OCTECHS Leadership Team Meeting
2025-2026

Date: 03/26/2026 ***COMBINED MEETING WITH OCA RE: Due to a Medical Emergency**

In attendance:
-Mrs. Kim McKay- OC, VP SSEM
-Mr. Syed Muhammad Naqvi- OC, Dean of SOBI
-Dr. Saran McDuffie- OC, Dean of SOLAE
-Mrs. Linda Granados- OC, OCTECHS Liaison
- Mr. Karl Miller- OCTECHS - Principal
- Mrs. Cynthia Lane- OCTECHS– Counselor
- Mrs. Dana Huckaby- OCA – Counselor
- Ms. Stephanie Galindo- OC, OCA Liaison

AGENDA ITEMS PRESENTED / DISCUSSION TOPICS

AGENDA ITEMS:

- **OCTECHS Parking Cones Removal Issues**
  - Mr. Miller reports that they are experiencing an issue with college students who have been removing the traffic cones used for ECISD buses during dismissal time. Location: Behind Wilkerson in front of student housing.
  - Mr. Miller is asking if one of the OC PD officers can help patrol the area to prevent the students from removing the traffic cones. ***Mrs. McKay will ask OC PD if they can assist with having a presence during pick up time to help prevent the cone issues.**
- **COMBINED MEETING WITH OCA RE: due to a medical emergency**
  - **As of 03-25-26 (yesterday), Mr. Ramage will be on medical leave for the next 4- 6 weeks**
    -Per ECISD, Mr. Miller will primary administrative contact
    -Mr. Miller will oversee the day-to-day operations for OCA
    -Mr. Miller will cover OCA lunches
- **ECISD Immediate Plan of Action (temporary)**
  - Mr. Garcia (ECISD, EDL), Mr. Miller and Mrs. Huckaby met with the OCA faculty and staff in the afternoon
    -**Mrs. Teresa Miranda** has been given access to help with the PO for OCA
    -Mrs. McKay has asked for all work orders and facilities reservations for **OC** to be sent to **Karen Trejo (Odessa College Admin)** who will process **them for OCA**
    -Key form request for **Mr. Miller / Mrs. Huckaby to have a master key** to the OCA building was submitted to Mrs. McKay. *Mrs. McKay will approve and support the requests.
    -The immediate plan is for **Mr. Cook – OCA Teacher** to handle the Friday morning assemblies
    -All previously scheduled events will go as planned (8th grade signing day, senior events)
    -Mr. Miller will help finish teacher evaluations for OCA
- **ECISD Testing - REMINDER**
  - **ITBS testing (ESL test) & Interim STARR – US History, Friday, 03-27-26**
  - **STARR testing dates – notices were emailed on 01-22-26 by Mrs. Granados to college professors/02-05-26 email sent by Mr. Naqvi / on 03-02-26 email sent by Dr. Anderson**
    - ☐ April 8 – English 1 (Wednesday) - ALL 9th graders
    - ☐ April 9- English 2 (Thursday) - ALL 10th graders
    - ☐ April 15 – US History (Wednesday) - ALL 11th graders
    - ☐ April 16 – Biology (Thursday) - ALL 10th graders
      - OCA- All 9th graders
      - OCTECHS- All 10th graders
    - ☐ April 22 – Algebra 1 (Wednesday) - ALL 9th graders
- **OCTECHS Spirit Club Events**

- The **'Community East Egg Hunt' on Sat. March 28th from 9 AM to 11 AM.**
  - Mr. Miller presented a Timeline of events, setup starts at 8 am, hunt begins at 9 am, stations will run until 11 am, clean up 11 am – 12 pm
  - List of 10 volunteers, 20 student volunteers
  - There will not be any food booths or anything being sold
  - A request for extra garbage receptacles was previously made

  ***Mrs. McKay has sent an email to physical plant and media about the event, requesting no sprinklers to be programmed during the event, additional receptables and PA system.**

- **UPDATE FROM Texas Education Agency (TEA)**
  - **OCTECHS was recognized as one of the campuses with the most majors' offerings for a single campus, housed on a college/university campus in the state of Texas**
  - A reminder when building major courses to keep in mind the high school BLOCK SCHEDULE – they need to have enough time to provide lunch for the students (ie. Culinary).
  - TEA recognized the standing leadership meetings with the college and the high school
- **ECISD Choice application – OCTECHS ECO DISC REPORT**
  - **OCTECHS Estimated total: 118 – ECO DISC / 28 – NOT = 80% ECO DISC**
  - **OCA estimated 69% of ECO DISC- still working on finalizing the final list of students**
- **STUDENT UPDATES**
  - **A. Llanez – freshman- CULINARY Mr. Miller reports that a student** ARD meeting took place with the high school / a grade grievance will be filed regarding his Spring 1 grade / the college has a process for grievance resolution will **start with the Dean of SOBI, Mr. Naqvi**
    - The high school is reporting that the student has a new high school schedule
    - The student had a second consecutive semester that his GPA had fallen below 2.0.
  - **P. Munoz – junior- CULINARY student** had a kitchen incident (cut her thumb) yesterday 03-25-26. Mr. Miller reports that she was transported to the hospital; they attempted to sew back her thumb, and it did not work; they ended up sealing it. Mr. Miller spoke to the dad and she was home by 8 pm and was sleeping. They weren't sure how she would feel the next morning/ she didn't need to come if she didn't feel good.
- **SENIOR GRADUATES / HS & COLLEGE**
  - **4 Seniors that are going to come down to the wire**
  - DC5 grades for the college are due on Monday, 03/30/26 ***Mrs. Granados will provide the compiled grades to the high school by 04/02, failing students will be highlighted**

- **OSET dept. Planning a DISASTER DRILL at MCH**
  - **04-30-26 from 12 noon to 3:00 pm,** Dr. Jordan will make arrangements for ALL OSET students (9^{th}-12^{th} grade) to attend. Dr. Jordan will make transportation arrangements and get parent waivers signed
  - Mrs. McKay asked for Dr. Jordan to collect Parent Waivers for each participating students and she will forward to Mr. Miller once received.

- **SPRING GRADUATION - COLLEGE CERREMONY - FINAL DECISION PENDING**

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- **April 10th is the drop-dead date to make the location change, but the high school ceremonies will not change to the Ector County Coliseum. PENDING FINAL APPROVAL, WILL PROVIDE UPDATE ASAP.**
- OCTECHS will still be scheduled to graduate on **Friday, May 8th at 7 pm**
- OCA will still be scheduled to graduate on **Saturday, May 9th at 10 am**

UPCOMING DATES / EVENTS

OCTECHS

- **03/28/26** — **The 'Community East Egg Hunt', OC lawn by the Amphitheater, 9 am - 11 am**

ODESSA COLLEGE

- **03/30/26** — **Pups & Popcorn @ SCC Foyer, 11 am – 1 pm**
  - **Intramurals Volleyball 2026 @ ICA Gym, Sports Center, 6 pm**
- **03/31/26** — **Women's History Month: Barbie Movie Showing, SCC, 11 am, 4:30 pm**
- **04/01/26** — **Mental Health Awareness Speaker: Jamar Root @ WHSB 2nd floor, 11 am**
  - **Blue & Brew @ SCC Foyer, 11 am**
- **04/02/26** — **2026 Downtown Odessa Egg Hunt @ OC Downtown**
  - **Softball game @ Softball Field behind Sports Center, 2pm**
  - **Baseball game @ Wrangler Field, 12 pm or 3 pm**
- **04/03/26** — **Easter Holiday Weekend – CAMPUS CLOSED**
- **04/04/26** — **1st Saturday at the Stadium @ James Segrest Stadium, 8 am – 12 pm**
  - **Free Come and Go Event**
  - **Open to the community**
- **05/08/26** — **Spring Graduation – OCTECHS at 7 pm**
- **05/09/26** — **Spring Graduation – OCA at 10 am**