



ST. IGNATIUS COLLEGE PREPARATORY

PART TIME CAMPUS MINISTER

REPORTS TO: Director of Campus Ministry

LOCATION: In-Person on campus in San Francisco, CA

STATUS: Exempt, Part-Time

SALARY RANGE: *\$80,000 - \$130,000 (subject to candidate experience)

*Salary will be prorated based on full time vs part time status.

MISSION STATEMENT:

St. Ignatius College Preparatory is a Catholic, Jesuit school serving the San Francisco Bay Area since 1855. Through a rigorous and integrated program of academic, spiritual, and co-curricular activities, St. Ignatius challenges its students to lead lives of faith, integrity, and compassion. Students are enriched by a diverse and loving Christian community and are called to become life-long learners who develop their individual talents for the greater glory of God. With a commitment to intellectual excellence, leadership, service, and justice, we strive to be people for and with others, responding courageously to the opportunities and challenges of our time.

CAMPUS MINISTRY MISSION STATEMENT:

A major part of the development of the total person at St. Ignatius — mind, body and heart — occurs through the Campus Ministry program. Campus Ministry offers liturgical programs, sacramental experiences, retreats, spiritual direction, and opportunities for translating faith into action. Campus ministry engages adolescent spirituality and creates developmentally appropriate faith experiences with pastoral care and flexibility. We ground our programming in a ministry of presence, creating safe spaces for students to engage their identities and wrestle with their faith.

PRIMARY ROLE:

Part-time campus minister responsible for contributing to the team and fulfilling the department's mission statement through strong relationships with students. (This is not a remote position)

A SUCCESSFUL CANDIDATE IN THIS POSITION WILL BE ABLE TO DEMONSTRATE:

- Passion for building strong relationships and educating the whole student;
- Ability to thrive in a collaborative learning environment;
- Excellence in instruction, communication, and professional growth;
- Commitment to the mission of the school and the formation of the whole student;
- A growth mindset and dedication to continuous improvement;
- Sound professional judgment and high ethical standards;

- Willingness to adapt to an existing curriculum while contributing innovative ideas;
- Openness to feedback and dedication to lifelong learning in both practice and subject area;
- Flexibility and creativity in a dynamic environment that values iteration and new ideas;
- Commitment to restorative practices that strengthen relationships and foster a positive school culture.

RESPONSIBILITIES AND DUTIES:

- liturgical planning for the school community, including weekly liturgies/prayer services and potentially all-school liturgies and the sacrament of reconciliation;
- training & supporting student & adult liturgical ministers & retreat team leaders;
- potential coordinating and directing of a student retreat program, including recruiting, training, and forming student leaders;
- attending to the spiritual well-being of students as needed, including pastoral care for students, being present to students throughout the academic day, and collaborating with other areas of the school to better minister to students;
- supporting the goals and programs of the entire Campus Ministry program, including overnight retreats, service and Immersion trips, and communal prayer;
- engaging with teenagers in their social and cultural location, including a demonstrated respect for their social and emotional realities;
- Must be flexible to work some nights and weekends.

QUALIFICATIONS:

- Bachelor's and/or Master's degree in Theology, Ministry, or related field;
- Previous secondary ministry and/ or teaching experience;
- Experience and interest in creating culturally proficient curriculum and ministry; experience working through a lens of equity and inclusion;
- Desire to continue to learn and grow in cultural proficiency;
- Ability to communicate effectively with diverse groups in our community;
- Prepared to make significant contributions to the larger co-curricular life of the school.

SI FOSTERS A DIVERSE AND INCLUSIVE COMMUNITY:

St. Ignatius College Preparatory strives to be a just, inclusive, and Catholic, Ignatian community where all students, faculty, staff, parents and alumni feel seen, heard, valued, and loved and experience full acceptance. We are committed to hiring, supporting, and retaining a diverse faculty and staff. We see our determination to offer diversity, equity, inclusion, and belonging not as a destination to be reached, but a continuous, life-long journey together.

HOW TO APPLY:

Interested applicants should submit a resume, and application responses to the [Mission Department Application Form](#)

Pre-employment background screening is required for all positions. St. Ignatius College Preparatory is required by law to conduct FBI and DOJ background checks, TB clearance, and mandated child abuse prevention training for all employees.