



Friends Alumni Network Advisory Board (FAN-AB)

Volunteer Job Description

Mission Statement: The Friends Alumni Network-Advisory Board (FAN-AB) seeks to represent the diverse perspectives of the Friends Alumni Network (FAN), serving as a vital bridge between alumni and the School. In alignment with Quaker values, the FAN-AB works to foster lifelong connections among alumni, and advance the School's alumni engagement priorities focused on experiences, communication, volunteerism, and philanthropy. To learn more about the FAN, please see the mission statement at the end of this document and visit sidwell.edu/alumni.

Description: The FAN-AB consists of a Leadership Team of three officers (Clerk, Vice Clerk and Recording Clerk) along with at-large members with representation from a wide range of class years and student experiences. The FAN-AB provides feedback, input, advice, and support on a wide variety of topics relating to the alumni community. Members of the FAN-AB are expected to participate fully and equally in all conversations and decision-making.

Prior volunteer service to Sidwell Friends is an important asset for FAN-AB members. Volunteer experience with the School is useful in demonstrating a prospective member's commitment to and engagement with the alumni community and broader alumni engagement goals of the School. It also equips prospective members with applicable experience for participation in the FAN-AB's work (e.g. exposure to Quaker decision-making, working in a committee-based format, understanding of strategies and tactics for engaging fellow alumni). Examples of prior volunteer experience that contribute to effectiveness as a FAN-AB member include service in one or more of the following roles: regional club member or clerk, reunion volunteer, class representative, Sidwell Friends Fund volunteer, FAN-AB task force or committee member.

Term Limit: Members-at-Large serve a three-year term and are eligible for a second three-year term.

Leadership opportunities: In addition to the Leadership Team positions noted above, which are each held for one three-year term, there are leadership opportunities on committees and

task forces of the FAN-AB for members interested in taking on more responsibility and growing in their service to the FAN-AB and School at large.

Responsibilities:

- Attend all Friends Alumni Network Advisory Board meetings (four meetings per year.)
- Attend the annual FAN-AB Retreat (a half-day gathering in March each year.)
- Serve on at least one committee or task force of your choosing each year; members may serve on more than one if desired, but a minimum of one is required.
- Attend signature alumni and School events as possible (Homecoming, Winter with Friends, Summer with Friends, Let Your Life Speak Morning, and Reunion Weekend)
- Serve as an ambassador for Sidwell Friends School to fellow alumni, current and past parents, students, and the community at large.
- Support the Sidwell Friends Fund at a level that is comfortable for you.

Benefits:

- Opportunity to meet and work with a wide variety of alumni from diverse class years, student experiences, backgrounds and professions.
- Opportunity to connect with School Advancement staff, faculty, Head of School, and other School leaders, and to share direct feedback on important issues affecting alumni.
- Receive previews and updates of School and Friends Alumni Network news, information, and events through dedicated presentations and listening sessions.
- Occasional opportunities to connect with current students.
- As an alumni volunteer, you will receive an invitation to the annual Loyalty and Leadership Reception, an evening of gratitude for your valued service and philanthropy.

Friends Alumni Network Mission Statement: *The Sidwell Friends Alumni Network (FAN), guided by Quaker values, fosters lifelong engagement and enduring connections among alumni and the broader School community. Members of our network engage in friendship, service, and learning opportunities to generate goodwill and support for each other, and empower individual members and the collective community to “let their lives speak.”*