YUBA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

JOINT MEETING OF THE SUPERINTENDENTS' COUNCIL and OPERATIONS COUNCIL

April 24, 2024

Chairperson: Lora Gonzalez

Members in Attendance:

Brett Barley (virtual)	Kimberley BentonWolfgram
Patrick Brose	Rob Gregor
Craig Guensler	Chris Mahurin
Shevaun Mathews	Louise Miller
Nicole Newman	Kristen Nottle-Powell
Joanna Pastor (virtual)	Jeff Roberts
Aaron Thornsberry	Toni Vernier

Minutes

1.0 Call to Order

The meeting was called to order at 10:31 a.m.

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Lora Gonzalez.

2.0 Opening Procedures

2.1 Roll Call

Voting representatives for Superintendents' Council:

Brett Barley - California Montessori Project
Patrick Brose - Camptonville Union Elementary School District
Chris Mahurin - CORE Charter School
Shevaun Mathews for Fal Asrani - Marysville Joint Unified School District
Jeff Roberts - Plumas Lake Elementary School District
Craig Guensler - Wheatland Elementary School District
Nicole Newman - Wheatland Union High School District
Louise Miller - YES Charter Academy
Rob Gregor - Yuba County Office of Education

Voting representatives for Operations Council:

Joanna Pastor - California Montessori Project
Patrick Brose - Camptonville Union Elementary School District
Kimberly BentonWolfgram - CORE Charter School
Shevaun Mathews - Marysville Joint Unified School District
Toni Vernier - Plumas Lake Elementary School District
Craig Guensler for Angela Gouker - Wheatland Elementary School District
Nicole Newman for Lauren Link - Wheatland Union High School District
Louise Miller for Eve Domingo - YES Charter Academy
Kristen Nottle-Powell - Yuba County Office of Education

2.2 Recognition of Visitors
There were no visitors in attendance.

3.0 Consent Agenda

3.1 Approval of April 24, 2024 Meeting Agenda
Nicole Newman moved, Jeff Roberts seconded to approve the April 24, 2024 Meeting Agenda. The motion carried unanimously.

3.2 Approval of March 27, 2024 Meeting Minutes
Craig Guensler moved, Jeff Roberts seconded to approve the minutes of the March 27, 2024, Joint Superintendents'/Operations Council Meeting. The motion carried unanimously.

3.3 Approval of April 15, 2024 Meeting Minutes
Shevaun Mathews moved, Toni Vernier seconded to approve the minutes of the April 15, 2024, Operations Council Meeting. The motion carried unanimously.

4.0 Public Comment
There were no public comments.

5.0 SELPA Finance - Excess Costs

5.1 2023-24 Projected Excess Costs
Aaron Thornsberry apologized for sharing the incorrect version of the 2023-24 Estimated Excess Cost Calculation at the March meeting. The corrected version was attached to the agenda. Invoices for 50% of excess costs were sent out a couple of weeks ago. The next invoice (25%) will go out in May. Aaron clarified that refunds for overpayments will be given to appropriate districts.

5.2 2023-24 Administrative Costs Inquiry - Plumas Lake Elementary School District
A fiscal report showing Assistant Superintendent (56%) and Assistant Superintendent Clerical Support (70%) was attached to the document. The Council asked several clarifying questions. Aaron clarified that any unused portion of this budget goes back to offset excess costs. Toni stated that when she asked for this information, she wanted all YCOE special education administration/principal costs.

Rob Gregor shared that a special education audit will take place soon to look into all special education costs. Two administrative positions and a .5 secretary position have been cut for the 2024-25 school year.

Jeff Roberts thanked Aaron for the transparency.

5.3 V.I. Excess Costs and Recommended Adjustment
The Vision Impaired Budget Change document was attached to the agenda and shared. The biggest impact on the budget is increased contract costs with Butte County for Orientation and Mobility services.

Current Low Incidence funding is allocated to VI staff costs (85%) and equipment costs for LI eligible students (15%). At the February 26, 2024, Operations Council Meeting, representatives recommended that LI funding be adjusted to 80% VI staffing and 20% student equipment due to equipment funds being spent early in the school year leaving districts responsible for equipment costs. Superintendents chose to table the decision to adjust the LI allocation. Nicole Newman would like a

breakdown of administrative costs and to look at consult vs. direct service costs that impact the billback. Jeff Roberts would like to see the 2024-25 VI budget.

6.0 Regional Program Transfers

6.1 MJUSD Facilities Update

Shevaun Mathews shared that MJUSD and Yuba College have an agreement in place for next school year. MJUSD currently has five SDC preschool classrooms and may need to add an additional classroom next year. Shevaun also shared that due to the YCOE program transfer of kindergarten - 5th grade back to MJUSD, the two classrooms at Kynoch Elementary are an issue because the classrooms are owned by YCOE. Rob stated that he and the MJUSD superintendent will meet to discuss this issue.

6.2 YCOE Written Intent for Special Education Program Transfer

The YCOE Written Intent for Special Education Program Transfer was attached to the agenda. The program transfer will return kindergarten - 5th grade SDC students not attending Virginia School back to their district of residence, MJUSD. The transfer will take place in the 2025-26 school year.

6.3 SELPA Program Transfer Policy

The SELPA Program Transfer Policy was attached to the agenda.

6.4 SELPA Response to YCOE Request for Program Transfer

The SELPA response to any program transfer is based on Education Code requirements. Transfer of funding, continuum of services and facilities, among other requirements are taken into consideration. The YCOE request meets Education Code requirements.

7.0 2024-25 SELPA Local Plan Final Read

7.1 Section B - Governance and Administration

Section B of the Local Plan is complete and was attached to the agenda. The only change was to the voting structure which includes CORE and YES Charter Schools as voting members of the SELPA. A quorum is now five of nine for a simple majority vote to pass.

7.2 Section D - Annual Budget Plan and Attachments

Section D, the Annual Budget Plan is complete and was attached to the agenda.

7.3 Section E - Annual Service Plan and Attachment

Section E, the Annual Service Plan is complete and was attached to the agenda.

This is the last and final read until the Local Plan goes for approval at the May 22, 2024 Public Hearing. Please contact Lora if you have any questions.

7.4 Public Hearing Notice - Post on District Website and at School Site Doors by May 1, 2024

The Public Hearing Notice was attached to the agenda. Please post on at all district school sites and websites by May 1, 2024.

8.0 SELPA Association Communications Report

The SELPA Administrators Association of California Liaison Communications Report was attached to the agenda. This reports shares the association's mission, values and strategic plan.

The SELPA Administrators of California Legislative Sharing Day will be held on May 1, 2024.

9.0 SELPA Professional Development Opportunities

A 2023-24 SELPA Training/Engagement Opportunity padlet was attached to the agenda.

Below is a list of noteworthy upcoming professional development opportunities:

9.1 CalECSE: Interagency Agreements - April 29, 2024

9.2 The Data Advantage - April 30, 2024

9.3 3rd Annual Inclusion Conference - May 9-10, 2024

10.0 Low Incidence Budget and Requests

The 2023-24 Low Incidence Budget was attached to the agenda. The current budget balance is $9,989.76 which includes increased revenue of $13,573.11 from the state.

One request was brought to Operations Council for approval. The request is for reimbursement to CMP for previously purchased equipment:

- Gait Trainer and accessories reimbursement $1,817.10

Shevaun Mathews moved, Patrick Brose seconded to approve the Low Incidence request. The motion carried unanimously.

11.0 Adjournment

The meeting adjourned at 11:23 a.m.

NEXT MEETING:

Joint Superintendents'/Operations Council Meeting
May 22, 2024, at 10:30 a.m. - Yuba County One Stop - Beckwourth Room

Respectfully submitted,
Debbie Lockwood (for Lora Gonzalez)
Program Secretary, Yuba County Office of Education