



Wichita Falls Independent School District

1104 Broad St · P.O. Box 97533
Wichita Falls, Texas 76307-7533
Phone (940) 235-1017 ext. 13002 ·
purchasing@wfisd.net

Dear Wichita Falls Area Vendors:

If your company is interested in providing goods and/or services to WFISD, here are some steps to follow:

1. Register on WFISD's Vendor platform - <https://wfisd.ionwave.net/VendorRegistration/PreliminaryInfo.aspx>
2. With registration you will be notified of bid opportunities for goods and/or services your company provides.
3. When bid opportunities are posted, a notification will be sent to the designated email address.
4. All forms can be easily completed online and submitted online, but paper submissions are accepted if the vendor so chooses.
5. Assistance regarding the required forms can be obtained by contacting WFISD Purchasing Department at 940.235.1017 ext 13004 or 13002.

Local Procurement of GOODS includes (but is not limited to):

Groceries

Paper Goods

Building Supplies, including (but not limited to): plumbing, flooring, electrical, tools, HVAC parts, filters, paint, miscellaneous building supplies, lumber, hardware, concrete supplies, flooring, restaurant supply, lock and key supplies, glass and mirror, tires, auto parts, batteries

Fire Extinguisher supplies

Fuel

Local Procurement of SERVICES includes (but is not limited to):

Plumbers

Elevator and Chairlift Maintenance and Inspection

HVAC Services

Refrigeration Services

Security Monitoring

Roof Repair

Concrete Repair

Asbestos Abatement and Removal

Locksmith

Electricians

Floor Covering Installation

Dumpster Services

Grease Trap Services

Crane Services

Fork Lift Services

Suspended Ceiling Grid Installation and Repair

Overhead Door Installation and Repair

Automotive Repair

Tire Repair

Photography

Fundraising Services

Custom T-shirts

Please feel free to contact Lauren Zotz (ext 13002) if you have any questions about how to do business with WFISD. Bid opportunities for categories are typically available every year or every other year.

We appreciate your interest in serving WFISD!