



**Business Services
Contracts Office**

5735 47th Avenue, Sacramento, CA 95824
(916) 643-2464

*Lisa Grant-Dawson, Interim Chief Business
Officer*

Robert Aldama, Purchasing Manager II

Mandatory Pre-Proposal Conference Agenda

PROJECT: **26-052126**
2026 Facilities Master Plan
MEETING DATE: **April 9, 2026**
TIME: **1:30 PM**
LOCATION: **Serna Center, 5735 47th Avenue, Sacramento, CA 95824**

1. Introductions

- a. Sacramento City Unified School District – Chris Ralston, Nathaniel Browning and Tina Alvarez-Bevens

2. Review Milestone Dates / Requirements

- a. BID SCHEDULE
 - i. **4/9/2026 at 1:30pm – Mandatory** Preproposal conference at **Serna Center – 5735 47th Avenue, Sacramento, CA 95824**. SCUSD staff will meet you in the lobby to escort firms to Minnesota Room.
 - ii. **4/14/2026 by 2:00pm** – Deadline to submit questions via email at <https://vendors.planetbids.com/portal/61521/portal-home>
 - iii. **4/20/2026 by 2:00pm** – If applicable, an addendum will be uploaded to the PlanetBids website
 - iv. **4/22/2026 by 2:00pm – Proposals due via PlanetBids.**
 - v. **4/24/2026** – District Notification to Short-Listed Firms
 - vi. **5/21/2026** – Anticipated board award of Project.
 - vii. **5/22/2026** – Anticipated NTP issued

3. Scope of the Project –

- a. SCUSD request proposals from professional services firms for updating the 2021 award-winning Facilities Master Plan and Facility Condition Index.

4. Inquires. Any questions regarding this project shall be directed in writing to all of the following:

Sacramento City USD Contracts Office
Tina Alvarez-Bevens
Contracts Analyst
contracts@scusd.edu

Chris Ralston, Assistant Superintendent of Facilities
SCUSD
Chris-ralston@scusd.edu

and

Nathaniel Browning, Director II of Facilities Planning and Property Management
Nathaniel-browning@scusd.edu

5. Adjourn



Sacramento City Unified District
MANDATORY Bid Walk Sign-In-Sheet
2026 Facilities Master Plan
4/9/2026 at 1:30 pm

REPRESENTATIVE PRINT NAME	COMPANY	TELEPHONE	EMAIL PRINT CLEARLY
Devon Schmidt	HMC Architects	~~5512~~ -773-9579	devonschmidt- ~~1~~ @hmcarchitects.com
Hailey Pavell	Best Blinds + Tinting	916-413-2411	hailey.p@bestblindsandtinting.com



Sacramento City Unified District
MANDATORY Bid Walk Sign-In-Sheet
2026 Facilities Master Plan
4/9/2026 at 1:30 pm

REPRESENTATIVE PRINT NAME	COMPANY	TELEPHONE	EMAIL PRINT CLEARLY
AUSTIN SCHNEIDER	JTAE	805-865-0351	ASCHNEIDER@JTKADESIGN.COM
PATRICK DIER	MGT	9165025243	pdier@mgmt.cs
JEFF GRAU	HMC	916708-7992	JEFFREY.GRAU@HMCARCHITECTS.COM
MARIANA LAPEZ	RSSC	310-365-3184	mmlavez@rssconsulting.org