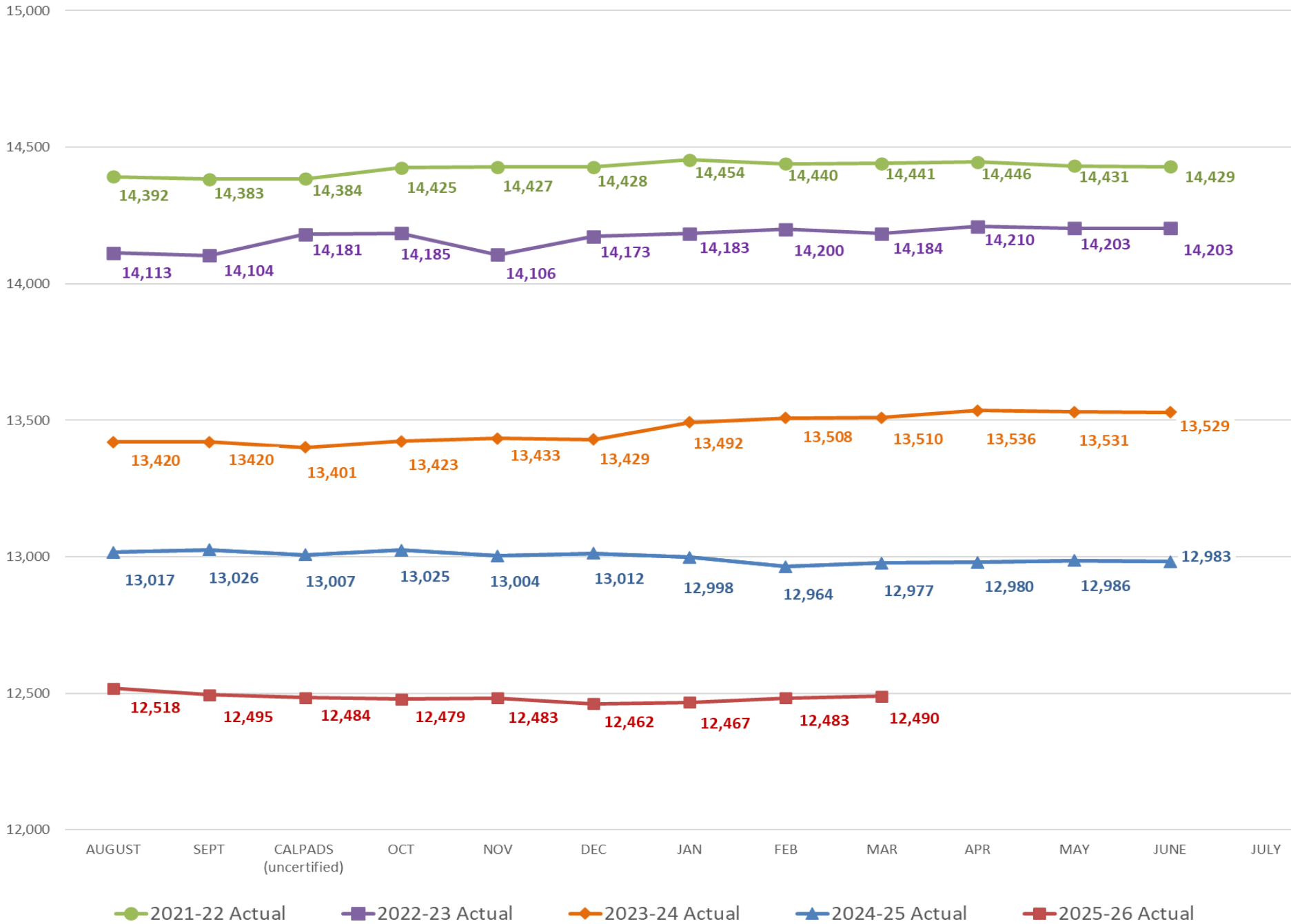
RECOMMENDATION:

Information only.

ADDITIONAL MATERIALS:

Attached: [OSD Enrollment History 2021-22 through 2025-26 Actuals \(1 page\)](#)

Oxnard School District Enrollment History 2021-22 through 2025-26 Actuals



OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Change Order #2 to Agreement #25-189 Perfection Painting Corp. – District Office Enhancement Project (Pifko/Bennett)

On January 14, 2026, the Board of Trustees approved Agreement #25-189 with Perfection painting Corp. for the District Office Enhancement Project.

Approval is now requested for Change Order #2 to provide additional site and building improvements under the District Office Enhancement Project. The scope of work includes modifications to the existing planter area along Wooley Road, involving the removal of existing concrete, installation of new concrete curbs, and addition of irrigation, mulch, water lines, and electrical components.

Additionally, R-19 insulation will be installed along the south wall of the District Office, with extra insulation added along the west wall up to the top plate, improving the building's thermal performance. This Change Order also extends the project timeline by 60 days, establishing a new completion date of July 13, 2026.

FISCAL IMPACT:

\$61,093.94 – Deferred Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business Services, and the Director of Facilities, that the Board of Trustees approve Change Order #2 to Agreement #25-189 with Perfection Painting Corp.

ADDITIONAL MATERIALS:

Attached: [Change Order #2 \(7 Pages\)](#)



CHANGE ORDER

Date: April 15, 2026

CHANGE ORDER NO. 002

PROJECT: District Office Enhancement Project

OWNER: Oxnard School District
1051 South A Street
Oxnard, CA. 93030

O.S.D. BID No. 25-02
O.S.D. Agreement No.

CONTRACTOR: Perfection Pro Contractors
Carlos Zarate

ARCHITECT: Flewelling & Moody
Steve Colombero

Attn:

Architects Proj. No.:
D.S.A. File No.:
D.S.A. App. No.:

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACT SUM	\$ 1,359,000.00
NET CHANGE - ALL PREVIOUS CHANGE ORDERS	\$ -10,190.00
ADJUSTED CONTRACT SUM	\$ 1,348,810.00
NET CHANGE -\$ 61,093.94
<hr/>	
Total Change Orders to Date:	\$ 50,903.94
ADJUSTED CONTRACT SUM THROUGH CHANGE ORDER NO	\$ 1,409,903.94
Commencement Date:	February 2, 2026
Original Completion Date:	May 13, 2026
Original Contract Time	100 Calendar days
Time Extension for all Previous Change Orders:	N/A
Time Extension for this Change Order	60 days
Adjusted Completion Date:	July 13, 2026

Percentage..... 1.03%

Item	Description	Unforeseen Condition (UFO)	Additional Scope (AS)	Design Clarification (DC)	Code Requirement
1.	Modify the existing planter area along Wooley Road in accordance with the attached IB No. 003.		\$53,750.55		
2.	Add insulation along the south wall at the district office. Add additional insulation along the west wall to the top plate.		\$7,343.39		
3.					
4.					
5.					
6.					
	Totals		\$ 61,093.94		

Total Change Order No..... \$ 61,093.94

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND ASST. SUPT. BUSINESS SERVICES OR PURCHASING DIRECTOR*

APPROVAL (REQUIRED):

ARCHITECT: _____

DATE: _____

CONTRACTOR: Antonia Marquez (President) _____

DATE: 03/26/2026

RECOMMENDED FOR APPROVAL:

OSD DSA INSPECTOR: _____

DATE: _____

FACILITIES DIRECTOR: _____

DATE: _____

APPROVAL (REQUIRED):

BOARD APPROVAL

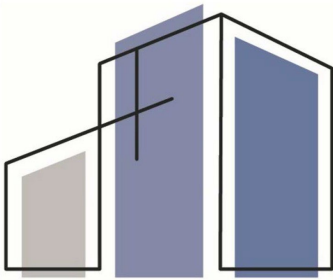
DATE: _____

ASST. SUPT./PURCHASING DIRECTOR: _____

DATE: _____

DSA APPROVAL

DATE: _____



PERFECTION PRO CONTRACTORS

24820 Orchard Village, Ste A #310, Santa Clarita, CA 91355.

✉ perfectionptgco@gmail.com ☎ (661) 234 - 1957

CSLB #1091363 B, C-15, C-33

CHANGE ORDER PROPOSAL

March 6, 2026

CSLB#1091363

CLASS: B, C-15, C-33

DIR # 2000017608

030

To: OXNARD SCHOOL DISTRICT | FLEWELLING & MOODY

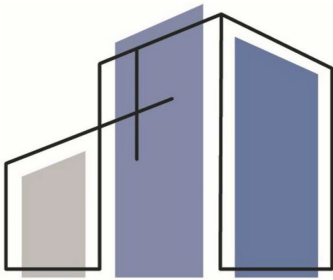
Steve Colombero

scolombero@flewelling-moody.com

Exterior Finishes & New Fencing at Oxnard School District

IB No. 003

Item No.	Quantity	Unit	Description	Unit Price	TOTAL
1	276	LF	concrete curb to align fence	\$ 100.00	\$ 27,600.00
2	700	SF	Demo existing concrete and prepare for landscaping	\$ 6.00	\$ 4,200.00
3	104	LF	PROVIDE 6" CONC CURB TIE INTO EXISTING CURB	\$100.00	\$ 10,400.00
4	1	LS	Install new irrigation, mulch, water line, and electrical outlet	LS	\$ 7,500.00
5	1	LS	Bonds and insurance	3%	\$ 1,491.00
6	1	LS	Profit and overhead	5%	\$ 2,559.55
				TOTAL	\$ 53,750.55



PERFECTION PRO CONTRACTORS

24820 Orchard Village, Ste A #310, Santa Clarita, CA 91355.

✉ perfectionptgco@gmail.com ☎ (661) 234 - 1957

CSLB #1091363 B, C-15, C-33

Proposal Notes

We propose to furnish all labor, materials, equipment, and supervision necessary to modify the existing planter area along Wooley Road in accordance with the attached Instruction Bulletin Drawing No. 003.

All our work includes one (1) year limited warranty

Perfection Pro Contractors materials will meet applicable building codes and district specifications.

Work Schedule

Perfection Pro Contractors will collaborate and coordinate with Owner to ensure a good time to commence our work schedule.

Cleanup

Perfection Pro Contractors will remove rubbish, debris, and waste materials and legally dispose of the Project site.

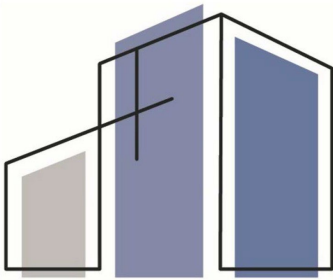
Cost

Perfection Pro Contractors is to complete in accordance with the above specifications

Total Change Order: \$ 53,750.55

- **Taxes included**
- **Prevailing Wages Included**

[END OF PROPOSAL]



PERFECTION PRO CONTRACTORS

24820 Orchard Village, Ste A #310, Santa Clarita, CA 91355.

✉ perfectionptgco@gmail.com ☎ (661) 234 - 1957

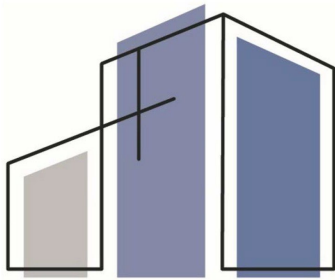
CSLB #1091363 B, C-15, C-33

ACCEPTANCE OF PROPOSAL

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature

Date



PERFECTION PRO CONTRACTORS

24820 Orchard Village, Ste A #310, Santa Clarita, CA 91355.

✉ perfectionptgco@gmail.com ☎ (661) 234 - 1957

CSLB #1091363 B, C-15, C-33

CHANGE ORDER PROPOSAL

March 6, 2026
CSLB#1091363
CLASS: B, C-15, C-33
DIR # 2000017608
031

To: OXNARD SCHOOL DISTRICT | FLEWELLING & MOODY

Steve Colombero

scolombero@flewelling-moody.com

Exterior Finishes & New Fencing at Oxnard School District
 IB No. 004

Item No.	Quantity	Unit	Description	Unit Price	TOTAL
1	1,940	SF	Add R-19 insulation	\$ 3.50	\$ 6,790.00
2	1	LS	Bonds and Insurance	3%	\$ 203.70
3	1	LS	Profit and overhead	5%	\$ 349.69
				TOTAL	\$ 7,343.39

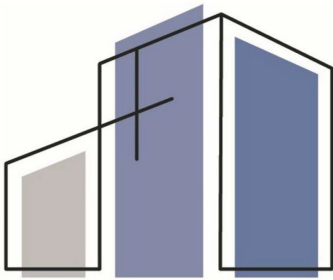
Proposal Notes

We propose to furnish all labor, materials, equipment, and supervision necessary to add insulation along the south wall at the District Office. Also add additional insulation along the west wall to the top plate.

All our work includes one (1) year limited warranty

Perfection Pro Contractors materials will meet applicable building codes and district specifications.

Work Schedule



PERFECTION PRO CONTRACTORS

24820 Orchard Village, Ste A #310, Santa Clarita, CA 91355.

✉ perfectionptgco@gmail.com ☎ (661) 234 - 1957

CSLB #1091363 B, C-15, C-33

Perfection Pro Contractors will collaborate and coordinate with Owner to ensure a good time to commence our work schedule.

Cleanup

Perfection Pro Contractors will remove rubbish, debris, and waste materials and legally dispose of the Project site.

Cost

Perfection Pro Contractors is to complete in accordance with the above specifications

Total Change Order: \$ 7,343.39

- **Taxes included**
- **Prevailing Wages Included**

[END OF PROPOSAL]

ACCEPTANCE OF PROPOSAL

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature

Date

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Change Order No. 005 to Construction Services Agreement #24-115 for Edwards Construction Group for the Modernization Project at Ritche Elementary School (Pifko/Bennett/CFW)

The Board of Trustees approved the Enhanced Master Construct Program, aimed at expanding the number of K–8 school facilities, modernizing and replacing aging schools, and converting portable classrooms and support facilities into permanent K–5 and K–8 schools. All new and upgraded facilities will feature 21st Century Learning Environments that comply with the Board’s adopted specifications and program requirements.

On September 18, 2024, the Board of Trustees executed Agreement #241-115 with Edwards Construction Group, Inc., as the Lease-Leaseback Contractor for the Ritche Elementary School Modernization Project.

On November 20, 2024, the Board of Trustees approved Amendment No. 001 to Construction Services Agreement #24-115.

The purpose of Change Order No. 005 is to provide funds for various Potential Change Orders (PCOs) and to provide a no cost change extension of the contract time of 173 (One Hundred Seventy-Three) days. The adjusted completion date is now August 31, 2026.

FISCAL IMPACT:

\$112,863.36 – Measure I Bond Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees approve Change Order #005 to Agreement #24-115 with Edwards Construction Group, Inc.

ADDITIONAL MATERIALS:

Attached: [Change Order No. 005 \(19 Pages\)](#)



CHANGE ORDER #005

Date: 04/15/2026

Change Order NO. 005

PROJECT: Rltschen ES Modernization Project

OWNER: Oxnard School District
1051 South A Street
Oxnard, CA. 93030

O.S.D. BID No. N/A
O.S.D. Agreement No. 24-115

ARCHITECT: Arcadis/IBI
333 S. Hope St. Ste C-200
Los Angeles, CA 90017

CONTRACTOR: Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, CA 93420
Attn: Mr. Brad Edwards

Architects Proj. No.: 12392
D.S.A. File No.: 56-22
D.S.A. App. No.: 03-121078

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACT SUM.....	\$ 6,398,235.00
NET CHANGE - ALL PREVIOUS CHANGE ORDERS.....	\$ 256,953.79
ADJUSTED CONTRACT SUM.....	\$ 6,655,188.79
NET CHANGE	\$ 112,863.36
Total Change Orders to Date:	\$ 369,817.15
ADJUSTED CONTRACT SUM THROUGH CHANGE ORDER NO. 005	\$ 6,768,052.15

Anticipated Commencement Date.....	December 11, 2024
Actual Commencement Date:	December 11, 2024
Original Completion Date:	March 11, 2026
Original Contract Time:	455 Calendar Days
Time Extension for all Previous Change Orders:	0 Calendar Days
Time Extension for this Change Order:	173 Calendar Days
Adjusted Completion Date:	August 31, 2026

Percentage0%

Item	Description	Unforeseen Condition (UFO)	Additional Scope (AS)	Design Clarification (DC)	Code Requirement
1.	PCO #25: Wall Covering Credit		(\$50,841.00)		
2.	PCO #27: RFI #16: Lighting Missing Ground Wire		\$26,220.35		
3.	PCO #33: Window Re-Caulking Phases 1-4	\$8,262.44			
4.	PCO #42R1: Replace Classroom Door locksets per District Direction		\$27,825.49		
5.	PCO #45R1: RFI #34: Remove and Reinstall Hallway Lighting in Phase 1		\$3,025.96		
6.	PCO #47: CCD - 02 Duct Cleaning in Phase 2		\$59,683.89		
7.	PCO #49: Phase 2 ASI_03 and CCD-05 T & M Work		\$10,411.74		
8.	PCO #52 ASI 13R Phase 2 Adjustable Shelving Modifications	\$7,297.87			
9.	PCO #53R1: Phase 1,3 &4 Adjustable Shelf Modifications		\$16,530.17		
10.	PCO #55: ASI 019 SD Classroom Flooring Layout Modification and Additional Scope		\$4,446.45		
	Totals	\$15,560.31	\$97,303.05		

Total Change Order No. 005\$ \$112,863.36

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND ASST. SUPT. BUSINESS SERVICES OR PURCHASING DIRECTOR*

APPROVAL (REQUIRED):

ARCHITECT: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

RECOMMENDED FOR APPROVAL:

ASST. SUPT: _____

DATE: _____

APPROVAL (REQUIRED):

BOARD APPROVAL

DATE: _____

PURCHASING DIRECTOR: _____

DATE: _____



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #025: RFI-028 Wall Covering Change Credit

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	025 / 0	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:	Ruben Ruiz (Arcadis)	CREATED BY:	Eric Marlow (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	3/19/2025
REFERENCE:	RFI-028	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$50,841.00)

POTENTIAL CHANGE ORDER TITLE: RFI-028 Wall Covering Change Credit

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

RFI-028 Wall Covering Change
Credit for changing wall paneling from the stretched fabric to the vinyl wrapped panels per RFI-028.

ATTACHMENTS:

[Tech wall - Fabric to Vinyl change.pdf](#)

#	Budget Code	Description	Amount
1	PCO-025.S Potential Change Order 25.Commitment	Wall Covering Change	\$(50,841.00)
		Subtotal:	\$(50,841.00)
		Self Perform (15.00%):	\$0.00
		Contractor (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		Grand Total:	\$(50,841.00)

Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #027: RFI #16: Lighting Missing Ground Wire

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	027 / 0	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:		CREATED BY:	Matthew Hernandez (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	5/2/2025
REFERENCE:	RFI 16	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Phase 1	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	4 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$8,262.44

POTENTIAL CHANGE ORDER TITLE: RFI #16: Lighting Missing Ground Wire

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

RFI #16: Lighting Missing Ground Wire

During field investigation, it was discovered that the existing lighting circuits did not include a continuous ground wire from the junction boxes back to the panel. Although the lighting whips were equipped with grounds, the branch wiring feeding the light fixtures lacked a grounding conductor beyond the light switches.

Following RFI #16, the Engineer confirmed that per NEC 250.118, rigid metal, EMT, or IMC conduits may serve as equipment grounding conductors if properly bonded and mechanically continuous. Upon further review, it was determined that the conduits in place were not being utilized as grounding conductors and therefore a dedicated ground wire was required for all lighting circuits.

This Change Order includes the labor and materials required to install new grounding from the light switches to each associated light fixture box to ensure compliance with NEC grounding requirements. Work was performed on a Time and Material basis per direction received from the Engineer.

ATTACHMENTS:

[COR#017R1 - T&M RFI Resp. 16 Ground Wire.pdf](#)

#	Budget Code	Description	Amount
1	PCO-027.S Potential Change Order 27.Commitment	RFI #16 Lighting missing ground wire	\$7,721.90
		Subtotal:	\$7,721.90
		Self Perform (15.00%):	\$0.00
		Contractor (5.00%):	\$386.10
		Bond (2.00%):	\$154.44
		Grand Total:	\$8,262.44

Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritche Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #33: Window Reglaze Phase 1-4

Table with 4 columns: TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: Window Reglaze Phase 1-4

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

This Change Order covers the cost to caulk the exterior lower and upper classroom windows throughout 27 classrooms, the MPR, and the Media Center using Dowsil 795 Black silicone. The pricing reflects completion in a single mobilization during normal campus/business hours.

The cost does not include any labor or testing associated with water penetration or air leakage.

The total cost includes all labor, materials, and equipment necessary to complete the caulk work as described.

ATTACHMENTS:

CENTER GLASS01137120251009065313.pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes subtotal and grand total rows.

Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #42: RFI #107: District Keying Requirements – T145 Keyway Locksets

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	42 / 1	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:		CREATED BY:	Matthew Hernandez (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	10/14/2025
REFERENCE:	RFI 107	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	3 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$27,825.49

POTENTIAL CHANGE ORDER TITLE: RFI #107: District Keying Requirements – T145 Keyway Locksets

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

RFI 107 & 111: District Keying Requirements – T145 Keyway Locksets

This Change Order includes the cost to replace the existing levers and cylinders throughout Phases 1–4 to comply with the District’s request to switch from IC cores to non-IC cores. The scope also includes reworking the locksets previously installed in Phase 1 to ensure consistency across all phases. Only doors within the original contract scope will be affected.

All keying shall be performed by the District’s locksmith.

Pricing includes all labor, materials, and equipment required to complete the lever and cylinder replacement with the updated keyway requirements.

ATTACHMENTS:

[RITCHEN ES COR 001.doc](#) , [_S&S Hardware Updated Quote 401067.pdf](#)

#	Budget Code	Description	Amount
1	PCO-042.S Potential Change Order 42.Commitment	S&S Hardware - IC cores and Levers - Material Only	\$16,005.13
2	PCO-042.S Potential Change Order 42.Commitment	C&S Construction - Rework of phase 1. Cylinder and core swap for remaining phases	\$10,000.00
Subtotal:			\$26,005.13
Self Perform (15.00%):			\$0.00
Contractor (5.00%):			\$1,300.26
Bond (2.00%):			\$520.10
Grand Total:			\$27,825.49

Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #45: RFI #34: Hallway lighting Remove and Reinstall Phase 1

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	45 / 1	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:		CREATED BY:	Matthew Hernandez (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	10/30/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Phase 1	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	2 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$3,025.96

POTENTIAL CHANGE ORDER TITLE: RFI #34: Hallway lighting Remove and Reinstall Phase 1

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Per the OAC meeting held on 4/9/25, it was agreed that the existing hallway light fixtures would be removed, as new lighting was planned for installation during this phase. However, following the reopening of RFI-034 regarding the hallway lighting, direction was given to reinstall the existing fixtures.

This Change Order includes the labor and materials required for this work, as tracked on T&M.

This revision includes 20% removal or 1 light per the IOR's comments.

ATTACHMENTS:

[24-082-Ritchen Elementary School Modernization LLB-13-OAC-2025-04-09.pdf](#) , [ritchen elementary school modernization llb-rfi#34-hallway_lighting-202510301706.pdf](#) , [_COR#035 - T&M PH1 Corridor Lights.pdf](#)

#	Budget Code	Description	Amount
1	PCO-045.S Potential Change Order 45.Commitment	Hallway Lighting Remove and Reinstall Phase 1	\$2,828.00
		Subtotal:	\$2,828.00
		Self Perform (15.00%):	\$0.00
		Contractor (5.00%):	\$141.40
		Bond (2.00%):	\$56.56
		Grand Total:	\$3,025.96



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #47: CCD-02 Duct Cleaning Phase 2

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	47 / 1	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:		CREATED BY:	Matthew Hernandez (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	11/3/2025
REFERENCE:	CCD 02 (Casework)	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Phase 2	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	3 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$59,683.89

POTENTIAL CHANGE ORDER TITLE: CCD-02 Duct Cleaning Phase 2

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CCD-02 Duct Cleaning
This change order covers the cost for duct cleaning as indicated in CCD-02 and repair of ductwork. Both return ducts and supply's will be cleaned under this scope. Pricing includes cleaning and patching/cutting of access ports in ducting for phase 2 only and is based on completing the cleaning during thanksgiving break.

Please note that this price does not include any duct repairs or replacements that may be required as a result of the cleaning process. It has been noted that some of the existing ductwork is brittle and may become damaged during cleaning. Any necessary repairs or replacements will be addressed under a separate change order.

ATTACHMENTS:

[RFI 068 - CCD 02 Duct Cleaning_Rsp \(1\).pdf](#) , [_RITCHEN ES DRAWINGS \(1\).pdf](#)

#	Budget Code	Description	Amount
1	PCO-047.S Potential Change Order 47.Commitment	CCD 02 Duct Cleaning Phase 2	\$55,779.33
		Subtotal:	\$55,779.33
		Self Perform (15.00%):	\$0.00
		Contractor (5.00%):	\$2,788.97
		Bond (2.00%):	\$1,115.59
		Grand Total:	\$59,683.89

Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #49: Phase 2 ASI-03 & CCD-05 T&M Work

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	49 / 0	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:		CREATED BY:	Matthew Hernandez (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	11/6/2025
REFERENCE:	ASI-03/CCD-05	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Phase 2	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$10,411.74

POTENTIAL CHANGE ORDER TITLE: Phase 2 ASI-03 & CCD-05 T&M Work

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CCD-05 Ceiling Upgrades & ASI-03

The scope includes materials and labor for the installation of C-channel bracing, compression posts, seismic wires, perimeter wires, and all required seismic clips as outlined in CCD-05 and ASI-03.

In preparation for this work, outreach was made to local vendors to validate pricing and explore potential cost savings. However, all responsive proposals were higher than the pricing provided by Acoustic Works.

As directed, this scope of work will proceed on a time and material basis.

- Scope is limited strictly to the installation of c-channel bracing, compression posts, perimeter wires, and seismic clips.
- No costs for framing or other trades are included at this time
- Pricing reflects Phase 2 only.

ATTACHMENTS:

[Acoustic Work - T&M Phase 2.pdf](#) , [_Ritchen Elementary School CO# 9A .pdf](#)

#	Budget Code	Description	Amount
1	PCO-049.S Potential Change Order 49.Commitment	Phase 2 ASI-03 & CCD-05 Ceiling Upgrades	\$9,730.60
		Subtotal:	\$9,730.60
		Self Perform (15.00%):	\$0.00
		Contractor (5.00%):	\$486.53
		Bond (2.00%):	\$194.61
		Grand Total:	\$10,411.74

Maurice Macare (Arcadis)
4119 Broad Street Suite 210
San Luis Obispo, California 93401

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420



11/10/2025

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
 2200 Cabrillo Way
 Oxnard, California 93030

**Prime Contract Potential Change Order #52: ASI 13R Adjustable Shelving
 Phase 2 Modifications Only**

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	52 / 0	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:		CREATED BY:	Matthew Hernandez (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	12/3/2025
REFERENCE:	ASI 13R	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Phase 2	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	2 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$7,297.87

POTENTIAL CHANGE ORDER TITLE: ASI 13R Adjustable Shelving Phase 2 Modifications Only

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

This change order includes the cost to modify the design of the previously approved fixed shelving (per PCO #39) to accommodate an adjustable shelf, as reflected in the revised design shown in ASI 13R, issued on 11/26/25.

Pricing includes:

- Fabrication and installation of one new cabinet in each of five classrooms, per ASI 13R
- Hardware and installation. of (1) adjustable shelf
- Removal of the existing cabinet installed under PCO #39

Notes:

- This cost applies to **Phase 2 only**
- Lead time is TBD
- Existing shelf was not salvageable

ATTACHMENTS:

[Ritchen Tall Cab CO Phase 2.pdf](#) , [_Ritchen Tall Cab Mod Price Breakdown.pdf](#)

#	Budget Code	Description	Amount
1	PCO-052.S Potential Change Order 052.Commitment	ASI-13R Phase 2 Mods	\$6,820.44
		Subtotal:	\$6,820.44
		Self Perform (15.00%):	\$0.00
		Contractor (5.00%):	\$341.02
		Bond (2.00%):	\$136.41
		Grand Total:	\$7,297.87

Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



PCO #53

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
 2200 Cabrillo Way
 Oxnard, California 93030

Prime Contract Potential Change Order #53: ASI 13R Adjustable shelving phases 1,3,4 modifications only

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	53 / 1	CONTRACT:	P25-03019 - Ritchen Elementary School Modernization LLB
REQUEST RECEIVED FROM:		CREATED BY:	Matthew Hernandez (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	12/3/2025
REFERENCE:	ASI-13R	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$16,530.17

POTENTIAL CHANGE ORDER TITLE: ASI 13R Adjustable shelving phases 1,3,4 modifications only

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Ritchen - ASI 13R Adjustable shelving phases 1,3,4 modifications only
 This Change Order includes the cost to modify the design of the tall storage cabinets in Phases 1, 3, and 4 to accommodate an adjustable shelf, as reflected in the revised design issued under ASI-13R dated 11/26/25.

Pricing Includes:

- Fabrication and installation of one new cabinet in each in-scope classroom for Phases 3 and 4 per ASI-13R
- Hardware and installation of one (1) adjustable shelf
- Modification to one (1) existing tall cabinet in each Phase 1 classroom

Notes:

- This cost applies to Phases 1, 3, and 4.

ATTACHMENTS:

[Ritchen Tall Cab Mod Price Breakdown.pdf](#) , [_Ritchen Tall Cab CO Phase 134 Revise.pdf](#)

#	Budget Code	Description	Amount
1	PCO-053.S Potential Change Order 053.Commitment	ASI-13R Designs Changes 1,3,4	\$15,448.75
		Subtotal:	\$15,448.75
		Self Perform (15.00%):	\$0.00
		Contractor (5.00%):	\$772.44
		Bond (2.00%):	\$308.98
		Grand Total:	\$16,530.17




PCO #53


Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

DS
RP

Signed by:
 3/11/2026
DFA2B30D8FD14BD...

Signed by:
 1/20/2026
BC48820E71594F2...

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

Ruben Ruiz Arcadis Inc. Project Manager
Edwards Construction Group, Inc.

Justin Boe VP Operations
Printed On: 1/15/2026 02:23 PM PST **121**



Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420
Phone: (805) 335-1161
Fax: (805) 614-9906

Project: 24-082 - Ritchen Elementary School Modernization LLB
2200 Cabrillo Way
Oxnard, California 93030

Prime Contract Potential Change Order #55: ASI-019 SD Classroom Flooring Layout and Additional Scope

Table with 4 columns: Field Name, Value, Field Name, Value. Includes fields like TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, and TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: ASI-019 SD Classroom Flooring Layout and Additional Scope

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

This change order is for added scope in Classroom 192 per ASI-19. The revisions include the installation of new flooring and additional painting

ATTACHMENTS:

ASI019 - SD Classroom - Flooring Layout and Additional Scope - FINAL.pdf , _Ritchen ES COR ASI 019.pdf , _Ritchen 04 ASI 19 .pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes rows for Demo & New Flooring, Additional Painting, Subtotal, Self Perform (15.00%), Contractor (5.00%), Insurance (2.00%), and Grand Total.

Ruben Ruiz (Arcadis)

Oxnard School District
1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.
991 Bennett Ave
Arroyo Grande, California 93420

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Change Order No. 006 to Construction Services Agreement #24-143 for Viola Constructors, Inc. for the McAuliffe Elementary School Modernization Project (Pifko/Bennett/CFW)

The Board of Trustees approved the Enhanced Master Construct Program that focuses on increasing the number of K-8 school facilities, modernizing and replacing older schools, portable classrooms, and support facilities with permanent K-5 & K-8 schools; all with the 21st Century Learning Environments that meet adopted Board specifications and program requirements.

On October 16, 2024, the Board of Trustees entered into Construction Services Agreement #24-143 with Viola Constructors, Inc. to serve as the Lease-Leaseback Contractor for the McAuliffe Elementary School Modernization Project.

On March 05, 2025, the Board of Trustees approved Amendment No. 001 to Construction Services Agreement #24-143.

On September 17, 2025, the Board of Trustees approved Amendment No. 002 to Construction Services Agreement #24-143.

The purpose of Change Order No. 006 is to provide funds for miscellaneous Proposed Change Orders (PCOs).

FISCAL IMPACT:

\$46,435.77 – Measure I Bond Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and Director of the Facilities, in conjunction with Caldwell, Flores, & Winters that the Board of Trustees approve Change Order #006 to Agreement #24-143 with Viola Constructors, Inc.

ADDITIONAL MATERIALS:

Attached: [Change Order #006 \(7 Pages\)](#)



CHANGE ORDER #006

Date: 04/15/2026

Change Order NO. 006

PROJECT: McAuliffe Modernization Project
O.S.D. BID No. N/A
O.S.D. Agreement No. 24-143

OWNER: Oxnard School District
 1051 South A Street
 Oxnard, CA. 93030

ARCHITECT: Arcadis/IBI
 333 S. Hope St. Ste C-200
 Los Angeles, CA 90017

CONTRACTOR: Viola Constructors
 5811 Olivias Park Dr. #204
 Ventura, CA 93003
Attn: Mr. Michael Viola

Architects Proj. No.: 123392
D.S.A. File No.: 56-22
D.S.A. App. No.: 03-121079

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACT SUM.....	\$ 6,908,240.50
NET CHANGE - ALL PREVIOUS CHANGE ORDERS.....	\$ 835,027.60
ADJUSTED CONTRACT SUM.....	\$ 7,743,268.10
NET CHANGE	\$ 46,435.77
Total Change Orders to Date:	\$ 881,463.37
ADJUSTED CONTRACT SUM THROUGH CHANGE ORDER NO. 005.....	\$ 7,789,703.87

Anticipated Commencement Date.....	March 6, 2025
Actual Commencement Date:	March 6, 2025
Original Completion Date:	June 4, 2026
Original Contract Time:	455 Calendar Days
Time Extension for all Previous Change Orders:	0 Calendar Days
Time Extension for this Change Order:	0 Calendar Days
Adjusted Completion Date:	June 4, 2026
Percentage	0%

Item	Description	Unforeseen Condition (UFO)	Additional Scope (AS)	Design Clarification (DC)	Code Requirement
1.	PCO #046: Phase 4 Additional Compression Posts & Wires per CCD #003	\$18,084.65			
2.	PCO #047: Phase 4 Toilet Partitions & Accessory Revisions	\$8,222.06			
3.	PCO #048: Phase 4 Casework Revisions per ASI014	\$12,492.06			
4.	PCO #049: New Control Panel at Chiller	\$7,637.00			
5.					
6.					
7.					
8.					
	Totals	\$46,435.77	\$ 0.00	\$ 0.00	\$ 0.00

Total Change Order No. 006\$ 46,435.77

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND ASST. SUPT. BUSINESS SERVICES OR PURCHASING DIRECTOR*

APPROVAL (REQUIRED):

ARCHITECT: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

RECOMMENDED FOR APPROVAL:

FACILITIES DIRECTOR: _____

DATE: _____

APPROVAL (REQUIRED):

BOARD APPROVAL

DATE: _____

ASST.SUPT/PURCHASING DIRECTOR: _____

DATE: _____



PCO #046

Viola Incorporated
 5811 Olivas Park Dr, Suite 204
 Ventura, California 93003
 Phone: (805) 487-3871
 Fax: (805) 487-3870

Project: 2526 - McAuliffe ES Modernization
 3300 W. Via Marina Avenue
 Oxnard, California 93035

Prime Contract Potential Change Order #046: Phase 4 Additional Compression Posts and Wires per CCD#003

TO:	Oxnard School District 1051 South A Street Oxnard, California 93030	FROM:	Viola Inc. 5811 Olivas Park Dr. Ste 204 Ventura, California 93003
PCO NUMBER/REVISION:	046 / 0	CONTRACT:	1 - Amendment 1 to Construction Services Agreement
REQUEST RECEIVED FROM:		CREATED BY:	Nick Shipp (Viola Inc.)
STATUS:	Pending - In Review	CREATED DATE:	1/19/2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	CHANGE ORDER REQUEST:	None
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$18,084.65

POTENTIAL CHANGE ORDER TITLE: Phase 4 Additional Compression Posts and Wires per CCD#003

CHANGE REASON: Unforeseen Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #082 - Added Compression Posts per CCD#003

The Following PCO reflects the additional cost for the addition of compression post and splay wires to bring the existing ceilings up to current code per CCD 003. Work occurs within phase 4.

ATTACHMENTS:

[03-121079_CCD_003_A\(3\).pdf](#) , [_CO 10 - TM Extra Work Tickets.pdf](#) , [_CO 9 - Phase 4 Existing Posts and CCD-003 Changes.pdf](#)

#	Budget Code	Description	Amount
1	900-951.000.Subcontract Acoustical Ceilings.Subcontract	Prime Acoustics CO#9	\$14,415.13
2	900-951.000.Subcontract Acoustical Ceilings.Subcontract	Prime Acoustics CO#10	\$1,843.78
Subtotal:			\$16,258.91
LLB Fee (8.00%):			\$1,300.71
Bond & Insurance (2.99%):			\$525.03
Grand Total:			\$18,084.65

Ruben Ruiz (Arcadis)
 4119 Broad Street Suite 210
 San Luis Obispo, California 93401

Oxnard School District
 1051 South A Street
 Oxnard, California 93030

Viola Inc.
 5811 Olivas Park Dr. Ste 204
 Ventura, California 93003

 SIGNATURE DATE

 SIGNATURE DATE



 SIGNATURE DATE 1-27-26



PCO #047

Viola Incorporated
 5811 Olivas Park Dr, Suite 204
 Ventura, California 93003
 Phone: (805) 487-3871
 Fax: (805) 487-3870

Project: 2526 - McAuliffe ES Modernization
 3300 W. Via Marina Avenue
 Oxnard, California 93035

Prime Contract Potential Change Order #047: Phase 4 Toilet Partitions and Accessory Revisions

TO:	Oxnard School District 1051 South A Street Oxnard, California 93030	FROM:	Viola Inc. 5811 Olivas Park Dr. Ste 204 Ventura, California 93003
PCO NUMBER/REVISION:	047 / 0	CONTRACT:	1 - Amendment 1 to Construction Services Agreement
REQUEST RECEIVED FROM:		CREATED BY:	Nick Shipp (Viola Inc.)
STATUS:	Pending - In Review	CREATED DATE:	2/3/2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	CHANGE ORDER REQUEST:	None
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$8,222.06

POTENTIAL CHANGE ORDER TITLE: Phase 4 Toilet Partitions and Accessory Revisions

CHANGE REASON: Unforeseen Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #088 - #125: Phase #4 Restroom Partition Issues

The following PCO reflects the addition of 3 Toilet Partitions, 2 Urinal Screens, Grab Bars and TP Dispenser per RFI#125 response for ADA Compliance.

ATTACHMENTS:

[McAuliffe ES Modernization - Revised CO - Add B-193.pdf](#) , [_642761 McAuliffe ES Modernization Revised CO - Add B-193.pdf](#)

#	Budget Code	Description	Amount
1	1000-1021.130.Subcontract Toilet Compartments.Subcontract	Stumbaugh CO	\$7,392.00
Subtotal:			\$7,392.00
LLB Fee (8.00%):			\$591.36
Bond & Insurance (2.99%):			\$238.70
Grand Total:			\$8,222.06

Ruben Ruiz (Arcadis)
 4119 Broad Street Suite 210
 San Luis Obispo, California 93401

Oxnard School District
 1051 South A Street
 Oxnard, California 93030


Viola Inc.
 5811 Olivas Park Dr. Ste 204
 Ventura, California 93003

 SIGNATURE

 DATE

 SIGNATURE

 DATE


 SIGNATURE

2-3-26
 DATE



Viola Incorporated
 5811 Olivas Park Dr, Suite 204
 Ventura, California 93003
 Phone: (805) 487-3871
 Fax: (805) 487-3870

Project: 2526 - McAuliffe ES Modernization
 3300 W. Via Marina Avenue
 Oxnard, California 93035

Prime Contract Potential Change Order #048: Phase 4 Casework Revisions per ASI014

TO:	Oxnard School District 1051 South A Street Oxnard, California 93030	FROM:	Viola Inc. 5811 Olivas Park Dr. Ste 204 Ventura, California 93003
PCO NUMBER/REVISION:	048 / 0	CONTRACT:	1 - Amendment 1 to Construction Services Agreement
REQUEST RECEIVED FROM:		CREATED BY:	Nick Shipp (Viola Inc.)
STATUS:	Pending - In Review	CREATED DATE:	3/7/2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	CHANGE ORDER REQUEST:	None
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$12,492.06

POTENTIAL CHANGE ORDER TITLE: Phase 4 Casework Revisions per ASI014

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #083 - Phase 4 Casework Revisions per ASI014

The following PCO reflects the additional cost for casework revisions reflected in ASI#014. Cost includes credit for soffit framing and drywall at rooms 186,188, 1104 and 1107 for new tall casework. This PCO requires immediate review and approval.

ATTACHMENTS:

[CO25 credit.pdf](#) , [_ASI014R1 - Phase IV Casework Revisions.pdf](#) , [_McAuliffe_COR6_01.16.25.pdf](#)

#	Budget Code	Description	Amount
1	600-641.000.Subcontract Architectural Wood Casework.Subcontract	BOI CO#6	\$16,700.00
2	900-929.000.Subcontract Gypsum Board.Subcontract	Premier Drywall CO#25	\$(1,926.98)
3	600-610.000.Subcontract Rough Carpentry.Subcontract	Abdellatif CO#39	\$(3,542.10)
		Subtotal:	\$11,230.92
		LLB Fee (8.00%):	\$898.47
		Bond & Insurance (2.99%):	\$362.67
		Grand Total:	\$12,492.06

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Ratification of Change Order #005 to Agreement #23-237 with Edwards Construction Group, Inc. for Lease Lease-Back Services for the Marina West Elementary School PS/TK/K Project (Pifko/Bennett/CFW)

Pursuant to Board action, the Oxnard School District submitted an application to the California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Program in March 2023. This Program provides one-time grants to construct new facilities or retrofit existing ones to support full-day preschool, transitional kindergarten (TK), or kindergarten (K) classrooms. On September 27, 2023, the District received a grant apportionment from the State Allocation Board (SAB) to build ten new classrooms at the Marina West Elementary School site. The total estimated State grant is \$8.2 million, requiring a District match of \$2.7 million, for a total project cost of \$10.9 million. The ten classrooms will include four preschool, four TK, and two kindergarten classrooms. The grant will fund permanent PS, TK, and K facilities at the site in accordance with State requirements.

On January 26, 2024, the Board of Trustees approved Agreement #23-237 with Edwards Construction Group, Inc. to provide pre-construction services for the Marina West PS/TK/K project.

On December 18, 2024, the Board approved Amendment #001 to Agreement #23-237 establishing the Guaranteed Maximum Price (GMP).

Change Order #005 is being requested to provide funding for various Potential Change Orders (PCOs) and a One Hundred Ninety-Eight (198) Calendar Day Time Extension. The adjusted completion date is now August 31, 2026.

FISCAL IMPACT:

\$129,716.37 – Measure I Bond Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees ratify Change Order #005 to Agreement #23-237 with Edwards Construction Group, Inc.

ADDITIONAL MATERIALS:

Attached: [Change Order #005 \(10 Pages\)](#)



CHANGE ORDER #005

Date: 04/15/2026

Change Order NO. 005

PROJECT: Marina West Elementary School
 New Modular Classroom Buildings
O.S.D. BID No. N/A
O.S.D. Agreement No. 23-237

OWNER: Oxnard School District
 1051 South A Street
 Oxnard, CA. 93030

ARCHITECT: Flewelling & Moody
 99 South Lake Ave. #300
 Pasadena, CA 91101

CONTRACTOR: Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, CA 93420
 Attn: Mr. Brad Edwards

Architects Proj. No.: 3066.0000
D.S.A. File No.: 56-22
D.S.A. App. No.: 03-124194

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACT SUM.....	\$ 4,260,414.69
NET CHANGE - ALL PREVIOUS CHANGE ORDERS.....	\$ 56,588.01
ADJUSTED CONTRACT SUM.....	\$ 4,317,002.70
NET CHANGE	\$ 129,716.37
Total Change Orders to Date:	\$ 186,304.38
ADJUSTED CONTRACT SUM THROUGH CHANGE ORDER NO. 005	\$ 4,446,719.07

Anticipated Commencement Date.....	December 19, 2024
Actual Commencement Date:	December 19, 2025
Original Completion Date:	December 19, 2025
Original Contract Time:	365 Calendar Days
Time Extension for all Previous Change Orders:	57 Calendar Days
Time Extension for this Change Order:	198 Calendar Days
Adjusted Completion Date:	August 31, 2026

Percentage0%

Item	Description	Unforeseen Condition (UFO)	Additional Scope (AS)	Design Clarification (DC)	Code Requirement
1.	PCO #007: Added Electrical and low Voltage for Intercom, Clock, and AV Systems		\$95,801.87		
2.	PCO #008: Irrigation Control Panel Change			\$3,049.41	
3.	PCO #011: Interim Power for Kitchen, CDR, and NFL Buildings	\$3,991.00			
4.	PCO #012: Removal of Existing Abandoned Fence Posts and Concrete Footings		\$8,945.20		
5.	PCO #013: Compaction at Bottom of Utilities Trench per RFI#19		\$8,283.94		
6.	PCO #014: Fire Alarm Additional Scope per RFI #53		\$9,644.95		
	Totals	\$3,991.00	\$122,675.96	\$3,049.41	\$ 0.00

Total Change Order No. 005\$ \$129,716.37

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND ASST. SUPT. BUSINESS SERVICES OR PURCHASING DIRECTOR*

APPROVAL (REQUIRED):

ARCHITECT: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

RECOMMENDED FOR APPROVAL:

ASST. SUPT: _____

DATE: _____

APPROVAL (REQUIRED):

BOARD APPROVAL

DATE: _____

PURCHASING DIRECTOR: _____

DATE: _____



PCO #007

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-022 - Marina West Oxnard LLB
 2501 Carob St
 Oxnard, California 93035
 Phone: 805-385-1554

Prime Contract Potential Change Order #007: Marina West - Scott & Sons - Added Electrical and Low Voltage for Intercom, Clock and AV Systems

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	007 / 2	CONTRACT:	P25-03371 - Marina West Oxnard LLB
REQUEST RECEIVED FROM:		CREATED BY:	Siliana Chacon (Edwards Construction Group, Inc.)
STATUS:	Pending - Proceeding	CREATED DATE:	10/13/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	15 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$95,801.87

POTENTIAL CHANGE ORDER TITLE: Marina West - Scott & Sons - Added Electrical and Low Voltage for Intercom, Clock and AV Systems

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Added Electrical and Low Voltage for Intercom, Clock, and AV Systems

Per RFI #26 and RFI #42, drawing E3.0 only shows data cabling and does not include provisions for intercom, clock, or AV systems. The site has a new intercom and clock system, and the District maintains a standard classroom AV package that must be incorporated.

In response to the District's direction to proceed with PacifiCom's recommendation, this change includes the installation of classroom speakers, clocks, and AV systems per District standards. The intercom and clocks will operate over CAT 6 cabling, which will be routed to the local IDF or nearest building terminal cabinet as required.

The AV system will include two recessed wall-mounted TVs at the back of the classroom and one front TV wall mounted, along with the associated input plates and controller components.

ATTACHMENTS:

[Marina West PCO 007 Back Up Documents.pdf](#)

#	Budget Code	Description	Amount
1	PCO-007.S Potential Change Order 7.Commitment	Added Electrical and Low Voltage for Intercom, Clock and AV Systems per RFI #26	\$89,534.46
Subtotal:			\$89,534.46
Contractor (5.00%):			\$4,476.72
Bond (2.00%):			\$1,790.69
Grand Total:			\$95,801.87

Jun Tanaka (Flewelling & Moody)

99 S. Lake Ave. Suite 300
 Pasadena, California 91101

Oxnard School District

1051 South "A" Street
 Oxnard, California 93030

Edwards Construction Group, Inc.

991 Bennett Ave
 Arroyo Grande, California 93420

DS
 RP

Signed by:

 11/21/2025
 F99C074C847A348D...
SIGNATURE **DATE**

Project Architect
 Edwards Construction Group, Inc.

SIGNATURE **DATE**

Signed by:

 11/21/2025
 BC48820E71594F2...
SIGNATURE **DATE**

Justin Boe VP Operations



PCO #008

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-022 - Marina West Oxnard LLB
 2501 Carob St
 Oxnard, California 93035
 Phone: 805-385-1554

Prime Contract Potential Change Order #008: Marina West - Elite Landscape - Irrigation Control Panel Change

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	008 / 1	CONTRACT:	P25-03371 - Marina West Oxnard LLB
REQUEST RECEIVED FROM:		CREATED BY:	Siliana Chacon (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	10/21/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$3,049.41

POTENTIAL CHANGE ORDER TITLE: Marina West - Elite Landscape - Irrigation Control Panel Change

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Irrigation Control Panel Change

During irrigation installation, the District's irrigation representative requested pricing from the subcontractor for a control panel model commonly used at other District schools, differing from the model shown on the contract documents. In response, pricing was initially provided for a WeatherTRAK controller and a corresponding credit for the specified Irritrol MC-E unit.

Per the direction issued in RFI #41, this change order includes the cost for a WeatherTRAK ET Pro3 model irrigation controller and provides a credit for the Irritrol MC-E specified in the plans.

ATTACHMENTS:

[PCO 01 Irrigation Controller Substitution R3.pdf](#) , [_marina_west_oxnard_rfi#41-irrigation_control_panel_clarification.pdf](#)

#	Budget Code	Description	Amount
1	PCO-008.S Potential Change Order 8.Commitment	Irrigation Control Panel Per Plans (Credit)	\$(787.35)
2	PCO-008.S Potential Change Order 8.Commitment	New Irrigation Control Panel Requested by District	\$3,637.26
Subtotal:			\$2,849.91
Contractor (5.00%):			\$142.50
Bond (2.00%):			\$57.00
Grand Total:			\$3,049.41

Jun Tanaka (Flewelling & Moody)

99 S. Lake Ave. Suite 300
 Pasadena, California 91101

Oxnard School District

1051 South "A" Street
 Oxnard, California 93030

Edwards Construction Group, Inc.

991 Bennett Ave
 Arroyo Grande, California 93420

DS

Signed by:

 12/8/2025

 SIGNATURE DATE

Signed by:

 12/8/2025

 SIGNATURE DATE

Signed by:

 12/8/2025

 SIGNATURE DATE

Project Architect

Edwards Construction Group, Inc.

Justin Boe

VP Operations



PCO #011

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-022 - Marina West Oxnard LLB
 2501 Carob St
 Oxnard, California 93035
 Phone: 805-385-1554

Prime Contract Potential Change Order #011: Marina West - Scott & Sons - Interim Power for kitchen, CDR and NFL Buildings

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	011 / 0	CONTRACT:	P25-03371 - Marina West Oxnard LLB
REQUEST RECEIVED FROM:	Gerald Schober (Caldwell Flores Winters, Inc.)	CREATED BY:	Siliana Chacon (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	11/20/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	15 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$3,991.00

POTENTIAL CHANGE ORDER TITLE: Marina West - Scott & Sons - Interim Power for kitchen, CDR and NFL Buildings

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Added Costs due to Unforeseen Phasing - Interim Power for Kitchen, CDR, and NFL Buildings

In January 2025, it was determined that there would be no interim housing available for the CDR leasing childcare program. As a result, the project had to be restructured into two phases to accommodate continued use of the site.

- **Phase 1:** Construction on the southern half of the property, allowing three existing buildings to be used as interim housing for the preschool program.
- **Phase 2:** Construction on the northern portion of the site, including two buildings and the play field improvements.

This change order includes the additional work required to install new conduit and re-use existing wire to establish temporary power for existing kitchen, CDR, and NFL buildings.

These changes resulted in added labor, materials, and coordination time not included in the original contract scope.

This PCO does not include Edwards Construction, or subcontractors not listed in this PCO, costs associated the concurrent delays due to unforeseen phasing, asbestos abatement, time to establish firm bottom of excavation, removal of the unforeseen SCE transform and associated feeders or other yet unforeseen conditions.

ATTACHMENTS:

[COR 749-03.pdf](#) , [_ECG-RFI-#01_FM-Response.pdf](#)

#	Budget Code	Description	Amount
1	PCO-011.S Potential Change Order 11.Commitment	Electrical Interim Power Establishment	\$3,729.90
Subtotal:			\$3,729.90
Contractor (5.00%):			\$186.50
Bond (2.00%):			\$74.60
Grand Total:			\$3,991.00



PCO #011

Jun Tanaka (Flewelling & Moody)

99 S. Lake Ave. Suite 300
Pasadena, California 91101

Oxnard School District

1051 South "A" Street
Oxnard, California 93030

Edwards Construction Group, Inc.


991 Bennett Ave
Arroyo Grande, California 93420

DS
RP

Signed by:

12/8/2025
F98C9A4C04A348D...
SIGNATURE DATE

SIGNATURE DATE

Signed by:

11/24/2025
BC48820E71594F2...
SIGNATURE DATE

Project Architect
Edwards Construction Group, Inc.

Justin Boe
VP Operations
Printed On: 11/21/2025 04:30 PM PST



PCO #012

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-022 - Marina West Oxnard LLB
 2501 Carob St
 Oxnard, California 93035
 Phone: 805-385-1554

Prime Contract Potential Change Order #012: Marina West - Coastal Demo - Removal of Existing Abandoned Fence Posts and Concrete Footings

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	012 / 1	CONTRACT:	P25-03371 - Marina West Oxnard LLB
REQUEST RECEIVED FROM:	Gerald Schober (Caldwell Flores Winters, Inc.)	CREATED BY:	Siliana Chacon (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	11/26/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	5 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$8,945.20

POTENTIAL CHANGE ORDER TITLE: Marina West - Coastal Demo - Removal of Existing Abandoned Fence Posts and Concrete Footings

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Removal of Existing Abandoned Fence Posts and Concrete Footings

Per direction issued in RFI #46, the Contractor is to remove seventeen (17) existing abandoned concrete footings and associated fence posts located along the sidewalk at Carob St. These footings appear to be remnants of a previous fence installation, with posts cut flush at grade and left in place during the current fence installation.

Added scope includes full removal of all abandoned footings and posts as required with backfill and compaction using native soils on site.

ATTACHMENTS:

[3066_Edwards_RFI46_FMResponse \(1\).pdf](#) , [_COR#5 \(phase 1 fence post footings\) 11-25-25.pdf](#)

#	Budget Code	Description	Amount
1	PCO-012.S Potential Change Order 12.Commitment	Removal of Existing Abandoned Fence Posts and Concrete Footings	\$8,360.00
		Subtotal:	\$8,360.00
		Contractor (5.00%):	\$418.00
		Bond (2.00%):	\$167.20
		Grand Total:	\$8,945.20

Jun Tanaka (Flewelling & Moody)

99 S. Lake Ave. Suite 300
 Pasadena, California 91101

Oxnard School District

1051 South "A" Street
 Oxnard, California 93030

Edwards Construction Group, Inc.

991 Bennett Ave
 Arroyo Grande, California 93420

DS
 RP

Signed by:

 1/5/2026

 SIGNATURE DATE
 Joseph Almeida Project Architect
 Edwards Construction Group, Inc.

Signed by:

 1/5/2026

 SIGNATURE DATE
 Justin Boe VP Operations

Signed by:

 1/5/2026

 SIGNATURE DATE
 Justin Boe VP Operations



PCO #013

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-022 - Marina West Oxnard LLB
 2501 Carob St
 Oxnard, California 93035
 Phone: 805-385-1554

Prime Contract Potential Change Order #013: Marina West - Suttles Plumbing - Compaction at Bottom of Utilities Trench per RFI#19

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	013 / 0	CONTRACT:	P25-03371 - Marina West Oxnard LLB
REQUEST RECEIVED FROM:		CREATED BY:	Siliana Chacon (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	12/12/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	5 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$8,283.94

POTENTIAL CHANGE ORDER TITLE: Marina West - Suttles Plumbing - Compaction at Bottom of Utilities Trench per RFI#19

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Compaction at Bottom of Utilities Trench per RFI#19

During the excavation for the water and sewer trench, field conditions revealed that the native soil at the trench bottom is too soft and cannot be compacted to achieve a firm and unyielding base.

Per RFI #19, contractor to excavate 6" additional trench bottom and replace with 3 sack cement sand slurry mix.

ATTACHMENTS:

[1004..pdf](#)

#	Budget Code	Description	Amount
1	PCO-013.S Potential Change Order 13.Commitment	Excavate 6" additional trench bottom and replace with 3 sack slurry	\$7,742.00
		Subtotal:	\$7,742.00
		Contractor (5.00%):	\$387.10
		Bond (2.00%):	\$154.84
		Grand Total:	\$8,283.94

Jun Tanaka (Flewelling & Moody)
 99 S. Lake Ave. Suite 300
 Pasadena, California 91101

Oxnard School District
 1051 South "A" Street
 Oxnard, California 93030

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420

DS

Signed by:

 12/17/2025
 F98C9A4C04A348D...
SIGNATURE **DATE**
 Project Architect
 Edwards Construction Group, Inc.

SIGNATURE **DATE**

Signed by:

 12/12/2025
 BC48020E71594F2...
SIGNATURE **DATE**
 Justin Boe VP Operations



PCO #014

Edwards Construction Group, Inc.
 991 Bennett Ave
 Arroyo Grande, California 93420
 Phone: (805) 335-1161
 Fax: (805) 614-9906

Project: 24-022 - Marina West Oxnard LLB
 2501 Carob St
 Oxnard, California 93035
 Phone: 805-385-1554

**Prime Contract Potential Change Order #014: Marina West - Scott and Sons
 - Fire Alarm Additional Scope per RFI #53**

TO:	Oxnard School District 1051 South "A" Street Oxnard, California 93030	FROM:	Edwards Construction Group, Inc. 991 Bennett Ave Arroyo Grande, California 93420
PCO NUMBER/REVISION:	014 / 0	CONTRACT:	P25-03371 - Marina West Oxnard LLB
REQUEST RECEIVED FROM:	Gerald Schober (Caldwell Flores Winters, Inc.)	CREATED BY:	Siliana Chacon (Edwards Construction Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	12/19/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	5 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$9,644.95

POTENTIAL CHANGE ORDER TITLE: Marina West - Scott and Sons - Fire Alarm Additional Scope per RFI #53

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Fire Alarm Additional Scope per RFI #53

During the remove-and-replace scope for the Main FACP (Notifier AFP-400), it was identified an additional existing FACP on campus: a Notifier NFS-320 serving the portable classrooms on the east side. This panel has never been connected to the Main FACP in a manner that allows remote monitoring through the existing DACT. The existing annunciator located at the Front Office currently provides only local monitoring of the NFS-320, which is why it has remained in place. To complete the system correctly, additional work is required to establish proper communication between the NFS-320 and the AFP-400 and to enable the NFS-320 to be monitored remotely via the DACT.

Per FRI #53, the proposed solution is to pull new SLC, NAC, and VBUS wiring through existing conduit paths, from Main FACP (Notifier AFP-400) to existing portable classrooms. Remove Notifier NFS-320 standalone panel in the portable classrooms and tie the existing fire alarm devices in the portable classrooms to Main FACP (Notifier AFP-400). Adjust programming as needed and test portable classroom devices.

ATTACHMENTS:

[marina_west_oxnard_llb-rfi#53-fire_alarm_existing_conditions-202512240008.pdf](#)

#	Budget Code	Description	Amount
1	PCO-014.S Potential Change Order 14.Commitment	Fire Alarm Additional Scope	\$9,013.97
Subtotal:			\$9,013.97
Contractor (5.00%):			\$450.70
Bond (2.00%):			\$180.28
Grand Total:			\$9,644.95

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Consent Agenda

Purchase Order/Draft Payment Report #25-08 (Pifko/Reyes)

The attached report contains the following for the Board's approval/ratification:

- A listing of Purchase orders issued 2/12/2026 through 3/19/2026 for the 2025-2026 school year, for \$67,276,215.84.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business and Fiscal Services, and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #25-08 as submitted.

ADDITIONAL MATERIALS:

Attached: [Purchase Order/Draft Payment Report #25-08 \(26 Pages\)](#)

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
010-4100	Textbooks			
P26-04722	Rockwell Printing Inc.	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	7,665.37
P26-04789	The Continetal Press Inc.	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	1,449.96
Total:010-4100 Textbooks				9,115.33
010-4200	Books and Reference Materials			
P26-04383	Amazon Com	Equity, Family, Cmty Engmt	LCAP_4.03 MTR-SUPP	48.17
P26-04392	Amazon Com	Fremont School	LCAP_2.05 SPED MAT/SUPL	57.21
P26-04452	Perma Bound Books	Harrington School	LCAP_3.38 BOOKS OTHER THAN TEXTBOOKS	8,620.47
P26-04489	Schwabe Books	Teaching & Learning	LCAP_3.41 BOOKS OTHER THAN TEXTBOOKS	35,662.04
P26-04507	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional (Lewis)	22.99
P26-04508	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional (Lewis)	75.04
P26-04515	BARNES AND NOBLE BOOKSELLERS, INC.	Marina West School	LCAP_3.38 Books Othr Txtbks	149.04
P26-04539	SCHOLASTIC-BOOK FAIRS	Ramona School	LCAP_3.38 Book Fair	3,725.71
P26-04555	SCHOLASTIC-TEACHER STORE	Marina West School	LCAP_3.38 Books Oth Txtbk	197.66
P26-04660	Amazon Com	Marshall School	LCAP_3.38 MATL/SUPL	91.66
P26-04700	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for S.Moua	92.35
P26-04704	Teachers Pay Teachers	Special Education	LCAP_2.05 Materials & Supplies for K.Henkel	12.50
P26-04706	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins GarciaDeLaRSpEdFunds-1	142.55
P26-04709	Amazon Com	Harrington School	LCAP_2.05 MATERIALS & SUPPLIES/ CANO	11.89
P26-04719	Perma Bound Books	Chavez School	LCAP_3.38 BOOKS OTHER THAN TEXTBOOKS	2,998.07
P26-04731	Amazon Com	Equity, Family, Cmty Engmt	LCAP_4.01 Books for Honoring our Latino Heroes	90.13
P26-04736	Amazon Com	Equity, Family, Cmty Engmt	LCAP_4.01 Books for Juneteenth PD	492.50
P26-04777	Amazon Com	Ritchen School	LCAP_3.38 BOOKS	200.00
P26-04780	Perma Bound Books	Rose Avenue School	LCAP_3.38 BOOKS OTHER THAN TEXTBOOKS	3,011.76
Total:010-4200 Books and Reference Materials				55,701.74
010-4300	Materials And Supplies			
P26-03586	Royal Buying Group Royal Performance Group	Pupil Services	LCAP_2.17 MATL/SUP	4,416.12
P26-04367	TreviPay-Walmart	Human Resources	LCAP_3.01 DEV H C_MATL/SUPP	2,000.00
P26-04376	Amazon Com	Fremont School	LCAP_2.05 SPED MAT/SUPL	257.29

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04378	Amazon Com	Facilities	LCAP_2.34 Grounds Materials and Supplies	298.01
P26-04379	Amazon Com	Frank School	LCAP_3.38 Mat-Sup Amazon materials\supplies	828.05
P26-04380	Amazon Com	Ritchen School	LCAP_3.38-MATL/SUP	24.05
P26-04381	Amazon Com	Ritchen School	LCAP_3.38-MATL/SUP	24.05
P26-04382	Amazon Com	Marshall School	LCAP_3.38	28.32
P26-04383	Amazon Com	Equity, Family, Cmty Engmt	LCAP_4.03 MTR-SUPP	116.19
P26-04384	Amazon Com	Risk Management	Matls/Sup - Ergo	43.69
P26-04385	VENTURA SIGNS& SCREEN PRINTING	Frank School	LCAP_3.38 Mat-Sup Vta signs	1,610.89
P26-04386	VENTURA SIGNS& SCREEN PRINTING	McAuliffe School	LCAP_3.38 SIGNS	382.38
P26-04387	CDW G	Equity, Family, Cmty Engmt	LCAP_4.03 Computer for Family Resource Center	721.18
P26-04388	VARI SALES CORP.	Human Resources	MATL/SUPP (ACCOMM)	779.64
P26-04391	CANON SOLUTIONS AMERICA INC	Graphics	Materials and Supplies	2,080.52
P26-04392	Amazon Com	Fremont School	LCAP_2.05 SPED MAT/SUPL	194.59
P26-04393	Amazon Com	Marina West School	LCAP_3.38 MATL-SUPL/INST	34.96
P26-04401	Home Depot Inc	Frank School	LCAP_3.38 Mat-Sup Home Depot	353.95
P26-04406	Amazon Com	Enrichment & Special Programs	LCAP_2.19 Mat/Supl Field Trip Backpacks	122.30
P26-04408	Diamond Truck Body Mfg. Inc.	Facilities	LCAP_2.34 Maintnace Materials and Supplies	799.33
P26-04412	Amazon Com	Harrington School	LCAP_3.38 MATL-SUPL	447.90
P26-04413	Amazon Com	Soria School	LCAP_3.38 MATL/SUPL	473.35
P26-04417	ORIENTAL TRADING COMPANY	Soria School	LCAP_3.38 MATL/SUPL	118.61
P26-04418	CARNITAS EL BROTHER INC	Equity, Family, Cmty Engmt	LCAP_4.01 Refreshments for DEI Workshop	245.54
P26-04419	G&T UNIFORMS AND APPAREL	Soria School	LCAP_3.38 MATL/SUPL	844.84
P26-04420	Maad Graphics	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins	1,376.55
P26-04421	Spicers Paper Inc	Graphics	Materials and Supplies	2,992.12
P26-04422	Amazon Com	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	420.84
P26-04423	Amazon Com	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	431.30
P26-04424	Amazon Com	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	806.32
P26-04425	Amazon Com	Equity, Family, Cmty Engmt	LCAP_4.03 Supplies for Honoring our Latino Heroes	83.84
P26-04426	TreviPay-Walmart	McAuliffe School	LCAP_3.38 MATL/SUPPL	1,000.00
P26-04427	Southwest Plastic Binding Co S outhwest Binding & Laminating	Graphics	Materials and Supplies	404.10
P26-04429	Amazon Com	Pupil Services	LCAP_206 MAT/SUP	43.65
P26-04432	Ashton Awards Inc Aswell Troph y	Chavez School	LCAP_3.38 MTLs/SUPL-INSTR	58.16

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04434	Lakeshore Learning Materials	Special Education	LCAP_2.05 Supplies/Materials- Favela Rm 804	991.98
P26-04435	Fun and Function	Special Education	LCAP_2.05 Mat/Sup	141.76
P26-04436	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Instr Romero (Site funds)	210.38
P26-04437	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins	225.76
P26-04438	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Inst Perez	237.56
P26-04441	Amazon Com	Information Technology	LCAP_5.39 ITS MAT/SUP	1,003.97
P26-04443	Demco Inc	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	188.69
P26-04450	School Life, div of ImageStuff	Marina West School	LCAP_3.38 MATL-SUPL/INST	1,153.81
P26-04453	Raymond Geddes And Co Inc	Soria School	LCAP_3.38 MATL/SUPL	231.43
P26-04465	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for Brekke Speech	16.42
P26-04466	Southpaw Enterprises Inc	Special Education	LCAP_2.05 Materials & Supplies for J. Roddis	11,368.40
P26-04467	Lakeshore Learning Materials	Brekke School	LCAP_2.05 MTRL/SUPL	138.61
P26-04468	Amazon Com	Brekke School	LCAP_2.05 MTRL/SUPL	169.86
P26-04469	Amazon Com	Brekke School	LCAP_2.05 MTRL/SUPL	84.12
P26-04470	Amazon Com	Driffill School	LCAP_2.08 MATERIALS AND SUPPLIES WELLNESS CENTER	445.77
P26-04471	Amazon Com	Driffill School	LCAP_2.08 MATERIALS AND SUPPLIES WELLNESS CENTER	711.11
P26-04472	Amazon Com	Driffill School	LCAP_2.08 MATERIALS AND SUPPLIES WELLNESS CENTER	233.68
P26-04473	Amazon Com	Driffill School	LCAP_2.08 MATERIALS AND SUPPLIES WELLNESS CENTER	422.96
P26-04474	Amazon Com	Brekke School	LCAP_2.05 MATL/SUPL	80.31
P26-04475	Amazon Com	Curren School	LCAP_2.08 Matls & Supp Wellness center	506.37
P26-04476	Amazon Com	Curren School	LCAP_2.08 Matls & Suppl Wellness	753.84
P26-04478	CARNITAS EL BROTHER INC	Equity, Family, Cmty Engmt	LCAP_4.01 Refreshments for DEI Parent Workshop	196.43
P26-04479	Petroleum Telcom Inc DBA Telecom	Risk Management	Emergency Materials and Supplies- Radios	4,764.39
P26-04482	Amazon Com	San Miguel School	LCAP_2.05 Materials & Supplies S. Piña	225.29
P26-04483	Amazon Com	San Miguel School	LCAP_2.05 Materials & Supplies S. Piña	15.26
P26-04484	Lakeshore Learning Materials	Rose Avenue School	LCAP_2.08 MAT/SUPPLIES	1,887.64
P26-04485	SWEETWATER SOUND HOLDINGS, LLC	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instrtional)	75.37
P26-04486	Amazon Com	Rose Avenue School	LCAP_2.05 MAT/SUPPLIES (Instructional)	173.68

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04487	Amazon Com	Rose Avenue School	LCAP_2.05 MAT/SUPPLIES (Instructional)	80.32
P26-04488	Amazon Com	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	30.97
P26-04490	Amazon Com	Marshall School	LCAP_2.05 MATL/SUP	202.46
P26-04491	Amazon Com	Marshall School	LCAP_2.05 MATL/SUPL	202.46
P26-04492	Amazon Com	Marshall School	LCAP_2.05 MATL/SUPL	78.53
P26-04493	Amazon Com	Marshall School	LCAP_2.05 MATL/SUPL	159.45
P26-04494	Amazon Com	McKinna School	LCAP_3.38 Matl/sup-instructional	523.68
P26-04495	Amazon Com	McKinna School	LCAP_3.38 matl/sup-instructional	565.74
P26-04496	Amazon Com	Risk Management	Matls/Sup - Ergo	22.17
P26-04497	Amazon Com	Risk Management	Matls/Sup - Ergo	22.17
P26-04498	Amazon Com	Risk Management	Matls/Sup - Ergo	101.06
P26-04499	Amazon Com	Risk Management	Matls/Sup - Ergo	29.81
P26-04500	Amazon Com	Risk Management	Matls/Sup - Ergo	99.17
P26-04501	Amazon Com	Risk Management	Matls/Sup - Ergo	37.47
P26-04502	Amazon Com	Risk Management	Matls/Sup - Ergo	311.98
P26-04503	Amazon Com	Risk Management	Matls/Sup - Ergo	65.86
P26-04504	SCHOLASTIC-MAGAZINES	Ritchen School	LCAP_3.38 MATL/SUP (INST) (Aldrete)	107.33
P26-04505	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional (Moser)	294.34
P26-04506	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional	282.15
P26-04507	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional (Lewis)	160.98
P26-04508	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional (Lewis)	34.39
P26-04509	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional (Aldrete)	176.75
P26-04510	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUP-Instructional (Aldrete)	34.92
P26-04511	Amazon Com	Driffill School	LCAP_2.08 MATERIALS AND SUPPLIES WELLNESS CENTER	1,638.50
P26-04512	Amazon Com	Driffill School	LCAP_2.08 MATERIALS AND SUPPLIES WELLNESS CENTER	1,029.45
P26-04514	CDW G	Special Education	LCAP_2.05-Mat/Supp-AC Power Adapter	78.66
P26-04516	Amazon Com	Marina West School	LCAP_3.38 MATL-SUPL/INST	197.10
P26-04517	Amazon Com	Marina West School	LCAP_3.38 MATL-SUPL/INST	104.31
P26-04518	Ashton Awards Inc Aswell Troph y	Chavez School	LCAP_3.38 MTLs/SUPL-INSTR	12.51
P26-04519	VENTURA SIGNS& SCREEN PRINTING	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	7,177.73
P26-04520	Varitronics, LLC	Fremont School	LCAP_3.38 MATL/SUPP	785.13
P26-04521	Amazon Com	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	423.10
P26-04522	Amazon Com	McAuliffe School	LCAP_3.38 MATL/SUPL	191.61

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04523	ORIENTAL TRADING COMPANY	McAuliffe School	LCAP_3.38 MATL/SUPPL	71.57
P26-04524	Lakeshore Learning Materials	Chavez School	LCAP_3.38 MTLs/SUPL-INSTR	251.20
P26-04525	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for Betty White	260.41
P26-04526	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for Debbie Doyle	218.77
P26-04527	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for Debbie Doyle	20.75
P26-04528	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for SpEd Dep	324.35
P26-04529	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for E.Rivera	91.70
P26-04530	Amazon Com	Special Education	LCAP_2.05-Mat/Supp	501.40
P26-04531	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies- Raigoza Rm 801 Dri	1,295.13
P26-04532	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for Ariana S-T	69.40
P26-04533	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for K.Neri	239.60
P26-04534	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for K.Neri	13.86
P26-04535	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies- SPED Anna	172.70
P26-04536	CDW G	Marina West School	LCAP_3.38 MATL-SUPL/INST	198.23
P26-04537	4imprint	Special Education	LCAP_2.05 Materials & Supplies for SpEd	1,372.27
P26-04540	Amazon Com	Ramona School	LCAP_2.08 Wellness Center Expansion	751.17
P26-04541	CORBEN HATCH POSTCARDGURU PRIN T & PROMO	Teaching & Learning	LCAP_1.01 Materials & Supplies (BotB)	380.88
P26-04542	Amazon Com	Frank School	LCAP_3.38 Mat-Sup Amazon mat & supp 25/26yr.	1,079.65
P26-04543	Amazon Com	Curren School	LCAP_2.08 Matls & Supplies Instructional	1,121.47
P26-04544	Amazon Com	Elm School	LCAP_3.38 MATL/SUPP	350.95
P26-04545	Amazon Com	Sierra Linda School	LCAP_2.05 MATL/SUP-Ins Caixeiro (Sped funds)	226.94
P26-04546	Amazon Com	Facilities	LCAP_2.34 Maintenance Materials and Supplies	131.63
P26-04547	Amazon Com	Curren School	LCAP_2.08 Matls & Sup Instructional WELLNESS	925.83
P26-04548	Amazon Com	Curren School	LCAP_2.08 Matls & Suppl WELLNESS Ctr	332.72
P26-04549	Amazon Com	Curren School	LCAP_2.08 Matls & Supp Wellness Center	442.46
P26-04553	Zoro Tools, Inc.	Facilities	LCAP_2.34 Maintenance Materials and Supplies	1,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04559	Southwest School & Office Sup	Curren School	LCAP_2.08 Wellness Center Southwest Sch Sup	169.82
P26-04560	School Outfitters	Harrington School	LCAP_2.08 Materials & Supplies	2,926.34
P26-04561	Home Depot Inc	Harrington School	LCAP_2.08 MATERIALS & SUPPLIES	109.23
P26-04569	Amazon Com	Marshall School	LCAP_3.38 MATL/SUPL	59.62
P26-04570	Amazon Com	Fremont School	LCAP_2.05 SPED MAT/SUPL	245.93
P26-04571	Amazon Com	Curren School	LCAP_3.38 Matls & Supplies Instructional	374.61
P26-04572	Amazon Com	Brekke School	LCAP_2.08 Wellness Center	654.04
P26-04573	Amazon Com	Brekke School	LCAP_2.08 Wellness Center	1,025.81
P26-04574	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins Romero (Sped Funds-1)	135.85
P26-04575	Amazon Com	Special Education	LCAP_2.05 Material & Supplies for SpEd Staff	608.18
P26-04576	Amazon Com	Rose Avenue School	LCAP_2.05 MAT/SUPPLIES (Instructional)	280.14
P26-04577	Amazon Com	Ramona School	LCAP_3.38 MATL-SUPL	820.62
P26-04578	Amazon Com	Sierra Linda School	LCAP_3.38 MATLSUP/Ins Guillen (Site Funds)	216.70
P26-04579	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies- SPED Anna G.	205.09
P26-04580	Amazon Com	Curren School	LCAP_2.08 Matls & Supplies Wellness Center	1,078.75
P26-04581	Amazon Com	Marshall School	LCAP_3.38 MATL/SUP	28.55
P26-04582	Amazon Com	Marshall School	LCAP_3.38 MATL/SUP	126.74
P26-04584	Southwest School & Office Sup	Harrington School	LCAP_2.08 Materials & Supplies	404.20
P26-04588	Lakeshore Learning Materials	McAuliffe School	LCAP_2.08	463.73
P26-04589	Petroleum Telcom Inc DBA Telecom	Marshall School	LCAP_3.38 MATL/SUPL	351.09
P26-04590	West Music Company Inc	Marshall School	LCAP_3.38 MATL/SUPL	774.95
P26-04592	Ewing Irrigation Products Inc	Facilities	LCAP_2.34 Grounds Materials / Sierra Linda	2,341.05
P26-04593	Astra Industrial Services In	Facilities	LCAP_2.34 Grounds Irrigation Materials	1,411.53
P26-04594	Slantek LLC dba: Strongtek	Risk Management	Matls/Sup - Ergo	47.59
P26-04599	Lakeshore Learning Materials	Kamala School	LCAP_3.38 MATL/SUPP (INST)	54.61
P26-04600	Lakeshore Learning Materials	Kamala School	LCAP_3.38 MATL/SUPP (INST)	54.61
P26-04603	Amazon Com	Lopez Academy	LCAP_3.38 MATL-SUPL (INST)	712.39
P26-04604	Amazon Com	Frank School	LCAP_2.05 Mat-Sup SDC Amazon Prado	235.76
P26-04605	ORIENTAL TRADING COMPANY	Kamala School	LCAP_3.38 MATL/SUPP (INST)	183.78
P26-04615	School Specialty Inc	Marina West School	LCAP_2.08 - Matl/supl	534.29
P26-04618	Lakeshore Learning Materials	McKinna School	LCAP_2.08 matl/sup Wellness center	8,575.83
P26-04619	AG Designs 805 Inc.	McKinna School	LCAP_3.38 matl/sup-instructional	994.85
P26-04620	Amazon Com	McKinna School	LCAP_2.08 matl/sup Wellness Center	1,289.80

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04621	Amazon Com	Ramona School	LCAP_3.38 MATL-SUPL	155.79
P26-04622	Best Buy	Curren School	LCAP_2.08 Matls & Supplies Wellness Center	2,592.85
P26-04625	Demco Inc	Sierra Linda School	LCAP_3.38 MATL/SUP-Inst Library	302.99
P26-04627	PANERA BREAD COMPANY PANERA LL C	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins RAA Refreshments 3/5	238.92
P26-04630	Amazon Com	San Miguel School	LCAP_3.38 Materials & Supplies	221.44
P26-04631	Amazon Com	Soria School	LCAP_3.38 MATL/SUP (OEF GRANT)	764.60
P26-04632	Lakeshore Learning Materials	Special Education	LCAP_2.05 Supplies/Materials- Shapiro Rm 505	949.86
P26-04633	Amazon Com	Kamala School	LCAP_3.38 MATL/SUPP (ART)	740.17
P26-04634	Amazon Com	Kamala School	LCAP_3.38 MATL/SUPP (ART)	455.28
P26-04635	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for M. Scarpino	240.91
P26-04636	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for M.Scarpino	33.43
P26-04637	Amazon Com	Frank School	LCAP_2.05 Mat-Sup RSP Amazon Guevara	271.88
P26-04638	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Inst Ms. Romero (Sped funds -2)	78.97
P26-04639	Amazon Com	Special Education	LCAP_2.05 Mat/Sup	978.66
P26-04640	Amazon Com	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Office	368.81
P26-04641	Amazon Com	Kamala School	LCAP_3.38 MATL/SUPP (ART)	952.49
P26-04643	Petroleum Telcom Inc DBA Telec om	Special Education	LCAP_2.05- Material/Sup(Walkies)	524.95
P26-04644	ODP BUSINESS SOLUTIONS, LLC	Soria School	LCAP_3.38 MATL/SUPL	12.77
P26-04645	Ashton Awards Inc Aswell Troph y	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	331.42
P26-04646	Astra Industrial Services In	Facilities	LCAP_2.34 Grounds Irrigation Materials	1,318.43
P26-04649	Zoro Tools, Inc.	Facilities	LCAP_2.34 Grounds Mats and Sups / Marshall	3,487.17
P26-04656	Amazon Com	Lopez Academy	LCAP_2.08 for Wellness Ctr	716.52
P26-04657	Amazon Com	Lopez Academy	LCAP_2.08 for Wellness Ctr	823.22
P26-04658	Amazon Com	Soria School	LCAP_3.38 MATL/SUPL	83.12
P26-04659	Amazon Com	Math and PE Programs	LCAP_3.41 MATL/SUPP FOR KINDER PE	2,433.80
P26-04661	Amazon Com	Frank School	LCAP_3.38 Mat-Sup Prop-28 Amazon STEAM Lab	1,991.58
P26-04662	Amazon Com	Math and PE Programs	LCAP_3.41 MATL/SUPP KINDER PE	937.75
P26-04663	Amazon Com	Math and PE Programs	LCAP_3.41 MATL/SUPP FOR KINDER PE	1,232.77
P26-04664	Amazon Com	Frank School	LCAP_3.38 Mat-Sup Amazon	477.42
P26-04665	Amazon Com	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	302.32

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04666	Amazon Com	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	387.47
P26-04667	Amazon Com	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Carrasco	757.36
P26-04668	Amazon Com	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Office	829.48
P26-04669	CARNITAS EL BROTHER INC	Special Education	LCAP_2.05 Supplies for meetings & trainings	1,829.94
P26-04670	Petroleum Telcom Inc DBA Telecom	Special Education	L CAP_2.05- Material/Sup(Walkies)	1,312.37
P26-04678	Accurate Label Designs Inc	Frank School	LCAP_3.38 Mat-Sup Accurate Labels	290.89
P26-04679	Pitsco Inc	Frank School	LCAP_3.38 Mat-Sup Prop-28 Pitsco	3,950.39
P26-04685	BOWLERO OXNARD	Pupil Services	LCAP_2.08 Wellness Ctr.	2,248.27
P26-04686	Franklin Covey	Special Education	LCAP_2.05 MATL/SUPPL	3,218.18
P26-04688	Hand2mind	Enrichment & Special Programs	LCAP_2.19 MATL-SUPL/Spring ELOP	10,595.16
P26-04689	Amazon Com	Math and PE Programs	LCAP_3.41 MATL/SUPP FOR KINDER PE	4,802.71
P26-04690	Ashton Awards Inc Aswell Trophy	Equity, Family, Cmty Engmt	LCAP_4.03 Supplies for Honoring our Latino Heroes	140.11
P26-04693	Jostens, Inc	Educational Services	LCAP_1.01 MTLS (8th Grade Promotions)	33,000.00
P26-04697	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for SpEd Staff	287.26
P26-04699	OLD NEW YORK BAGEL & DELI CO I NC.	Special Education	LCAP_2.05 Trainings for school year 2025-2026	359.96
P26-04700	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for S.Moua	21.54
P26-04701	Amazon Com	Special Education	LCAP_2.05 Mat. & Sup. for SpEd Staff Lemonwood	117.04
P26-04702	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for D.Diaz	207.28
P26-04703	Bjorem Speech Publications	Special Education	LCAP_2.05 Materials & Supplies for K.Henkel	123.00
P26-04704	Teachers Pay Teachers	Special Education	LCAP_2.05 Materials & Supplies for K.Henkel	9.83
P26-04705	Teachers Pay Teachers	Special Education	LCAP_2.05 Materials & Supplies for S.Moua	164.86
P26-04706	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins GarciaDeLaRSpEdFunds-1	32.17
P26-04707	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins Guillen (SpEd Funds)	291.78
P26-04708	Ashton Awards Inc Aswell Trophy	Marina West School	LCAP_3.38 MATL-SUPL/INST	19.67
P26-04709	Amazon Com	Harrington School	LCAP_2.05 MATERIALS & SUPPLIES/CANO	188.83
P26-04710	Amazon Com	Harrington School	LCAP_2.05 MATERIALS & SUPPLIES/CANO	79.30

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04711	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for SpEd Staff	84.24
P26-04712	Amazon Com	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins ORC-Easter	382.51
P26-04718	FOLLETT SCHOOL SOLUTIONS, INC	Chavez School	LCAP_3.38 MTLs/SUPL-INSTR	60.31
P26-04720	Demco Inc	Chavez School	LCAP_3.38 MTLs/SUPL-INSTR	160.84
P26-04721	Uline	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	124.22
P26-04723	CORBEN HATCH POSTCARDGURU PRINT & PROMO	Teaching & Learning	LCAP_1.11 ACADEMIC INCENTIVES	107.24
P26-04732	Amazon Com	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	686.44
P26-04733	Petroleum Telecom Inc DBA Telecom	Frank School	LCAP_3.38 Mat-Sup Telecom Petroleum	40.15
P26-04734	Tom Rey Garcia dba/ Tomas Cafe & Gallery	Frank School	LCAP_2.08 Mat-Sup WLNS Tomas Cafe	797.50
P26-04735	Ashton Awards Inc Aswell Trophy	Frank School	LCAP_2.08 Mat-Sup WLNS Aswell Trophy	662.60
P26-04738	Amazon Com	Teaching & Learning	LCAP_3.41 MATS & SUPPLIES	7,392.17
P26-04739	Amazon Com	Rose Avenue School	LCAP_2.05 MAT/SUPPLIES (Instructional)	75.44
P26-04740	Amazon Com	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	1,177.33
P26-04741	Amazon Com	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	31.85
P26-04742	Amazon Com	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	258.56
P26-04743	Amazon Com	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	176.81
P26-04746	CDW G	Information Technology	LCAP 5.39 ITS MAT/SUP	121.61
P26-04747	Lakeshore Learning Materials	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES (Instructional)	254.47
P26-04748	Maad Graphics	Rose Avenue School	LCAP_3.38 MAT/SUPPLIES	449.17
P26-04749	Gopher Sport	Lopez Academy	LCAP_3.38 MATL-SUPL (INST)	652.69
P26-04750	Home Depot Inc	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	1,000.00
P26-04751	Tom Rey Garcia dba/ Tomas Cafe & Gallery	Frank School	LCAP_2.08 Mat-Sup WLNS Tomas Cafe 6/9/26	1,773.00
P26-04762	Amazon Com	Brekke School	LCAP_2.08 Wellness Center	444.07
P26-04763	CDW G	Brekke School	LCAP_2.08 Wellness Center	709.15
P26-04764	School Specialty Inc	Brekke School	LCAP_2.08 Wellness Center	534.32
P26-04765	Amazon Com	Elm School	LCAP_2.08 Wellness Center	910.67
P26-04766	Amazon Com	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	571.64

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04771	Amazon Com	Rose Avenue School	LCAP_2.08 MAT/SUPPLIES	1,306.16
P26-04772	Amazon Com	Elm School	LCAP_2.08 Wellness Center	2,369.70
P26-04773	Amazon Com	Elm School	LCAP_2.08 Wellness Center	1,183.47
P26-04774	Amazon Com	Driffill School	LCAP_3.38 MATERIALS AND SUPPLIES DRIFFILL RSANCHEZ	217.51
P26-04775	Amazon Com	Driffill School	LCAP_3.38 MATERIALS AND SUPPLIES DRIFFILL RSANCHEZ	95.19
P26-04776	Amazon Com	Ritchen School	LCAP_3.38 MATL/SUPP	500.00
P26-04778	Lakeshore Learning Materials	Soria School	LCAP_3.38 MATL/SUPL GRANT	1,704.23
P26-04779	Lakeshore Learning Materials	Brekke School	LCAP_2.08 Wellness Center	1,576.34
P26-04781	Uline	Brekke School	LCAP_2.08 Wellness Center	1,156.62
P26-04785	Apple Computer Inc	Brekke School	LCAP_2.08 Wellness Center	603.53
P26-04788	Amazon Com	Marina West School	LCAP_3.38 MATL-SUPL/INST	310.04
P26-04791	Amazon Com	McKinna School	LCAP_2.08 mat/sup Wellness Center	114.45
P26-04792	Amazon Com	San Miguel School	LCAP_2.05 Materials & Supplies M. Saltamachio	106.42
P26-04793	Amazon Com	Soria School	LCAP_3.38 MATL/SUP (MATH GRANT)	224.03
P26-04794	Amazon Com	Soria School	LCAP_3.38 MATL/SUPL (MATH GRANT)	1,187.50
P26-04795	Amazon Com	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	3,663.42
P26-04796	Amazon Com	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	422.41
P26-04797	Amazon Com	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	598.16
P26-04798	Amazon Com	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	946.43
P26-04799	Best Buy	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	1,352.43
P26-04800	CDW G	Chavez School	LCAP_2.08 COMPUTER EQUIPMENT	1,825.29
P26-04801	Lakeshore Learning Materials	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	542.86
P26-04803	VENTURA SIGNS& SCREEN PRINTING	Chavez School	LCAP_2.08 MTLs/SUPL-INSTR	1,077.23
P26-04805	Amazon Com	Ramona School	LCAP_3.38 MATL-SUPL	596.20
P26-04806	Amazon Com	Driffill School	LCAP_2.05 MATERIALS AND SUPPLIES E. MAHONEY	196.88
P26-04807	Amazon Com	Driffill School	LCAP_2.05 MATERIALS AND SUPPLIES E. MAHONEY	76.60
P26-04808	Amazon Com	Driffill School	LCAP_2.05 MATERIALS AND SUPPLIES C. URIBE	98.71
P26-04809	Lakeshore Learning Materials	Driffill School	LCAP_2.05 MATERIALS & SUPPLIES DRIFFILL JHURTADO	239.77
P26-04810	Amazon Com	Frank School	LCAP_3.38 MATL/SUPP	2,500.00
P26-04811	Amazon Com	Teaching & Learning	LCAP_1.01 MATLS & SUPPLIES (BILITERACY GALA)	391.45
P26-04812	Amazon Com	Teaching & Learning	LCAP_1.01 MATLS & SUPP(SPELLINGBEE)	74.18
P26-04813	Amazon Com	Harrington School	LCAP_2.05 MATERIALS & SUPPLIES/ DICKSON	291.27

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04814	Amazon Com	Harrington School	LCAP_2.05 MATERIALS & SUPPLIES/ EMAN	342.76
P26-04815	Amazon Com	Harrington School	LCAP_2.05 MATERIALS & SUPPLIES/ Moraga	182.04
P26-04816	Amazon Com	Harrington School	LCAP_2.05 MATERIALS & SUPPLIES/ Moraga	110.34
P26-04817	Spicers Paper Inc	Graphics	Materials and Supplies	2,998.75
P26-04818	CANON SOLUTIONS AMERICA INC	Graphics	Materials and Supplies	721.05
P26-04820	Amazon Com	Elm School	LCAP_2.05 MATL/SUPP	170.14
P26-04821	Amazon Com	Elm School	LCAP_2.05 MATL/SUPP	95.99
P26-04822	Amazon Com	Elm School	LCAP_3.38 MATL/SUPP	152.61
P26-04823	Lowe's	Elm School	LCAP_3.38 MATL/SUPP	337.55
P26-04825	Printech	Frank School	LCAP_3.38 Mat-Sup Printech Duplo supplies	432.63
P26-04827	Amazon Com	Frank School	LCAP_2.05 Mat-Sup RSP allocation Amazon	272.83
P26-04828	Amazon Com	Frank School	LCAP_2.05 Mat-Sup RSP allocation Amazon	271.80
P26-04829	Amazon Com	Frank School	LCAP_2.05 Mat-Sup RSP allocation Adesina	256.34
P26-04830	ORIENTAL TRADING COMPANY	Enrichment & Special Programs	LCAP_2.19 Mat/Supl Spring Camp	223.20
P26-04832	Amazon Com	Lopez Academy	LCAP_2.08 for Wellness Ctr	481.21
P26-04833	SWEETWATER SOUND HOLDINGS, LLC	Lopez Academy	LCAP_3.38 MATL-SUPL (INST)	4,451.72
P26-04838	Amazon Com	Ramona School	LCAP_3.38 MATL-SUPL	1,657.66
P26-04839	Amazon Com	Ritchen School	LCAP_2.05 MATL/SUP-Insructional (N. Raptodimos)	240.56
P26-04840	Amazon Com	Marshall School	LCAP_3.38 MATL/SUPL	679.20
P26-04841	Amazon Com	Lopez Academy	LCAP_2.08 for Wellness Ctr	1,037.13
P26-04842	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for J.Gonzalez	169.30
P26-04843	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies for J.Gonzalez	75.33
P26-04844	Amazon Com	Fremont School	LCAP_2.08 MAT/SUPL WELLNESS CENTER	1,232.78
P26-04845	Amazon Com	Rose Avenue School	LCAP_2.05 MAT/SUPPLIES (Instructional)	82.17
P26-04846	Amazon Com	Math and PE Programs	LCAP_3.41 MATL/SUPP DOMINOS FOR STUDENT LESSONS	57.72
P26-04848	Superior Sanitary Supplies	Facilities	LCAP_2.34 Custodial Materials Supplies / Custodial	1,405.86
P26-04851	John Pence Building Specs Inc	Facilities	LCAP_2.34 Maintenance Materials and Supplies	500.00
P26-04855	Certified Education Consultant s Inc. DBA: Writing by Desi	Driffill School	LCAP_3.38 MATERIALS AND SUPPLIES	3,583.40

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04857	SURFSIDE SOFTEE INC dba. MISTE R SOFTEE OF SO. CAL.	Enrichment & Special Programs	LCAP_2.19 Service	772.63
Total:010-4300 Materials And Supplies				265,588.18
010-4318	Computer Supplies			
P26-04428	CDW G	Frank School	LCAP_3.38 Equip CDW G HP Colored printer	692.95
P26-04461	CDW G	Information Technology	LCAP_5.39 ITS/ COMP SUP (EARBUDS FOR TESTING)	6,882.75
P26-04462	SCHOOL TECH SUPPLY	Information Technology	LCAP_5.39 ITS COMP SUP	5,681.00
P26-04694	ODP BUSINESS SOLUTIONS, LLC	Lemonwood School	LCAP_3.38 Computer Supplies	728.88
P26-04745	BIOMETRICS4ALL, INC	Human Resources	LCAP_5.25 SERV (Fingerprinting)	180.63
P26-04767	CDW G	Information Technology	LCAP_5.39 ITS Hardware	1,092.50
P26-04768	CDW G	Information Technology	LCAP_5.39 ITS SecCams	16,417.40
P26-04769	CDW G	Information Technology	LCAP_5.39 ITS SecCams	40,175.60
Total:010-4318 Computer Supplies				71,851.71
010-4323	HVAC Supplies			
P26-04377	Amazon Com	Facilities	LCAP_2.34 HVAC Materials and Supplies	432.78
Total:010-4323 HVAC Supplies				432.78
010-4327	Window Supplies			
P26-04551	PROSOURCE TEXTILE AND SUPPLY L LC	Facilities	LCAP_2.34 Window Materials and Supplies	1,383.04
Total:010-4327 Window Supplies				1,383.04
010-4343	Locksmith Supplies			
P26-04455	Blackhawk Products	Facilities	Locksmith Materials and Supplies	79.00
Total:010-4343 Locksmith Supplies				79.00
010-4400	Non Cap Equip \$1,500 - \$9,999			
P26-04513	Amazon Com	Driffill School	LCAP_2.08 MATERIALS AND SUPPLIES WELLNESS CENTER	2,022.27
P26-04680	Amazon Com	Frank School	LCAP_3.38 Mat-Sup STEAM Lab Prop-28 Amazon	3,112.27
P26-04683	SONOVA USA INC	Pupil Services	LCAP_3.41	2,326.42
P26-04779	Lakeshore Learning Materials	Brekke School	LCAP_2.08 Wellness Center	3,305.75
P26-04849	Sinclair Sanitary Supply Inc	Facilities	LCAP_2.34 Custodial Materials Supplies / Custodial	11,785.89
Total:010-4400 Non Cap Equip \$1,500 - \$9,999				22,552.60
010-4418	Computer Equip \$1,500 - \$9,999			
P26-04562	CDW G	Risk Management	COMP EQUIP	1,910.78

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04768	CDW G	Information Technology	LCAP_5.39 ITS SecCams	1,775.31
P26-04769	CDW G	Information Technology	LCAP_5.39 ITS SecCams	5,325.94
Total:010-4418 Computer Equip \$1,500 - \$9,999				9,012.03
010-5100 Subagreements for Services				
P26-04835	PROFESSIONAL TUTORS OF AMERICA INC.	Special Education	LCAP_2.05 SERV	100,000.00
P26-04836	PRIDE LEARNING CO.	Special Education	LCAP_2.05 SERV	50,000.00
Total:010-5100 Subagreements for Services				150,000.00
010-5200 Travel and Conference				
P26-03935	HILTON GARDEN INN SANTA BARBAR A / GOLETA	Educational Services	LCAP_3.14 CAG Conference	3,980.90
P26-03971	United Airlines, Inc	Educational Services	LCAP_3.05 CAGE Conference	842.15
P26-04396	Southwest Airlines	Superintendent	LCAP_5.03 CONF	1,030.42
P26-04402	CALIFORNIA-NEVADA SECTION AMER ICAN WATER WORKS ASSOC.	Facilities	LCAP_2.35 Conference / Johnathan Flores,Irrigation	385.00
P26-04403	Astra Backflow Inc.	Facilities	LCAP_2.34 Conference/Johnathan Flores, Irrigation	1,600.00
P26-04431	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Pro. Development for Joseph Flores	60.00
P26-04433	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Professional Dev. for Christina Kennedy	70.00
P26-04439	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Travel & Conference for Karla Neri	70.00
P26-04440	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Professional Dev. for Andrea Martinez	70.00
P26-04449	Welcome Palm Springs, LLC dba: Riviera Resort & Spa Palm S	Enrichment & Special Programs	LCAP_2.19 CONF BOOST	5,072.97
P26-04454	ACSA Online Learning Center	Human Resources	LCAP_3.01 TRAV/CONF	199.00
P26-04460	CA Transcribers and Educators for the Blind and Visually Imp	Special Education	LCAP_2.05 Conf-	1,700.00
P26-04463	ENOKI EVENTS, LLC BOOST COLLAB ORATIVE	Enrichment & Special Programs	LCAP_2.19 Conf BOOST 2026	4,735.00
P26-04586	AC Hotel San Diego Downtown Gaslamp Quarter	Personnel Commission	Conf - Personnel Commission	1,559.46
P26-04591	United Airlines, Inc	Superintendent	LCAP_5.03 CONF	463.99
P26-04596	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Pro.Dev L.Herrera	50.00
P26-04597	Bureau Of Ed And Research	Special Education	LCAP_2.05 Professional Dev. for Christina Kennedy	295.00
P26-04607	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Professional Development S.Cantos	70.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04608	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Professional Dev. for K.Neri	50.00
P26-04609	Ventura Co Office Of Education SELPA	Special Education	LCAP_2.05 Professional Dev. for E.Navarro	80.00
P26-04623	CUE, INC	Fremont School	LCAP_3.18 TRAVEL/ CONF	1,240.00
P26-04647	CUE, INC	Enrichment & Special Programs	LCAP_2.19 TRVL/CONF CALIE ALEJO PEREZ	620.00
P26-04651	SYDELL PALM SPRINGS LLC/ THE S AGUARO PALM SPRINGS	Fremont School	LCAP_3.18 TRAVEL/ CONF	3,353.84
P26-04652	United Airlines, Inc	Superintendent	LCAP_5.03 CONF	550.80
P26-04653	NEX SJ LLC SIGNIA BY HILTON SA N JOSE	Enrichment & Special Programs	LCAP_2.19 TRVL/CONF CalSPRA G. Shea	895.86
P26-04655	SYDELL PALM SPRINGS LLC/ THE S AGUARO PALM SPRINGS	Enrichment & Special Programs	LCAP_2.19 TRVL/CONF CALIE Alejo Perez	1,742.27
P26-04671	CalSPRA	Enrichment & Special Programs	LCAP_2.19 TRVL/ CONF CalSPRA- G. Shea	745.00
P26-04692	CalSPRA	Educational Services	LCAP_3.05 Conference (Dr. Fox)	995.00
P26-04714	United Airlines, Inc	Teaching & Learning	LCAP_3.06 Travel & Conference	550.80
P26-04724	CUE, INC	Teaching & Learning	LCAP_3.06 TRAVEL & CONFERENCE	660.00
P26-04754	Computer Using Educators, Inc. dba. CALIE, INC.	Information Technology	LCAP_5.39 TRAV/CONF CUE REG	620.00
P26-04761	META/CABE	Equity, Family, Cmty Engmt	LCAP_4.01 META Conference Registration	285.00
P26-04782	California School Boards Assoc	Educational Services	LCAP_3.05 Travel/Conf Dr. Fox	300.00
P26-04783	Welcome Palm Springs, LLC dba: Riviera Resort & Spa Palm S	Teaching & Learning	LCAP_3.06 TRAVEL & COFERENCE	1,652.41
P26-04784	Welcome Palm Springs, LLC dba: Riviera Resort & Spa Palm S	Information Technology	LCAP_5.39 ITS TRAV/CON CUE 2026	1,576.95
P26-04834	AMTRAK	Budget & Finance	LCAP_3.24 TRV/CONF CASBO Conf	370.00
P26-04858	Santa Clara Co Office of Ed	Human Resources	LCAP_3.01 DEV H C (CSUCI RES.)	1,800.00

Total:010-5200 Travel and Conference 40,341.82

010-5220 Trvl/Conf Trstee Area 5 Gonzal

P26-04650	United Airlines, Inc	Superintendent	LCAP_5.02 CONF	522.08
-----------	----------------------	----------------	----------------	--------

Total:010-5220 Trvl/Conf Trstee Area 5 Gonzal 522.08

010-5223 Trvl/Conf Trstee Area 2 Melane

P26-04713	JW MARRIOTT WASHINGTON DC	Superintendent	LCAP_5.02 CONF	639.18 2,023.33
-----------	---------------------------	----------------	----------------	--------------------

Total:010-5223 Trvl/Conf Trstee Area 2 Melane 2,662.51

010-5225 Trvl/Conf Trstee Area 1 Salas

P26-04650	United Airlines, Inc	Superintendent	LCAP_5.02 CONF	522.08
-----------	----------------------	----------------	----------------	--------

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
			Total:010-5225 Trvl/Conf Trstee Area 1 Salas	522.08
010-5455	Deductibles and Losses			
P26-04696	Ventura Co Sch Self-Funding	Risk Management	Deductible for Ramona Claim#VC262220	10,000.00
			Total:010-5455 Deductibles and Losses	10,000.00
010-5600	Rentals, Leases and Repairs			
P26-04394	Affordable Tables And Chairs,	Business Services	Rental-Fremont Groundbreaking 2-20-26	2,000.00
P26-04558	AM Cellphone Repairs	SchPerformance & StudOutcomes	LCAP 3.33_matl/sup ELPAC laptop repair	174.73
P26-04691	STERLING VENUE VENTURES LLC	Educational Services	LCAP_1.01 Rentals (K-8 Promotions)	15,832.80
P26-04847	JS Hospitality Group, LLC Holi day Inn Oxnard North	Enrichment & Special Programs	LCAP_2.19 Spring Camp Teacher Training	1,312.45
			Total:010-5600 Rentals, Leases and Repairs	19,319.98
010-5632	Repairs			
P26-04550	Nathan J. Perkins dba. Sound Doctor	Facilities	LCAP_2.34 Vehicle Audio Repair	3,000.00
P26-04589	Petroleum Telcom Inc DBA Telecom	Marshall School	LCAP_3.38 MATL/SUPL	250.00
P26-04616	STAY FOREVER INC	Facilities	LCAP_2.34 Emergency Repair / Kamala	31,900.00
P26-04677	DMC Automotive Inc.	Facilities	LCAP_2.34 Maintenance Vehicle Repair	7,000.00
P26-04684	SUPERIOR COLLISION, INC FIX AU TO OXNARD SOUTH	Risk Management	Facilities-Grounds Vehicle#123 VC261888	1,911.36
P26-04852	Gold Coast Glass Inc	Facilities	LCAP_2.34 Window Replacment / ESC	17,295.00
			Total:010-5632 Repairs	61,356.36
010-5800	Professional Services			
P26-04389	Ventura Co Office Of Education	Human Resources	LCAP_3.01 DEV H C SERV	4,775.00
P26-04390	IMAGE APPAREL FOR BUSINESS	Enrichment & Special Programs	LCAP_2.19 SERV (25-26 ELOP WAREHOUSE UNIFORMS)	148.90
P26-04395	Document Shredding Specialists	Enrichment & Special Programs	LCAP_2.19 SERV	238.00
P26-04397	BELFOR USA GROUP, INC	Facilities	LCAP_2.34 Professional Service / Curren	31,163.75
P26-04398	CITY OF OXNARD FALSE ALARM REDUCTION PROGRAM	Facilities	LCAP_2.34 Professional Service / False Alarm Fees	150.00
P26-04399	Department Of Industrial Relat	Facilities	LCAP_2.34 Conveyance Fees / Frank	125.00
P26-04400	CITY OF OXNARD FIRE RECOVERY U SA, LLC	Facilities	LCAP_2.34 Prof Service / Fire Recovery Fees	230.00
P26-04405	J & H Engineering General Contractors, Inc.	Facilities	LCAP_2.34 (SERV)	50,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04407	NETWORK CRAZE TECHNOLOGIES INC	Information Technology	LCAP_5.39 ITS/ SERV (CME Routers)	5,870.00
P26-04442	Children's Museum of Santa Barbara, MOXI	Ritchen School	LCAP_3.38 SERVICE-Instructional	928.00
P26-04451	CITY OF LOS ANGELES LOS ANGELES ZOO	Chavez School	LCAP_3.38 ENTRANCE FEES	237.00
P26-04480	SANTA BARBARA ZOO	McKinna School	LCAP_3.38 Serv-	253.50
P26-04481	Document Shredding Specialists	Risk Management	SERV	63.00
P26-04552	Dial Security	Facilities	LCAP_2.34 Professional Service / Brekke	1,966.50
P26-04554	Be GLAD LLC	Equity, Family, Cmty Engmt	LCAP_3.11 Newcomer Teacher Online Course	2,800.00
P26-04566	SANTA BARBARA ZOO	Ramona School	LCAP_3.38 Fieldtrip	780.00
P26-04585	CITY OF OXNARD FIRE RECOVERY U SA, LLC	Facilities	LCAP_2.34 Prof Service / Fire Recovery Fees	129.00
P26-04595	IMAGE APPAREL FOR BUSINESS	Transportation	LCAP_2.30 SERV-TRANSP-UNIFORMS	3,220.56
P26-04598	Scott Hall	Business Services	SERV	3,500.00
P26-04613	UNITED BOYS/GIRLS CLUBS SB CTY CAMP WHITTIER	Soria School	LCAP_1.15 (SERV/DONATION)	35,320.00
P26-04624	Dawn P. Flanagan, PHD PA	Special Education	LCAP_3.06 - SERV	5,500.00
P26-04628	SANTA BARBARA ZOO	McKinna School	LCAP_3.38 Entrance Fees	1,985.50
P26-04629	SANTA BARBARA ZOO	McKinna School	LCAP_3.38 Serv Entrance Fees	1,876.00
P26-04642	Ely Jr's Pumping Inc.	Facilities	LCAP_2.34 Professional Service	490.00
P26-04654	SCRIPPS MEDIA INC VENTURA COUNTY STAR	Purchasing	SVC/ LEGAL AD-(DISTRICT-WIDE COPIERS)	612.16
P26-04672	SANTA BARBARA ZOO	Driffill School	LCAP_3.38 SB ZOO 3/26/26	1,827.00
P26-04673	UNDERWOOD FAMILY FARMS LP	Kamala School	LCAP_3.38 SERV (INST)	1,136.00
P26-04674	Children's Museum of Santa Barbara, MOXI	Driffill School	LCAP_3.38 MOXI MUSEUM 6/8/26	1,040.00
P26-04676	I.T.S. Group Industrial Technical Services	Facilities	LCAP_2.34 / SERV	20,000.00
P26-04682	CORWYN LEWIS	Enrichment & Special Programs	LCAP_2.18 SERV/ELOP January	220.00
P26-04687	Ventura Co Office Of Education	Teaching & Learning	LCAP_1.11 Student Comp. VCOE	250.00
P26-04695	NIGRO & NIGRO PC	Budget & Finance	2025-26 Fiscal Year Audit	52,500.00
P26-04715	Dept.of General Svcs Office of Admin Hearings	Human Resources	SERV	60,000.00
P26-04753	AMERICA'S TEACHING ZOO	Curren School	LCAP_3.38 Field Trip Moorpark Zoo 4/30/26 entries	100.00
P26-04759	AMERICA'S TEACHING ZOO	Marina West School	LCAP_3.38 Serv/Entr Fees	270.00
P26-04760	Children's Museum of Santa Barbara, MOXI	Marina West School	LCAP_3.38 SRVC/ENTR FEE	216.00
P26-04768	CDW G	Information Technology	LCAP_5.39 ITS SecCams	25,300.37

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04769	CDW G	Information Technology	LCAP_5.39 ITS SecCams	58,808.81
P26-04802	UNDERWOOD FAMILY FARMS LP	Harrington School	LCAP_3.38 Entrance Fees	896.00
P26-04819	SANTA BARBARA ZOO	Kamala School	LCAP_3.38 SERV (INST)	1,690.00
P26-04831	Skating Plus	Enrichment & Special Programs	LCAP_2.19 SERV (FT)	6,500.00
P26-04835	PROFESSIONAL TUTORS OF AMERICA INC.	Special Education	LCAP_2.05 SERV	50,000.00
P26-04836	PRIDE LEARNING CO.	Special Education	LCAP_2.05 SERV	50,000.00
P26-04837	VENTURA PEST CONTROL INC	Facilities	LCAP_2.34	66,835.00
P26-04850	INSIGHT ENVIRONMENTAL, INC.	Facilities	LCAP_2.34 Professional Services / Ramona	8,770.00
P26-04856	Evelyns Party Rentals INC	Enrichment & Special Programs	LCAP_2.19 SERV/ AKA Facilities Chairs	735.00
Total:010-5800 Professional Services				559,456.05
010-5818	Software & Lic Applications			
P26-04583	Smartsheet Inc.	Information Technology	LCAP_5.39 ITS/ SOFTWARE	6,300.00
P26-04698	OpenAI, LLC	Information Technology	LCAP_5.39 ITS Software	22,500.00
P26-04745	BIOMETRICS4ALL, INC	Human Resources	LCAP_5.25 SERV (Fingerprinting)	439.17
P26-04770	SmartPass Inc.	Information Technology	LCAP_5.39 SOFTWARE	31,836.00
P26-04824	WeVideo, Inc.	Frank School	LCAP_3.38 Subscp Online WeVideo subscription	4,520.11
P26-04826	Newsela, Inc	Frank School	LCAP_3.38 Subscp Online NewsEla subscription	7,000.00
Total:010-5818 Software & Lic Applications				72,595.28
010-6418	Computer Equipment > \$10,000			
P26-04538	Xcloud LLC	Information Technology	LCAP_5.39 ITS Hardware	2,990.17
Total:010-6418 Computer Equipment > \$10,000				2,990.17
010-9320	Stores			
P26-04404	Identification & Security Inte	Warehouse	stores supplies	700.50
P26-04456	School Health Corporation	Warehouse	stores supplies	445.92
P26-04457	Pioneer Chemical Co	Warehouse	stores supplies	1,080.10
P26-04458	Sinclair Sanitary Supply Inc	Warehouse	stores supplies	1,798.08
P26-04459	School Specialty Inc	Warehouse	stores supplies	6,091.12
P26-04464	SMART AND FINAL-C.I. BLVD	Warehouse	stores supplies	653.04
P26-04556	BSN Sports	Warehouse	stores supplies	1,521.31
P26-04557	ARAMSCO, INC EMPIRE CLEANING S UPPLY	Warehouse	stores supplies	5,877.65
P26-04568	ODP BUSINESS SOLUTIONS, LLC	Warehouse	stores supplies	5,315.95
P26-04606	School Health Corporation	Warehouse	stores supplies	466.29

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04610	Ccp Industries	Warehouse	stores supplies	2,791.34
P26-04611	Sinclair Sanitary Supply Inc	Warehouse	stores supplies	3,111.76
P26-04612	Superior Sanitary Supplies	Warehouse	stores supplies	1,217.53
P26-04614	Southwest School & Office Sup	Warehouse	stores supplies	4,041.37
P26-04648	Veritiv Operating Company	Warehouse	stores supplies	20,768.96
P26-04725	Superior Sanitary Supplies	Warehouse	stores supplies	363.41
P26-04726	Ccp Industries	Warehouse	stores supplies	387.84
P26-04727	LABSOURCE, INC	Warehouse	stores supplies	497.09
P26-04728	Lowe's	Warehouse	stores supplies	127.53
P26-04729	Grainger Inc	Warehouse	stores supplies	428.78
P26-04730	Southwest School & Office Sup	Warehouse	stores supplies	727.26
P26-04737	DICK BLICK COMPANY BLICK ART M ATERIALS	Warehouse	stores supplies	924.53
P26-04757	ARAMSCO, INC EMPIRE CLEANING S UPPLY	Warehouse	stores supplies	2,938.83
P26-04758	Acorn Paper Products Co	Warehouse	stores supplies	2,309.55
P26-04804	ODP BUSINESS SOLUTIONS, LLC	Warehouse	stores supplies	4,338.54
Total:010-9320 Stores				68,924.28

130-4300 Materials And Supplies

P26-04368	Sysco Food Services Of Ventura	Child Nutrition Services	LCAP_2.32 SUP/CATERING	534.46
P26-04369	Sysco Food Services Of Ventura	Child Nutrition Services	LCAP_2.32 MATL/SUP CATERING	992.00
P26-04409	Sysco Food Services Of Ventura	Child Nutrition Services	LCAP_2.32 MATL/SUP CATERING	45.72
P26-04410	PIZZAMAN DAN'S	Child Nutrition Services	LCAP_2.32 CATERING/SPED	307.19
P26-04563	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32 MATL/SUP	353.09
P26-04587	Restaurant Supply, LLC	Child Nutrition Services	LCAP_2.32 MATL/SUP	3,300.11
P26-04601	PIZZAMAN DAN'S	Child Nutrition Services	LCAP_2.32 CATERING/SPED	353.41
P26-04602	PIZZAMAN DAN'S	Child Nutrition Services	LCAP_2.32 CATERING/ELOP	225.11
P26-04626	The Webstaurant Store, Inc	Child Nutrition Services	LCAP_2.32 MATL/SUP	869.72
P26-04681	JC Foodservice, Inc. dba: Acti on Sales	Child Nutrition Services	LCAP_2.32 MATL/SUP	475.24
P26-04744	Amazon Com	Child Nutrition Services	LCAP_2.32 MATL/SUP	83.75
P26-04853	Urbane Cafe Alex Bello-Mgr	Child Nutrition Services	LCAP_2.32 CATERING/SPED	472.46
P26-04854	PIZZAMAN DAN'S	Child Nutrition Services	LCAP_2.32 CATERING/SPED	252.57

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
			Total:130-4300 Materials And Supplies	8,264.83
130-4400	Non Cap Equip \$1,500 - \$9,999			
P26-04415	Central Restaurant Products	Child Nutrition Services	LCAP_2.32 EQUIP/HARR/KAM	24,035.00
P26-04416	On Premise Products Inc. dba ServeSmart K-12 Products	Child Nutrition Services	LCAP_2.32 EQUIP	8,969.43
P26-04587	Restaurant Supply, LLC	Child Nutrition Services	LCAP_2.32 MATL/SUP	2,143.71
			Total:130-4400 Non Cap Equip \$1,500 - \$9,999	35,148.14
130-4700	Food			
P26-04564	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	563.52
P26-04787	Alicia Villanueva dba: Tamales Los Mayas LLC	Child Nutrition Services	LCAP_2.32 SUP	44,000.00
			Total:130-4700 Food	44,563.52
130-5800	Professional Services			
P26-04411	Acorn Appliance Service LLC	Child Nutrition Services	LCAP_2.32 SERV	395.00
P26-04416	On Premise Products Inc. dba ServeSmart K-12 Products	Child Nutrition Services	LCAP_2.32 EQUIP	7,520.15
P26-04565	Acorn Appliance Service LLC	Child Nutrition Services	LCAP_2.32 SERV	894.71
P26-04675	Ventura County Farm to School	Child Nutrition Services	LCAP_2.32 / NSLP	150,000.00
			Total:130-5800 Professional Services	158,809.86
130-6400	Equipment > \$10,000			
P26-04414	JC Foodservice, Inc. dba: Acti on Sales	Child Nutrition Services	LCAP_2.32 EQUIP	14,489.83
P26-04716	Paradise Chevrolet	Child Nutrition Services	LCAP_2.32 EQUIP	64,728.30
P26-04786	On Premise Products Inc. dba ServeSmart K-12 Products	Child Nutrition Services	LCAP_2.32 EQUIP/LOPEZ	103,203.86
			Total:130-6400 Equipment > \$10,000	182,421.99
130-9320	Stores			
NP26-00067	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32 MATL/SUP	8,311.80
NP26-00068	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	6,125.69
NP26-00069	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	3,833.28
NP26-00070	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	8,884.80
NP26-00071	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32 MATL/SUP	8,645.17

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
NP26-00072	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	13,419.20
NP26-00073	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	1,566.02
NP26-00074	Sysco Food Services Of Ventura	Child Nutrition Services	LCAP_2.32 SUP	9,772.54
NP26-00075	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32 MATL/SUP	10,982.57
NP26-00076	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	1,108.46
NP26-00077	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	6,117.77
NP26-00078	Sysco Food Services Of Ventura	Child Nutrition Services	LCAP_2.32 SUP	4,949.35
NP26-00079	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	6,467.20
NP26-00080	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	1,215.60
NP26-00081	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32 MATL/SUP	7,786.38
NP26-00082	Calif Dept Of Educ	Child Nutrition Services	LCAP_2.32 SUP	243.75
NP26-00083	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	848.84
NP26-00084	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	440.20
NP26-00085	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	3,510.78
NP26-00086	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	1,825.40
NP26-00087	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32 MATL/SUP	10,162.65
NP26-00088	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32 MATL/SUP	11,750.71
NP26-00089	Gold Star Foods	Child Nutrition Services	LCAP_2.32 SUP	552.24
NP26-00090	Calif Dept Of Educ	Child Nutrition Services	LCAP_2.32 SUP	146.25

Total:130-9320 Stores 128,666.65

140-5642 Floor Repair

P26-04617	GENESIS FLOOR COVERING INC	Facilities	LCAP_2.34 Def Maint/ Flooring /Harrington Elevator	9,445.00
-----------	----------------------------	------------	--	----------

Total:140-5642 Floor Repair 9,445.00

215-4300 Materials And Supplies

P26-04370	Allcable Inc	Information Technology	Bond/MTLS (MCA)	11,694.94
-----------	--------------	------------------------	-----------------	-----------

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
P26-04371	Allcable Inc	Information Technology	Bond/MTLS (RIT)	11,573.94
P26-04374	CDW G	Information Technology	Bond/MTLS (RIT)	23,637.74
P26-04375	CDW G	Information Technology	Bond/MTLS (MCA)	23,668.59
P26-04755	Allcable Inc	Information Technology	Bond/MTLS (MCA)	426.73
P26-04756	Allcable Inc	Information Technology	Bond/MTLS (RIT)	426.73
Total:215-4300 Materials And Supplies				71,428.67
215-4400	Non Cap Equip \$1,500 - \$9,999			
P26-04372	EKC ENTERPRISES, INC.	Information Technology	Bond/MTLS (RIT)	23,098.12
P26-04373	EKC ENTERPRISES, INC.	Information Technology	Bond/MTLS (MCA)	23,098.12
P26-04445	CN School & Office Sol, Inc Cui-ver-Newlin	McAuliffe School	BOND/EQUIP (MCAULIFFE ADDON P3)	4,577.66
P26-04448	CN School & Office Sol, Inc Cui-ver-Newlin	Ritchen School	BOND/EQUIP (RITCHEN ADDON P2)	4,380.51
Total:215-4400 Non Cap Equip \$1,500 - \$9,999				55,154.41
215-4418	Computer Equip \$1,500 - \$9,999			
P26-04430	CDW G	Information Technology	Bond (MCA)	27,072.15
Total:215-4418 Computer Equip \$1,500 - \$9,999				27,072.15
215-5800	Professional Services			
P26-04790	Dept Of Toxic Substances Ctr	Facilities	Bond Funds / Rose Ave / Fees	1,000.00
Total:215-5800 Professional Services				1,000.00
215-6270	Main Building Contract			
P26-03968	VIOLA INC.	Facilities	BOND/BLDG (CSA/FRE)	64,553,819.00
Total:215-6270 Main Building Contract				64,553,819.00
215-6274	Other Construction			
P26-04567	Southern Calif Edison Co	Facilities	Bond funds / SCE Fees Installation Fremont	304,451.76
Total:215-6274 Other Construction				304,451.76
215-6400	Equipment > \$10,000			
P26-04444	CN School & Office Sol, Inc Cui-ver-Newlin	McAuliffe School	BOND/EQUIP (MCAULIFFE PHASE 4)	118,795.74
P26-04446	CN School & Office Sol, Inc Cui-ver-Newlin	Ritchen School	BOND/EQUIP (RITCHEN PHASE 3)	116,063.89
P26-04447	CN School & Office Sol, Inc Cui-ver-Newlin	Ritchen School	BOND/EQUIP (RITCHEN P4 ADDON)	36,401.02

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Number	Vendor Name	Location	Description	
			Total:215-6400 Equipment > \$10,000	<u>271,260.65</u>
350-4300	Materials And Supplies			
P26-04752	Allcable Inc	Information Technology	Bond/MTLS (Marina West)	302.19
			Total:350-4300 Materials And Supplies	<u>302.19</u>
Total Number of POs			518	Total <u><u>67,276,215.84</u></u>

Fund Recap

Fund	Description	PO Count	Amount
010	General fund	452	1,424,407.02
		Total Fiscal Year 2026	<u>1,424,407.02</u>
130	Cafeteria Fund	47	557,874.99
		Total Fiscal Year 2026	<u>557,874.99</u>
140	Deferred Maintenance Fund	1	9,445.00
		Total Fiscal Year 2026	<u>9,445.00</u>
215	Bond Fund Measure I 2022	17	65,284,186.64
		Total Fiscal Year 2026	<u>65,284,186.64</u>
350	County School Facilities Fund	1	302.19
		Total Fiscal Year 2026	<u>302.19</u>
		Total	<u><u>67,276,215.84</u></u>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
010-4200	Books and Reference Materials			
P26-04299	1,500.00	010-4200	General fund/Books and Reference Materials	500.00
P26-04301	166.00	010-4200	General fund/Books and Reference Materials	59.07
Total:010-4200 Books and Reference Materials				559.07
010-4300	Materials And Supplies			
P26-00171	3,000.00	010-4300	General fund/Materials And Supplies	1,500.00
P26-00259	11,500.00	010-4300	General fund/Materials And Supplies	2,485.14
P26-00373	25,611.24	010-4300	General fund/Materials And Supplies	9,500.00
P26-00438	5,200.00	010-4300	General fund/Materials And Supplies	1,998.64
P26-00442	9,000.00	010-4300	General fund/Materials And Supplies	2,980.93
P26-00522	1,500.00	010-4300	General fund/Materials And Supplies	1,000.00
P26-00578	11,300.00	010-4300	General fund/Materials And Supplies	300.00
P26-01076	10,900.00	010-4300	General fund/Materials And Supplies	900.00
P26-01125	2,625.04	010-4300	General fund/Materials And Supplies	500.00
P26-01133	2,000.00	010-4300	General fund/Materials And Supplies	486.44
P26-01134	3,000.00	010-4300	General fund/Materials And Supplies	1,000.00
P26-01553	3,000.00	010-4300	General fund/Materials And Supplies	500.00
P26-01578	1,076.75	010-4300	General fund/Materials And Supplies	76.75
P26-01703	2,000.00	010-4300	General fund/Materials And Supplies	1,000.00
P26-02594	8,149.23	010-4300	General fund/Materials And Supplies	3,000.00
P26-02596	1,550.00	010-4300	General fund/Materials And Supplies	548.02
P26-04100	46.83	010-4300	General fund/Materials And Supplies	58.02
P26-04180	264.83	010-4300	General fund/Materials And Supplies	16.10
P26-04326	16.92	010-4300	General fund/Materials And Supplies	31.14-
P26-04336	262.03	010-4300	General fund/Materials And Supplies	130.25-
P26-04337	99.38	010-4300	General fund/Materials And Supplies	30.47-
Total:010-4300 Materials And Supplies				27,658.18
010-4321	Electrical Supplies			
P26-00220	1,200.00	010-4321	General fund/Electrical Supplies	677.17
Total:010-4321 Electrical Supplies				677.17
010-4323	HVAC Supplies			
P26-00265	6,000.00	010-4323	General fund/HVAC Supplies	1,000.00
Total:010-4323 HVAC Supplies				1,000.00
010-4324	Painting Supplies			
P26-00235	23,500.00	010-4324	General fund/Painting Supplies	1,500.00
Total:010-4324 Painting Supplies				1,500.00
010-4327	Window Supplies			
P26-00312	14,000.00	010-4327	General fund/Window Supplies	3,796.79

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
Total:010-4327 Window Supplies				3,796.79
010-4329	Miscellaneous Supplies			
P26-00264	4,000.00	010-4329	General fund/Miscellaneous Supplies	1,000.00
Total:010-4329 Miscellaneous Supplies				1,000.00
010-4351	Misc Gardening Supplies			
P26-00238	53,000.00	010-4351	General fund/Misc Gardening Supplies	6,000.00
P26-00303	8,000.00	010-4351	General fund/Misc Gardening Supplies	3,000.00
Total:010-4351 Misc Gardening Supplies				9,000.00
010-4352	Landscape Plants			
P26-00242	6,000.00	010-4352	General fund/Landscape Plants	3,500.00
Total:010-4352 Landscape Plants				3,500.00
010-4353	Equipment Parts			
P26-00280	6,000.00	010-4353	General fund/Equipment Parts	1,000.00
Total:010-4353 Equipment Parts				1,000.00
010-4400	Non Cap Equip \$1,500 - \$9,999			
P26-02896	10,419.14	010-4400	General fund/Non Cap Equip \$1,500 - \$9,999	5,289.07
Total:010-4400 Non Cap Equip \$1,500 - \$9,999				5,289.07
010-5100	Subagreements for Services			
P26-00039	3,000,000.00	010-5100	General fund/Subagreements for Services	1,500,000.00
P26-02919	78,736.65	010-5100	General fund/Subagreements for Services	15,006.65
Total:010-5100 Subagreements for Services				1,515,006.65
010-5200	Travel and Conference			
P26-01682	700.00	010-5200	General fund/Travel and Conference	700.00
P26-01896	200.00	010-5200	General fund/Travel and Conference	.00
P26-03714	9,745.00	010-5200	General fund/Travel and Conference	535.00
P26-03729	5,900.00	010-5200	General fund/Travel and Conference	120.00
P26-03839	2,170.00	010-5200	General fund/Travel and Conference	240.00
P26-03969	1,777.02	010-5200	General fund/Travel and Conference	.14
P26-03972	2,806.19	010-5200	General fund/Travel and Conference	244.36
P26-04160	901.31	010-5200	General fund/Travel and Conference	.01
P26-04360	347.60	010-5200	General fund/Travel and Conference	.02
Total:010-5200 Travel and Conference				769.53
010-5520	Utilities Electric			
P26-00868	70,000.00	010-5520	General fund/Utilities Electric	22,542.47
P26-00878	97,500.00	010-5520	General fund/Utilities Electric	25,432.21

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
Total:010-5520 Utilities Electric				47,974.68
010-5530	Utilities Water & Sewer			
P26-00981	22,500.00	010-5530	General fund/Utilities Water & Sewer	7,500.00
Total:010-5530 Utilities Water & Sewer				7,500.00
010-5600	Rentals, Leases and Repairs			
P26-01053	40,000.00	010-5600	General fund/Rentals, Leases and Repairs	180.00-
Total:010-5600 Rentals, Leases and Repairs				180.00-
010-5632	Repairs			
P26-00592	1,800.00	010-5632	General fund/Repairs	500.00
P26-01951	15,000.00	010-5632	General fund/Repairs	5,462.50
Total:010-5632 Repairs				5,962.50
010-5800	Professional Services			
P26-00046	58,900.00	010-5800	General fund/Professional Services	9,000.00
P26-00266	10,500.00	010-5800	General fund/Professional Services	5,448.19
P26-00313	35,000.00	010-5800	General fund/Professional Services	3,000.00
P26-00385	3,500.00	010-5800	General fund/Professional Services	2,185.00
P26-03398	550.00	010-5800	General fund/Professional Services	270.00
P26-04273	21,000.00	010-5800	General fund/Professional Services	14,000.00
Total:010-5800 Professional Services				33,903.19
010-7142	Other Tuition Excess Costs			
P26-00470	1,621,118.00	010-7142	General fund/Other Tuition Excess Costs	321,118.00
Total:010-7142 Other Tuition Excess Costs				321,118.00
130-4700	Food			
P26-03621	100,000.00	130-4700	Cafeteria Fund/Food	45,000.00
Total:130-4700 Food				45,000.00
130-5200	Travel and Conference			
P26-03297	1,488.00	130-5200	Cafeteria Fund/Travel and Conference	16.63
Total:130-5200 Travel and Conference				16.63
140-6200	Buildings & Improvements			
P26-03981	1,348,810.00	140-6200	Deferred Maintenance Fund/Buildings & Improvements	10,190.00-
Total:140-6200 Buildings & Improvements				10,190.00-
215-5600	Rentals, Leases and Repairs			
P26-01089	5,586.71	215-5600	Bond Fund Measure I 2022/Rentals, Leases and Repairs	450.00
Total:215-5600 Rentals, Leases and Repairs				450.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 02/12/2026 - 03/19/2026

Total PO Changes 2,022,311.46

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Amendment #1 to Agreement #25-45 Universal Engineering Sciences (UES) to Provide Laboratory of Record Services for the Marina West PS/TK Project at Marina West Elementary School (Pifko/Bennett/CFW)

The Marina West Middle School ECDC Project involves constructing 10 new modular classrooms to support full-day preschool (PS), transitional kindergarten (TK), and kindergarten (K) programs. These facilities will be designed in compliance with current State codes, Oxnard School District (District) standards, and modern 21st-century educational requirements. The classrooms are planned for the southwest corner of the campus, replacing the existing early childhood education facilities and forming a dedicated Early Childhood Development Center (ECDC).

In October 2024, a request for proposals was issued to the District's pre-qualified pool of Laboratory of Record (LOR) firms. One proposal was received and subsequently reviewed by CFW for completeness and responsiveness.

On May 21, 2025, the Board approved Agreement #25-45 with Universal Engineering Sciences (UES).

This consent item requests approval of Amendment #1 to the Laboratory of Record Services contract, which will provide additional funding for the Marina West PS/TK Project and extend the contract term through its revised completion date of June 30, 2027.

FISCAL IMPACT:

\$39,800.00 – Measure I Bond Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business Services and the Director of Facilities, in consultation with CFW, that the Board approve Amendment #1 to the Agreement #25-45 with Universal Engineering Sciences (UES).

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(5 Pages\)](#)

**Amendment No. 001 to Agreement
#25-45 with Universal Engineering
Sciences as Inspection and Testing
Services as Lab of Record**

The Inspection and Testing Services as Lab of Record Agreement (“Agreement”) #25-45 entered into on May 21, 2025, by and between the Oxnard School District (“District”) and Universal Engineering Sciences (UES) (“Lab of Record”), is hereby amended by the parties as set forth in this Amendment No. 001 to the Agreement for Consultant Services, Inspection and Testing Services as Lab of Record Services Agreement (“Amendment”) that is incorporated herein for all purposes.

RECITALS

WHEREAS, the District retained Lab of Record to provide Inspection and Testing as Lab of Record services for the Marina West PS/TK Project (“Project”) of the District’s Facilities Implementation Plan.

WHEREAS, the Lab of Record has provided Inspection and Testing Services required by Division of the State Architect (“DSA”) for their records;

WHEREAS, due to the existing conditions regarding additional Inspection and Testing exceeding the agreed amount of Exhibit “A” in the Agreement #25-45;

WHEREAS, the Board of Trustees has taken certain actions to approve the Lab of Record services for the Marina West PS/TK Project currently under construction;

WHEREAS, additional Lab of Record services are still required to completion of the Project;

WHEREAS, upon consideration of the proposal for additional Inspection and Testing services as Lab of Record including DSA required testing through the completion of the project;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

AMENDMENT

The Parties agree to add a new SECTION 5.2.3 to the Agreement as follows:

SECTION 5.1 Additional Compensation for Marina West PS/TK Project for additional Work. The Lab of Record agrees to perform the Basic Services as described in the original Agreement, and Exhibit “D” thereto, with respect to the Project. Lab of Record agrees to deliver the deliverables identified in Exhibit “C” of the original Agreement for the Project. In consideration for the amended basic services and deliverables, the Lab of Record agrees to be compensated an additional flat “all-in” Basic Fee for the additional work totaling:

A. Thirty-Nine Thousand Eight Hundred Dollars and Fifty Cents (\$39,800.00) for Amendment No. 004 and the attached proposal received from Universal Engineering Sciences dated February 02, 2026, is to adjust the base fee paid to UES according to the original Service Agreement #25-45 that allows for adjustment of fees with Board of Trustee approval. In addition, the contract is extended through June 30, 2027.

The sum for the additional services total:

Thirty-Nine Thousand Eight Hundred Dollars and Zero Cents (\$39,800.00)

The Parties agree that the work identified herein constitutes all of the additional owner requested scope, changes or modifications arising out of this Agreement.

The Parties agree that all other provisions of the Lab of Record Services Agreement entered into and executed by the Parties on **May 21, 2025** remain in full force and effect. The Lab of Record agrees that any provisions, limitations and exclusions in its proposal, Exhibit "F" hereto, are stricken for all purposes and are invalid as inconsistent with the terms and conditions of the Agreement and this Amendment.

IN WITNESS THEREOF, the Parties hereto execute this Amendment No. 001 and represented that each has authority to do so on the dates set forth below:

OXNARD SCHOOL DISTRICT:

By: _____
Melissa Reyes
Director, Purchasing

Date:

Universal Engineering Sciences:

By: _____
Vince Patula, Area Manager

Date:

EXHIBIT “F”

PROPOSAL ATTACHED

CONTRACT CHANGE FORM

CLIENT NAME: _____ CHANGE ORDER NO.: _____

COMPANY NAME: _____

CLIENT ADDRESS: _____ UES PROJECT NAME: _____

DATE: _____ UES PROJECT NO.: _____

DESCRIPTION OF CHANGES: _____

CHECK BELOW AS APPROPRIATE:

Work to be done in accordance with contract unit rates.

Work to be done at unit rates of (list): _____

Estimated change in contract amount: _____

A detailed proposal/contract modification is required by (date): _____

Until then, additional work is authorized as follows: _____

UES REPRESENTATIVE RECEIVING AUTHORIZATION: _____

NAME OF CLIENT INDIVIDUAL AUTHORIZING CHANGE: _____

TITLE: _____ TELEPHONE NO.: _____ EMAIL: _____

SIGNATURE: _____ COMPANY NAME: _____

COMPANY PO NO.: _____ N/A (CHECK HERE)

All work to be done in accordance with contract terms and conditions for above referenced project.

Anticipated Construction Materials Testing & Inspection Services				
Marina West Elementary School				
	Unit	Quantity	Unit Price	Item Total
Soil Testing and Inspection				
Soil Technicain	Per Hour	80	\$135.00	\$10,800.00
Laboratory Maximimum Density Test	Each	2	\$240.00	\$480.00
Atterberg Limit Determination	Each	2	\$140.00	\$280.00
Sieve Analysis including Percent Passing No. 200 Sieve	Each	2	\$140.00	\$280.00
Soils Engineer Footing and Foundation Inspections	Per Hour	16	\$155.00	\$2,480.00
	Sub-Total			\$14,320.00
Concrete Testing and Inspection				
ICC Reinforced Concrete/Reinforcing Steel Special Inspector	Per Hour	24	\$135.00	\$3,240.00
Concrete Batch Plant Inspection	Per Hour	24	\$135.00	\$3,240.00
Tag and Sample Rebar	Per Hour	8	\$135.00	\$1,080.00
Concrete Cylinders (Cured and/or Tested in Compression)	Each	20	\$35.00	\$700.00
Rebar Tensile and Bend Testing	Each	3	\$80.00	\$240.00
Post-Installed Anchors	Per Hour	24	\$135.00	\$3,240.00
Sample Pick-Up	Per Hour	5	\$65.00	\$325.00
	Sub-Total			\$12,065.00
Steel Testing and Inspection				
CWI Welding /Bolting Inspection (Field)	Per Hour	24	\$135.00	\$3,240.00
CWI Welding /Bolting Inspection (Shop)	Per Hour	24	\$135.00	\$3,240.00
NDT(MP, UT,	Per Hour	16	\$145.00	\$2,320.00
High Strength Bolt Tensile and Hardness Testing (Bolts, Nuts, Washers, Rods)	Each	0	\$650.00	\$0.00
Non-Shrink Grout Inspection	Per Hour	8	\$135.00	\$1,080.00
Non-Shrink Grout Testing Cubes 2"x2"	Each	3	\$35.00	\$105.00
Sample Pick-Up	Per Hour	2	\$65.00	\$130.00
	Sub-Total			\$10,115.00
Project Management and Technical Services				
Administrative Assistant	Per Hour	4	\$75.00	\$300.00
Project Manager	Per Hour	12	\$155.00	\$1,860.00
Senior Engineer	Per Hour	6	\$190.00	\$1,140.00
	Sub-Total			\$3,300.00
Construction Material Testing and Inspection Total				\$39,800.00

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Amendment #1 to Agreement #25-103 for the Elm Storage Room Restroom Conversion Project with SVA Architects, Inc. (Pifko/Bennett/CFW)

Agreement #25-103 with SVA Architects, Inc. for Architectural Services for the Elm Elementary School Storage Room Restroom project was approved by the Board at its regularly scheduled meeting on June 18, 2025. The project involves converting an existing storage room into a single-occupancy restroom.

Approval of Amendment #1 for SVA Architects, Inc. is being requested in order to prepare drawings required by DSA for the addition of fire sprinklers as part of the project.

FISCAL IMPACT:

\$2,200.00 - Measure I Bond funds.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and Director of Facilities, in consultation with CFW, that the Board approve Amendment #1 to Agreement #25-103 with SVA Architects for the Elm Elementary School Storage Room Restroom Project.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(4 Pages\)](#)

Amendment No. 001 to Architect Services Agreement No. 25-103

The Architect Services Agreement No. 25-103 (“Agreement”) entered into on June 18, 2025, by and between the Oxnard School District (“District”) and SVA Architects, Inc. (“Architect”), is hereby amended by the parties as set forth in this Amendment No. 001 to the Architectural Services Agreement No. 25-103 (“Amendment”) that is incorporated herein for all purposes.

RECITALS

WHEREAS, The District retained Architect to provide architectural and design services for Elm Elementary School Storage Room Restroom Project (“Project”);

WHEREAS, the Architect in the process of completing the design work for the Project and will submit the construction documents to the Division of the State Architect (“DSA”) for their review;

WHEREAS, the Board recognizes that the timing of the various components of work must all be approved by DSA and additional architectural services will be required;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

AMENDMENT

The Parties agree to add the following language to SECTION 3 of the Agreement:

The definition of the Project is expanded to include additional fire sprinklers in the newly created restroom.

The Parties agree to add the following language to SECTION 4.1 of the Agreement:

The definition of Basic Services is expanded to include the deliverables and submittals set forth herein, provided for under the original Agreement between the Parties and those identified in Exhibit F hereto, where not inconsistent with the original Agreement or this Amendment. Terms used in Exhibit F shall have the same meaning as those terms are defined in the Agreement.

The Parties agree to add a new SECTION 5.2.3 to the Agreement as follows:

SECTION 5.2.3 Additional Compensation for Elm Elementary School Storage Room Restroom Project revised Scope of Work. The Architect agrees to perform the Basic Services as described in the original Agreement, and Exhibit “F” thereto, with respect to the Project. Architect agrees to deliver the deliverables identified in Exhibit “C” of the original Agreement for the Project. In consideration for the amended basic services and deliverables, Architect agrees to be compensated an additional flat “all-in” Basic Fee for the additional work totaling: **Two Thousand Two Hundred Dollars and Zero Cents (\$2,200.00)**. **This fee shall include all the work necessary to complete the design of fire sprinklers**

for the Project including the costs of any sub-consultants or any specialty consultants.

The Parties agree that the work identified herein constitutes all of the additional owner requested scope, changes or modifications arising out of this Agreement.

The Parties agree that all other provisions of the Architectural Services Agreement No. 25-103 entered into and executed by the Parties on June 18, 2025 remain in full force and effect. Architect agrees that any provisions, limitations and exclusions in its proposal, Exhibit "F" hereto, are stricken for all purposes and are invalid as inconsistent with the terms and conditions of the Agreement and this Amendment.

IN WITNESS THEREOF, the Parties hereto execute this Amendment No. 001 and represented that each has authority to do so on the dates set forth below:

OXNARD SCHOOL DISTRICT:

By: _____
Melissa Reyes, Director, Purchasing

Date:

SVA ARCHITECTS, INC.:

By: _____
Robert Simons, Principal

Date:

EXHIBIT “F”

PROPOSAL ATTACHED

AMENDMENT NO. 1

Architect:	SVA Architects, Inc. ("Architect") 6 Hutton Centre Drive, Suite 1150 Santa Ana, CA 92707	Client:	Oxnard School District ("District" or "Client") c/o Caldwell Flores Winters, Inc. (CFW) 521 N. 1st Avenue Arcadia, CA 91006
Architect Contact:	Mel Tan, Principal/Lead Project Designer Xavier Salas, Job Captain	Client Contact:	Gerald Schober, Vice President – Implementation Services (gschober@cfwinc.com)
Agreement Date:	June 18, 2025 ("Agreement")	Amendment Date:	March 12, 2026
Project Name:	Elm Elementary School Storage Room- Restroom Conversion ("Project")	Description:	Additional Service(s): Fire Protection Scope Narrative
SVA Project No.:	2025-40129.801	Client Reference:	Agreement #25-103, PO #P26-03104

A. Scope of Services

SVA and its Consultant/s shall provide the following services in accordance with the terms and conditions of the Agreement:

- As requested by the Client, provide technical narrative, outlining the fire sprinkler scope of work/design for submission to DSA.


B. Compensation

Architect will be compensated for the additional services delineated herein in accordance with the terms and conditions of the Agreement on a fixed fee basis in the amount of **Two Thousand Two Hundred Dollars (\$2,200.00)**.

Reimbursable expenses of Architect will be invoiced in accordance with the terms and conditions of the Agreement and are not included in the above-stated compensation.

It is expressly understood that the requirements of Cal. Business and Professions Code § 5536.22 requiring mutual written agreement by the parties prior to proceeding with the work are met by this Amendment. In the event that contract negotiations are pending at the time this Amendment is executed, the parties understand and agree that upon execution of such final agreement, that all work performed under this Amendment will be governed by the terms and conditions thereof. In the event that an agreement has been executed by the parties at the time of this Amendment, it is understood that this Amendment amends the Agreement only as delineated herein, all other terms of the Agreement shall remain the same. Architect will not proceed with work until this form is executed and returned. **The undersigned represents and warrants that he/she has the authority to bind the entity for which he/she is executing this Amendment.**

Approved and Accepted:

Architect:	SVA Architects, Inc.
Signature:	
Printed Name:	Robert M. Simons, AIA License No. C18301
Title:	Partner and President
Date:	March 12, 2026

Approved and Accepted:

Client:	Oxnard School District
Signature:	
Printed Name:	
Title:	
Date:	

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

**Approval of Agreement #25-215 – Storm Water Inspection & Maintenance Services, LLC.
(Pifko/Bennett)**

Storm Water Inspection & Maintenance Services, LLC. will provide services that include inspections, cleaning, maintenance, and compliance reporting for stormwater systems. This work involves vector truck pumping of catch basins, hydro-jetting of lines, and meeting environmental regulations such as NPDES permits under the Clean Water Act and standards set by the State Water Resources Control Board. These requirements call for certified professionals (e.g., Qualified SWPPP Developers or Practitioners) and specialized equipment, such as vacuum trucks and inspection cameras, that are not typically available to, or practical for, Oxnard School District to obtain.

Term of Agreement: April 16, 2026 through June 30, 2027

FISCAL IMPACT:

Not to Exceed: \$25,000.00 – Routine Restricted Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Director of Facilities, and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-215 with Storm Water Inspection & Maintenance Services, LLC.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-215, Storm Water Inspection & Maintenance Services LLC. \(4 Pages\)](#)
[Scope of Work \(3 Pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

Signature

Date

Exhibit A

SCOPE OF WORK

SERVICES:

See Exhibit B

FEES:

Any third-party compliance fees for vendor portals, additional insurance requirements, or invoicing fees, or additional requirements imposed by the Customer will be added to the cost of services. Fees outlined in subsequent exhibits: See Exhibit B

PAYMENT TERMS:

Customer shall remit full payment to SWIMS on undisputed Invoices within thirty (30) days of receiving the Invoice. No retainage shall be held on any work performed as part of this agreement. Any amount not paid to SWIMS within thirty (30) days of Customer receiving the invoice shall earn interest at an annual rate of eighteen percent (18%) on the unpaid balance until paid.

TERM:

The term of this Agreement shall commence on the effective date and shall expire after the services listed in 'Exhibit B' are completed and the invoice has been paid in full.

EXTRA WORK:

Any request to SWIMS to perform additional work under this Agreement in addition to the stated scope of work, shall be in writing as a change order and shall state any change in the fees to be paid to SWIMS. Until such change order is agreed to in writing, SWIMS shall have no obligation to perform any additional work not in the stated scope of work.



P.O. Box 1627
 Discovery Bay CA 94505
 866-967-9467
<https://swimsclean.com/>

Oxnard School District- Pump out NTE

Quote Number #20251028-080844872
 Quote Date: October 28, 2025 | Expiration Date: Dec 28, 2025

Billing Address

Oxnard School District
 1051 S. A Street
 Oxnard, CA, 93030

Service Address

Oxnard School District Schools
 451 E. Olive St., 1600 South N. St.,
 450 E. Elm St., 910 South E. St.
 Oxnard, CA, 93030

Contacts

Marcos Lopez
 Senior Manager, Maintenance &
 Operations
 m6lopez@oxnardsd.org
 +18053851514 ext 2502

Products & Services

Proposed Services

STORMWATER PUMP OUT ESTIMATE

Includes one (1) full pump-out service for up to six (6) stormwater treatment units, each estimated to contain approximately four (4) feet of sediment. Service includes removal of sediment, debris, and floatables; decanting stormwater; and pressure washing/power vacuuming of the sump floor and separation screen.

If sediment levels are found to exceed four (4) feet during pre-cleaning review, a revised estimate will be provided prior to work commencing.

Total: \$25,000.00 (Not to Exceed \$25,000)

SCOPE OF WORK

PRODUCTS & SERVICES	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
CDS UNIT - PUMP OUT	Provide Not to Exceed cleaning services for up to six (6) stormwater CDS units, each containing approximately four (4) feet of sediment. Scope includes removal of all floatables, decanting of stormwater, and pumping out accumulated sediment and debris. Pressure wash and/or power vacuum the sump floor and separation screen to restore proper function. All sediment and de-	1	\$24,700.00	\$24,700.00

Exhibit B

PRODUCTS & SERVICES	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
	bris to be transported and disposed of at an approved landfill. Work to be performed by confined-space-equipped and certified crew members. A detailed digital service report with before and after photos will be provided upon completion. Total cost not to exceed \$24,700.00			
Mobilization Fee/Fuel Surcharge	Mobilization and demobilization of each visit, fuel costs, transportation and delivery of materials.	6	\$50.00	\$300.00

Total \$25,000.00

TERMS AND CONDCTIONS

TERMS & CONDITIONS:
 SWIMS cannot guarantee the effectiveness of any filtration system, device, or product and must refer customer to the manufacturer. SWIMS is not responsible for any malfunction to the filter structure, system or other devices that results from negligence, improper installation, lack of maintenance, maintenance by on-site or third parties or damage to filter structures from natural occurrences. Maintenance contracts do not include the costs for repair or replacement of damaged filter structures or system devices. Additional services or repairs will not be performed without consent of customer and will be quoted and invoiced separately from this contract.

TERM: The Term of this Agreement shall commence on the effective date for a 1 year period and shall automatically renew for successive annual periods unless expressly canceled with a written 30 day notice from SWIMS or the Customer.

PRICING: All estimates are valid for 60 days. Annual increase will be 5% on your anniversary date.

FEES: Any third-party compliance fees or vendor portals, additional insurance requirements, invoicing fees, or additional requirements imposed by the Customer will be added to the cost of services.

TRAFFIC CONTROL & PREVAILING WAGE: SWIMS does not include Traffic Control, Payment/Performance Bonds or Prevailing Wage in estimates unless specifically noted as a line item and rates are specified.

ACCESS: The Customer is responsible for all service areas (vaults, catch basins, etc.) being accessible and unobstructed on the day of the scheduled service. If SWIMS is unable to complete the full scheduled service due to lack of access, the entire amount for that scheduled service will still be charged to the Customer. If a return trip is requested, it is the Customer's responsibility to request SWIMS to return and a \$500.00 mobilization fee will be charged. Site maps are available upon request so proper arrangements can be made prior to our arrival.

CHANGE IN MANAGEMENT: If there is a change in the responsible party for the property, a written notification needs to be given to SWIMS at least 30 days prior to next service. If notification is not provided to SWIMS, the Customer is still responsible for all invoices for work performed prior to SWIMS being notified.

Questions? Contact us

James Tyus
 jamest@swimsclean.com
 +19493243049

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Agreement #25-217 – Tabbara Corporation (Pifko/Bennett)

Tabbara Corporation will provide comprehensive environmental testing and monitoring services for hazardous materials, including asbestos and lead. Their scope includes abatement oversight, visual inspections of containment areas, airborne level monitoring, verification of negative air pressure, lead-based paint chip sampling (through all layers down to the substrate), chain-of-custody documentation, and laboratory analysis. These services require certified industrial hygienists, adherence to federal and state regulations (such as EPA, OSHA, and Cal/EPA standards for hazardous materials), and specialized tools or protocols that OSD typically cannot obtain. The work involves high-risk activities with potential health hazards and is often legally required to be performed by independent third parties to ensure unbiased reporting and regulatory compliance. These tasks fall outside the routine duties of Oxnard School District and are performed on an irregular basis.

Term of Agreement: April 16, 2026 through June 30, 2027

FISCAL IMPACT:

Not to Exceed: \$10,000.00 – Routine Restricted Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Director of Facilities and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-217 with Tabbara Corporation.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-217, Tabbara Corporation \(15 Pages\)](#)
[Proposal \(3 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the “Agreement”) is made and entered into this _____ day of _____, 20____ by and between Oxnard School District (hereinafter referred to as “District”) and _____, (hereinafter referred to as “Provider.”)

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on “Statement of Work” which is attached hereto and incorporated herein by this reference (“Services”).
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

District	Provider
Attn: _____	Attn: _____
Street	Street
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following [REDACTED]

Accountants, attorneys, education consultants, \$1,000,000.00
nurses, therapists

Architects \$1,000,000.00 or \$2,000,000.00

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage: N/A

	<u>Each Occurrence</u>	<u>Aggregate</u>
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Invoices to be submitted monthly to accountspayable@oxnardsd.org and bmagana@oxnardsd.org, Net 30 terms

ADDITIONAL COSTS OF EXPENSES:

N/A

EXHIBIT C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____, 2026

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

TABBARA CORPORATION

317 Morgan Hill Street Simi Valley, California 93065 Tel: 805-368-3100

January 31, 2026

Ms. Angela M Duarte
Oxnard School District
Oxnard, California

**Re: Proposal for Environmental Services
Oxnard School District
Oxnard, California**

Dear Ms. Duarte;

Tabbara Corporation (TC) is pleased to present the following proposal to perform Environmental services at the Oxnard School District. If this proposal is acceptable, a written notice-to-proceed will allow TC to schedule the project.

Our Services will consist of the following:

I- ABATEMENT MONITORING

TC's industrial hygiene personnel will monitor the activities of the asbestos & Lead abatement contractor. These personnel will remain onsite throughout the duration of each abatement work shift, and will visually review the contractor's work practices, thereby ensuring compliance with the project work scope. TC personnel will verify the integrity of project containment area, check that negative air pressure is maintained within the project area, and monitor airborne levels and the safety of the contractor's personnel as well as the equipment decontamination practices used by the contractor.

II- LEAD-BASED PAINT EVALUATION SCOPE OF WORK

- Scrape or **chip** the **paint** off, using a clean knife blade. Carefully wipe the blade before **collecting** each sample. **Collect** all layers down to the substrate.
- Paint chip samples are collected by removing one to four square inches of paint from the surface. The sample collected will usually contain some of the substrate materials such as wood, plaster, drywall and concrete.
- Upon collecting the bulk sample, the team's Industrial Hygienist will seal the sample container. Each sample will be documented by labeling the container, entering the sample data on a bulk log, noting the location of each sample.
- Once the sample containers have been collected and logged, chain-of-custody forms will be completed and the samples will be transferred to the laboratory for analysis.

TABBARA CORPORATION

317 Morgan Hill Street Simi Valley, California 93065 Tel: 805-368-3100

III- ASBESTOS EVALUATION SCOPE OF WORK

TC will provide you with an asbestos evaluation at the project site. The asbestos evaluation will identify the presence of asbestos-containing materials (ACM) at the above listed school.

It is understood that the project area may undergo demolition/construction, which will include demolition activities. Due to this factor, TC will conduct its sampling procedures in a pre-demolition survey manner in order to fully assess the building material in question.

All suspect materials will be sampled TC would anticipate conducting its survey activities during normal business hours (8:00 a.m. – 5:00 p.m.) and will do so in a manner that does not alarm patrons TC requests that a site representative be available during this time to provide the survey team access to all inaccessible or locked facility areas.

Project Approach

Throughout the duration of the project, TC will utilize a set of proven efficient management procedures. Services will be conducted in compliance with current state and federal asbestos regulations. Additionally, this project will be undertaken by staff members possessing a direct familiarity and knowledge of these requirements.

Construction Document Review

Upon receipt of Notice-to-Proceed, TC will proceed to identify areas within these areas that are known to contain asbestos as well as identify any remaining areas for which additional asbestos data will be required.

Field Survey and Evaluation

A survey team will be assigned to the project to collect and document samples from accessible suspect ACM. Once the team has identified a suspect material, an optimal area will be selected from which to collect a sample.

Upon collecting the bulk sample, the team's Industrial Hygienist will seal the sample container. Each sample will be documented by labeling the container, entering the sample data on a bulk log, noting the location of each sample on pre-approved forms (typically 8½ x 11 inches not-to-scale floor plans are used) and storing the samples. Sampling

TABBARA CORPORATION

317 Morgan Hill Street Simi Valley, California 93065 Tel: 805-368-3100

equipment will be cleaned prior to taking each sample, and sample cans will be placed directly beneath each sample location to collect any material that may become dislodged.

Once the sample containers have been collected and logged, chain-of-custody forms will be completed and the samples will be transferred to the laboratory for analysis. Bulk sample analysis will be conducted by Polarized Light Microscopy (PLM) and will be completed in compliance with all current EPA and NIOSH regulations. Once analyzed, findings for all collected samples will be entered on bulk sample logs and delivered to the survey team leader for inclusion in the final survey report.

IV- INDOOR AIR QUALITY EVALUATION

SCOPE OF WORK

TC personnel shall perform an Indoor Air Quality Survey at the above listed building. The investigation will consist of the following:

- Perform a visual investigation and walk through of the rooms in question.
- Review housekeeping process.
- Pinpoint source of the problem.
- Conduct mold spore sampling for non-viable spore counts.
- Perform tape lifts of suspect mold growth if discovered.
- Perform Formaldehyde sampling.
- Conduct VOC Testing (Summa Canister).
- Provide a report of the findings.

V- FEE PROPOSAL

Services provided will not exceed \$10,000.00

TC appreciates the opportunity to submit this proposal and looks forward to again working with you. If you need clarification on any of the material presented herein, please do not hesitate to contact me at (805) 368-3100.

Sincerely,
Tabbara Corporation



Mike S Tabbara
CEO/President

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Agreement #25-223 – County Fire Protection (Pifko/Bennett)

County Fire Protection will conduct annual inspections, maintenance, and certification of dry chemical fire extinguishers across the district, ensuring compliance with California fire codes and OSHA standards. Their work includes high-risk tasks, such as hydrostatic testing and handling hazardous materials, which require specialized certifications and equipment beyond the capabilities of in-house staff.

Term of Agreement: April 16, 2026 through June 30, 2027

FISCAL IMPACT:

\$25,494.62 – Routine Restricted Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Director of Facilities, and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-223 with County Fire Protection.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-223, County Fire Protection \(4 Pages\)](#)
[Proposal \(1 Page\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer	Signature	Date

Oxnard School District

Director, Purchasing	Signature	Date

County Fire Protection
 1884 Eastman Ave. #104
 Ventura, CA 93003 US
 kritchie@cofirepro.com

Estimate



ADDRESS
Oxnard School District Attn: Accounts Payable 1051 South 'A' Street Oxnard, CA 93030

SHIP TO
Oxnard School District Attn: Accounts Payable 1051 South 'A' Street Oxnard, CA 93030

ESTIMATE #	DATE
2375	03/09/2026

JOB LOCATION

Schools, Maintenance, Facilities

DESCRIPTION	QTY	AMOUNT
2026		
Inspect, Service and Certify Dry Chemical Fire Extinguisher	1,165	5,766.75
Halon Six Year Tear Down	20	900.00T
Required Parts:		0.00
OR27 Hi-Pressure O-Ring Head Seal (s)	400	1,980.00T
6092, Valve Stem Assembly	100	1,895.00T
ABC Dry Chemical (Per Lb.)	75	446.25T
Pull Pin(s)	75	296.25T
Hydro -Static, High Pressure Test Portable ABC Fire Extinguisher(s) As Per Code	20	500.00
Miscellaneous Parts Not Listed	1	200.00
2027		
Estimated Annual Fire Extinguisher Service	1	13,000.00

NOTE: ESTIMATE IS BASED ON FIRE EXTINGUISHERS GATHERED AT EACH LOCATION. ESTIMATED DOES NOT INCLUDE REPLACEMENTS WITH NEW FIRE EXTINGUISHERS. ANNUAL SERVICE DUE JULY 2026.

SUBTOTAL	24,984.25
TAX (9.25%)	510.37
TOTAL	\$25,494.62

Accepted By

Accepted Date

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Agreement #25-224 – Ventura Pest Control (Pifko/Bennett)

Ventura Pest Control will provide district-wide pest control services. Although they offer a full range of services, the District will primarily utilize them for whole-building termite fumigation, targeted termite treatments, and bird netting installation tasks that require specialized licenses and equipment not available to District staff. Routine pest management will continue to be handled by in-house personnel. This agreement ensures the District has access to specialized pest control services as needed.

Term of Agreement: April 16, 2026 through June 30, 2027

FISCAL IMPACT:

Not to Exceed: \$150,000.00 – Routine Restricted Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Director of Facilities, and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-224 with Ventura Pest Control.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-224, Ventura Pest Control \(4 Pages\)](#)
[Proposal \(1 Page\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer	Signature	Date

Oxnard School District

Director, Purchasing	Signature	Date



March 12th, 2026

Oxnard School District (Blanket PO)

Attn: Angela M Duarte

Re: Pest control service bid

Dear District Representatives,

Thank you for allowing us the opportunity to provide this request for pest control services for Oxnard School District. We have a professional pest control and termite division with technicians who are experts at controlling insects and rodents such as; ants, spiders, roaches, earwigs, crickets, pillbugs, silverfish, black widows, rats, mice, and gophers.

We have several existing service scopes currently under our responsibility, including kitchen inspections and services. We are also in a unique position to provide many specialty services such as large- and small-scale bird projects, termite projects, etc. When these needs arise, we will come out for free, access the situation, and provide pricing to provide control measures tailored to that specific need. We request a blanket PO approval so that upon approval of these kinds of projects we will have funds set aside to provide these kinds of services.

Blanket PO NTE \$150,000.00

Guarantee:

We guarantee our services! If there is a re-infestation of any of the pests we have treated for, we will return and treat the problem area again at no additional charge.

Thank you for reviewing this proposal. Please feel free to contact us if you have any questions or if we can be of further assistance.

Sincerely,

Ryan Moberly

Ventura Pest Control, Inc.

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Approval of Agreement #25-225 – V & A Flooring, Inc. (Pifko/Bennett)

V & A Flooring Inc. will provide district-wide flooring services, including specialized installation and replacement projects. Their services cover a variety of flooring types, such as carpet, carpet tile, sheet vinyl, luxury vinyl plank (LVP), laminate, hardwood, tile, VCT, epoxy flooring, and associated base work, including baseboards and rubber base. These projects exceed routine maintenance and require specialized expertise, technical knowledge, and licensing that the District's in-house staff does not possess.

Term of Agreement: April 16, 2026 through June 30, 2027

FISCAL IMPACT:

Not to Exceed: \$150,000.00 – Deferred Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Director of Facilities, and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees approve Agreement #25-225 with V & A Flooring, Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-225, V & A Flooring, Inc. \(4 Pages\)](#)
[Proposal \(1 Page\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

Signature

Date

ESTIMATE

V & A Flooring Inc
10945 PENDLETON ST
SUN VALLEY, CA 91352

vandaflooring@gmail.com
+1 (818) 843-4773

Bill to
OXNARD SCHOOL DISTRICT
1051 S A ST
OXNARD, CA 93030

Ship to
OXNARD SCHOOL DISTRICT
1051 S A ST
OXNARD, CA 93030

Estimate details

Estimate no.: 5266
Estimate date: 03/27/2026

#	Product or service	Description	Qty	Rate	Amount
1.	SCOPE OF WORK	FOR ANY FUTURE PROJECTS THAT THE DISTRICT NEEDS TO INCLUDE ANY OF THESE TYPES OF SERVICES: CARPET, CARPET TILE, SHEET VINYL, LVP, LAMINATE, HARDWOOD, TILE, VCT, EPOXY, BASEBOARDS, RUBBER BASE	1	\$150,000.00	\$150,000.00

Total **\$150,000.00**

Note to customer

This estimate is not a bill. It is our best guess at the total price to complete the work stated above, based on our initial inspection. If prices change or additional material or/and labor are required, we will inform you prior to proceeding with the work. Labor warranty for one year from the day of installation.

Accepted date

Accepted by

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section C: Support Services Agreement

Approval of Agreement/MOU #25-226 with Equity Praxis Group (DeGenna)

This Memorandum of Understanding (MOU) outlines a partnership between Equity Praxis Group, LLC ("EPG") and the Oxnard School District to support a community-driven process for renaming Cesar E. Chavez Elementary School. EPG will provide consulting, facilitation, and strategic support services, including designing a community survey, leading multiple stakeholder listening sessions, creating additional opportunities for community input, and facilitating a Community Advisory Committee to develop final naming recommendations.

EPG was selected based on its experience facilitating community-driven processes, expertise in equity-focused engagement, and ability to provide bilingual and inclusive outreach strategies. The vendor also demonstrated familiarity with school renaming efforts and offered a comprehensive approach at a competitive cost.

FISCAL IMPACT:

\$18,947.61 - General Fund

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees approve Agreement/MOU #25-226 with Equity Praxis Group, as presented.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-226 \(4 pages\)](#)
[Proposal \(11 pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services \$ _____

Other Ancillary Cost, as applicable \$ _____

Total not to Exceed \$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer	Signature	Date

Oxnard School District

Director, Purchasing	Signature	Date



EQUITY
PRAXIS
GROUP

Proposal to Oxnard School District for Community-Driven School Renaming Process

April 9, 2026

—

Jarrod Schwartz

Equity Praxis Group

www.equitypraxis.com

jschwartz@equitypraxis.com

805.364.2644

Overview

Equity Praxis Group (EPG) is pleased to present this proposal to partner with Oxnard School District to design and facilitate an inclusive, community-driven process to identify and recommend a new name for Cesar E. Chavez Elementary School. This process centers stakeholder voice, shared values, and transparent decision-making.

Objectives

- Engage diverse stakeholders across the school community
- Identify shared values to guide the naming process
- Gather broad and meaningful input
- Develop a well-informed recommendation for the School Board

Scope of Work

EPG proposes the following services and activities in support of the proposal's goals:

- *School Community Survey*: EPG will work with District Leadership to design a school community survey that will allow anyone in the community to provide feedback on a new school name. To keep costs down, the survey will be adapted from the district's last school renaming process and Client will distribute, collect, and analyze the survey results. EPG will advise on the adaptation of the previous survey designed to solicit values-based responses which will then become part of the values clarification process. For younger students who may not be able to complete a written survey, EPG will help Client develop a set of classroom activities/assignments teachers can use to solicit feedback.
- *Values Clarification Listening Sessions*: EPG will design and facilitate one listening session each for the following groups: (1) students, (2) current educators [e.g. teachers, staff, counselors, administrators, etc.], (3) parents/guardians, (4) alumni [students and educators] and community members. Each session will be 1.5 hours. Student, educator, and alumni/community sessions will be conducted in English. The parent/guardian session will be (conducted virtually and in Spanish with interpretation between Spanish and Mixtec). An initial draft of the agenda for these sessions is provided below; however, a final draft will be developed by EPG and will be approved by Client prior to holding the sessions. Draft agenda:
 - a. Complete an individual reflection worksheet in order to identify their individual values and condense their value into a single word.
 - b. Identify and group with people who came up with the same or very similar word as them.
 - c. Talk more about their values and why the value they chose is so important to them.

- d. Develop a joint values statement draft that will then be used as part of the new name selection process.
 - e. EPG will provide 1 facilitator for each session to manage the process.
 - f. Client will provide Interpretation for the parent/guardian session.
- *Additional Community Input Opportunities:* EPG will work with Client to develop a process for additional feedback to be gathered at standing school meetings such as the April 21st meeting between the Superintendent and parents/guardians, ELAC meetings, PTA meetings, and other opportunities.
 - *Community Advisory Committee:* EPG will work with Client leadership to develop a Community Advisory Committee made up of a representative group of school community stakeholders including, but not limited to, students (6-8th grade), teachers, staff, administrators, district representatives, key alumni (student and staff), and key community members. The committee will meet 3 times during the process with the following draft agendas:
 - a. *Meeting 1 (1.5 hours):* Orientation to the purpose and role of the committee. Feedback on the overall process design.
 - b. *Meeting 2 (1.5 hours):* Survey results review and analysis
 - c. *Meeting 3 (3 hours):* Feedback & Meaning Making Session during which the results of the listening sessions will be reported, and a process will be conducted whereby the Committee will come up with a recommendation for a new name or a slate of recommended names to bring to the school board.

Budget

Activity/Service & Corresponding Goal(s)	Budget
School Community Survey: Design & Analysis	\$1,250.00
Listening Sessions: Design, facilitation, and data analysis/organization for 4 listening sessions: <ul style="list-style-type: none"> • Students • Educators • Parents/Guardians • Alumni & Community 	\$10,250.00
Community Advisory Committee: Facilitation of Community Advisory Committee, including: <ul style="list-style-type: none"> • One 1-hour planning meeting with Client leadership 	\$4,500.00

Activity/Service & Corresponding Goal(s)	Budget
<ul style="list-style-type: none"> Two 1.5-hour meetings with Committee One 3-hour meeting with Committee 	
Travel: Estimated mileage for Buellton-based facilitator at federal mileage reimbursement rate of \$0.725/mile. Billed at actual rate. No mileage will be charged for Oxnard-based facilitator.	\$476.18
Project Management @ 15%	\$2,471.43
Total	\$18,947.61

Payment Terms

- 50% due at project start
- Remaining balance due upon completion

Roles & Responsibilities

Equity Praxis Group (EPG):

- Design and facilitate all engagement activities
- Provide materials, agendas, and process guidance
- Support data synthesis and decision-making

Oxnard School District:

- Coordinate logistics and scheduling
- Recruit and communicate with participants
- Provide translation, materials, and on-site support
- Manage survey distribution and results

Timeline & Deliverables

- Community survey and analysis
- Four listening sessions
- Advisory committee process (3 meetings)
- Final recommendation(s) for Board review

Value of this Approach

- Ensures transparency and trust in the process
- Centers community voice and equity
- Produces thoughtful, values-aligned outcomes
- Builds long-term community engagement capacity

Conclusion

This proposal outlines a structured, inclusive process to guide the renaming of Cesar E. Chavez Elementary School. Through intentional engagement and facilitation, EPG will support the district in delivering a community-informed recommendation that reflects shared values and strengthens school identity.

Organizational Background

Equity Praxis Group (EPG) is a mission-driven consulting practice supporting organizations, communities, and individual leaders in fostering equity, increasing effectiveness, and deepening impact. EPG helps our clients put cutting edge equity and organization development theory into practice in order to transform their organizations, communities, and, ultimately, our world.

EPG brings over 35 years of experience offering equity training, coaching, strategic planning, and organizational development services to help organizations become more diverse, equitable, inclusive, and just.

Our expertise in equity and systems change uniquely positions us to serve people and organizations in education, healthcare, non-profit, government, business, and faith sectors as well as to facilitate cross-sector collaboration and innovation. EPG...

- is grounded in the latest research in areas of equity, organization development, and systems change;
- brings over 35 years of expertise in the field and is comprised of a team of practitioners who bring over 500 years of combined experience in areas such as equity and justice, organization development, systems change, leadership development, language access and justice, human development, and more;
- works across sectors with a diverse array of organizations and professionals, including for-profit, non-profit, education, government, law enforcement, arts and culture, healthcare, and more;

- produces measurable results, demonstrating that a well-executed equity initiative can improve both individual and institutional outcomes.

Key Areas of Expertise

Content Areas	Skills	Fields / Sectors
<ul style="list-style-type: none"> • Diversity, Inclusion, & Belonging • Access, Equity, and Justice • Implicit Bias • Microaggressions • Dismantling Oppression • Racism • Sexism • Genderism • Heterosexism • Ableism • Ageism / Adulthood • Faith-Based Oppression • Classism 	<ul style="list-style-type: none"> • Leadership Development • Organization Development • Systems Change • Culture Change • Dialogue Facilitation • Nonprofit management & effectiveness • Cultural Proficiency & Humility • Conflict Management • Managing Group Dynamics • Intergroup Relations • Organizational Assessment • Strategic Planning • Restorative Justice & Discipline 	<ul style="list-style-type: none"> • Education (PreK-12) • Education (Higher Ed.) • Government • Nonprofit • Healthcare • Law Enforcement • Community • Faith • Media • Arts & Culture • Cross-sector Collaboration

EPG's Approach

EPG works with our clients through a proven approach that meets each organization where it is, identify where it wants to go, and craft strategies to help it accomplish its goals. We do this through a range of activities that could include assessment, training, coaching, strategic planning, practice, and feedback. Equity Praxis Group's approach is based on a proven process of capacity building and systems change. While there is flexibility in the way this process is implemented, allowing us to meet the specific needs of each organization, we will draw upon some combination of the following:



1. Building Awareness & a Sense of Urgency


After an initial intake process to better understand your current state, needs, goals and any hesitations, our partnership begins with a process to *Build Awareness and a Sense of Urgency* for equity work and/or some aspect of organizational change and development. This includes developing a common language and frameworks that will allow your organization to engage in meaningful and productive conversations about equity issues that are relevant to your organization and work. This stage will also engage your team in a preliminary assessment of how equity issues currently play out in their individual and collective work, current strengths that can be drawn upon to address key issues, and opportunities for learning and growth. This phase will identify directions for on-going work.

2. Building Trust, Relationships, and Readiness

As we develop a Sense of Awareness and Urgency, we will also attend to issues of relationship and trust within the organization. Discussing and addressing equity issues can be hard; it can be scary. Ensuring emotional and psychological safety is a critical step for individuals and organizations to be ready to have open, honest, at times difficult, and productive conversations about issues of equity and organization development. That same level of trust is also vital to the collaboration necessary to address issues once they have been identified.

3. Leadership Development

An external consultant can help organizations



identify issues and develop the capacity to address them. But for change efforts to be successful, the organization must develop its internal capacity to sustain the equity and systems change work. This stage will focus on helping existing formal and informal leaders develop their equity lenses and key equity and change management skills. It will also help new leaders emerge and engage. This stage of work can include workshops on specific equity topics and skills as well the personal work and healing all of us need to do so we are able to “hold the space” for others and for the organization-as-a-whole to do the work.

4. Planned Change

Training and development are vital parts of any organizational change effort, but training and development alone don't always produce sustainable change. It is therefore important to combine training and development with an intentional and strategic process of organizational and culture change. This kind of a process includes assessing the current state of the organization, identifying the desired future state and developing a plan with goals, objectives, strategies, timelines, and responsibilities to help the organization move from the current state to the desired state. EPG utilizes a variety of methods to conduct organizational assessment and planning. But having a plan doesn't guarantee that plan will be implemented. A variety of organizational factors can often prevent or derail organizational change efforts. According to Mckinsey & Company, “70% of change programs fail to achieve their goals, largely due to employee resistance and lack of management support.” Drawing upon William Bridges' Transitions Framework, EPG helps organizations gain a deeper understanding of how human beings experience change and how to manage the human side of change efforts. It will also give organizational leaders (both formal and informal) concrete tools and well-tested strategies for navigating and helping others navigate the change process. Finally, it will culminate with the organization developing a Transition Plan that can be used in parallel with strategic plans and change plans to decrease resistance, increase buy-in, and facilitate successful change implementation.

5. Implementation and Continuous Improvement

Authentic and lasting change doesn't come from a single workshop or program. Through on-going coaching and consultation, Equity Praxis Group can support your organization in mobilizing its intellectual, time, financial, and other resources in pursuit of implementing the changes identified in the prior phases of work. This stage is about recognizing that equity and systems change are not one-time events. Rather, they are on-going processes of continuous improvement. EPG will be available for meetings with individual team members, subgroups, or to the organization-as-a-whole. This could take the form of listening sessions, serving as a sounding board, shared problem-solving, or providing training on specific issues or skills when a need is identified.

EPG Assigned Personnel

PROPOSED EPG TEAM

We anticipate assigning the following team members to this project, with additional team members used to supplement this team as needed. We cannot guarantee a final team until a timeline is established as the availability of each team member can vary.

Professional Biography: Jarrod Schwartz, Founder + Principal

Jarrod Schwartz, MSOD, is an educator and consultant with more than 30 years of experience working with schools, nonprofit organizations, businesses, government, and communities. Jarrod's unique approach draws upon the fields of social justice and organization development to foster inclusive, multi-stakeholder processes that result in community and social change. He is the founder and principal consultant of Equity Praxis Group.

Prior to starting Equity Praxis Group, Jarrod served for 20 years as the Founding Executive Director of Just Communities – a non-profit social justice organization that works to ensure every school, workplace and community in California's Central Coast is a place of opportunity, not a place of limitation.

In the late 1990s, as the Program Director for The National Conference for Community and Justice (NCCJ), Jarrod directed a comprehensive community change initiative to address racial inequality in education and community leadership in St. Louis, MO. In 2001, Jarrod was invited to California to launch a new NCCJ office to serve the communities of the Central Coast. In 2007, this organization became Just Communities.

Through his work with Just Communities, Jarrod established the *Institute for Equity in Education (IEE)*. Developed and piloted with the Santa Barbara School Districts, *IEE* helped schools address racial and ethnic academic achievement gaps by focusing on the "4 Rs" of Relevance, Rigor, Relationships, and Racial Justice. *IEE* includes in-depth racial equity leadership training for educators, bilingual and cross-racial dialogue for parents, leadership development for students, cross-stakeholder action planning, and ongoing support and coaching for schools and districts. Since its inception, *IEE* has resulted in significant culture and climate changes in the Santa Barbara School Unified School District which have led to:

- shifting the dominant narrative within SBUSD from a focus on socioeconomic and parental blame to a focus on school system, social forces, and racism as key factors in the achievement gap;
- increased numbers of Latine students in honors, GATE and AP courses;
- sustained improvements in academic performance for Latine students across multiple measures;
- increased numbers of Latine students in school leadership positions;

- increased Latine parent engagement and leadership;
- increased dialogue between Latine and White parents.

In 2007, the Institute for Democratic Renewal (IDR) at Claremont Graduate University named *IEE* “the most promising vehicle for eliminating racial/ethnic disparities and narrowing the educational achievement gap in the country.” IDR launched the *National Educational Equity Network* with *IEE* as its centerpiece, which has helped *IEE* expand to San Diego Unified Schools District where it has been part of a larger initiative that has led to tremendous progress in academic achievement at Lincoln High School. Most recently, Lincoln posted the following academic gains:

- Met 21 of 22 Adequate Yearly Progress (AYP) targets – up from 0 targets in 2007-2008;
- API growth of 47 points (significantly exceeding their target of 13 points), with subgroup increases in key areas, including:
 - African American students quadrupling the target;
 - Latino students tripling the target;
 - Socioeconomically disadvantaged students quadrupling the target;
 - English Learners/students almost tripling the target;
 - Special Education students doubling the target.

In 2009, Marian Wright Edelman, President of the Children’s Defense Fund said: “If we are serious about ensuring that all children succeed, it is imperative that we courageously address the link between institutionalized racism and the academic achievement gap. Programs like the *Institute for Equity in Education* are model programs that help educators do just that.” Jarrod Schwartz is a nationally recognized leader on issues of dismantling racism, and his work has been replicated across the country.

Prior to his work with the *Institute for Equity in Education*, Jarrod developed and implemented innovative educational programs across the country. In the late 1990s, Jarrod led an initiative to update NCCJ’s 40+ year old *Anytown U.S.A.* program. *Anytown* – which focused on prejudice reduction and diversity celebration – evolved into the *Anytown Youth Leadership Institute* and became one of the most respected multi-issue social justice leadership institutes in the nation. The new program helped high school age youth explore issues of racism, sexism, heterosexism, and classism, while developing skills to serve as change agents in their schools and communities. In 2003 Jarrod adapted the *Anytown Youth Leadership Institute* for high school students in California’s Central Coast where it became the *CommUnity Leadership Institute (CLI)*. *CLI* has since produced over 500 young activists who are working to make their schools and communities more just and equitable.

Jarrod holds a master’s degree in Organization Development from American University and the NTL Institute for Applied Behavioral Science. He is an adjunct faculty member for Fielding Graduate University’s Masters in Organization Development and Leadership program. Over the years, Jarrod has served in numerous community and organizational leadership roles including serving as an Associate of the A.K. Rice Institute for the Study of Social Systems, an Adjunct Faculty Member for Antioch University, a board member of the Grex Center for the Study of Authority

Dynamics of Social Systems, a board member and chair of PUEBLO, and a past Commissioner for the Santa Barbara Human Relations Commission.

Jarrod's personal and professional mission is to foster social change and build community through transformative educational experiences for individuals, groups, organizations, and communities. Jarrod lives in the Central Coast of CA with his twin daughters Alix Peyton and Sydney Michelle.

Professional Biography: Gina Vanegas, Ph.D., Consultant

Gina Vanegas, Ph.D. is a Consultant with EPG. Gina is an experienced speaker, consultant and qualitative researcher who is passionate about supporting organizations in their quest to create healthy and inclusive work environments while maximizing enterprise value. She enables organizations to intentionally establish healthy and inclusive environments and program impact through her expertise in the areas of assessment & evaluation, engagement, social justice, and psychology. Her methodology utilizes scientific principles in an approachable way that provide concrete solutions.

Gina is passionate about amplifying the voices of individuals not typically heard through the use of inclusive approaches to data gathering. She has extensive training and experience utilizing qualitative methodologies in ways that are empowering to individuals who participate in the process.

Gina holds a Ph.D., in Counseling Psychology from University of California, Santa Barbara. As a scholar, she has co-authored several publications and presented her research on access & utilization patterns of social services among underserved communities at various professional conferences including the American Psychological Association, the National Latine Psychological Association, and the Interamerican Congress of Psychology.

In the public sector, Gina helps organizations strategically allocate their resources and attract funding by better conveying their impactful work through data. In the corporate arena, she utilizes her expertise in qualitative data analysis and social justice to help organizations improve their workplace culture. She also leverages her education and expertise working with the Latine community to share impactful information with audiences about the rich diversity that exists among the Latine community, cultural values and norms, and access & utilization patterns of the Latine community in social services.

For a full list of EPG team members, visit: <https://www.equitypraxis.com/our-team>.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: April 15, 2026

Agenda Section: Section C: Academic Agreement

Approval of Agreement #25-227 – University of California, Merced (Student Teacher Placement) (Carroll)

The University of California, Merced seeks to establish a partnership with the Oxnard School District, allowing university students enrolled in a credentialing program to gain practical experience under the district's designated supervisor, with a minimum of two hours of face-to-face supervision per week throughout the internship.

Term of Agreement: April 16, 2026 through June 30, 2029

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #25-227 with University of California, Merced.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-227, University of California, Merced \(5 Pages\)](#)

**Memorandum of Understanding and Agreement
to Provide Student Teacher Placements to University Students**

This agreement is between the Oxnard School District (“District”) and the _____ (“University”), who may be referred to collectively as the parties. This Agreement describes and confirms the expectations and responsibilities of the Parties regarding the Internship Program through which University students enrolled in a credentialing program (“Student Teachers”) will gain experience in the public school setting.

TERM OF THE AGREEMENT

This Agreement shall remain in effect for a term of ___ years beginning _____ and ending _____, unless terminated sooner. Either party may terminate this Agreement on 30 days’ written notice to the other party; provided, however, that credential candidates shall be allowed to conclude any ongoing assignments. Performance under this Agreement shall be reviewed annually, and the parties may agree to annual extensions after expiration of the initial term.

DISTRICT AND SCHOOL ADMINISTRATOR RESPONSIBILITIES

1. The District will provide the Student Teachers with supervised internship experience. The District’s Designated Supervisor(s) will hold an appropriate degree, credential, or license in the specified field, if any is required for that field, and at least five years’ experience in that field. The Supervisor will provide the Student Teacher with at least two hours of face-to-face supervision per week for the duration of the internship. Supervision may be shared among more than one qualified District staff member.
2. The District will designate a member of its staff to participate with the University’s designee in planning, implementing, and coordinating the Internship Program.
3. The District will maintain complete records and reports on each Student Teacher’s performance and provide an evaluation to the University on forms the University shall provide.
4. The District may, in its sole discretion, refuse to accept as a participant in the Internship Program any University student assigned to participate, and, upon request of the District, University shall withdraw the assignment of any University student participant.
5. After the District accepts the assignment of a Student Teacher, the District may terminate the internship for “good cause.” “Good cause” may include, but is not limited to failure to perform satisfactorily, refusal to follow District administrative policies, procedures, rules and regulations, or violation of any federal or state law. The District will immediately notify University in writing if it terminates an assignment. The District reserves the right to ban anyone from District facilities when the District finds, in its sole discretion, that the presence of the person poses a threat or disrupts operations. University is responsible for informing its student participants of the provisions of this Section. District will immediately notify University, if District knows or suspects any

professional or ethical or legal violations. University will cooperate with District in any investigation concerning the reported violation.

6. District shall, on any day when a Student Teacher is receiving training at its facilities, arrange for the Student Teacher to receive any necessary emergency health care or first aid for accidents occurring in its facilities. Except as provided in this paragraph, District shall have no obligation to furnish medical care, surgical care, or other health care to any Student Teacher.

UNIVERSITY RESPONSIBILITIES

1. University will work collaboratively with the District's HR department, school site administration, and staff in the assignment of the Student Teacher.
2. University will confer regularly with District and site administration and District-employed mentor/liason through meetings, telephone calls, and/or e-mail.
3. University will immediately notify appropriate District and site administration if University administration has knowledge of or suspects any professional or ethical violations by a Student Teacher in the school. University and District agree they will cooperate in any investigation concerning the reported violation.
4. University will guarantee that Student Teachers and university supervisors have appropriate tuberculosis and fingerprinting clearance, including subsequent arrest notification service.
5. University will instruct Student Teachers in state laws regarding child abuse reporting, sexual harassment, and professional conduct.
6. University supervisors will conduct systematic and regular observations of Student Teachers' performances in the District's classrooms.
7. University will be responsible for ensuring that Student Teachers have appropriate insurance coverage.

STUDENT TEACHER RESPONSIBILITIES

1. Provide the District with the following documentation:
 - a copy of the letter from the University assigning the student to the District.
 - a background check fingerprint clearance report.
 - a negative tuberculosis risk assessment or test result, and
2. Comply with all applicable terms and provisions of this Agreement while serving as a Student Teacher.
3. Comply with the District's policies and procedures, and applicable state and federal laws and regulations while serving as a Student Teacher.
4. Provide services to District pupils only under the direct supervision of District staff.
5. Maintain the confidentiality of pupil information. No Student Teacher will have access to or have the right to receive any District pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the internship program. The discussion, transmission, or narration in any form by Student Teachers of

any individually identifiable pupil information, educational, medical, or otherwise, which is obtained in the course of the internship program is forbidden except as a necessary part of the practical internship experience. Otherwise, Student Teachers shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the internship experience with University, its employees, agents, or others.

STATUS OF LOCAL EDUCATIONAL AGENCY AND UNIVERSITY STUDENTS

The parties expressly understand and agree that all University students serving as Student Teachers in District schools pursuant to this Agreement are doing so for educational purposes only, and Student Teachers are not considered employees of the District for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. It is the responsibility of University to provide notice to its student participants of the provisions of this Section. The provisions of this Section shall survive the termination or expiration of this Agreement.

LIABILITY INSURANCE & WORKERS' COMPENSATION

The University shall have a policy of general liability and professional liability insurance (including personal injury with limits not less than \$2 million per loss and damage to property of others up to \$5,000 per incident), covering Student Teachers, and naming District as an additional Covered Party under such insurance policy or policies. Further, University agrees to maintain professional and comprehensive general liability insurance, with no exclusion for molestation or abuse, at a minimum of Two Million Dollars (\$2,000,000) per occurrence and Four Million Dollars (\$4,000,000) in aggregate throughout the course of this Agreement.

Further, University shall provide written notice that should any of the above-described policies be cancelled before the expiration thereof, notice will be delivered in accordance with the policy provisions.

University shall provide certificates evidencing all coverage referred to in this Section within thirty (30) days of execution of this Agreement and thereafter, on an annual basis. If the coverage is on a claims-made basis, University hereby agrees that not less than thirty (30) days prior to the effective date of termination of University's current insurance coverage or termination of this Agreement, University shall either purchase three (3) year tail coverage per claim or provide proof of continuous coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of University's current coverage or prior to termination of this Agreement, as applicable, and provide District a certificate of insurance evidencing such coverage.

The University is permissibly self-insured through the State of California for automobile liability.

The District shall be named as an additional covered party on the liability coverages maintained by the University set forth above, and such coverages shall be primary to any coverages maintained by the District. Limits of liability for each type of liability coverage shall be at least \$2 million per claim per occurrence/ \$4 million aggregate.

NO WORKERS' COMPENSATION LIABILITY

The Parties agree that the District is not to assume, nor shall it assume by this Agreement any liability under the California Workers' Compensation Insurance and Safety Act for, by or on behalf of any Student Teacher or University employees while they are on the premises of the District or while performing any duty whatsoever under the terms of the Agreement or while going to or from any of the internship placement sites. University shall provide written notice to each Student Teacher regarding the lack of coverage of Workers' Compensation insurance by the District.

INDEMNIFICATION

University shall defend, indemnify and hold District and its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officials, agents, or employees.

District shall defend, indemnify and hold University, its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officials, agents, or employees.

ADDITIONAL PROVISIONS

1. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent or employment relationship between the parties and neither party shall have the authority to bind the other party for any purpose.
2. This Agreement and the rights and obligations of the parties shall be governed and construed by the laws of the State of California. Any lawsuit concerning or arising out of this Agreement shall be venued in the county in which the District is located.
3. This Agreement supersedes all prior and contemporaneous agreements and understandings between the parties, both oral and written, with respect to its subject matter and constitutes the complete agreement and understanding between the parties, unless modified in a writing executed by both parties.

4. In the event of a dispute between the parties arising from this Agreement, the parties agree to mediate the dispute before initiating litigation. The Parties agree that with regard to any dispute or claim related to this Agreement, prior to the initiation of a lawsuit or other legal action, they shall and must, in good faith, submit the claim or dispute to mediation with any mutually agreeable neutral. The costs of the neutral will be split equally between the Parties. The prevailing party shall be entitled to recovery from the losing party the prevailing party's reasonable expenses (fees and costs) incurred in the lawsuit or legal action as allowed by law.
5. If any provision of this Agreement is determined to be invalid or unenforceable; that provision shall be amended to achieve as nearly as possible the same effect as the original provision, and the remainder of this Agreement shall remain in full force and effect.
6. No delay or failure by either party to act in the event of a breach or default hereunder shall be construed as a waiver of that or any succeeding breach or a waiver of the provision itself.
7. This Agreement may be executed in any number of counterparts, each of which shall be an original as against any party whose signature appears and all of which together shall constitute one and the same instrument.

Signed and entered into by the parties on this _____ day of __, 20__.

Oxnard School District _____

By:

Signature

Signature

Name

Name

Title

Title

Street

Street

City, State, Zip Code

City, State, Zip Code

E-mail Address

E-mail Address

Telephone

Telephone

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Ratification of Amendment No. 004 to Agreement No. 19-180 with Arcadis Inc. to Provide Architectural Engineering Services for Ritchen Elementary School Modernization Project (Pifko/CFW)

At the December 18, 2019 Board of Trustees meeting, the Board approved Agreement #19-180 with Arcadis Inc. (“Architect”) to provide architectural and design services for the Ritchen Elementary School Modernization Project. The project’s design plans were approved by the Division of the State Architect (“DSA”) on March 25, 2021, and construction is currently in progress.

At the August 21, 2024 Board meeting, the Board approved Amendment #1 in the amount of \$156,636.00.

At the August 20, 2025 Board meeting, the Board approved Amendment #2 in the amount of \$10,930.00.

At the January 14, 2026 Board meeting, the Board approved Amendment #3 in the amount of \$37,500.00.

Amendment #4 is now presented for ratification to cover additional architectural design scope services.

FISCAL IMPACT:

\$59,215.00 – Measure I Bond Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Business & Fiscal Services and Director of Facilities, in conjunction with Caldwell Flores Winters, that the Board of Trustees ratify Amendment No. 004 to Agreement No. 19-180 with Arcadis Inc.

ADDITIONAL MATERIALS:

Attached: [Amendment #004 \(14 Pages\)](#)

Amendment No. 004 to Architect Services Agreement No. 19-180

The Architect Services Agreement No. 19-180 (“Agreement”) entered into on December 18, 2019, by and between the Oxnard School District (“District”) and Arcadis Inc. (formerly known as IBI Group) (“Architect”), is hereby amended by the parties as set forth in this Amendment No. 004 to the Architectural Services Agreement No. 19-180 (“Amendment”) that is incorporated herein for all purposes.

RECITALS

WHEREAS, The District retained Architect to provide architectural and design services for the Ritche Elementary School Modernization Project (“Project”);

WHEREAS, the Board of Trustees has taken certain actions to approve the design of the Project;

WHEREAS, the Architect’s design plans for the Project received Division of the State Architect (“DSA”) approval on March 25, 2021;

WHEREAS, the construction of the Project was put on hold pending the availability of future funding and the District has now elected to move forward with the project;

WHEREAS, changes to the DSA approved plans and specifications are needed to include additional scope of work and the Architect is in the process of completing the additional scope design work for the Project and will submit the changes to the DSA for their review;

WHEREAS, the Board recognizes that the timing of the additional scope of work must all be approved by DSA;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to the Agreement:

AMENDMENT

The Parties agree to add the following language to SECTION 3 of the Agreement:

The definition of the Project is expanded to include additional scope of work as identified in the Architect’s proposal for added scopes Add Service No. 05 dated February 19, 2026, Add Service No. 06 dated February 19, 2026, and Add Service No. 07 dated March 17, 2026 identified as Exhibit G hereto.

The Parties agree to add the following language to SECTION 4.1 of the Agreement:

The definition of Basic Services is expanded to include the deliverables and submittals set forth herein, provided for under the original Agreement between the Parties and those identified in Exhibit G hereto, where not inconsistent with the original Agreement or this Amendment. Terms used in Exhibit G shall have the same meaning as those terms are defined in the Agreement.

The Parties agree to amend SECTION 5.2.3 to the Agreement as follows:

SECTION 5.2.3 Additional Compensation for Additional Scope of Work. The Architect agrees to perform the Basic Services as described in the original Agreement, and Exhibit “G” hereto, with respect to the Project. Architect agrees to deliver the deliverables identified in Exhibit “C” and Exhibit “D” of the original Agreement for the Project. In consideration for the amended basic services and deliverables, Architect agrees to be compensated an additional flat “all-in” Basic Fee (“Additional fee”) for the additional work totaling: **Fifty-Nine Thousand Two Hundred Fifteen Dollars and Zero Cents (\$59,215.00) for Cost Proposals 5, 6, and 7. This fee shall include all the work necessary to complete the additional scope of work including the costs of any sub-consultants or any specialty consultants.**

The Parties agree that the work identified herein constitutes all of the additional owner requested scope, changes, or modifications arising out of this Agreement.

It is agreed that, as long as the Architect performs the amended Services in a timely manner, in compliance with the provisions of the original Agreement and this Amendment thereto, and to the satisfaction of the District, payments of the Additional fee shall be made by the District, upon approval by the District of deliverables described in Exhibit G, and approval of invoices satisfactory to the District, in amounts not to exceed the percentages for each Phase set forth in the Table in Section 5.1.1 of the original Agreement.

The Parties agree that all other provisions of the Architectural Services Agreement No. 19-180 entered into and executed by the Parties on December 18, 2019 remain in full force and effect. Architect agrees that any provisions, limitations and exclusions in its proposal, Exhibit “G” hereto, are stricken for all purposes and are invalid as inconsistent with the terms and conditions of the Agreement and this Amendment.

IN WITNESS THEREOF, the Parties hereto execute this Amendment No. 004 and represented that each has authority to do so on the dates set forth below:

OXNARD SCHOOL DISTRICT:

By: _____
Melissa Reyes, Director, Purchasing

_____ Date: _____

ARCADIS INC.

By: _____
Janvi Kanani, Principal

_____ Date: _____

By: _____
Rebecca Stuecker, Principal

_____ Date: _____

Exhibit G

Architect's proposals for Add Service No. 05 dated February 19, 2026, Add Service No. 06 dated February 19, 2026, and Add Service No. 7 dated March 17, 2026

Danyah Bray, Gerald Schober
Caldwell Flores Winters, Inc.
521 N. 1st Avenue
Arcadia, CA 91006

Arcadis International Ltd.
333 South Hope Street
C200
Los Angeles, CA 90071
United States
Phone: 213 633 1100
Fax: 888 492 2762
www.arcadis.com

Date: February 19, 2026
Our Ref: 123448
Subject: **Proposal for Revised Scope | Additional Services 05:**

**Ritchen Elem. School Modernization,
Owner / District Directed Misc. Revisions**

Dear Danyah and Gerald:

Below is a list of Misc revisions as directed by CFW / District.

SCOPE OF WORK:

Revised scope is identified below:

- I. **Revision to power and data at single TV locations – Phase III, only.**
On January 13th, 2026 Arcadis received notice of potential change to the IT requirements at single TV locations in preparation for potential changes to Promethean boards. On January 22, 2026 Arcadis received IT Drawings from the school District’s IT team and subsequently issued *ASIO17*, *ASIO17R*, and *ASIO17R2*.
- II. **Removal of Door, Frame and Hardware scope along exterior of the building (ASIO18).**
On January 29th, 2026 Arcadis received notice from Owner/District that they are no longer interested in pursuing the replacement of doors, frames, and hardware along the exterior of the building. On February 2nd, 2026 Arcadis issued *ASIO18* for the deletion of the scope throughout several previously issued documents.
- III. **Revision to Special Day Classroom 192.**
On February 4th, 2026 Arcadis received notice from the school district to proceed with revising the flooring layout of Special Day Classroom 192, Office 193, and Washer /Dryer location. Direction was also given to paint (3) interior doors. On February 11th, 2026 Arcadis issued *ASIO19* depicting scope above.
- IV. **CA Support**
 - A. RFI’s and Submittals
 - B. Financial Reviews (PCO’s and CO’s)
 - C. Administrative Support

Scope Assumptions

- No Future revisions to the above items

Scope Exclusions

- DSA Submittal and Approval
- Cost Analysis
- Any other additional services scope of work other than listed above, including future revisions to pertinent scope.

Compensation: We propose the following compensation for the above referenced services for the following fixed fee of **\$13,100 (Thirteen-Thousand, One-Hundred dollars)**.

Invoices shall be submitted monthly based on percentage completed of the authorized phases.

Thank you for reviewing this proposal, we look forward to the opportunity to continue to provide services for the revised project. Please call if you have any questions or comments.

This fee is inclusive of all reimbursable expenses. Please contact me if you have any questions.

Sincerely,
Arcadis International Ltd.



Janvi Kanani, AIA, LEED AP BD+C, DBIA
Principal
Email: Janvi.kanani@arcadis.com
Direct Line: 213.769.0011x 56104
Mobile: 760.793.2394

Acceptance _____ Date _____
Gerald Schober, Senior VP
Caldwell, Flores Winters, Inc.

Attachments:
Fee Breakdown Sheet



Project: Ritche Elementary School Modernization - Add Service 5
 Misc Revisions
 Proposed Fee Summary

Date: Feb 19, 2026

Arcadis Group Hourly Rates

Position/Title	Hourly Rate
Principal Architect II	\$ 295
Project Manager	\$ 220
Project Architect	\$ 150
Specification Writer	\$ 160
Sr. CADD/BIM Draftsman	\$ 120
CADD/BIM Draftsman	\$ 100
Administrative Support	\$ 100

Arcadis Group Fee Breakdown

No	Phase	Fixed Fee	Estimated Man Hours						
			Principal Arch II	Project Manager	Project Architect	Specification Writer	Sr. CADD/BIM Draftsman	CADD/BIM Draftsman	Administrative Support
			\$ 295	\$ 220	\$ 150	\$ 160	\$ 120	\$ 100	\$ 100
I	Single TV Revised Infrastructure Phase III (ASI 017, 17R, 17R2)	\$ 5,580		24	2				
II	Deletion of Door Scope (ASI018)	\$ 2,060		8	2				
III	Revised Scope at Special Day Classroom 192 & Office 25 (ASI019)	\$ 2,060		8	2				
IVA	CA Support (RFI's and Submittals)	\$ 1,180		4	2				
IVB	Financial Review	\$ 1,180		4	2				
IVC	Administrative Support	\$ 1,040		2	2				3
	Subtotal	\$ 13,100	0	50	12	0	0	0	3
	Total Architectural Fee	\$ 13,100							
	Subconsultant Fees	\$ -							
	Total Structural	\$ -							
	Architectural Consultant Fee Mark-up (20% of total consultant fees)	\$ -							
	Total A/E Fee	\$ 13,100							

Danyah Bray, Gerald Schober
Caldwell Flores Winters, Inc.
521 N. 1st Avenue
Arcadia, CA 91006

Arcadis International Ltd.
333 South Hope Street
C200
Los Angeles, CA 90071
United States
Phone: 213 633 1100
Fax: 888 492 2762
www.arcadis.com

Date: February 19, 2026

Our Ref: 123448

Subject: **Proposal for Revised Scope | Additional Services 06:**

**Ritchen Elem. School Modernization,
Owner / District Directed Misc. Revisions**

Dear Danyah and Gerald:

I. On January 9th, 2026 Arcadis received notice of existing damage to one exterior wall in Phase II that will require selective demolition and replacement of plaster to match existing finishes. On January 30th, 2026, Arcadis distributed ASI016 – Exterior Cement Plaster Repair to the project team to outline proposed detailing and specification for application of a plaster finish over concrete stem wall.

II. On January 19th, 2026 Arcadis received notice of existing termite damage along three exterior walls. Our Structural Engineer met the Inspector of Record (Tim Hoyt) on January 20th, 2026 to review the existing conditions. Based on his “Field Report S19411-1” dated January 23, 2026, it is proposed to replace the existing wall framing in-kind, from the exterior side of the buildings.

On January 30th, 2026, Arcadis received further notice of additional termite damage (ie. Fourth wall).

The wall framing repair will cause the exterior plaster to be removed and replaced.

SCOPE OF WORK:

Revised scope is identified below:

- I. Repair of exterior wainscot plaster outside Phase II. (ASI 016)**
- II. Exterior wall structural repair and replacement of cement plaster finish.**
 - A. Issuance of As-Built Drawings (ASI 020)
 - B. Partial Floor Plan, Details, Specifications
 - C. Structural Site Visit + Field Report S19411-1.
- III. CA Support**
 - A. RFIs + Submittals
 - B. Financial Review (PCOs + COs)
 - C. Administrative Support

Scope Assumptions

- Wall framing materials to be replaced in kind based on As-Built Drawings
 - Classroom 191/26 – True South Wall
 - Classroom 1107/31 – True East Wall
 - Classroom 1111/27 – True West Wall
 - Classroom 1109/29 – True East Wall

Scope Exclusions

- DSA Submittal and Approval
- Any engineering of exterior wall system, including shear and framing
- Cost Analysis
- Any other additional services scope of work other than listed above, including future revisions to pertinent scope.

Compensation: We propose the following compensation for the above referenced services for the following fixed fee of **\$25,400 (Twenty-Five Thousand, Four-Hundred Dollars)**.

Invoices shall be submitted monthly based on percentage completed of the authorized phases.

Thank you for reviewing this proposal, we look forward to the opportunity to continue to provide services for the revised project. Please call if you have any questions or comments.

This fee is inclusive of all reimbursable expenses. Please contact me if you have any questions.

Sincerely,
Arcadis Inc.



Janvi Kanani, AIA, LEED AP BD+C, DBIA
Principal
Email: Janvi.kanani@arcadis.com
Direct Line: 213.769.0011x 56104
Mobile: 760.793.2394

Acceptance _____ Date _____
Gerald Schober, Senior VP
Caldwell, Flores Winters, Inc.

Arcadis Inc.
February 19, 2026

Attachments:

Fee Breakdown Sheet



Project: Ritche Elementary School Modernization - Add Service 6
 Exterior Plaster and Framing Repairs
 Proposed Fee Summary

Date: February 19, 2026

Arcadis Group Hourly Rates

Position/Title	Hourly Rate
Principal Architect II	\$ 295
Project Manager	\$ 220
Project Architect	\$ 150
Specification Writer	\$ 160
Sr. CADD/BIM Draftsman	\$ 120
CADD/BIM Draftsman	\$ 100
Administrative Support	\$ 100

Arcadis Group Fee Breakdown

No	Phase	Fixed Fee	Estimated Man Hours						
			Principal Arch II	Project Manager	Project Architect	Specification Writer	Sr. CADD/BIM Draftsman	CADD/BIM Draftsman	Administrative Support
			\$ 295	\$ 220	\$ 150	\$ 160	\$ 120	\$ 100	\$ 100
I	Exterior Cement Plaster Repair ASI016	\$ 5,580		24	2				
II-A	Issuance of As-Built Drawings (ASI 020)	\$ 440		2					
II-B	Partial Floor Plans, Details, & Specifications	\$ 7,340		32	2				
III-A	CA Support (RFI's and Submittal)	\$ 3,820		16	2				
III-B	Financial Review	\$ 1,180		4	2				
III-C	Administrative Support	\$ 1,040		2	2				3
	Subtotal	\$ 19,400	0	80	10	0	0	0	3



Project: Ritchen Elementary School Modernization - Add Service 6
Exterior Plaster and Framing Repairs
Proposed Fee Summary

Date: February 19, 2026

	Total A/E Fees								
	Total Architectural Fee	\$ 19,400							
	Subconsultant Fees								
	Total Structural (Site Visit + Field Report S19411-1)	\$ 5,000							
	Architectural Consultant Fee Mark-up (20% of total consultant fees)	\$ 1,000							
	Total A/E Fee	\$ 25,400							

Danyah Bray, Gerald Schober
Caldwell Flores Winters, Inc.
521 N. 1st Avenue
Arcadia, CA 91006

Arcadis Inc.
333 South Hope Street
C200
Los Angeles, CA 90071
United States
Phone: 213 633 1100
Fax: 888 492 2762
www.arcadis.com

Date: March 17, 2026

Our Ref: 123448

Subject: **Proposal for Revised Scope | Additional Services 07:**

**Ritchen Elem. School Modernization,
Promethean Board Additions**

Dear Danyah and Gerald:

On January 12, 2026, Arcadis received direction from CFW and OSD to proceed with the addition of Promethean Boards at all classrooms, (Phase I thru IV). On January 15, 2026, Arcadis distributed ASI017 – Revised Infrastructure at Single TV's to the project team, to notify the team our intent to replace the single TVs with Promethean Boards, and direct the changes required to the IT Infrastructure.

SCOPE OF WORK:

Revised scope is identified below:

- I. **Revision to IT infrastructure to include Promethean Board requirements. (ASI 017R2) – Phase III only**
- II. **Revision to IT infrastructure to include Promethean Board requirements. Phase I, II, and IV.**
- III. **Revise Single TV Monitors to be replaced with Floor Mounted Promethean Boards.**
 - A. Issuance of final classroom TV monitor layout.
 - B. DSA CCD including Floor Plans, Details, Specifications.
- IV. **CA Support**
 - A. RFIs + Submittals
 - B. Financial Review (PCOs + COs)
 - C. Administrative Support

Scope Assumptions

- Promethean Board attachment to wall framing to only consist of Manufacturer recommended Z-Clips, and no additional framing or modifications to walls will be required by DSA. As previously reviewed by Field Inspector, Roman Smith.
- IT Personnel (Jorge A.) to provide final location of Promethean Boards, for all Phases.
- District to proceed with the installation of promethean boards as detailed in DSA approved CCD.

Arcadis Inc.
March 17, 2026

Scope Exclusions

- Cost Analysis
- Structural Engineering, Electrical Engineering, or any other Engineered scope.
- Any other additional services scope of work other than listed above, including future revisions to pertinent scope.

Compensation: We propose the following compensation for the above referenced services for the following fixed fee of **Twenty Thousand Seven Hundred and Fifteen Dollars (\$20,715)**.

Invoices shall be submitted monthly based on percentage completed of the authorized phases.

Thank you for reviewing this proposal, we look forward to the opportunity to continue to provide services for the revised project. Please call if you have any questions or comments.

This fee is inclusive of all reimbursable expenses. Please contact me if you have any questions.

Sincerely,
Arcadis Inc.



Janvi Kanani, AIA, LEED AP BD+C, DBIA
Principal
Email: Janvi.kanani@arcadis.com
Direct Line: 213.769.0011x 56104
Mobile: 760.793.2394



Antoinette Bunkley, Assoc. AIA, LEED AP BD+C
Principal
Email: Antoinette.bunkley@arcadis.com
Direct Line: 231.769.0011
Mobile: 626.590.2058

Acceptance _____ Date _____
Gerald Schober, Senior VP
Caldwell, Flores Winters, Inc.

Attachments:

Fee Breakdown Sheet



Project: Ritche Elementary School Modernization - Add Service 7
 Promethean Board Layout and Attachment
 Proposed Fee Summary

Date: March 17, 2026

Arcadis Group Hourly Rates

Position/Title	Hourly Rate
Principal Architect II	\$ 295
Project Manager	\$ 220
Project Architect	\$ 150
Specification Writer	\$ 160
Sr. CADD/BIM Draftsman	\$ 120
CADD/BIM Draftsman	\$ 100
Administrative Support	\$ 100

Arcadis Group Fee Breakdown

No	Phase	Fixed Fee	Estimated Man Hours						
			Principal Arch II	Project Manager	Project Architect	Specification Writer	Sr. CADD/BIM Draftsman	CADD/BIM Draftsman	Administrative Support
			\$ 295	\$ 220	\$ 150	\$ 160	\$ 120	\$ 100	\$ 100
I	Revised Infrastructure @ Single TVs ASI017/17R2 (Phase III)	\$ 5,280		24					
II	Revised Infrastructure @ Single TVs (Phase I, II, and IV)	\$ 3,820		16	2				
III	DSA CCD Submission / Backcheck	\$ 7,635	1	32	2				
IV-A	CA Support (RFI's and Submittal)	\$ 1,910		8	1				
IV-B	Financial Review	\$ 1,035	1	2					3
IV-C	Administrative Support	\$ 1,035	1	2					3
	Subtotal	\$ 20,715	3	84	5	0	0	0	6
	Total A/E Fees	N/A							
	Total Architectural Fee	\$ 20,715							
	Subconsultant Fees								
	Total A/E Fee	\$ 20,715							

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Ratification of Amendment #4 to Agreement #21-141 with Universal Engineering Sciences (UES) to provide additional Inspection and Testing Services as Lab of Record Services for the Rose Avenue School Reconstruction Project (Pifko/Bennett/CFW)

At the October 20, 2021 Board meeting, the Board of Trustees approved Agreement #21-141 with Universal Engineering Sciences (UES) to provide Inspection and Testing Services as the Lab of Record for the Rose Avenue School Reconstruction Project.

At the December 14, 2022 Board meeting, the Board of Trustees approved Amendment #1 in the amount of \$130,037.13.

At the May 1, 2024 Board meeting, the Board of Trustees approved Amendment #2 in the amount of \$66,742.28.

At the August 20, 2025 Board meeting, the Board of Trustees approved Amendment #3 in the amount of \$60,968.00.

Subsequently, approval of Amendment #4 is being requested due to unforeseen additional costs that have exhausted the previously approved budget for Testing and Inspection services. Amendment #4 is necessary due to the extended duration of the project and ongoing special testing requirements mandated by DSA. The revised project completion date is June 30, 2026.

FISCAL IMPACT:

\$42,380.50 - Measure I Bond Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees ratify Amendment #4 to Agreement #21-141 with Universal Engineering Sciences (UES).

ADDITIONAL MATERIALS:

Attached: [Amendment #4 \(3 Pages\)](#)

[Proposal #1 \(1 Page\)](#)

[Proposal #2 \(1 Page\)](#)

**Amendment No. 004 to UES as
Inspection and Testing Services as
Lab of Record Agreement #21-141**

The Inspection and Testing Services as Lab of Record Agreement (“Agreement”) #21-141 entered into on October 20, 2021, by and between the Oxnard School District (“District”) and Construction Testing and Engineering (CTE) (a Universal Engineering Services Company) (“Lab of Record”), is hereby amended by the parties as set forth in this Amendment No. 004 to the Agreement for Consultant Services, Inspection and Testing Services as Lab of Record Services Agreement (“Amendment”) that is incorporated herein for all purposes.

RECITALS

WHEREAS, the District retained Lab of Record to provide Inspection and Testing as Lab of Record services for the Rose Avenue Reconstruction Project (“Project”) of the District’s Facilities Implementation Plan.

WHEREAS, the Lab of Record has provided Inspection and Testing Services required by Division of the State Architect (“DSA”) for their records;

WHEREAS, due to the existing conditions regarding additional Inspection and Testing exceeding the agreed amount of Exhibit “A” in the Agreement #21-141;

WHEREAS, the Board of Trustees has taken certain actions to approve the Lab of Record services for the Rose Ave. Reconstruction Project currently under construction;

WHEREAS, additional Lab of Record services are still required to completion of the Project;

WHEREAS, upon consideration of the proposal for additional Inspection and Testing services as Lab of Record including DSA required testing through the completion of the project;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

AMENDMENT

The Parties agree to add a new SECTION 5.2.3 to the Agreement as follows:

SECTION 5.1 Additional Compensation for Rose Avenue School Reconstruction Project for additional Work. The Lab of Record agrees to perform the Basic Services as described in the original Agreement, and Exhibit “D” thereto, with respect to the Project. Lab of Record agrees to deliver the deliverables identified in Exhibit “C” of the original Agreement for the Project. In consideration for the amended basic services and deliverables, the Lab of Record agrees to be compensated an additional flat “all-in” Basic Fee for the additional work totaling:

A. Twenty-Three Thousand Five Hundred Dollars and Zero Cents (\$23,500.00) for Change Order No. 004 and the attached proposal received from Construction Testing and Engineering (CTE) (a Universal Engineering Services Company) dated December 18, 2025, and Eighteen-Thousand Eight Hundred Eighty Dollars and Fifty Cents (\$18,880.50) for Change Order No. 005 and the attached proposal received from Construction Testing and Engineering (CTE) (a Universal Engineering Services Company) dated March 13, 2026 is to adjust the base fee paid to UES according to the original Service Agreement #21-141 that allows for adjustment of fees with Board of Trustee approval. In addition, the contract is extended through June 30, 2026.

The sum for the additional services total:

Forty-Two-Thousand Three Hundred Eighty Dollars and Fifty Cents (\$42,380.50)

The Parties agree that the work identified herein constitutes all of the additional owner requested scope, changes or modifications arising out of this Agreement.

The Parties agree that all other provisions of the Lab of Record Services Agreement entered into and executed by the Parties on **November 24, 2021** remain in full force and effect. The Lab of Record agrees that any provisions, limitations and exclusions in its proposal, Exhibit "F" hereto, are stricken for all purposes and are invalid as inconsistent with the terms and conditions of the Agreement and this Amendment.

IN WITNESS THEREOF, the Parties hereto execute this Amendment No. 004 and represented that each has authority to do so on the dates set forth below:

OXNARD SCHOOL DISTRICT:

By: _____
Melissa Reyes, Director, Purchasing

Date:

Construction Testing and Engineering (CTE) (a Universal Engineering Services Company):

By: _____
Vince Patula, Area Manager

Date:

EXHIBIT “F”

PROPOSAL ATTACHED

CONTRACT CHANGE FORM

CLIENT NAME: _____ CHANGE ORDER NO.: _____

COMPANY NAME: _____

CLIENT ADDRESS: _____ UES PROJECT NAME: _____

DATE: _____ UES PROJECT NO.: _____

DESCRIPTION OF CHANGES: _____

CHECK BELOW AS APPROPRIATE:

Work to be done in accordance with contract unit rates.

Work to be done at unit rates of (list): _____

Estimated change in contract amount: _____

A detailed proposal/contract modification is required by (date): _____

Until then, additional work is authorized as follows: _____

UES REPRESENTATIVE RECEIVING AUTHORIZATION: _____

NAME OF CLIENT INDIVIDUAL AUTHORIZING CHANGE: _____

TITLE: _____ TELEPHONE NO.: _____ EMAIL: _____

SIGNATURE: _____ COMPANY NAME: _____

COMPANY PO NO.: _____ N/A (CHECK HERE)

All work to be done in accordance with contract terms and conditions for above referenced project.

CONTRACT CHANGE FORM

CLIENT NAME: _____ CHANGE ORDER NO.: _____

COMPANY NAME: _____

CLIENT ADDRESS: _____ UES PROJECT NAME: _____

DATE: _____ UES PROJECT NO.: _____

DESCRIPTION OF CHANGES: _____

CHECK BELOW AS APPROPRIATE:

Work to be done in accordance with contract unit rates.

Work to be done at unit rates of (list): _____

Estimated change in contract amount: _____

A detailed proposal/contract modification is required by (date): _____

Until then, additional work is authorized as follows: _____

UES REPRESENTATIVE RECEIVING AUTHORIZATION: _____

NAME OF CLIENT INDIVIDUAL AUTHORIZING CHANGE: _____

TITLE: _____ TELEPHONE NO.: _____ EMAIL: _____

SIGNATURE: _____ COMPANY NAME: _____

COMPANY PO NO.: _____ N/A (CHECK HERE)

All work to be done in accordance with contract terms and conditions for above referenced project.

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section C: Facilities Agreement

Ratification of Amendment #1 to Agreement #25-146– Insight Environmental, Inc. (Pifko/Bennett)

On October 15, 2025, the Board of Trustees approved Agreement #25-146 with Insight Environmental, Inc., in the amount of \$10,000.00, to provide environmental testing services to ensure safety and compliance with regulatory standards.

Amendment #1 is requested in the amount of \$90,000.00 and would extend the agreement term through June 30, 2027, in order to add district-wide environmental testing and consulting services not included in the original agreement. These additional services include Non-Viable Verification Mold Air Sampling, Certified Industrial Hygienist (CIH) site assessments, consulting, reporting, and development of Mold/Moisture Management Plans.

This amendment also incorporates the current Ramona Elementary School proposal, which includes a one-time Mold/Moisture Management Plan fee of \$1,800.00 plus 12 verification visits scheduled from March 21, 2026, through June 6, 2026, with CIH consulting and air sampling, for an estimated Ramona-specific cost of \$27,120.00.

These services require Certified Industrial Hygienist expertise and specialized sampling and monitoring equipment that the District does not maintain in-house.

The total revised contract amount will be \$100,000.00.

FISCAL IMPACT:

Not to Exceed: \$90,000.00 – Routine Restricted Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Director of Facilities, and the Assistant Superintendent, Business and Fiscal Services, that the Board of Trustees ratify Amendment #1 to Agreement #25-146 with Insight Environmental, Inc.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(1 Page\)](#)
[Proposal \(6 Pages\)](#)



**Amendment #1 to Agreement #25-146 with
Insight Environmental, Inc.
April 15, 2026**

On October 15, 2025, the Board of Trustees approved Agreement #25-146 with Insight Environmental, Inc. to continue providing environmental testing services to ensure safety and compliance with regulatory standards.

Amendment #1 is requested in the amount of \$90,000.00 and would extend the agreement term through June 30, 2027, in order to add district-wide environmental testing and consulting services not included in the original agreement. These additional services include Non-Viable Verification Mold Air Sampling, Certified Industrial Hygienist (CIH) site assessments, consulting, reporting, and development of Mold/Moisture Management Plans.

This amendment also incorporates the current Ramona Elementary School proposal, which includes a one-time Mold/Moisture Management Plan fee of \$1,800.00 plus 12 verification visits scheduled from March 21, 2026, through June 6, 2026, with CIH consulting and air sampling, for an estimated Ramona-specific cost of \$27,120.00.

These services require Certified Industrial Hygienist expertise and specialized sampling and monitoring equipment that the District does not maintain in-house.

The total revised contract amount will be Not to Exceed: \$100,000.00.

Insight Environmental:

By: _____

Date: _____

Oxnard School District:

By: _____
Melissa Reyes, Director, Purchasing

Date: _____

Work Authorization & Payment Proposal

Client Information

Client name: Oxnard School District

Project address:

City/State/Zip:

Billing address:

City/State/Zip:

Phone #:

Email:

Type of testing requested:

Environmental Consulting, Testing, and Investigation.

Onsite Consulting to include all services:

Asbestos, Lead, Mold, Bacteria, and Indoor Air Quality Assessments.

Mold and Moisture, Mitigation Consulting and Training

Staff, maintenance personnel, and oversight.

Certified Industrial Hygienist (CIH) Assistance and Consulting

Included as deemed necessary

Original contract amount: \$10,000.00

Revised amount of Not to exceed \$100,000.00

(Through Calendar year June 30th, 2027)

Terms & Conditions:

Client Representation Clause

By signing this agreement, the undersigned affirms that they are either the legal property owner of the subject property or a duly authorized representative of the property owner. The undersigned agrees to be personally liable for all costs incurred as a result of services performed by Insight Environmental, Inc. based on this representation. Misrepresentation of authority may result in personal financial liability for all charges. If it is determined that the undersigned is not the property owner or a duly authorized representative, then any inspection findings, reports, or testing results provided by Insight Environmental, Inc. shall be considered null and void and may not be relied upon for any purpose.

1. Authorization and Purpose

The undersigned authorizes Insight Environmental, Inc. to perform environmental testing at the designated property. The services rendered are solely for the benefit of the client and are not transferable or intended for third-party reliance. No warranties, express or implied, are provided.

2. Scope of Inspection

Inspections are limited to visible and accessible areas. Concealed, obstructed, or inaccessible areas (e.g., behind walls or under flooring) are excluded. Additional materials found during renovations require further testing at the client's expense.

3. Additional Charges and Site Limitations

Sample fees include four layers; extra layers incur additional charges. Damaged ACMs may trigger regulatory reporting requirements. Additional charges may apply for post-remediation testing, litigation support, cancellations, and return site visits.

4. Insurance and Payment Responsibility

The client authorizes direct billing to insurance where applicable but remains responsible for full payment regardless of coverage or reimbursement. Quotes are valid for a single visit; additional site visits or expanded scopes are billed separately.

5. Liability Limitations

Testing results reflect site conditions at the time of inspection only. Insight Environmental, Inc. is not responsible for issues that arise after inspection or in untested areas. Our maximum liability is limited to a refund of the inspection fee. No liability is assumed for any consequential or incidental damages.

6. Dispute Resolution

All disputes shall be resolved through mediation followed by binding arbitration, if necessary, with services provided by Resolute Systems, Inc. or Construction Dispute Resolution Services, LLC. Either party may propose an alternative arbitration service.

7. Legal Rights and Claims

Any claims must be presented in writing within one (1) year of the inspection. The client must allow Insight Environmental, Inc. an opportunity to assess the issue before making repairs (except in emergencies). Legal fees and investigation costs will be recoverable by Insight Environmental, Inc. if a claim is filed and not upheld.

8. Entire Agreement

This agreement supersedes all previous agreements or communications. Amendments must be made in writing and signed by both parties.

9. No Warranty

This inspection does not constitute a warranty or insurance policy. The client agrees and acknowledges the limitations herein.

10. Venue Selection Clause

In the event any claim or dispute proceeds outside of arbitration and into litigation, including but not limited to small claims court, the parties agree that the proper venue and jurisdiction shall be exclusively in the County of Santa Barbara, State of California, regardless of the location of the property where the services were rendered. The client waives any objection to the venue based on inconvenience or otherwise.

Acceptance of these terms confirms the client's understanding and agreement to the above conditions.

Client Signature: _____

Date: _____

Work Authorization & Payment Proposal

Client Information

Client name: Oxnard School District

Project address: 804 Cooper Road
Ramona Elementary School

City/State/Zip: Oxnard CA 93030

Billing address:

City/State/Zip:

Phone #:

Email:

Scope of services -

Type of testing requested: Non – Viable Verification Mold Air Sampling
12 visits between March 21st – June 6th

Mold and Moisture Management Plan Fee: \$1,800.00

One-time fee for Saturday, March 28th

Base Fee: \$650.00 per each visit

Total Base Fee for Visit: \$7,800.00

CIH Site Assessment, Consulting, and Reporting Fee: \$700.00 per each visit

Total Fee for Visit: \$8,400.00

1 Outdoor Air Sample Fee @ \$95.00 each: \$95.00 per each visit

Total Fee for Visit: \$1,140.00

7 Indoor Air Sample fee @ \$95.00 each: \$665.00 per each visit

Total Fee for Visit: \$7,980.00

Estimated total: \$27,120.00

Service areas/general project notes:

Entire site of our Ramona School

Terms & Conditions:

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: April 15, 2026

Agenda Section: Section D: Action Items

Approval of the 2025-26 Quarterly Report on Williams Uniform Complaints – Third Quarter (Carroll)

Pursuant to the Williams Settlement (Assembly Bill 2727), all school districts are required to report quarterly to their Governing Boards regarding any complaints received in the following areas:

- Instructional Materials
- Teacher Vacancy or Misassignment
- Facilities Conditions

These reports promote equity, transparency, and compliance with Education Code Section 35186 by providing timely updates to the Board and the public.

Summary of Complaints – Third Quarter (January 1 – March 31, 2026)

- Three complaints were filed and resolved regarding facilities conditions.
- One complaint was filed and resolved regarding a teacher misassignment.

FISCAL IMPACT:

N/A

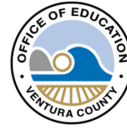
RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Human Resources that the Board of Trustees approve the 2025-26 Third Quarter Report on Williams Uniform Complaints, as presented.

ADDITIONAL MATERIALS:

Attached: [2025-26 Third Quarter Report on Williams UCP COMPLETE \(2 pages\)](#)

**Quarterly Report on Williams Uniform Complaints
[Education Code Section 35186]**



**VENTURA COUNTY
OFFICE OF EDUCATION**

Dr. César Morales, County Superintendent of Schools

Fiscal Year 2025-26

District: _____

Person completing this form: _____

Title: _____

Quarterly Report Submission Date:
(please check one)

October 31, 2025 (7/1 to 9/30)

January 31, 2026 (10/1 to 12/31)

April 30, 2026 (1/1 to 3/31)

July 31, 2026 (4/1 to 6/30)

Date information will be reported publicly at governing board meeting: _____

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL:			

Print Name of District Superintendent

Signature of District Superintendent

Date

Please submit to skrone@vcoe.org

Attachment to Quarterly Report on Williams Uniform Complaints ~ **April 15, 2026 Report**

Concern	Resolution
<p>Re: Rose Avenue – Facility Conditions (Upstairs Walkway): Bird droppings</p>	<ul style="list-style-type: none"> • Bird netting installation is currently in progress to mitigate the issue of accumulation. • The corrective measure is expected to effectively prevent further build up and fully address the concern upon completion. • The district is actively monitoring the work to ensure timely completion and resolution of the matter.
<p>Re: Ramona – Facility Conditions</p> <p>(Room 504): Ongoing water intrusion and flooding, deterioration of walls; pest activity within building 500.</p> <p>(Room 505): Water damage; air quality concern</p>	<ul style="list-style-type: none"> • District is actively collaborating with a professional restoration company and an environmental testing firm to ensure proper mitigation and remediation. Additionally, a comprehensive roofing project is scheduled for this summer, which will include the installation of a new roof, insulation, and ductwork to address underlying causes. • Regarding pest concerns, the district follows its Integrated Pest Management (IPM) program by conducting inspections and implementing appropriate preventative and corrective measures; a site inspection will be conducted to further assess and address any potential issues.
<p>Re: Fremont – Teacher Vacancy or Misassignment: Alleges that a math teacher has been on leave for over five months. The classroom has been staffed by over 20 substitute teachers, during this period, with concerns that several were not appropriately qualified to provide math instruction.</p>	<ul style="list-style-type: none"> • The district has made ongoing and diligent efforts to provide continuity of instruction by assigning multiple long-term substitute teachers to the classroom. • Additionally, the district has actively recruited for a qualified temporary math teacher, posting the position on EdJoin approximately five times throughout the school year. • These efforts are intended to secure appropriately credentialed staff and ensure students receive consistent and standards-aligned instruction.

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section D: Action Items

Approval of Amendment #003 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) with Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Pifko/Bennett/CFW)

The District's Master Construction Program, adopted by the Board in January 2017, identified Rose Avenue Elementary School as requiring extensive modernization. This includes upgrades to existing classrooms; the MPR/food services building; electrical systems and other utilities; playfields; vehicular areas; lunch shelters; and playground equipment, as well as the construction of a new library/media center.

On September 22, 2021, the Board approved the negotiated Guaranteed Maximum Price (GMP) and Amendment No. 001 to the Lease Agreement (Site-Lease, Sublease, and Construction Services Agreement) with Balfour Beatty Construction to complete the work outlined in IBI's architectural drawings for the Rose Avenue Elementary School Reconstruction Project.

Amendment #2 to Agreement #17-158 was approved on February 5, 2025, establishing an allowance to fund completion of off-site improvement plans approved by the City of Oxnard on December 12, 2024. This amendment also extended the Site Lease and Sublease Agreements through completion of Phases 1 and 2 of the project.

It is recommended that the Board approve Amendment #3 to Agreement #17-158 to establish an additional allowance to fund completion of Phase 2. This is necessary due to issues related to the approved off-site improvement plans, additional District-requested changes, and costs associated with the discovery of contaminated soil.

FISCAL IMPACT:

Not to Exceed: \$1,800,000.00 - Measure I Bond Funds (6270 – Main Construction Costs)

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees approve Amendment #3 as presented under the Master Construct & Implementation Funds Program.

ADDITIONAL MATERIALS:

Attached: [Amendment #003 \(4 Pages\)](#)

AMENDMENT NO. 003 to CONSTRUCTION SERVICES AGREEMENT #17-158

The Lease Leaseback Agreement (“Agreement”) entered into on November 17th, 2017, by and between the Oxnard School District (“District”) and Balfour Beatty Construction, LLC, (“Contractor”), is hereby amended by the parties as set forth in this Amendment No. 003 to Construction Services Agreement #17-158 that is incorporated herein for all purposes.

RECITALS

WHEREAS, The District retained LLB Contractor to provide preconstruction and construction services for the Rose Avenue Elementary School Reconstruction (“Project”) for the District’s Master Construct and Implementation Program;

WHEREAS, the District operates Rose Avenue Elementary, located at 330 S. Driskill Street, Oxnard, California 93033 (hereinafter referred to as the “School Facility”); and

WHEREAS, the District desires to construct new facilities and improvements at the School Facility identified in the Site Lease; and

WHEREAS, the LLB Contractor has completed the preconstruction work for the Project and the construction documents were submitted to the Division of the State Architect (“DSA”) for their review;

WHEREAS, DSA has reviewed the Project plans and has stamp-approved the construction plans;

WHEREAS, the District has determined that upon DSA Stamped Approval to pursue the improvements to the School Facility through the lease-leaseback method of project delivery pursuant to California Education Code §17406 and as amended per AB 2316 which permits the governing board of the District, without advertising for bids, to lease to Contractor property owned by the District if the instrument by which property is leased requires the lessee to construct, or provide for the construction, on the leased property, of a facility for the use of the District during the term of the lease, and provides that title to that facility shall vest in the District at the expiration of the lease; and

WHEREAS, the Board of Trustees has taken certain actions to approve the construction of this School Facility;

WHEREAS, upon final consideration of a Guaranteed Maximum Price (GMP) which has been determined thru an open book and best value subcontractor bid process, based on those bids, the District requires amending the Lease Leaseback documents of Balfour Beatty Construction to construct thru the completion and occupancy of the new school;

WHEREAS, the Board recognizes that the timing of the certain components of work that must all be approved by City of Oxnard and that the discovery of unsuitable soils has increased the costs for the project;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

AMENDMENT #3

The Parties agree to revise the following language to SECTION 1 of the Agreement:

H. Site. The term "Site" as used in this Agreement shall mean those certain parcels of real property and improvements thereon (if any) more particularly described in **Exhibit C** attached previously to the Site Lease.

The Parties agree to add the following language to SECTION 5 of the Agreement:

Amendment #3 for the Project shall be **One Million Eight Hundred Thousand Dollars and No Cents (\$1,800,00.00)**. Costs related to and associated with this amendment will be negotiated on an on-going basis so as not to impede or slow the progress of the work, nor delay payments for work performed. The initial allowance negotiation shall extend the Contractors' general conditions, site, and sub lease terms to July 30, 2026 to allow for Phase 2 substantial completion and full school occupancy of the entire site , provide funds for unsuitable soil removal and for the fall 2026 term.

SECTION 12. PERSONNEL ASSIGNMENT

A. Contractor shall assign **Rafael Alamillo** as Project Manager - Superintendent for the Project. So long as **Rafael Alamillo** remains in the employ of Contractor, such person shall not be changed or substituted from the Project, or cease to be fully committed to the Project except as provided in this Section. In the event Contractor deems it necessary, Contractor shall replace the manager and/or the superintendent for the Project with a replacement with like qualifications and experience, subject to the prior written consent of the District, which consent shall not be unreasonably withheld. Any violation of the terms of paragraph A of this Section 12 shall entitle the District to terminate this Agreement for breach, pursuant to the provisions of the General Conditions.

APPROVED:

Balfour Beatty Construction, LLC:

Signature

Typed Name/Title

Date

OXNARD SCHOOL DISTRICT:

Signature

Melissa Reyes, Director, Purchasing

Typed Name/Title

Date

AMENDMENT NO. 003 to CONSTRUCTION SERVICES AGREEMENT #17-158

EXHIBIT A

Scope of Work

Plans Prepared by Arcadis LLC, formerly IBI Architects, Architects Project No 109990, DSA No 03-119284, DSA Approval July 10, 2019

PROJECT DESCRIPTION

Completion of off-site improvements and Phase 2 of the project per plans prepared by Arcadis direction for the Rose Avenue Reconstruction Project.

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section D: Action Items

Approval of Allowance Allocation #1 from Amendment #003 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) with Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Pifko/Bennett/CFW)

Pending Board approval of Amendment #3 to Agreement #17-158, an allowance will be established to fund completion of off-site improvement plans approved by the City of Oxnard on December 12, 2024. The amendment will also extend the Site Lease and Sublease Agreements through completion of Phase 2 of the project and authorize additional funding due to City approval delays and unforeseen subsurface soil conditions.

The Contractor is requesting approval of Allowance Allocation #1 under Amendment #3 to cover increased costs for labor, materials, and equipment resulting from expanded scope conditions. Per the contract documents, these funds may be drawn with District approval. The Director of Facilities has been designated to provide initial approval prior to Agenda placement. The accompanying document details all allowance account draws approved to date.

The allowance will began with a fund balance of One Million Eight Hundred Thousand Dollars and No Cents (\$1,800,000.00). This request totals One Million Five Hundred Eighty-Seven Thousand Six Hundred Sixty Dollars and Seventy-Five Cents (\$1,587,660.75) leaving a fund balance of Two Hundred Twelve Thousand Three Hundred Thirty-Nine Dollars and Twenty-Five Cents (\$212,339.25).

FISCAL IMPACT:

No additional funds are being requested. Allowance Allocation #1 from Amendment #3 in the amount of \$1,587,660.75 is to be allocated from the overall Project Budget established by the Board. The Project is funded by the Measure I Bond Funds.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees approve Allowance Allocation #1 from Amendment #3 with Balfour Beatty Contractors, LLC.

ADDITIONAL MATERIALS:

Attached: [Allowance Allocation #1 \(3 Pages\)](#)



CONTRACTOR AMENDMENT #3 ALLOCATION APPROVAL #1

Date: 04/15/2026

Contractor Amendment #3 Allowance Approval NO. 1

PROJECT: Rose Ave. ES K-5 Reconstruction
O.S.D. BID No. N/A
O.S.D. Agreement No. 17-158

OWNER: Oxnard School District
1051 South A Street
Oxnard, CA. 93030

ARCHITECT: IBI/Arcadis
537 South Broadway
Los Angeles CA 90015

CONTRACTOR: Balfour Beatty Construction LLC
13520 Evening Creek Dr. North #270
San Diego CA 92128

Architects Proj. No.: 109990
D.S.A. File No.: 56-22
D.S.A. App. No.: 03-119284

Attn: Dennis Kuykendall

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACTOR ALLOWANCE SUM PER AMENDMENT #3	\$1,800,000.00
NET CHANGE - ALL PREVIOUS CONTRACTOR ALLOCATIONS.....	\$ 0.00
ADJUSTED ALLOWANCE SUM	\$ 1,800,000.00
NET CHANGE – ALLOCATION #1	\$ 1,587,660.75

Total Allocations to Date:\$ 1,587,660.75

ADJUSTED ALLOWANCE SUM THROUGH NO #1\$ 212,339.25

Commencement Date:November 1, 2021

Original Completion Date:October 5, 2023

Original Contract Time:705 Calendar Days

Time Extension for all Previous Amendments:**908 Days**

Time Extension for this Amendment:122 Days

Adjusted Completion Date:July 30, 2026

Item	Description	Additional Cost related to Bid/Buyout	Conflicts Discrepancies or Errors in Documents	Additional Work Required by IOR or Other Agency not in Plans	Other Item Agreed to by District and Contractor
1.	CDR #416 – Re-work of fire risers at 3 bldgs				\$15,802.00
2.	CDR #443 – Repair and replace damaged door hardware				\$1,212.00
3.	CDR #445 R1 – Retention basin revision due to ASI 29R and related to City Off-Site Approvals				\$72,465.00
4.	CDR #447 – Modify 2 nd floor restroom door to prevent scraping				\$1,467.00
5.	CDR #449 R1 – Remove and replace damaged thermostats in MPR				\$4,878.00
6.	CDR #451.2 – Remove and dispose of contaminated soil				\$125,111.75
7.	CDR #452 – Additional survey required due to off-site improvement plans				\$32,223.00
8.	CDR #454 – Replace Kindergarten grass due to sprinklers clogged from City Water				\$7,167.00
9.	CDR #455 – Continuation of SWPPP monitoring and reports				\$10,001.00
10.	CDR #456 – Install Mecho-Shades in remaining 2 nd floor classrooms				\$10,802.00
11.	CDR 458 R3 – Install mow strip along northeast side of Phase 2				\$139,772.00
12.	CDR #460 – Ph 2 asphalt material cost increase due to delay in City approval				\$25,307.00
13.	CDR #461 – Install sleeve for new irrigation line under ECDC parking lot				\$2,492.00
14.	COR #16 – Provide camera surveillance for Ph 2				\$18,563.00
15.	COR 15 – Import of new soil to replace removed contaminated soil				\$209,289.00
16.	COR #14 – Remove and				\$555,236.00

	dispose of contaminated soil for remainder of Ph 2				
17.	COR #13 – Phase 2 Extended General Conditions through end of project to final completion				\$355,873.00
	Total				\$1,587,660.75

APPROVAL (REQUIRED):

BOARD APPROVAL

DATE: _____

ASST. SUPT./PURCHASING DIRECTOR: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

OSD BOARD AGENDA ITEM

Name of Contributor: Kristen Pifko

Date of Meeting: April 15, 2026

Agenda Section: Section D: Action Items

Approval of Agreement #25-202, Caldwell Flores Winters, Inc. (Pifko)

Caldwell Flores Winters, Inc. will support the District's Enhanced Master Construct Program by developing project specifications, budgets, and schedules for approval, and assisting with the selection and management of consultants throughout design and construction. Working with district staff and district legal counsel, they will assist with procurement, determination of construction and delivery methods, and oversight of compliance with design, schedule, and budget requirements.

Caldwell Flores Winters, Inc. will also assist district staff with scope refinement, constructability reviews, value engineering, fee negotiations, contract and State agency compliance, change order review, and closeout requirements, as well as participate in team meetings and District Board or staff meetings as directed.

Terms of Agreement: July 1, 2026 through June 30, 2030

FISCAL IMPACT:

Not to exceed \$2,000,000.00 per year, for a total amount of \$8,000,000.00 – Bond Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Business and Fiscal Services that the Board of Trustees approve Agreement #25-202 with Caldwell Flores Winters, Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-202, Caldwell Flores Winters, Inc. \(17 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Agreement Number

This Services Agreement (the “Agreement”) is made and entered into this _____ day of _____ by and between Oxnard School District (hereinafter referred to as “District”) and Caldwell Flores Winters, Inc., (hereinafter referred to as “Provider.”). Collectively, District and Provider are hereinafter referred to as the “Parties”.

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

33-0276406

Not applicable

Tax Identification or Social Security Number

License Number (if applicable)

WHEREAS, the Provider provides professional consultant services for facilities planning and assessments, educational program consulting, State aid grants for the modernization and construction of school facilities, election services for bond/parcel tax campaign committees, and program implementation services for facilities and educational programs throughout the State of California;

WHEREAS, the District has contracted under separate agreements with the Provider to assist in procuring State aid grants for school facilities; the District also previously contracted with the Provider to provide facilities planning services, to provide financial advisory services, and to provide program management services; the District acknowledges such Agreements;

WHEREAS, an affiliate company, CFW Advisory Services LLC, provides municipal advisory services in the issuance of municipal debt obligations;

WHEREAS, the District has contracted under separate agreement with an affiliate company, CFW Advisory Services, LLC for the provision of municipal advisory services in the issuance of municipal debt obligations, and acknowledges such Agreement;

WHEREAS, the Provider may provide an integrated delivery method for these services for which the District has been apprised and may contract over time in whole or in part for these services by separate agreements or through its affiliate company, CFW Advisory Services LLC;

WHEREAS, the District recognizes that the Provider is engaged in the business of providing financial advisory, facilities planning, State aid, program development and program implementation services, and that it is duly qualified and capable of providing and performing the professional services contemplated under this Agreement;

WHEREAS, the District may retain architects and/or other professional consultants (hereinafter collectively referred to as the, "Professional Consultants") to assist in the implementation of the Enhanced Master Construct Program; and

WHEREAS, the District desires to retain the professional services of the Provider to provide program implementation services pursuant to the Enhanced Master Construct Program, all as approved by the Board of Education and more particularly described in this Agreement;

WHEREAS, the District has determined that it cannot provide through its own personnel the services to be performed by the Provider under this Agreement, the services provided by the Provider are exempt from Public Contract Code section 20111, and the District has fully complied with its policies, bylaws, rules, and/or procedures for entering into this Agreement;

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **CONSULTANT SERVICES.** Provider agrees to provide the District with professional program implementation services on an as-needed basis as specified in Exhibit A, incorporated herein by this reference and made a part of this Agreement.
3. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

4. **NON-EXCLUSIVITY.**

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

5. **DISTRICT COOPERATION**

The District will cooperate with Provider by furnishing all necessary District records and an opportunity to consult with District personnel as necessary to perform required work.

A. Information

District agrees to provide all necessary information relative to the proposed scope of work on a timely, diligent and accurate basis, to the best extent possible.

B. Additional Professional Consultants

District agrees to provide or authorize additional Professional Consultants (e.g., Architects, Engineers, etc.) as necessary to carry out the scope of work, if needed.

CONFIDENTIALITY OF INFORMATION. Provider recognizes that information related to the services provided by Provider may be deemed public information and subject to be published and/or disclosed to the public as determined and directed by the District and/or State Law. Under this Agreement, it shall be the responsibility of the District to make such determination of whether a particular document or other tangible information is subject to disclosure and to disclose said information at the appropriate time. Subject to that determination, Provider shall regard all information received during the performance of services pursuant to this Agreement and all information produced by Provider as confidential and shall not disclose such information to any other person or party without prior consent of the District. Upon written determination by the District of information to be published and/or disclosed to the public, Provider will cooperate to the extent possible to disclose or publish that information consistent with State Law.

TIME OF PERFORMANCE. The term of this Agreement shall commence on _____ and terminate on _____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth as outlined in in Section 6.A. below.

Provider shall send District periodic statements indicating Provider’s fees and costs incurred and their basis and any current balance owed. If no Provider’s fees or costs are incurred for a particular time period or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due to Provider shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District’s standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

A. Program Implementation Services Fee

The District shall compensate Provider the contract price of Four and Three Quarters Percent (4.75%) of the Project Costs, as defined below (hereinafter, the “Contract Price”).

Project Costs shall be defined as all costs, fees, and expenses to be paid by the District for projects related to the District’s Enhanced Master Construct Program that are implemented during the term of this agreement. Project Costs shall include but not be limited to the costs, fees and expenses related to the planning, design, bidding, management and construction of projects undertaken by the District.

At the commencement of each project, Project Costs shall be calculated based on the Proposed Funding Sources and Uses for Program Phases pursuant to the Enhanced Master Construct Program (excluding therefrom any Program Management fees and any fees or costs related to securing funding, including bond counsel fees, underwriting fees, financial consultant fees, escrow fees etc.). Every six months thereafter until completion, the Project Costs shall be recalculated as needed to incorporate any changes approved by the District.

The monthly payments to Provider shall be calculated as follows: (1) the total Project Costs, as defined herein, shall be multiplied by 4.75% (the “Fee”); (2) this amount shall then be divided by the number of months projected in the Master Project Schedule. This shall establish the “Average Monthly Fee”. Provider shall be paid the Average Monthly Fee each month for the duration of the projects under management up to the maximum fee which is equal to the Contract Price. Provider shall submit monthly

invoices consistent with the formula described above.

Notwithstanding the above, the Superintendent or Assistant Superintendent, and Provider may mutually agree to amend the methodology to calculate the monthly invoice amount, inasmuch as the total Fee does not exceed 4.75%.

7. CONSULTANT NOT AN EMPLOYEE OF THE DISTRICT

Provider shall have no authority to contract on behalf of the District. It is expressly understood and agreed by both parties that Provider, while engaged in carrying out and complying with any terms and conditions of this agreement, is an independent contractor and not an officer, agent or employee of aforesaid District.

- 8. TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement and may be terminated by either party for any reason by giving the other party 21 calendar days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

- 9. NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:

- a. Personal delivery;
- b. Overnight commercial courier;
- c. Certified or registered prepaid U.S. mail, return receipt requested; or
- d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

OXNARD SCHOOL DISTRICT

ATTN: Kristen Pifko

Assistant Supt., Business and Fiscal Services

1051 South A Street

Oxnard, CA 93030

CALDWELL FLORES WINTERS, INC.

ATTN: Emilio Flores

CEO

2163 Harbor Bay Parkway

Alameda, CA 94502

10. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict-of-interest certification on **Exhibit C**.

11. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability, genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

12. **INDEMNIFICATION.**

Provider will indemnify the District for all acts arising out of Provider's negligent acts, errors, or omissions in the performance of the work pursuant to the agreement between the District and Provider. Provider will defend, indemnify, and save harmless the District, its employees, officers, and agents from any and all claims, demands, damages, costs, expenses, judgments or liability of any nature whatsoever which may result from the agreement between the District and Provider except for claims, demands, damages, costs, expenses, or judgments resulting solely from the negligence or willful misconduct of the District.

District will indemnify Provider for all acts arising out of District's negligent acts, errors, or omissions in the performance of the work pursuant to the agreement between Provider and the District. District will defend, indemnify, and save harmless Provider, its employees, officers, and agents from any and all claims, demands, damages, costs, expenses, judgments or liability of any nature whatsoever which may result from the agreement between Provider and the District except for claims, demands, damages, costs, expenses, or judgments resulting solely from the negligence or willful misconduct of Provider.

13. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:
- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits:

Personal vehicles: \$ 500,000.00 combined single limit or
 \$100,000.00 per person /\$300,000.00
 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00

- e. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following:

Accountants, Attorneys, education
consultants, nurses, therapists

\$1,000,000.00

- f. If the Provider or Provider's subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider's and any and all subcontractors' insurance is primary and will not seek contribution from any other insurance available to the District.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider's and any and all Provider subcontractor's Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, and officers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider's and any and all Provider subcontractor's Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs.

- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

14. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/ criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.

15. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts

named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

16. DISPUTE RESOLUTION.

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the “Rules”). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys’ fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

- 17. ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with

such actions or proceeding

18. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Provider is not responsible for acting as the District repository or official record for documents produced by the provision of services and the District is responsible for maintaining its own complete set of records.

19. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

20. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
21. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
22. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as

separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

- 23. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
- 24. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
- 25. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT

CALDWELL FLORES WINTERS, INC.

District

Provider

By:

Signature

Signature

Name

Name

Title

Title

Exhibit A
STATEMENT OF WORK

Provider agrees to provide the following scope of work to the District for the Projects as identified in the District's Enhanced Master Construct Program:

1. Establish Project specifications, budget, and timeline for District review and approval
2. Assist the District in the selection, procurement, and management of professional consultant team members during the production of design and construction documents
3. Establish procedures in conjunction with District legal counsel for selection, procurement, retention, and documentation of additional professional consultant team members necessary to complete the design and construction of proposed projects
4. Assist the District with determining a method of construction (e.g. modular, stick built, etc.)
5. Assist the District with determining a method of delivery (e.g. lease-leaseback, hard bid, etc.)
6. Oversee design specifications and adherence to schedule and budget by the architect and contractor
7. Assist team members as necessary to address scope refinement, undertake constructability reviews, and value engineering efforts as required by the District
8. Assist the District with the negotiation of professional consultant fees, maintenance of contract compliance, and compliance with State agency requirements
9. Monitor the change order review process conducted by the architect and contractor
10. Oversee State agency closeout requirements by the architect, contractor and other required professional consultants
11. Conduct design and construction member team meetings as needed
12. Attend District Board and staff meetings as directed

WORK SCHEDULE:

A master project schedule will be developed for each project under management by the Provider.

Exhibit B
SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

As outlined in Section 6.A in the above Agreement, the District shall compensate Provider the contract price of Four and Three Quarters Percent (4.75%) of the Project Costs.

Project Costs shall be defined as all costs, fees, and expenses to be paid by the District for projects related to the District's Enhanced Master Construct Program that are implemented during the term of this agreement. Project Costs shall include but not be limited to the costs, fees and expenses related to the planning, design, bidding, management and construction of projects undertaken by the District.

PAYMENT SCHEDULE:

All payments due to Provider are set forth as outlined in Section 6.A.

ADDITIONAL COSTS OF EXPENSES:

Not applicable

Exhibit C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____

Provider: Caldwell Flores Winters, Inc.

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District student in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below, I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby **certify, represent and warrant** to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB

examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below, I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict-of-interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: April 15, 2026

Agenda Section: Section D: Action Items

Approval of Agreement #25-209 – Ward Services, Inc. (Carroll/Magaña)

Ward Services will provide a comprehensive enrollment and benefits administration support to the Oxnard School District. Services include open enrollment management, individual virtual benefits consultations, assistance for new hires and off-cycle enrollments, tailored employee communications, and bilingual customer service.

The agreement will also cover the implementation and administration of a secure online benefits platform customized to the District's eligibility requirements. This includes integration with payroll systems and insurance carriers, automated payroll deductions and carrier file transfers, eligibility compliance monitoring, and ongoing support for status changes, qualifying life events, and terminations. Ward Services will provide quality control oversight to ensure accurate, compliant enrollment processing and a consistent, positive employee experience.

The initial one-year term would be provided at no cost to the district. At the conclusion of that term, the district would have the option to enter into a renewal agreement with Ward Services for a per employee per month fee.

Term of Agreement: June 1, 2026 through September 30, 2027

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources, and the Risk Manager, that the Board of Trustees approve Agreement #25-209 with Ward Services, Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-209, Ward Services \(15 Pages\)](#)
[Proposal \(6 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the “Agreement”) is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as “District”) and _____,
(hereinafter referred to as “Provider.”)

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on “Statement of Work” which is attached hereto and incorporated herein by this reference (“Services”).
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. SERVICES. Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. TIME OF PERFORMANCE. The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. PAYMENT AND EXPENSES. All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following: [REDACTED]

Accountants, attorneys, education consultants, nurses, therapists \$1,000,000.00

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

N/A

ADDITIONAL COSTS OF EXPENSES:

N/A

EXHIBIT C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____, 2026

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____



PROPOSAL: WARD SERVICES

Enrollment and Benefits Administration Solution

Ward Services | 4500 Fort Jackson Boulevard, Suite 350, Columbia, SC 29209

Phone (803) 790-1436 | Fax (803) 790-1611

Prepared for: **Oxnard School District**
1051 South A Street
Oxnard, CA 93030



OVERVIEW

Ward Enrollment and Benefits Administration will provide the District with a comprehensive, technology driven enrollment and benefits administration solution for the contract period of **June 1, 2026 through September 30, 2027**. The services are designed to streamline benefit administration, enhance employee engagement, and ensure accurate and compliant enrollment processing. Through personalized employee education, structured open enrollment support, and a robust online administration platform, Ward delivers a modern and efficient benefits experience.

The solution integrates with payroll and insurance carriers, enforces District eligibility rules, and supports year round administration for new hires, status changes, and qualifying events. Dedicated customer service support and quality control oversight further ensure accuracy and a consistent employee experience. Optional ACA monitoring and compliance services are available to support federal reporting obligations.

This proposal outlines the scope of services, system capabilities, and performance based fee structure.



PROPOSAL

Ward Enrollment and Benefits Administration Services
Contract Period: June 1, 2026, through September 30, 2027

Scope of Services

I. Employee Engagement and Enrollment Services

- a) **One on One Employee Benefit Education and Enrollment Support**
Individual meetings with employees to review benefit options, explain coverage details, and assist with informed enrollment decisions.
- b) **Open Enrollment for Core and Voluntary Benefits via Outbound Call Center**
Structured open enrollment campaign utilizing a dedicated call center to proactively contact employees and guide them through benefit elections.
- c) **Client Approved Voluntary Benefit Enrollment Support**
Enrollment assistance for voluntary benefits selected and approved by the District, ensuring alignment with District strategy and employee needs.
- d) **Customized Enrollment Communications and Messaging**
Development and delivery of District specific enrollment materials, including benefit guides, emails, reminders, and targeted messaging to promote engagement.
- e) **Employee Training on the Online Benefits Portal**
Personalized training to ensure employees understand how to access, review, and manage their benefit elections within the online system.
- f) **New Hire Benefit Enrollment**
Ongoing enrollment support for newly eligible employees, including benefit education and assistance completing elections.
- g) **Off Cycle Enrollment Support and Voluntary Benefit Engagement**
Support for mid year qualifying events and voluntary benefit campaigns conducted outside of the annual open enrollment period.
- h) **Full Time Customer Service Support with Bilingual Representatives**
Year round customer service support to assist employees with benefit questions, enrollment changes, and issue resolution.
- i) **Quality Control Oversight**
Monitoring and review of enrollment activity, including recorded enrollment meetings, to ensure accuracy, compliance, and a consistent employee experience.

II. **Benefits Administration System**

- a) **Customizable Online Benefits Administration Platform**
Secure, web based system configured to the District's eligibility rules, contribution structure, bargaining units, and benefit offerings.
- b) **Integration with Payroll and Insurance Carriers**
Electronic data connections designed to streamline payroll deductions, eligibility updates, and carrier reporting.
- c) **Eligibility and Enrollment Rule Enforcement**
System controls that apply District defined eligibility criteria, waiting periods, and plan rules to ensure compliance.
- d) **Automated Payroll Updates**
System generated payroll files reflecting benefit elections and deduction changes.
- e) **Automated Carrier File Transmission**
Secure electronic transmission of enrollment and eligibility data to insurance carriers.
- f) **Comprehensive Year Round Administration**
Centralized administration supporting new hires, open enrollment, terminations, status changes, retirements, and qualifying events within a single platform.

III. **Optional: ACA Monitoring and Compliance Services**

- a) **Eligibility Measurement and ACA Tracking**
Ongoing monitoring of employee hours and eligibility thresholds to determine benefit obligations under ACA regulations.
- b) **ACA Reporting Support**
Preparation of data required for annual ACA compliance reporting.
- c) **Preparation and Distribution of Form 1095**
Generation and distribution of employee 1095 forms in accordance with IRS requirements.
- d) **IRS Filing Support**
Electronic filing assistance to complete annual ACA reporting obligations.

ACA services are available for an additional separate fee.

FEES

There will be no charge for the Services for the first year of this contract beginning June 1, 2026 and ending September 30, 2027.

Beginning October 1, 2027, Client shall pay to Ward a per employee per month fee, referred to as PEPM, for each benefit eligible employee maintained in the System.

The number of employees per month shall be identified through the System. Ward will provide the Client with a monthly invoice reflecting the number of employees for the applicable month and the corresponding fees.

The PEPM begins each October 1 and continues for the following 12 months. The PEPM will be calculated pursuant to the table below for each Open Enrollment period.

PEPM Schedule

PEPM	Conditions
\$0.00	30% or more of the benefit eligible employees seen during Open Enrollment enroll in a Voluntary Benefit
\$1.00	20% to 29% of the benefit eligible employees seen during Open Enrollment enroll in a Voluntary Benefit
\$2.00	0% to 19% of the benefit eligible employees seen during Open Enrollment enroll in a Voluntary Benefit

WARD Capabilities

1-on-1 Employee Engagement

When you partner with Ward Services, we bring expertise in personalized communication with employees with a focus on benefit education and enrollment.

- + Services provided with the offer of client approved voluntary benefits
- + Open enrollment of core and voluntary benefits through outbound call center
- + Delivery of customized messages specific to each enrollment
- + Provide employees personalized training on how to navigate and utilize your online benefits portal
- + New hire benefits enrollment
- + Off-cycle employee engagement and voluntary benefit enrollment
- + Full-time customer service department available for employee support with bi-lingual reps
- + 100% accountability with all enrollment meetings recorded for quality control

Customized Benefits Administration System

- Robust and customized system which seamlessly integrates with payroll and insurance carriers
- Enforce employer's benefits enrollment eligibility rules
- Automatically update payroll system to reflect benefit elections
- Automatically send enrollment data to carriers
- All your benefit transactions in one system for year-round management: new hires, open enrollment, terminations, status changes, retirement, qualifying events, etc.

ACA Monitoring & Tracking*

- Measure employee eligibility and provide reporting
- File with IRS
- Produce and distribute 1095s

*Available for a competitive fee

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section D: Action Items

Approval of Agreement #26-10 – Alternative Behavior Strategies, LLC (DeGenna/Jefferson)

Alternative Behavior Strategies LLC will provide one-on-one behavioral therapy and related services to students in the Oxnard School District, as needed and in accordance with each student’s Individualized Education Program (IEP). ABS will supply Behaviorists and Registered Behavior Technicians (RBTs) on an as-needed basis to support students’ behavioral and social-emotional development. Partnering with a certified behavioral agency ensures the district has access to qualified professionals who are trained in evidence-based interventions, data-informed practices, and individualized support strategies for the Special Education Department during the 2026–2027 school year.

This collaboration will help alleviate staffing shortages, ensure compliance with IEP requirements as well as state and federal regulations, and deliver timely, consistent services across school sites. Access to credentialed behavioral support staff enables the district to adapt to changing student needs while fostering safe, positive, and supportive learning environments.

Term of Agreement: July 1, 2026 through June 30, 2027

FISCAL IMPACT:

Not to exceed: \$1,301,911.60 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees approve Agreement #26-10 with Alternative Behavior Strategies, LLC.

ADDITIONAL MATERIALS:

Attached: [Agreement #26-10, Alternative Behavior Strategies \(15 Pages\)](#)
[Rate Sheet \(1 Page\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following: [REDACTED]

Accountants, attorneys, education consultants, nurses, therapists \$1,000,000.00

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
- 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Invoices to be submitted monthly to khenry@oxnardsd.org and accountspayable@oxnardsd.org, Net 30 terms

ADDITIONAL COSTS OF EXPENSES:

N/A

EXHIBIT C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____, 2026

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

2026-2027 Rate Sheet

- \$79.25/hr BII (Direct Care)
 - Adaptive behavior treatment implemented by a technician under the direct supervision of a Board Certified Behavior Analyst. It involves the implementation of programming targets and goals outlined by the patient's strengths and deficits as evident through assessments conducted previously. Direct care focuses on reduction of maladaptive behaviors, improving communication and social skills, increasing self-care skills, and improving adaptive behavior skills.
- \$113/hr BID (Direct Supervision)
 - Adaptive behavior treatment with protocol modification where the BCBA resolves one or more problems with the protocol. This includes evaluating patient progress, progressing programming goals, modeling program and behavior support plan modifications for technicians, administering assessments to the patient, and probing skills. Direct supervision also includes determining the function of maladaptive behaviors and determining an appropriate behavior support plan to aid in reduction of these behaviors while providing the patient with replacement behaviors.
- \$65/hr Last-minute cancellations/no-show

Sincerely,



Alice Paley
Director, Payor Contracts & Relationships

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section D: Action Items

Approval of Agreement #26-11 – STAR of CA/ERA Ed. (DeGenna/Fox/Shea/Jefferson)

STAR of CA/ERA Ed will provide classroom and individualized behavioral support services for designated Special Education students and the Expanded Learning Opportunity Program. Under this agreement, STAR of CA will supply Behaviorists and Registered Behavior Technicians (RBTs) on an as-needed basis to address students' behavioral and social-emotional needs. Partnering with a certified behavioral agency ensures the district has access to qualified professionals skilled in evidence-based interventions, data-driven approaches, and individualized support strategies.

This collaboration will help mitigate staffing shortages, ensure compliance with students' IEPs as well as state and federal regulations, and deliver timely, consistent services across district campuses. Access to credentialed behavioral support personnel enables the district to respond flexibly to changing student needs while fostering safe, positive, and supportive learning environments.

STAR of CA is a leading provider of behavioral and educational services, specializing in evidence-based strategies for students with diverse needs. Their services include classroom support, individualized therapy, and program implementation aimed at improving both behavioral and academic outcomes.

Term of Agreement: July 1, 2026 through June 30, 2027

FISCAL IMPACT:

Not to exceed a total of \$3,476,584.49 -

Expanded Learning Opportunities Program Funds - \$250,000.00

Special Education Funds - \$3,226,584.49

RECOMMENDATION:

It is the recommendation of the Director, Special Education, the Director, Enrichment & Specialized Programs, the Superintendent, and the Assistant, Superintendent Educational Services, that the Board of Trustees approve Agreement #26-11 with STAR of CA/ ERA Ed.

ADDITIONAL MATERIALS:

Attached: [Agreement #26-11, STAR of CA - ERA Ed. \(15 Pages\)](#)
[Rate Sheet \(1 Page\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

- 4. SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

- 5. TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

- 6. PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation,	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following [REDACTED]

Accountants, attorneys, education consultants, nurses, therapists \$1,000,000.00

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
- 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. On Site Services; Student Data Access. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. Other Services. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. Tuberculosis Risk Assessment requirements (Education Code section 49406). Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Invoices to be submitted monthly to accountspayable@oxnardsd.org, gshea@oxnardsd.org, and djefferson@oxnardsd.org. Net 30 terms.

ADDITIONAL COSTS OF EXPENSES:

N/A

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2026

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

2026-2027 School Year

RATE TABLE

OXNARD SCHOOL DISTRICT

VENTURA COUNTY SELPA

BEHAVIORAL SERVICES	SrvCode	Rate	Per
ABA - Evaluation	ABA - School Student Behavior/Skills Assessment 1.0	\$ 123.02	hour
ABA - Consultation	ABA - Consultation	\$ 123.02	hour
BII	ABA - Behavior Intervention Implementation	\$ 63.37	hour
BID	ABA - Behavior Intervention Development	\$ 123.02	hour
PSYCHOLOGICAL SERVICES	SrvCode	Rate	Per
On-Site Counselor			
Mental Health - OnSite Counseling Services 30 hours	DIS On-Site Counseling- MHA - 30 hours	\$ 2,880	week
Mental Health - OnSite Counseling Services 40 hours	DIS On-Site Counseling- MHA - 40 hours	\$ 3,840	week
Mental Health - OnSite Counseling Services 30 hours	DIS On-Site Counseling- LMHP- 30 hours	\$ 4,770	week
Mental Health - OnSite Counseling Services 40 hours	DIS On-Site Counseling- LMHP - 40 hours	\$ 6,360	week
Mental Health - OnSite Counseling Services 40 hours	ERICS/ERMHS/ERSES Therapist - MHA - 40 hours	\$ 3,840	week
Mental Health - OnSite Counseling Services 40 hours	ERICS/ERMHS/ERSES Therapist - LMHP- 40 hours	\$ 6,360	week
Mental Health Associate			
Mental Health - Group Counseling	Counseling - Group - MHA	\$ 96.00	hour
Mental Health - Individual Counseling	Counseling -Individual - MHA		
Mental Health - Family Counseling	Counseling -Family- MHA		
CNSLT Consultation	CNSLT-MHA		
Mental Health - Wraparound	WrapAround - MHA		
Mental Health - IEP Meeting Participation	MH IEP Meeting Participation - MHA		
Licensed Mental Health Professional			
Mental Health - Group Counseling	Counseling - Group - LMHP	\$ 159.00	hour
Mental Health - Individual Counseling	Counseling -Individual - LMHP		
Mental Health - Family Counseling	Counseling -Family - LMHP		
CNSLT Consultation	CNSLT-LMHP		
Mental Health - Wraparound	WrapAround - LMHP		
Mental Health - IEP Meeting Participation	MH IEP Meeting Participation - LMHP		
Mental Health - Case Management	Case Management - LMHP		
Mental Health - Assessment	ERMHS - Assessment - LMHP		
School Psychologist			
Mental Health - Group Counseling	Counseling - Group - School Psychologist	\$ 159.00	hour
Mental Health - Individual Counseling	Counseling -Individual - School Psychologist		
Mental Health - Family Counseling	Counseling -Family - School Psychologist		
Mental Health - Wraparound	WrapAround - School Psychologist		
Mental Health - Assessment	ERMHS - Assessment - School Psychologist		
Mental Health - Evaluation	Evaluation - School Psychologist		
Licensed Clinical Psychologist			
Mental Health - Assessment	ERMHS - Assessment - PSY	\$ 250.00	hour
Mental Health - IEP Meeting Participation	MH IEP Meeting Participation - PSY-D. Ph.D.		
Mental Health - Psychological Services	Psychological Services		
Mental Health - Wraparound	WrapAround - PSY		

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section F: Board Policies, Second Reading

Second Reading and Adoption – Revisions to BP 7310 Naming of Facility (DeGenna)

Board Policy 7310 "Naming of Facility" is being revised to align with California School Boards Association's recommendations and to review the process for naming of schools.

The updated language is in underlined red text and removed language should be shown with a strikethrough. Revisions made after First Reading are indicated in green font. The options presented reflect the input and suggestions received since the First Reading.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees adopt the revisions to BP 7310 Naming of Facility, as presented for Second Reading.

ADDITIONAL MATERIALS:

Attached: [BP 7310 - Option 1 \(2 pages\)](#)
[BP 7310 Option 2 \(4 pages\)](#)

Policy 7310: Naming Of Facility

Status: ADOPTED

Original Adopted Date: 11/16/2011 | Last Reviewed Date: 11/16/2011

The Board of Trustees recognizes that the naming of schools carries significant symbolic, cultural, and community value. School names should reflect the District's educational mission, community identity, and values while remaining inclusive and enduring over time.

The Board of Trustees shall ~~not~~ name schools ~~and or~~ **other district-owned or leased buildings, grounds, and facilities** in recognition of: after individuals or commercial developments.

- ~~1. Individuals, living or deceased, **and entities** who have made outstanding contributions, including financial contributions to the county or school community~~
-
- ~~2. Individuals, living or deceased, who have made contributions of state wide, national or worldwide significance~~
-
- ~~3. The geographic area in which the school or building is located~~

New schools and the renaming of existing schools may be based on one or more of the following categories:

- 1. Concept or Idea-Based Names**
 - Names that reflect educational ideals, aspirations, or core values (e.g., Innovation, Leadership, Discovery, Unity).
 - Names that emphasize academic focus areas or themes (e.g., STEM, Arts, Global Studies).
- 2. Academy or Programmatic Identity**
 - Names that identify the school as an academy or specialized learning environment (e.g., "Academy of Science and Technology," "Dual Language Academy").
 - Names that align with the school's instructional model or magnet focus.
- 3. Geographic or Environmental Features**
 - Names derived from local geography, neighborhoods, landmarks, or natural features (e.g., rivers, mountains, coastal features, streets, or regions).
 - Names that reflect the historical or cultural significance of the surrounding community.

The Board encourages community participation in the process of selecting names. A citizens community advisory committee may **shall** be appointed to review name suggestions and submit recommendations for the Board's consideration.

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

~~Any name adopted for any new school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.~~

~~Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input.~~

When naming or renaming a district school, building, or facility, the Board may specify the duration for which the name shall be in effect.

All proposed school names shall:

- Be appropriate for an educational institution and suitable for long-term use.
- Reflect positively on the District and community.
- Be free from bias, discrimination, or controversy.
- Avoid duplication or confusion with existing school names within the region.
- Be easily pronounceable and recognizable.

Memorials

Upon request, the Board shall consider planting commemorative trees, erecting monuments, or dedicating buildings, parts of buildings, athletic fields, gardens, or other district facilities, in memory of deceased students, staff members, community members, and benefactors of the district.

OPTION 2

Policy 7310: Naming Of Facility

Status: _____

Original Adopted Date: _____ | Last Reviewed Date: _____

Purpose and Framing

The Board of Trustees recognizes that naming schools and facilities is a political, educational, and community act that shapes identity, belonging, and historical memory. Naming decisions shall reflect truth, equity, and the lived experiences of the community served.

1. Criteria for Naming

The Board of Trustees shall name schools and other district-owned or leased buildings, grounds, and facilities in recognition of:

1.

Individuals or groups whose contributions reflect service, impact, and alignment with the district's values of equity, education, and community well-being. Financial contributions alone shall not constitute eligibility for naming consideration.

Naming shall not be based on wealth, political position, or institutional power.

2.

Individuals, living or deceased, whose work has meaningfully impacted students, families, or communities at the local, regional, national, or global level, with priority given to those historically excluded from institutional recognition, including Indigenous, Mexican, Chicano, and other marginalized communities.

3.

The geographic, cultural, and historical identity of the community, including names that reflect the language, heritage, and lived experiences of the people served.

2. Prohibited Naming Influences

The following shall not be used as primary justification for naming:

Financial donations or monetary contributions

Corporate entities or branding interests

Individuals currently holding political power or influence where naming may reinforce existing power structures

The district shall prioritize individuals and communities whose contributions emerged from service, struggle, and community impact rather than status or access to power.

3. Community Governance (Required)

The Board shall require a community-driven naming process grounded in shared governance. A Naming Advisory Committee shall be established to review name suggestions and submit recommendations for the Board's consideration.

The Naming Advisory Committee shall include:

Students (required, with structured participation)

Educators and school staff

Parents/guardians

Community-based organizations

Local residents, including individuals not holding formal leadership roles

At least 50% of the committee shall consist of everyday community members who are not elected officials, administrators, or organizational leaders.

The committee shall hold decision-making authority to produce a final shortlist of recommended names. The Board shall select from this list. Any deviation shall require a written public justification demonstrating alignment with community input.

4. Student-Centered Inquiry and Education

The naming process shall include student-led research, dialogue, and presentation. Students shall engage in critical inquiry into local history, community narratives, and the significance of proposed names.

Naming shall be integrated into educational opportunities, including ethnic studies, history, or civic engagement, where applicable.

5. Inclusive Engagement Requirements

The process shall include:

Multiple community input opportunities (in-person and virtual)

Student forums and presentations

Multilingual outreach reflective of the community

Accessible participation formats for families and residents historically excluded from decision-making processes

6. Historical Accountability Review

Prior to naming or renaming, the district shall conduct a historical impact review to determine whether a proposed or existing name reflects:

Exclusion or erasure of communities

Racism, colonization, or systemic harm

Misalignment with district values of equity and inclusion

Findings shall be publicly shared and considered in all naming decisions.

7. Renaming as Ongoing Responsibility

Renaming shall be considered as part of the district's ongoing responsibility to ensure alignment with community values, historical accuracy, and equity.

Renaming shall be initiated when:

A name causes harm or exclusion

A name no longer reflects the community served

Historical review identifies misalignment with district values

The renaming process shall include the same level of community governance and engagement as new naming decisions.

8. Transparency and Accountability

Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input.

The Board shall also:

Publicly respond to community input

Provide written rationale for the final decision

Demonstrate how the decision reflects community recommendations

9. Avoiding Confusion

Any name adopted for any new school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.

10. Memorials (Equity-Based)

Upon request, the Board shall consider commemorative recognition in memory of students, staff, and community members whose lives reflect the values, struggles, and contributions of the community.

Memorial recognition shall not be based on financial contribution.

12. Educational and Cultural Integration

Each naming decision shall include an educational component that ensures students learn the history, contributions, and community significance of the selected name. This may include curriculum integration, storytelling, murals, or student-led projects.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section G: Conclusion

Future Agenda Items (DeGenna)

The Board of Trustees and Superintendent will discuss any Trustee requests for items to be added to future agendas.

<u>Item</u>	<u>Proposed Meeting Date</u>
Academy Alignment by Site	4/20/26 Special
Recognition of Teacher Activities with Non-Profits	5/2026
Highlight Ventura County Farm to School Program	8/5/26
General Discussion of Reading Programs	6/3/26
AI Information	TBD
Discussion re: Future Resolutions	TBD
Ethnic Studies & Master Plan - Combo ELD/STEAM	TBD
Structure to Assess Fiscal Impact on Regular Basis	TBD
Timeline/Budget of Deferred Maintenance/Summer Projects	Via Transmittal
Report of Maintenance Status per Site	Via Transmittal
Presentation on Master Schedules per School Site	Via Transmittal

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section G: Conclusion

Superintendent's Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section G: Conclusion

Trustees' Announcements (3 minutes each speaker)

The Trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: April 15, 2026

Agenda Section: Section G: Conclusion

ADJOURNMENT

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Madrigal Lopez ____, Robles-Solis ____, Gonzales ____, Melanephy ____

Anabolena DeGenna, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street, Oxnard, California by 5:00 p.m. on Friday, April 10, 2026.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A