

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
Meeting of the Capital & Safety Subcommittee
Friday, January 16, 2026 at 9:00 AM
Via Video Conferencing Join Zoom Meeting
<https://us06web.zoom.us/j/86743810968>

Meeting Minutes

- I. Call the meeting to order. Chair A. Aube called the meeting to order at 9:03 a.m. on January 16, 2026. M. Chickering joined the meeting at 9:17 a.m.
Chair declaration: In accordance with MGL Chapter 30(a) Section 20 and in accordance with Chapter 2 of the Acts of 2023 I announce this meeting is being recorded by the (Dudley-Charlton Regional School District) and I ask if there is anyone else present that is recording today's meeting? No. Please let the minutes reflect.
- II. Approval of Minutes
10-31-25 1st – A. Aube, 2nd – Kelly Szela. All in favor.
12-5-25 (if available). Approval of minutes was not voted. Must be tabled to next meeting. 12/5/25 and 1/16/26 meeting minutes to be approved at the February 20, 2026 meeting.
- III. Public Comment (Limited to 1 minute). None
- IV. Subcommittee Communications. None. Charlton Fire Dept offering CPI training for Charlton and non-Charlton residents. Details will be available in the school newsletters. This 3 hr class is free. The cost for obtaining CPI certification card is \$25.
- V. Director of Facilities Standing Update(s) **as available:**
 - a. SHRHS
 - b. DMS
 - c. DES
 - d. MRS
 - e. CMS
 - f. HES
 - g. CES. Fire Alarm Replacement. Construction attorney (SOCOTEC) has been engaged and we are waiting on a contract. Draft RFQ has been completed. Preliminary schedule has been complete. Installation is scheduled for 6/22/2026. Update conference call with architect (Gienapp Architects) and engineer (Stonybrook Engineering) today at 11:00 a.m.
 - h. Grounds/Support Equipment
- VI. HES Driveway Lights Update
S. Pusateri met with the National Grid Overline Supervisor from the Spencer garage. Project requirements were given to their Design Team and we are now awaiting feedback. There should not be any cost to the DCRSD to complete any of the updates to the overhead driveway lights.
- VII. CES Classroom Sinks. Stack vent was cleared of blockage on 12/30/2025. Sinks are now operational.
- VIII. Map signage/location(s) of AED in key school locations for patrons using common spaces after hours, i.e. gym, café, etc. A. Aube stated that there should be location and signage of AED locations and exit maps in the school buildings. Prudent to reexamine the signage for AED and Exit maps for use in time of emergency.
- IX. Landline telephone for emergency dialing in key school locations for patrons using common spaces after hours, i.e. gym, café, etc. Many schools have no cellular service to call for emergency services. A. Aube states there is

no cell service at schools for after-hours emergencies. S. Pusateri will investigate the addition of a main lobby phone for emergency use. There should be signage to reflect location of hard-wired phone for emergency use. This was not addressed in the Capital projects specifically to add a landline phone for emergency use only.

- X. **Discusses: Future replacement of phone system, building intercoms, radio systems and CCTV: All relative to safety and security also outlined throughout the building assessment reports.** The MSBA Board of Directors will vote to invite a District into the Eligibility Period, which is based on a review of the District's Statement of Interest ("SOI") and staff due diligence and recommendation. The vote initiates a 270-period for the District to complete the preliminary requirements. An invitation to the Eligibility Period is not an invitation to the Feasibility Study and does not guarantee an invitation to the MSBA's capital pipeline. Within next few weeks, we will have a timeline on these projects. Further discussion with towns is needed. MSBA knows how dire our needs are. Feasibility study was done last year and submitted to MSBA. There are two types of repair: Accelerated repair vs. core program. Accelerated is offered every other year (not this year). Only option this year would be the core funding program. If accepted by the MSBA, the next step would be approval of funding for feasibility study within the next 12 months. S. Pusateri will check on the timeline for this. If successful for both of these, we need to find out how much MSBA will cover. J. DeSantis contacted his MASBO officials regarding their experience with MSBA funding.
- XI. Director of Finance and Operations Standing Update(s) **as available:**
- XII. FY27 Capital Request Budget Update/Plan. One page version of the Budget for FY27-FY29 - \$9.7M Charlton and \$5.5M – Dudley handed out at meeting a couple of weeks ago. Next meeting – all boards meeting with both towns is scheduled for February 11, 2026. Capital requests going to towns are those that are not available for MSBA funding. S. Pusateri submitted a Statement of Interest (SOI) for Heritage and SHRHS. S. Pusateri updating projects that have been completed and projects that still need to be completed. The updated Capital Projects showing a 10-year outlook will be posted on DCRSD website and submitted to School Committee for their next meeting.
- XIII. Topic not reasonably anticipated at time of posting. None
- XIV. Future agenda items. The Committee will notify A. Aube of agenda items.
- XV. Next meeting date. Friday, February 20, 2026 at 9:00 a.m.
- XVI. Adjourn. 9:32 a.m. K. Szela – 1st, 2nd A. Aube. All in favor.