

**SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES**

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Date: February 23, 2026  
Time: 7:00 p.m.  
Location: Cafeteria  
904 Mullica Hill Road  
Harrisonville, NJ 08039

**A. Meeting Called To Order**

Meeting called to order at 7:00 p.m. by Board President, Joan Pino-Talbot.

**B. Flag Salute**

**C. Open Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

**D. Roll Call**

Joan Pino-Talbot, Carrie Selb, Toni Buckley, Dana Carfaro, Cheryl Easterling\*, Howard Mattson, Jennifer McIlvaine, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Elizabeth Winterburn, Chief School Administrator

\*Cheryl Easterling arrived after roll call.

**E. Student Recognition**

PreK	Mattison Mazzoni
Kindergarten	Levi Morrow
1st Grade	Lilly Shire
2nd Grade	Violet Cunningham
3rd Grade	Jack Stang
4th Grade	Wyatt Trowbridge
5th Grade	Ally Little
6th Grade	Michael Sharp
Art	Hannah Laigaie
Physical Education	Alexandria Richardson
World Cultures	Colton DeCamillis
Music	Kaitlyn Beckley

**F. Presentations & Discussions**

iReady Winter Diagnostics

**G. Public Comment**

Mr. Bob Durham, a former SHEA member, stated to the board he believes the MultiPurpose Room floor should be redone.

**H. Executive Session**

New Board of Education member selection.

\*Mr. Mark Welker was appointed to the vacant Board Member seat.

**I. Approval of Minutes**

Motion by Mrs. McIlvaine, seconded by Mr. Talbot

All in Favor? Aye

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meeting:

1. Regular Meeting Minutes from January 26, 2026

**J. Correspondence**

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-3 as follows:

Motion to open discussion of agenda items.

Motion by Mrs. McIlvaine, seconded by Mr. Talbot

All in Favor? Aye

**K. Personnel**

1. Appointments and Reappointments- Non-Represented Staff Salaries

BE IT RESOLVED, that the following personnel recommendations are approved, as recommended by the Chief School Administrator, upon completion of a background check:

Name	Position	2025-2026	Effective Date
Andrew Spencer	Maintenance Supervisor	\$73,500	TBD

**L. General Administration**

1. Enrollment Reports as of January 31, 2026

- i. Enrollment Report

Grade Level	Current Totals	June 30, 2025
PK	51	59
K	41	32
1	33	41

2	42	49
3	48	37
4	36	46
5	49	35
6	33	51
Resident Students	308	326
Choice Students	25	24
District Total	333	350

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison January 14, 2026	8:50 AM 8:55 AM	Fire Drill
South Harrison January 22, 2026	9:00 AM 9:10 AM	Lockdown Drill

3. Student Discipline, Violence/Vandalism, HIB as of January 31, 2026

Infraction Reports	No. of Incidents this Month	2025-2026 Total-To-Date	2024-2025 Total
Detentions	4	23	89
Suspensions	1	1	4
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	0	1
Harassment/Intimidation/Bullying Affirmed	0	0	3

4. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
Garden Club	Philadelphia Flower Show	3/4/2026	21	4	\$0
PreK 3 & 4	Coombs Barnyard	5/5/2026	53	25	\$0
1st Grade	Adventure Aquarium	3/17/2026	32	10	\$0
2nd Grade	Philadelphia Zoo	5/7/2026	42	9	\$0
3rd Grade	Academy of Natural Sciences	4/16/2026	48	10	\$0
4th Grade	Wheaton Arts	5/8/2026	36	4	\$0

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
6th Grade	PEEC	4/21-4/24/ 2026	33	7	\$0

5. Hiring of Vacant Positions

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education give the Superintendent the authority to hire for any vacant positions before the March 16, 2026 Board meeting, as needed.

**M. Curriculum & Instruction**

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

*Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.*

2. Professional Development

BE IT RESOLVED that the following staff professional development be approved as recommended by the Chief School Administrator:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
Inclusion Institute	Rowan University	3/17/2026	Joseph Innaurato	Adaptive in-class support	\$0

**N. Financial**

1. Meeting of the Facilities & Finance Committee - Mrs. McIlvaine, Chairperson, reporting.

*Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.*

2. BE IT RESOLVED to approve the following:

- i. Approval of Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2025. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of December 2025.
- ii. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- iii. December 2025 Line Item Transfers for the 2025-2026 fiscal year as recommended by the Chief School Administrator.

- iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

2/28/2026	\$311,612.33	February Bills
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4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of December 31, 2025.

5. Special Education Medicaid Initiative (SEMI)

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve a resolution to request a waiver of participation in the Special Education Medicaid Initiative (SEMI) based on having fewer than 40 special education Medicaid eligible students for the 2026-2027 School Year.

6. Use of Facilities

Motion to approve the South Harrison Little League to use the MultiPurpose Room Monday through Thursday from March 9th through April 30, 2026, during after school hours. Approval of the use of the MultiPurpose Room is based on the South Harrison Little League meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

**O. Policy**

1. Meeting of the Policy & Communication Committee - Mrs. Easterling, Chairperson, reporting.

*Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.*

2. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption:

Policy/Regulation #'s
P 2535

3. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption:

Policy/Regulation #'s
P 9130, P 0142.1, P 1220

Motion to approve agenda items K-1 through O-3 with the exception of O-2.

Motion by Mr. Mattson, seconded by Dr. Buckley

ROLL CALL:

Roll Call Vote:

Aye - 9

Nay - 0

Abstained- 0

**P. Old Business**

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

**Goal 1- Safety**

By January 30,2026, the District will discuss costs and opportunities to improve school safety in an effort to strengthen partnerships with local law enforcement and emergency management officials. Exploration will be focused on improvement to have a School Resource Officer at South Harrison.

**Goal 2- Facilities and Finance**

During the 2025-2026 school year, the District will work to create a comprehensive Maintenance Plan in order to prioritize long-term capital planning for aging infrastructure and sustainability.

**Goal 3- Student Achievement/Instruction**

During the 2025-2026 school year:

Student Achievement

- Students who have achieved **Principal's List** and **Superintendent's List** honors will be formally recognized at Board of Education meetings. A recognition schedule will be developed and shared with the BOE for October 2025-April 2026.

Date & Instructional Progress Sharing

- Student instructional and assessment data will be presented to the BOE three times annually (after fall, winter, and spring benchmarks) to review progress toward district academic goals and guide instructional planning.

**Q. New Business**

**R. Executive Session**

None at this time.

**S. Adjournment**

Motion by Mrs. Easterling, second by Mrs. Selb, that the Board of Education adjourn the meeting at 8:30 PM.

Motion carried unanimously.

Respectfully submitted,

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Christian Albadine  
School Business Administrator