



PROCUREMENT & LOGISTIC OPERATIONS

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FL 33351 • PH: 754-321-0505

EMAIL: PurchasingHelpDesk@BrowardSchools.com

<https://www.browardschools.com/procurement>

CONTRACT AWARD DETAILS

Contract Number: RFP26-007 (Previous Contract Number: FY21-154, 19-003V)
 Contract Title: Property & Casualty Insurance Brokerage Services
 Bid Type: Request for Proposal (RFP)
 Commodity: BOS (Business Operations Services)
 Material Group: 958 – Risk Management Services
 Contract Value: \$26,096,000

Contract Start Date: February 1, 2026
 Contract Expiration Date: January 31, 2029
 Renewal Options: Two 1-Year Periods

Broward County School Board Point of Contact Information:

| Procurement Department | |
|---|---|
| For contract, pricing, fulfillment, quality concerns or questions email: | For purchase order processing, requisition, purchase order status questions or concerns email: |
| Belinda Defoor, BSME Email: Belinda.defoor@browardschools.com 754-321-0542 | Dena M Lomando Email: Dena.lomando@browardschools.com 754-321-0502 |

| Department Name |
|---|
| Mr. Aston Henry, Director Risk Management Department Email: aston.henry@browardschools.com Phone: 754-321-1901 |

Background:

Florida Statutes/Florida Administrative Rule: School Districts are required to carry property insurance on all school buildings (except buildings with three (3) classrooms or less) and all school plants, including contents, boiler, and machinery, pursuant to provisions of Section 1001.42 (11) (d), Florida Statutes. Rule 6A-1.012(15), Florida Administrative Code, states that, except as otherwise required by statute, a district school board, when purchasing insurance, entering a risk management program, or contracting with third-party administrators, may make any such acquisitions through a competitive solicitation process or by direct negotiations and Agreement.



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Awarded Vendor and Contract Pricing

| Contact Information |
|---|
| <p>Vendor #150184 Risk Management Associates, Inc. 300 N. Beach Street Daytona Beach, Florida 32114</p> <p>Matthew Montgomery, Executive Vice President Phone: 386-333-6056 Email: matt.montgomery@bbrown.com</p> <p>Tiffany Hill, VP/Client Services Leader Phone: 386-281-6846 Email: Tiffany.Hill@bbrown.com</p> |

S/M/WBE Goal and Vendors: 18% with subcontractors: Professional Risk Control Consulting Services, LLC and McKinley Financial Services, Inc.

Delivery Requirements

As required by the Risk Management Dept.

Method of Award (MOA):

Pursuant to Purchasing Policy 3800, Section (III, B) and Rule 6A-1.012(7) Florida Administrative Code, in the submittal of responses to Requests for Proposals, SBBC may award contracts to one (1) or more responsive, responsible proposers in accordance with the selection criteria published in the Request for Proposal.

Contract Addendum and Contract Change Log

The primary purpose of the log is to record/track each procurement action from the date of initial award (this includes amendments, modifications, addition/deletion of award items, transfer of funds between agreements, contract modifications, contract renewals, pre-qualification and/or MWBE certification of vendors, vendor information changes, etc. This log eliminates the requirement to issue separate award sheet addendum.

The following amendments/changes have been implemented subsequent to the award of this contract.

| Event No. | Date Issued | Description | Purchasing Agent |
|-----------|-------------|-----------------------------|------------------|
| 1 | 01/21/26 | Contract Award | Belinda Defoor |
| 2 | 4/10/26 | Add'l Spend Authority added | Belinda Defoor |
| | | | |

This document is not designed to provide a detailed overview of individual contracts or considered an in depth comprehensive set of instructions. Refer to the Bid Solicitation/ Invitation to Bid for contractual terms and conditions. Additional supporting documentation will be supplied upon request.

Rev. 08/2025

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