SHEBOYGAN AREA SCHOOL DISTRICT

NOTE: This meeting will be held in the Boardroom.

**Starting/ending times may vary*

Tuesday, April 14, 2026
Starting Time: 6:00 p.m. – 6:20 p.m.*
CHAIR: Ms. Robbins
MEMBERS: Ms. Tasche, Vice Chair
Ms. Wittstock
Ms. Hibl

(A quorum of the Board may be present)

The Curriculum and Instruction Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin on **Tuesday, April 14, 2026, at 6:00 p.m.** The following items will be presented for consideration at that time:

Please note that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom.

REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA

10 Min. 1. **WISCONSIN URBAN FORESTRY COUNCIL RECOGNITION -- Dr. Jacob Konrath/Ms. Rachel Ledezma/Mr. Tony Fessler/Ms. Olivia Witthun/Mr. Jordan Skiff** (Information)

The Wisconsin Urban Forestry Council New Generation Award will be presented to Mr. David Miller, North High School Botany Teacher, for his work with Sheboygan Rotary Club Restoration of Our Trees Sheboygan (ROOTS), the Lakeshore Natural Resource Partnership (LNRP), and the Sheboygan Area School District (SASD) on the collaboration to reforest District campuses and engage students/faculty in the process.

2 Min. 2. **DIPLOMA – Ms. Rachel Ledezma** (Information/Action)

Administration at South High School recommends that a high school diploma be awarded to Yulianees Diaz, class of 2025. The student has met all requirements to receive a diploma.

2 Min. 3. **DISTRIBUTIVE EDUCATION CLUBS OF AMERICA (DECA) INTERNATIONAL CAREER DEVELOPMENT CONFERENCE FIELDTRIP – Ms. Rachel Ledezma** (Information/Action)

Administration recommends approval for North High School students to travel to Atlanta, Georgia from April 24-29, 2026, to compete in the Distributive Clubs of America (DECA) International Career Development Conference, as per Policy 2340.

2 Min. 4. **FIRST ROBOTICS COMPETITION (FRC) WISCONSIN STATE CHAMPIONSHIP FIELDTRIP – Ms. Rachel Ledezma** (Information/Action)

Administration recommends the approval of Sheboygan North High School Red Raider Robotics students to travel to Houston, TX, April 29-May 2, 2026, for the For Inspiration and Recognition of Science and Technology (FIRST) First Robotics Competition (FRC) Championship Event, as per Policy 2340.

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

1. Name of Group: North DECA
2. Date of Application: March 11, 2026
3. Person Making Application: Tom Gross
4. School: North High

5. Proposed Event: DECA ICDC
6. Destination: Atlanta, Georgia
7. Dates of Travel: April 24-29, 2026
8. Purpose: Attend the International Career Development Conference
9. # of students (estimate): 5
10. # of chaperones: 1

11. Is this field trip a regional/national competition? [X] Yes [ ] No
12. If yes, what are the qualifying criteria for participation?
    Advance from the Wisconsin DECA Career Conference in Feb. Team in Independent Business Plan, individuals in Apparel and Food Marketing

13. Estimated Costs
    Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student & Instructional Services.

A. Total Cost of Trip

# of Students	5
Cost Per Student	1180
Total for all Students	5900

# of Chaperones	1
Cost Per Chaperone	1180
Total for All Chaperones	1180

Total Cost of Trip	7080

B. Cost by Funding Source

Source			**Total**
Students	($ 870	each	4350
Chaperones	($1030	each	1030
Student Group/Fundraising			800
Grants			
Building Funds			
District/Central Admin Funds			
Other - specify here:			900
Total Cost of Trip			7080

Continued on the next page

14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.

a.	What activities will the students be engaged in while on the trip? The student qualified at state for Independent Business Plan, Apparel and Accessories, and Food Marketing
b.	How will students demonstrate what they learned from this experience? (Please describe specific activities that will take place after the field trip.) They will be attending and competing at the ICDC with 18,000 DECA members from across the nation and a few counties.
c.	How will SASD staff members involved in the field trip use their experiences during this field trip to enhance their classroom activities? Attend DECA workshops and judge in the Expect Excellent Events
d.	Who will the chaperones be, and how were they selected? Tom Gross, North DECA Advisor

15. Verify that the appropriate documentation will be provided for this field trip.

a. The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip. X Yes ___ No

b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place:

- Consent for Treatment of Student (fm 2340f2) X Yes ___ No
- Student Travel Notice and Consent form (fm2340gf4) X Yes ___ No
- The Parent/Legal Guardian Excursion Waiver form (applies only to trips outside the continental US) (fm2340gf2) ___ Yes X No
- Parental Consent to Travel outside the US ___ Yes X No

16. Route this form for approval. Follow the guidelines on the cover page of this form.

For Central Administration Use Only				
Signature	**Title**	**Recommended:**		**Comments**
		Yes	No	
Tom Gross	Advisor	X		
Nic Collins	Principal	X		via email
Randall Ledgerwood	Asst Supt – S&I			
	Superintendent			
	Board of Education			

8/27/13
New Form Number 9/18/14

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

1. Name of Group: Red Raider Robotics
2. Date of Application: 3/18/2026
3. Person Making Application: Tim Pasche
4. School: North High School

5. Proposed Event: FIRST Championship Event FRC - Houston, TX
6. Destination: Houston Convention Center
7. Dates of Travel: Wednesday, April 29 to Sunday, May 2, 2026
8. Purpose: Students are attending this event as part of the culmination of their design and build season for Red Raider Robotics. This group of students will be volunteering in Houston to help defer costs of food but also to participate in the largest FIRST event in the world.
9. # of students (estimate): 8
10. # of chaperones: 2

11. Is this field trip a regional/national competition? x Yes _____ No
12. If yes, what are the qualifying criteria for participation? Completion of a working robot
13. Estimated Costs

Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student & Instructional Services.

A. Total Cost of Trip

# of Students	8
Cost Per Student	$509
Total for all Students	$4072

# of Chaperones	2
Cost Per Chaperone	$760
Total for All Chaperones	$1520

Total Cost of Trip	$5592

Totals in column A, B and Total cost of trip on Cost Worksheet should be equal.

B. Cost by Funding Source

Source			**Total**
Students	$ 700	each	$3200
Chaperones	$ 0	each	0
Student Group/Fundraising			0
Grants			$2392
Building Funds			0
District/Central Admin Funds			0
Other - specify here:			0
Total Cost of Trip			$5592

14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.
    a. What activities will the students be engaged in while on the trip?
    Scouting robots at the event, competing with the robot, watching other teams at the event, working on the robot at the pit.
    b. How will students demonstrate their learning from this experience? (Please describe specific activities that will take place after the field trip.)

After the event certain revisions will be made on the robot to reflect the performance at regionals, which will be done by the students.

c. How will SASD staff members involved in the field trip use their experiences during this field trip to enhance their classroom activities?
Mr. Pasche will also be able to help out in advising the revisions of the robot and can use the experience to teach his engineering classes with real world examples.

d. Who will the chaperones be and how were they selected?
The lead chaperone is Mr. Pasche, who is the head coach of the robotics team. The other chaperons are mentors who lend their knowledge from the workforce to the team to improve the design of the robot.

15. Verify that the appropriate documentation will be provided for this field trip.

a. The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip.	x	Yes		No
b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place:	x			
• Consent for Treatment of Student		Yes		No
• Student Travel Notice and Consent form	x	Yes		No
• The Parent/Legal Guardian Exclusion Waiver form (applies only to trips outside the continental US)		Yes		No

16. Route this form for approval. Follow the guidelines on the cover page of this form.

For Central Administration Use Only				
Signature	**Title**	**Recommended:**		**Comments**
		Yes	No	
Tim Pasche	Advisor	x		via email
Nicholas Collins	Principal	x		via email
	Asst Supt – S&I			
	Superintendent			
	Board of Education			

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

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2. Date of Application: 3/18/2026
3. Person Making Application: Tim Pasche
4. School: North High School

5. Proposed Event: FIRST Championship Event - Houston, TX
6. Destination: Houston Convention Center
7. Dates of Travel: Wednesday, April 29 to Sunday, May 2, 2026
8. Purpose: Students are attending this event as part of the culmination of their design and build season for Red Raider Robotics.
9. # of students (estimate): 28
10. # of chaperones: 7

11. Is this field trip a regional/national competition? x Yes _____ No
12. If yes, what are the qualifying criteria for participation? Completion of a working robot
13. Estimated Costs

Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student & Instructional Services.

A. Total Cost of Trip

# of Students	28
Cost Per Student	$920
Total for all Students	$25760

# of Chaperones	7
Cost Per Chaperone	$1010
Total for All Chaperones	$7070

Total Cost of Trip	$32830

Totals in column A, B and Total cost of trip on Cost Worksheet should be equal.

B. Cost by Funding Source

Source			**Total**
Students	$ 1100.29	each	$30808
Chaperones	$ 0	each	0
Student Group/Fundraising			0
Grants			$2022
Building Funds			0
District/Central Admin Funds			0
Other - specify here:			0
Total Cost of Trip			32830

14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.
    a. What activities will the students be engaged in while on the trip?
    Scouting robots at the event, competing with the robot, watching other teams at the event, working on the robot at the pit.
    b. How will students demonstrate their learning from this experience? (Please describe specific activities that will take place after the field trip.)

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d. Who will the chaperones be and how were they selected?
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15. Verify that the appropriate documentation will be provided for this field trip.

a. The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip.	x	Yes		No
b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place:	x			
• Consent for Treatment of Student		Yes		No
• Student Travel Notice and Consent form	x	Yes		No
• The Parent/Legal Guardian Exclusion Waiver form (applies only to trips outside the continental US)		Yes		No

16. Route this form for approval. Follow the guidelines on the cover page of this form.

For Central Administration Use Only				
Signature	**Title**	**Recommended:**		**Comments**
		Yes	No	
Tim Pasche	Advisor	x		via email
Nicholas Collins	Principal	x		via email
Karel Reclyn	Asst Supt – S&I			
	Superintendent			
	Board of Education			