

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES
REGULAR BOARD MEETING
PAGE 1**

LINCOLN BOARD ROOM

215 7th Ave South
Lewistown, MT 59457

MONDAY, April 13, 2026

CALL TO ORDER (6:00pm)

1. Roll Call
2. Pledge of Allegiance
3. Motion to Set Agenda
4. Discussion – CMEC Property Use
5. Report – Student Representative to the Board
6. Report – Lewistown Education Association (LEA)
7. Report – Committees of the Board
8. Report – Election Information
9. Report – Budget
10. Report – Investments
11. Report – Superintendent

PUBLIC PARTICIPATION

12. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

ACTION ITEMS – CONSENT AGENDA

13. Minutes
14. Claims
15. Personnel Report

ACTION ITEMS – OLD BUSINESS

None

ACTION ITEMS – NEW BUSINESS

16. First Reading of Policies
17. Classified Salary Matrix 2026-2027
18. Classified Contracts for 2026-2027
19. Classified Admin Contracts for 2026-2027
20. Add FHS Activities Account for National Speech and Drama
21. Bid for Parking Lot at L&C
22. Appoint Brendon DeCock to the CMLRCC Board
23. World Languages Curriculum
24. Approve Dental Rates for 2026-27

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS

Lewistown, Montana

BOARD AGENDA ITEM

#4

MEETING DATE: April 13, 2026

ITEM TITLE: DISCUSSION – CMEC PROPERTY USE

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

The Board of Trustees will discuss the Central Montana Education Center (CMEC) property and how it will be used in the future. A letter is attached granting approval for the building to be used for the purposes requested. In addition to the use of the CMEC property, the Board will need to consider the use of the Lincoln Building.

☒ ADDITIONAL INFORMATION ATTACHED

NOTES:

E-mail: Barbara.Shawyer@ed.gov

March 13, 2026

Brad Moore
Superintendent
Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457

Dear Mr. Moore:

The U.S. Department of Education (Department) has received and reviewed your recent correspondence regarding the former U.S. Army Reserve Center property that was deeded to Lewistown Public Schools (LPS) on July 10, 1998.

As you are aware, this property was to be used solely and continuously for the thirty-year deed term for the educational programs approved in your original application. LPS has requested to relocate a portion of its district offices from the Lincoln Building to this location. In addition, the Central Montana Learning Resource Center Cooperative, which provides special education services to 29 schools in the surrounding six counties and provides services to 452 students in this region, would also be relocated to the property. To further use the property, LPS will also work with a variety of statewide seminar and training providers to bring in professional development opportunities and adult education classes.

LPS' request for a program of educational use change, as noted above, is approved. Please be aware that the revised program set forth in your December 8, 2025, letter supersedes and replaces the program of utilization that will be required under the first condition of your deed. You should also fully understand that the property must be utilized solely and continuously by Lewistown Public Schools in accordance with the approved program of utilization set forth in your original application as was amended by your December 8, 2025, letter and for no other purpose for the remainder of the 30-year period of restrictions.

Feel free to contact me with your questions or comments.

Sincerely,

Barbara L. Shawyer
Federal Real Property Assistance Program

LINCOLN ADMINISTRATION BUILDING
SUMMARY OF COSTS AND PRIORITIES

ITEM #	DESCRIPTION	COST	INFRASTRUCTURE	HIGH	CODE	FUTURE RECOMMENDED	2030	2035	2040	2045	2050
A. ARCHITECTURAL											
A002	Code compliant guard rail SE corner of parking lot	\$ 49,126.00	~~-\$49,126~~								
A003	Construct curb cuts at street corners for safe egress	\$ -									
A004	Replace concrete stair and railing to Janeaux St	\$ 17,050.00		\$17,050				\$17,050			
A005	Replace concrete stair and railing to Watson St	\$ 17,050.00		\$17,050				\$17,050			
A006	Replace stair/railing connecting parking lot w/service drive	\$ -									
A007	Modify ramp at south end of east corridor for code compliance	DIFFICULT									
A009	Modify ramp at east end of south corridor for code compliance	DIFFICULT									
A010	Handrails on both sides of stairs and ramps	\$ 5,582.50			\$5,583		\$5,583				
A011	Provide ADA compliant toilets/compartments	\$ 89,562.00			\$89,562						\$89,562
A012	Replace asphalt paving	\$ 262,600.80		~~-\$262,601~~							
A013	Modify and replace roofing over old gym & other areas	\$ -									
A014	Install gutter/downspout at kitchen	\$ 3,400.00		\$3,400			\$3,400				
A015	Replace deteriorated concrete stairs at north end of east corridor	\$ 31,612.00		\$31,612				\$31,612			
A016	Install new concrete parapet caps	\$ -									
A017	Replace exterior door seals and weather stripping	\$ 3,300.00				\$3,300	\$3,300				
A018	Replace single pane windows with insulated units	\$ -									
A019	Remove and replace vinyl asbestos flooring throughout building	\$ 309,700.00				\$309,700					\$309,700
A020	Interior fix paint	\$ 12,000.00				\$12,000	\$12,000				
A021	Replace door hardware w/ ADA Door Hardware	\$ 14,000.00			\$14,000						\$14,000
A022	Remove equipment	\$ 8,000.00				\$8,000					\$8,000
A023	New braille signage at exits, restrooms and stairs	\$ 5,000.00			\$5,000						\$5,000
A025	Replace/Remove waterproof skylight	\$ 20,000.00				\$20,000		\$20,000			
A026	Replace staple up ceiling tile	\$ 15,000.00				\$15,000	\$15,000				
A027	Replace laydown curbs with boulevard and straight curbs	\$ 30,000.00	\$30,000				\$30,000				
A028	Replace concrete side walk / ADA laydown at corners (3)	\$ 50,000.00	\$50,000				\$50,000				
A029	Replace site stair and rails										
A030	Drainage through sidewalk inadequate/ plugged on grade (3)	\$ 25,000.00	~~\$25,000~~								
A031	Exterior Light at doors	\$ 2,500.00			\$2,500		\$2,500				
A032	Replace exterior double doors (3)	\$ 22,000.00				\$22,000		\$22,000			
A033	Secure Vestibule	\$ 41,500.00				~~-\$41,500~~					
SUBTOTAL		\$ 1,033,983.30	\$55,874	-\$193,489	\$116,645	\$348,500	\$121,783	\$107,712	\$0	\$0	\$426,262
B. STRUCTURAL											
S004	Replace roof and confirm/upgrade structural headers	\$ 774,000.00	\$774,000					\$774,000			
S007	Comprehensive lateral load analysis	\$ 26,500.00				\$26,500		\$26,500			
SUBTOTAL		\$ 800,500.00	\$774,000	\$0	\$0	\$26,500	\$0	\$800,500	\$0	\$0	\$0
C.ELECTRICAL SYSTEMS											

ITEM #	DESCRIPTION	COST	INFRASTRUCTURE	HIGH	CODE	FUTURE RECOMMENDED	2030	2035	2040	2045	2050
E002	Replace branch panelboards	\$ 32,000.00	\$32,000								\$32,000
E003	Replace lighting	\$ 138,000.00				\$138,000					\$138,000
E004	Replace Receptacles throughout	\$ 74,380.00				\$74,380			\$74,380		
E006	Upgrade fire alarm system	\$ 94,975.00			\$94,975						\$94,975
E010	Replace MDP and Panel Feeders and Service	\$ 75,845.00	\$75,845								\$75,845
E011	Electrical coordination study	\$ 13,000.00	\$13,000								\$13,000
	SUBTOTAL	\$ 428,200.00	\$120,845	\$0	\$94,975	\$212,380	\$0	\$0	\$74,380	\$0	\$353,820

D. MECHANICAL SYSTEMS

M001	Replace steam supply and condensate return piping	\$ 264,935.47	\$264,935								\$264,935
	Abate ACM on steam supply and condensate return piping		TBD								
M002	Replace room unit ventilators (includes DDC upgrade)	\$ 547,352.94	\$547,353								\$547,353
M003	Replace steam boilers with heating hot water boilers	\$ 114,100.00	\$114,100								\$114,100
	ADD to M001, M002, and M003: convert from steam to heating hot water	\$ 181,911.59				\$181,912					\$181,912
M003	Expand existing cooling system, chilled water to all unit ventilators	\$ 497,100.00				\$497,100					\$497,100
P001	Replace aged toilet fixtures and ADA compliance	\$ 57,200.00			\$57,200				\$57,200		
P002	Replace domestic hot water heater	\$ 7,000.00	\$7,000					\$7,000			
P003	Potential future fire sprinkler system	\$ 113,600.00				~~-\$113,600~~					
	SUBTOTAL	\$ 1,783,200.00	\$933,388	\$0	\$57,200	\$565,412	\$0	\$7,000	\$57,200	\$0	\$1,605,400

LINCOLN ADMINISTRATION BUILDING TOTAL	\$ 4,045,883.30	\$1,884,107	-\$193,489	\$268,820	\$1,152,792	\$121,783	\$915,212	\$131,580	\$0	\$2,385,482
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Soft Costs

Architect/Engineering	9%	\$169,570									
Commissioning	ls	\$15,000					\$24,357	annual upgrades/with exception of roof			
3rd Party Inspections	ls	\$25,000									
Hazardous Material Inspections/Abatement	ls	\$75,000					\$103,699.41	annual upgrades/with roof			
OCR/Legal/Insurance/Utility/Misc @ 5%	5.00%	\$94,205									
Permitting	0.75%	\$14,131									
Owner Contingency	15%	\$282,616									
	Total	\$2,559,629									

LINCOLN BUILDING NON-SALARY EXPENSES BY YEAR

	2425*	2324	2223	2122	2021
101	\$30,802.69	\$52,762.45	\$48,304.44	\$30,803.89	\$38,164.08
201	\$43,727.02	\$74,141.47	\$67,997.49	\$48,504.65	\$55,312.25
Total	\$74,529.71	\$129,227.92	\$118,524.93	\$81,430.54	\$95,497.33
Monthly	\$6,210.81	\$10,768.99	\$9,877.08	\$6,785.88	\$7,958.11

*1st year kitchen moved

	Annual	Monthly
Long Term Maintenance (no roof):	\$25,000	\$2,083.33
Long Term Maintenance (w/roof):	\$100,000	\$8,333.33
Total Monthly (no roof):	\$8,294.14	
Total Monthly (w/roof):	\$14,544.14	

LINCOLN BUILDING REVENUES PER YEAR

Rent per Square Foot:	\$12.00	minimum
	\$15.00	maximum

	Square Feet	Minimum	Maximum
Technology	836	\$10,032.00	\$12,540.00
CMLRCC	2325	\$27,900.00	\$34,875.00
Kitchen	2174	\$26,088.00	\$32,610.00
IMC	838	\$10,056.00	\$12,570.00
Maintenance Director	250	\$3,000.00	\$3,750.00
Board Room	841	\$10,092.00	\$12,615.00
Admin Offices/Space	2545	\$30,540.00	\$38,175.00
Total	9809	\$117,708.00	\$147,135.00

Building Square Footage: 13,557

	Annual	Monthly
Total Sq Footage x \$12	\$162,684	\$13,557
Total Sq Footage x \$15	\$203,355	\$16,946

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#5

MEETING DATE: April 13, 2026

ITEM TITLE: REPORT - STUDENT REPRESENTATIVE

PREPARED BY: Sophie Lark, Student Representative

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#6

MEETING DATE: April 13, 2026

ITEM TITLE: REPORT – LEWISTOWN EDUCATION ASSOCIATION

PREPARED BY: Luke Brandon LEA President

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#7

MEETING DATE: April 13, 2026

ITEM TITLE: REPORT – COMMITTEES OF THE BOARD

PREPARED BY: Committees

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2025-2026 School Year.

Committees Meetings since March Board Meeting:

Activity Committee – Friday, March 20th

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

STANDING COMMITTEES OF THE BOARD
2025-2026 School Year

Committee	Number on Comm.	Kris Birdwell	Whitney Brady	Lisa Koch	Mariah Shammel	Jeff Southworth	Carson Sweeney	Eric Vanderbeek
Building & Grounds	3	X	X			X		
Safety Committee	2				X			X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2025-2026 School Year

Committee	Number on Comm.	Kris Birdwell	Whitney Brady	Lisa Koch	Mariah Shammel	Jeff Southworth	Carson Sweeney	Eric Vanderbeek
Activities	3	X	X			X		
Curriculum Committees:								
World Languages	2		X	X				
Health Insurance Program	2			X				X
School Calendar	1							X
Vocational Advisory Council	2					X	X	
Gaining	3				X	X	X	
Policy Review	3			X	X			X

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#8

MEETING DATE: April 13, 2026

ITEM TITLE: REPORT – ELECTION INFORMATION

PREPARED BY: Rebekah Rhoades, Business Manager

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, will report on the election calendar and procedures for 2026.

Attached are the Terms of Office Listing and the 2026 School Election Calendar.

Board members terms of office that are due to expire in 2026 include: Kris Birdwell, Lisa Koch and Carson Sweeney.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD MEMBERS TERMS OF OFFICE

As currently exists, Board members terms of office are as follows:

	Expire 2026	Expire 2027	Expire 2028
SCHOOL DISTRICT #1	Kris Birdwell Carson Sweeney Lisa Koch	Eric VanderBeek Jeff Southworth	Whitney Brady Mariah Shammel

School District #1 -- Three (3) 3-Year Terms:

_____ 3-year term (to expire in 2029)
_____ 3-year term (to expire in 2029)
_____ 3-year term (to expire in 2029)

Declaration of Intents Filed for Nomination of School Board Trustee:

Karly DeMars
Scott Dubbs
Sam Helmer
Serena Overcast
Benjamin Saunders
Logan M Smith
Carson Sweeney

**LEWISTOWN PUBLIC SCHOOLS
ELECTION HISTORY**

ELEMENTARY										
	1997	1998	1999	2000	2001	2002		2003	2004	2005
AMOUNT	\$268,571.05	\$169,267.06	\$165,301.94	\$27,075.62	NONE	\$29,997.63	\$46,533.25	\$15,336.91	\$31,500.00	\$98,000.00
MILLS	28.25	17.49	14.71	2.05			4.65	1.52		
FOR	560	569	497	510			786	661		
AGAINST	324	291	17	166			287	249		
PASS/FAIL	PASS	PASS	PASS	PASS		PASS	PASS	PASS	PASS	PASS
MAIL/POLL	POLL	POLL	POLL	POLL			POLL	POLL		
TYPE	GF LEVY	GF LEVY	GF LEVY	GF LEVY		TECH	GF LEVY	GF LEVY	TECH	BR LEVY (10YR)

	2006	2007	2008	2009	2010	SEPT 2010	2011	2012	2013	2014
AMOUNT	\$24,110.65	\$77,903.95	NONE	\$123,863.99	\$111,435.00	\$10,715,000.00	\$211,108.25	NONE	NONE	\$0.00
MILLS	2.09	7.23		10.88	9.48	N/A	17.49			0.00
FOR	703	689		478	958	1421	923			991
AGAINST	287	392		521	726	2143	1165			155
PASS/FAIL	PASS	PASS		FAIL	PASS	FAIL	FAIL			PASS
MAIL/POLL	POLL	POLL		POLL	POLL	MAIL	MAIL			POLL
TYPE	GF LEVY	GF LEVY		GF LEVY	GF LEVY	BOND	GF LEVY			BUS BARN LAND

	2015		2016	2017	2018	2019	2020	2021	2021	2022
AMOUNT	\$98,000.00	\$79,449.41	\$98,000.00	\$68,606.20	NONE	\$44,638.12	\$51,646.08	NONE	\$20,400,000.00	\$56,896.87
MILLS	8.33	6.58	8.17	5.54		3.46	3.82		N/A	3.99
FOR	1126	1157	845	966		1295	1576		1484	1112
AGAINST	1173	1146	542	703		1039	1052		1342	1193
PASS/FAIL	FAIL	PASS	PASS	PASS		PASS	PASS		PASS	FAIL
MAIL/POLL	MAIL	MAIL	POLL	POLL		MAIL	MAIL		MAIL	MAIL
TYPE	BR LEVY (10 YR)	GF LEVY	BR LEVY (10 YR)	GF LEVY		GF LEVY	GF LEVY		BOND	GF LEVY

	2023	2024	2025						
AMOUNT	\$89,710.14	\$115,427.63	\$95,855.00						
MILLS	6.20	6.28	5.26						
# of VOTERS									
FOR	1246	1192	1171						
AGAINST	1444	1431	1352						
PASS/FAIL	FAIL	FAIL	FAIL						
VOTER TURNOUT									
MAIL/POLL	MAIL	MAIL	MAIL						
TYPE	GF LEVY	GF LEVY	GF LEVY						

HIGH SCHOOL										
	1997	1998	1999	2000	2001	2002		2003	2004	2005
AMOUNT	\$32,867.01	\$107,066.90	\$69,582.16	NONE	NONE	\$51,165.05	\$87,613.29	\$55,318.87	\$101.00	\$98,000.00
MILLS	2.62	8.59	5.70				8.09	5.07	9.37	
FOR	696	673	517				758	641	514	
AGAINST	449	490	18				325	272	289	
PASS/FAIL	PASS	PASS	PASS			PASS	PASS	PASS	PASS	PASS
MAIL/POLL	POLL	POLL	POLL				POLL	POLL	POLL	
TYPE	GF LEVY	GF LEVY	GF LEVY			TECH	GF LEVY	GF LEVY	GF LEVY	BR LEVY (10YR)

	2006	2007	2008	2009	2010	SEPT 2010	2011	2012	2013	2014
AMOUNT	\$227,354.04	\$28,399.56	NONE	\$34,998.00	NONE	NONE	\$137,765.21	NONE	\$130,492.06	NONE
MILLS	19.93	2.44		2.85			10.58		9.68	
FOR	669	718		531			919		1486	
AGAINST	332	390		483			1201		1337	
PASS/FAIL	PASS	PASS		PASS			FAIL		PASS	
MAIL/POLL	POLL	POLL		POLL			MAIL		MAIL	
TYPE	GF LEVY	GF LEVY		GF LEVY			GF LEVY		GF LEVY	

	2015	2016	2017	2018	2019	2020	2021	2021	2022	2023
AMOUNT	\$98,000.00	\$98,000.00	NONE	NONE	NONE	\$44,713.54	NONE	\$8,600,000.00	NONE	NONE
MILLS	7.71	7.54				3.03		N/A		
FOR	1150	875				1589		1447		
AGAINST	1256	593				1168		1509		
PASS/FAIL	FAIL	PASS				PASS		FAIL		
MAIL/POLL	MAIL	POLL				MAIL		POLL		
TYPE	BR LEVY (10 YR)	BR LEVY (10 YR)				GF LEVY		BOND		

	2024	2025							
AMOUNT	NONE	NONE							
MILLS									
# of VOTERS									
FOR									
AGAINST									
PASS/FAIL									
VOTER TURNOUT									
MAIL/POLL									
TYPE									

VOTER STATUS BY DISTRICT AS OF DECEMBER 2025					
ELEMENTARY:			HIGH SCHOOL:		
# ABSENTEE VOTERS	3782	64%	# ABSENTEE VOTERS	177	65%
# POLL VOTERS	2148	36%	# POLL VOTERS	96	35%
TOTAL # OF ACTIVE VOTERS	5930		TOTAL # OF ACTIVE VOTERS	273	

VOTER STATUS BY DISTRICT AS OF DECEMBER 2024					
ELEMENTARY:			HIGH SCHOOL:		
# ABSENTEE VOTERS	4018	68%	# ABSENTEE VOTERS	179	65%
# POLL VOTERS	1860	32%	# POLL VOTERS	97	35%
TOTAL # OF ACTIVE VOTERS	5878		TOTAL # OF ACTIVE VOTERS	276	

School Election Calendar 2026

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not less than 145 days before*	Thursday, December 11	Trustees call for an election. The trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) whether the election will be by mail or poll; 4) the voting locations and boundaries for each location, if there are multiple locations within a district (if changed from a previous school election the new locations must be specifically noted); and 5) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot (not less than 30 days before the election). The resolution must be delivered to the county election administrator within 3 days of passage, but it need NOT be posted. The trustees must also appoint three election judges per precinct. Bond Elections are subject to additional requirements (see 20-9-422, MCA). Request for a mail ballot election must be sent from trustees to the election administrator. Exception: Even if no request is received, the election administrator could decide to request a mail ballot election. <i>*The deadline of 145 days ONLY applies to the regular school election. Special elections must be called at least 70 days before the election.</i>	13-19-202 13-19-203 20-9-422 20-20-201 20-20-203
At least 142 days before (within 3 days of passage of the election resolution)*	Monday, December 15	Last day to file resolutions for school election with county election administrator. To assist with the provisions of late registration, include the name and best contact number for the district's election administrator with the resolution. <i>*For special elections, the election resolution must be sent to the county election administrator within 3 days of passage (not later than 67 days before the election)</i>	20-20-201(2)(a)
No earlier than 145 days, or later than 85 days before	Thursday, December 11 through Monday, February 9	Trustee candidates file for election. A Declaration of Intent and Oath of Candidacy must be filed with district clerk (regardless of who is running the election). NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS THE CANDIDATE MEETS THIS DEADLINE. <i>Candidates must be registered to vote by the filing deadline (exception for candidates turning 18 after the filing deadline and prior to the election).</i>	13-10-201 20-3-305
85 th day before the election	Monday, February 9 (by 5 p.m.)	Last day trustee candidates may withdraw from the election. Any candidate that has already filed for election, but wishes to withdraw their name, may do so by sending a statement of withdrawal to the election administrator.	20-3-305(3)(a)
At least 70 days before	Tuesday, February 24	Deadline for amendments to election resolutions. The trustees may amend an election resolution passed at least 145 days prior to the election. Financial considerations not indicated in the initial resolution may be included in an amendment. <i>Special elections (elections held on a date other than the regular school election day) must be called at least 70 days before the election.</i>	20-20-201



School Election Calendar 2026

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not later than 5pm the 65 th day before the election	Monday, March 2 (by 5 p.m.)	Deadline for write-in candidate for a trustee position on a school board to file Declaration of Intent (must be filed with the district clerk, regardless of who is running the election). <i>*Votes only count for write-in candidates who file a Declaration of Intent.</i>	20-3-305(2)(b)
At least 60 days before	Friday, March 6	Election administrator posts mail ballot election plan/timetable/sample instructions. For elections conducted by the school district: publish the mail ballot plan in a newspaper of general circulation, if one in the district and/or in 3 public places AND publish on the school district website, if active. For elections conducted by the county election office: publish on the county election office website or other means of publication OR follow the publication instructions for elections conducted by school districts. <i>Failure to publish plans by this date and in this manner default to a polling place election. School districts conducting their own elections must send a copy of the plan to the county election administrator.</i>	13-19-205
4 weeks preceding the close of regular registration	Monday, March 9	Notice of close of regular registration. The county election administrator publishes the notice of close of regular registration for school districts at least 3 times in the 4 weeks preceding the close of regular registration. Contact the county election administrator to coordinate that publication.	13-2-301
Not less than 40 days before	Thursday, March 26	Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. <i>Trustees must pass a resolution stating exact levy amounts by this date for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy.</i>	20-20-401
Not more than 35 days before	Tuesday, March 31	Deadline for mail ballot amendments. The plan may be amended by the election administrator at any time prior to the 35th day before election day by publishing in the same manner as the original mail ballot plan.	13-19-205
Not less than 30 days before	Friday, April 3	Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees cancel the trustee election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed. Send a copy to the county election administrator to aid with the provisions of late registration. <i>**A trustee election held in single-member or trustee nominating district is considered a separate trustee election for declaring the election by acclamation.</i>	20-3-313



School Election Calendar 2026

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
30 days before any election	Monday, April 6	Close of regular voter registration. Registration forms postmarked by this date and received within 3 days are accepted for regular registration. Late registration must be completed at the county election office.	13-2-301
Not more than 30 days before	Monday, April 6	Contact your county election administrator for the absentee ballot list.	13-13-212 20-20-312
No later than the 30th day before	Friday, April 3	Deadline to notify election judges of appointment.	13-4-101
Not more than 30 days before	Monday, April 6	Performance Testing and Certification of Voting System. The election administrator must publicly test and certify that the system is performing properly.	13-17-212
Day after Close of Regular Registration	Tuesday, April 7	Start of Late Registration. Late voter registration starts and continues through election day. Late registration must be completed at the office of the county election administrator.	13-2-304
Not less than 10 days, or more than 40 days before	Thursday March 26 Through Saturday April 25	Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district if available, posted in at least three public places in the district AND posted on the district's website for the 10 days prior to the election, if the district has an active website. Notice using any other recognized media may be used to supplement the posting. The notice must include: 1) the date and voting locations for the election; 2) voting location hours; 3) each proposition to be considered by the electorate; 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions; 5) where and how absentee ballots may be obtained; and 6) where and how late registrants may obtain a ballot on election day. • If the polling place has changed from the previous school election, that change must be referred to in the notice. • If more than one proposition will be considered in the same district, each proposition must be set apart and identified or placed in separate notices.	20-20-204
At least 20 days before	Wednesday, April 15	Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. • The ballot, stamped official ballot (with stub removed); • Instructions for voting and returning the ballot; • A secrecy envelope, free of marks that would identify the voter; and • A self-addressed, return envelope with affirmation printed on the back of the envelope (affirmation must include a line for signature AND the elector's date of birth.	13-13-214 20-20-401
Not before the 20 th day or later than the 15 th day	Wednesday, April 15 through Monday, April 20	Mail ballots mailed. If conducting a mail ballot election, all ballots must be mailed on the same day (the day noted in the district's mail ballot plan). If an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot.	13-19-207



School Election Calendar 2026

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not more than 12 days or less than 2 days before	Thursday, April 23 through Sunday, May 3	Absentee/Mail Ballot Counting Notice. Districts must publish in a newspaper of general circulation in the county a notice indicating the method that will be used for counting absentee/mail ballots and the place and time that the absentee/mail ballots will be counted on election day. <i>This notice may be combined with the Publication of Information Concerning Voting Systems, the Polling Location Accessibility Notice and/or with the Notice of Election if the notice is published between the 12th and 10th day prior to the election.</i>	13-15-105
Not more than 12 days or less than 2 days before	Thursday, April 23 through Sunday, May 3	Publication of Information Concerning Voting Systems. Districts shall broadcast on radio or television or publish in a newspaper of general circulation in the county a diagram showing the voting system to be used by voters and a sample ballot (newspaper only), a statement of location of where the voting system to be used is on public display, and instructions on how to vote. <i>This notice may be combined with the Absentee/Mail Ballot Counting Notice, the Polling Location Accessibility Notice, and/or with the Notice of Election if the notice is published between the 12th and 10th day prior to the election.</i>	13-17-203
Not more than 10 days or less than 2 days before	Saturday, April 25 through Sunday, May 3	Polling Location Accessibility Notice. Districts must publish in a newspaper of general circulation in the county a statement of the location of the polling places and whether each location is accessible or inaccessible. <i>This notice may be combined with the Absentee/Mail Ballot Counting Notice, the Polling Location Accessibility Notice, and/or with the Notice of Election if the notice is published between the 12th and 10th day prior to the election.</i>	13-3-105 13-3-207
Day before (By Noon)	Monday, May 4	Deadline for absentee ballot requests. Voters who wish to vote absentee may request an absentee ballot in writing or in person until noon the day before the election.	13-13-211 13-13-214
Day before	Monday, May 4	Deliver certified copy of the lists of registered electors. Before the day of election, the county election administrator shall deliver a certified copy of the lists of registered electors for each voting location to the district. The district shall deliver them to the election judges prior to the opening of a voting location.	20-20-313
Election Day 	Tuesday, May 5	ELECTION DAY. The election administrator must prepare the polling places, printed ballots, ensure election judges are present, and conduct a fair and unbiased election. Notify election judges of the names of write-in candidates	Title 13 20-20-105 20-20-401 20-20-411



School Election Calendar 2026

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
No sooner than 3pm on the 6 th day after the election	Monday, May 12	The first date that provisional ballots may be counted. Following the election, unresolved provisional ballots are sealed. These ballots may not be opened until after 3pm on the 6 th day after election. The election judges convene, and a determination is made as to whether the ballots are counted. If there are provisional ballots in a school election, the canvass may not occur until after all provisional ballots are resolved.	13-15-107
Following receipt of the tally sheets from all polls and within 25 days after the election	By Friday, May 30	Trustees canvass the votes, issue certificates of election, and publish results. Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district.	20-20-415 20-20-416
Within 5 days after the official canvass	Monday, May 12 through Wednesday, June 4	Deadline for filing a petition for recount. When a question submitted to a vote of the people is decided by a margin not exceeding $\frac{1}{4}$ of 1% of the total votes cast for and against the question, a petition for recount must be filed within 5 days after the official canvass.	13-16-201
Within 5 days of receipt of notice from the election administrator	Monday, May 12 through Monday, June 4	Deadline for convening the School Recount Board. When a tie vote has been certified to the election administrator or conditions have been met for filing a recount petition, the board shall convene at its usual meeting place to perform a recount. The recount must be completed within 5 days of receipt of official canvass or recount petition.	13-16-204 20-20-420
Within 25 days of election	By Friday, May 30	Deadline for trustees to hold organizational meeting to elect chair and appoint clerk.	20-3-321
By June 1	Friday, May 30	Deadline for trustees to request county election administrator to conduct school elections for next year. The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator (EA) to become the election administrator for school elections. The request must be made by a resolution of the board of trustees. If the county EA accepts, then he/she must perform all the duties the school clerk would have. The school district must assume all costs of the election.	20-20-417
Within 15 days after receipt of certificate of election	By Friday, June 13	Candidate completes and files Oath of Office with the County Superintendent. <i>*Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting (below) but must be completed within 15 days of issuance.</i> <i>**In the event of a recount, the deadline for a candidate to complete and file the oath is 15 days from receipt of the certificate of election.</i>	20-3-307 20-1-202 1-6-101



School Election Calendar 2026

[1-1-307](#), MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.

If the deadline, as read in statute, is phrased "not later than..." the deadline does not move to a later date but an earlier one.

Additional References:

Sample forms can be found at this address: [School Finance Election Webpage](#)

Election Manual: [School Election Handbook](#)

MT Secretary of State's Office: [Secretary of State's Election Webpage](#)

Candidates for trustee positions in 1) a first-class district located in a county with populations of 15,000 or more; or 2) a county high school district with an enrollment of 2,000 or more are required to file a C-1-A Statement of Candidate within 5 days of becoming a candidate. For reporting dates and instructions contact the Montana Commissioner of Political Practices at: [Commissioner of Political Practices Webpage](#).



LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#9

MEETING DATE: April 13, 2026

ITEM TITLE: REPORT – BUDGET

PREPARED BY: Rebekah Rhoades, Business Manager

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, will report on Fiscal Year 2026-2027 budget projections.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

FY27 BUDGET SUMMARY

4/13/26

	ELEMENTARY	HIGH SCHOOL
FY26 Adopted Budget	\$7,529,034	\$4,117,009

2026-2027 PROJECTED BUDGETS		
	<u>ELEMENTARY</u>	<u>HIGH SCHOOL</u>
Highest Budget Without a Vote:	\$7,499,158.40	\$4,552,677.37
Highest Budget With a Vote:	\$7,605,029.07	n/a
Levy to Voters	\$98,000	\$0
BUDGET DIFFERENCE:		
FY27 vs FY26 w/o vote	(\$29,875)	\$435,668
FY27 vs FY26 w/vote	\$75,996	n/a
PROJECTED EXPENSES:	\$7,888,811	\$4,218,037
PROJECTED SHORTFALL/SURPLUS:		
without a vote	(\$389,652)	\$334,640
with a vote	(\$283,781)	n/a
Tuition Revenue Expected	\$71,100	\$22,670
PROJECTED SHORTFALL/SURPLUS with tuition revenue:		
without a vote	(\$318,552)	\$357,310
with a vote	(\$283,781)	n/a

NOTE: These are budget projections and will continue to fluctuate as more "unknowns" become "knowns". The The Interlocal Fund will be used to absorb some of the elementary shortfall in 2026-2027. **HS Budget includes shared expenditures with the new Central MT CTE Charter School and is inflated due to legislative changes in Charter ANB Calculations for the 2nd and 3rd year of a Charter.**

INCLUDED IN BUDGET:

4.3% reduction for Health Insurance
 10% Dental Insurance increase
 Staff moved on Certified Matrix per new CBA
 Staff moved on Principal Matrix
 Staff moved on Classified Matrix (Lane Changes)
 increase to Classified and Classified Admin Salaries
 Curriculum Funds
 Staff replacements (retirements, resignations, etc)
 Positions not filled through attrition

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#10

MEETING DATE: April 13, 2026

ITEM TITLE: REPORT – INVESTMENT

PREPARED BY: Rebekah Rhoades, Business Manager

SUMMARY:

Interest earned for January 2026 was as follows:

Elementary = \$20,300.72

High School = \$15,068.97

Interest earned for February 2026 was not available at the time of posting.

SLGS Elementary bond interest accrued from August 2024 through March 2026 was \$150,180.63.
March's portion of the interest accrued was \$2,571.48.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#11

MEETING DATE: April 13, 2026

ITEM TITLE: REPORT – SUPERINTENDENT

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

Vacancies Update

Cognia Visit

JH Principal Interview- Tentative Schedule

Meeting with Dan Semmens for High School Bond

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#12

MEETING DATE: April 13, 2026

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS AND OTHERS WHO WISH TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

PREPARED BY: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

ACTION ITEMS – CONSENT AGENDA

- 13. Minutes
- 14. Claims
- 15. Personnel Report

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#13

MEETING DATE: April 13, 2026

ITEM TITLE: MINUTES

PREPARED BY: Rebekah Rhoades, Business Manager

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the March 9, 2026 Regular Board Meeting.
- Minutes of the March 9, 2026 Board Training

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM

215 7th Avenue South
Lewistown, Montana 59457

MONDAY, March 9, 2026

BOARD OF TRUSTEES TRAINING

CALL TO ORDER (5:15 p.m.)

1. ROLL CALL
TRUSTEES PRESENT:
Kris Birdwell, Whitney Brady, Lisa Koch, Jeff Southworth, Carson Sweeney,
TRUSTEES ABSENT:
Mariah Shammel, Eric VanderBeek
2. TRAINING – NYLES GREER, FELT MARTIN PC
Board Training Topics included the following:
 - Process for Non-Renewal of a Non-Tenured Teacher
 - Guidelines for Trustees During Elections

ADJOURNMENT

The meeting was adjourned at 5:45 p.m. (Brady). The next Board Training will be determined at a later date.

**KRIS BIRDWELL
BOARD CHAIR**

**REBEKAH RHOADES
BUSINESS MANAGER/CLERK**

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM

215 7th Avenue South
Lewistown, Montana 59457

WEDNESDAY, March 9, 2026

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL

TRUSTEES PRESENT:

Kris Birdwell, Whitney Brady, Lisa Koch, Mariah Shammel, Carson Sweeney,
Jeff Southworth, Eric VanderBeek

TRUSTEES ABSENT:

2. PLEDGE OF ALLEGIANCE

The group recited the Pledge of Allegiance.

3. MOTION TO SET THE AGENDA WITH THE AMENDMENT TO MOVE AGENDA
ITEM #20 – CONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT TO
ITEM #5 – Approved Unanimously (Brady/Sweeney)

4. REPORT – STUDENT REPRESENTATIVE TO THE BOARD

Sophie Lark, Student Representative, updated the board on happenings at Fergus
High School.

ACTION ITEM:

20. APPROVE 2026-2028 COLLECTIVE BARGAINING AGREEMENT (CBA) – approved
unanimously (Sweeney/Southworth)

Superintendent Moore and Rebekah Rhoades, Business Manager, reviewed the
changes made to the Collective Bargaining Agreement and the effect on the
Budget. Trustees on the Gaining Committee shared their support of the approval
of the changes to the Collective Bargaining Agreement. Luke Brandon, LEA
President, shared his experiences from the Gaining process and that the LEA has
officially approved the CBA. He stressed the necessity of change to the school
funding formula at the State level.

DISCUSSION ITEMS:

5. REPORT – LEWISTOWN EDUCATION ASSOCIATION

Luke Brandon, LEA President, reported on the activities taking place within their
organization.

6. REPORT—COMMITTEES OF THE BOARD

Collective Bargaining Committee is finished.

Curriculum Committee has completed their work and the committee will present
at the April Board Meeting.

Activities Committee met for the purpose of updating the committee on activities taking place.

7. REPORT – ELECTION INFORMATION
Rebekah Rhoades, Business Manager/Clerk, reported on the 2025-2026 election information to the Board of Trustees. The regular election will take place on Tuesday, May 5, 2026.
8. REPORT – BUDGET
Rebekah Rhoades, Business Manager, presented to the Board information regarding the 2026-2027 budget projections.
9. REPORT—INVESTMENT
Interest earned and distributed for December was \$11,900.93 in the Elementary and \$9,020.28 in the High School. January and February interest was not available to be reported due to a staffing change at the County. February SLGS Bond Interest was reported at \$2,379.81.
10. REPORT—SUPERINTENDENT
Brad Moore, Superintendent, reported that the Bridged Health Alliance was approved. Mr. Moore shared information from the national conference he attended last month. Mr. Moore updated the Board on staffing throughout the District. Cognia will be visiting the District for the purposes of accreditation. The Board of Public Education will be visiting the Central MT Charter School on May 5, 2026. Mr. Moore will schedule Elementary Board Tours for mid to late May.

PUBLIC PARTICIPATION

11. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD ON NON-AGENDA ITEMS
Jean Irish, JHS Volleyball Coach, thanked the Board of Trustees and her co-workers for all of the assistance over her years of coaching.

ACTION ITEMS

CONSENT AGENDA ITEMS WITH THE UPDATES TO THE ATTACHED PERSONNEL REPORT (SEE ATTACHMENT ‘A’) – approved unanimously (Sweeney/Brady)

12. MINUTES OF THE FEBRUARY 9, 2026 REGULAR BOARD MEETING, FEBRUARY 25, 2026 SPEICAL BOARD MEETING AND MARCH 4, 2026 SPECIAL BOARD MEETING
13. CLAIMS – approval of the claims referenced in the 2025-2026 Bill Schedule and submitted through March 6, 2026. The Finance Committee for January - March 2026 is be Board Chair Kris Birdwell, Whitney Brady, Mariah Shammel and Lisa Koch.
14. TRANSPORTATION
15. APPROVE CERTIFICATION FOR INDIRECT COST RATES FOR FY2026-2027
16. APPROVE PERSONNEL REPORT

INDIVIDUAL ITEMS – OLD BUSINESS

17. APPROVE SECOND READING OF LISTED POLICIES – approved unanimously (Koch/Shammel)

INDIVIDUAL ITEMS – NEW BUSINESS

18. APPROVE PURSUING NECESSARY PRE-BOND CONTRACTED SERVICES AND BOND RESOLUTION LANGUAGE FOR A FERGUS HIGH SCHOOL BOND – approved unanimously (Southworth/Shammel)

Trustee Southworth was excused from the meeting at 6:50pm

19. APPROVE 2026-2027 SCHOOL CALENDAR – approved unanimously (VanderBeek/Shammel)

20. MOVED TO FOLLOW #5 ON AGENDA
21. APPROVE CERTIFIED CONTRACTS FOR 2026-2027 – approved unanimously (Brady/Sweeney)
22. APPROVE NON-RENEWAL OF NON TENURED CERTIFIED STAFF, KEELEY BIBLER, CONTRACT FOR 2026-2027 SCHOOL YEAR WITHOUT CAUSE – approved unanimously (Brady/Sweeney)
23. APPROVE CERTIFIED ADMINISTRATOR CONTRACTS FOR 2026-2027 – approved unanimously (Sweeney/Koch)
24. APPROVE SETTING THE ELEMENTARY DISTRICT NUMBER ONE GENERAL FUND LEVY AMOUNT TO \$98,000 FOR THE MAY 2026 ELECTION – approved unanimously (Shammel/Brady)
25. APPROVE SETTING THE HIGH SCHOOL DISTRICT NUMBER ONE GENERAL FUND LEVY AMOUNT TO \$0 FOR THE MAY 2026 ELECTION – approved unanimously (Sweeney/Koch)
26. APPROVE SETTING THE ELEMENTARY DISTRICT NUMBER ONE BUILDING RESERVE SAFETY FUND LEVY AMOUNT TO \$0 FOR THE MAY 2026 ELECTION - approved unanimously (Sweeney/Koch)
27. APPROVE SETTING THE HIGH SCHOOL DISTRICT NUMBER ONE BUILDING RESERVE SAFETY FUND LEVY AMOUNT TO \$0 FOR THE MAY 2026 ELECTION – approved unanimously (Sweeney/Koch)
28. APPROVE SETTING THE ELEMENTARY DISTRICT NUMBER ONE BUILDING RESERVE FUND LEVY AMOUNT TO \$0 FOR THE MAY 2026 ELECTION - approved unanimously (Sweeney/Koch)
29. APPROVE SETTING THE HIGH SCHOOL DISTRICT NUMBER ONE BUILDING RESERVE FUND LEVY AMOUNT TO \$0 FOR THE MAY 2026 ELECTION – approved unanimously (Sweeney/Koch)
30. APPROVE ADOPTION OF RESOLUTION ESTIMATING CHANGES IN REVENUES/MILLS FROM TUITION, ADULT EDUCATION, BUILDING RESERVE, FLEXIBILITY, TRANSPORTATION AND BUS DEPRECIATION LEVIES FOR SCHOOL FISCAL YEAR 2027 - approved unanimously (Brady/Shammel)
31. APPROVE MULTI-DISTRICT AGREEMENT FOR TECHNOLOGY SERVICES FOR THE 2026-2027 SCHOOL YEAR - approved unanimously (Shammel/Brady)

ADJOURNMENT

The meeting was adjourned at 7:17 p.m. (Brady/Koch). The next regular meeting will be held at 6:00 p.m. on Monday, April 13, 2026, at the Lincoln Board Room.

KRIS BIRDWELL
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

ATTACHMENT 'A'

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday, March 9, 2026

EMPLOYEE NAME	POSITION	LOCATION	RECOMMENDED ACTION	EFFECTIVE DATE	RECOMMENDED BY	COMMENTS
BOLTON, Kandyce	Teacher	Highland Park Elementary School	Approve appointment on 2026-2027 schedule - BA+30, Step 7 1.0 FTE for up to 187 days - with Master's Stipend	8/1/2026	Matthew Ventresca	Replacing Jodi Henderson
GLIMM, Ann	Teacher	Fergus High School	Approve appointment on 2026-2027 schedule - BA+30, Step 7 1.0 FTE for up to 187 days - with Master's Stipend	8/1/2026	Matt Lewis	Replacing Troy Hudson
HAMLING, Mike	Volunteer Track Coach	Fergus High School		3/16/2026	Derek Lear	
HENDERSON, Jodi	Teacher	Lewis and Clark Elementary School	Approve transfer request from Highland Park Elementary School to Lewis and Clark Elementary School for the 2026-2027 school year	8/1/2026	Brad Moore	
HUDSON, Troy	Teacher	Fergus High School	Accept Letter of Resignation for the 2026-2027 school year.	5/31/2026	Matt Lewis	Letter on File
IRISH, Jean	Head Volleyball Coach	Lewistown Jr. High School	Accept Letter of Resignation	7/1/2026	Jeff Friesen	Letter on File
JOLLIFF, Dakota	Substitute Custodian	Fergus High School		3/10/2026	Wyatt Conard and Matt Lewis	
LEWIS, Diane	Teacher	Fergus High School	Accept Letter of Resignation for the 2026-2027 school year.	5/31/2026	Matt Lewis	Letter on File
MILLER, Jessica	Principal	Garfield	Approve request to move from the MA to MA+20 column on the Certified Administrator Matrix	7/1/2026	Brad Moore	Credits will be provided to the Business Office
ROGERS, Christy	Administrative Secretary	Central Office	Accept Letter of Resignation	5/31/2026	Brad Moore	Letter on File
SCHWEDE, Jill	Teacher	Highland Park Elementary School	Accept Letter of Resignation	5/31/2026	Matthew Ventresca	Letter on File
STIMAC, Brittany	Volunteer/Chaperone	Fergus High School		3/18-3/20/26	Matt Lewis and Derek Lear	Pending a successful background check FCCLA Bozeman Competition
STURGILL, Trevor	Volunteer	Lewistown Jr. High School		3/10/2026	Jeff Friesen	

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday, March 9, 2026

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
VANDYKEN, Anna Destinni	Teacher	Garfield	Accept letter of Resignation	5/31/2026	Jessica Miller	Letter on File
WOJTOWICK, Thomas	Accompanist	Fergus High School	Accept letter of Resignation	5/31/2026	Matt Lewis	Letter on File
WOLFF, Lane	Custodian	Fergus High School	Approve appointment on 2025-2026 schedule - Custodian Step 0, 1.0 FTE for up to 71 days	7/24/2026	Matt Lewis	Replacing Alex Rau

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#14

MEETING DATE: April 13, 2026

ITEM TITLE: CLAIMS

PREPARED BY: Chris Gobble, Purchasing

SUMMARY:

See attached claims paid through April 10, 2026, as approved by the Finance Committee.

Members of the Finance Committee for January – March 2026 include: Board Chair Kris Birdwell, Whitney Brady, Lisa Koch and Mariah Shammel.

****NEED TO SELECT A NEW FINANACE COMMITTEE FOR APRIL – JUNE 2026****

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#15

MEETING DATE: April 13, 2026

ITEM TITLE: PERSONNEL REPORT

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

Attached is the Personnel Report for your review.

☒ ADDITIONAL INFORMATION ATTACHED

NOTES:

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday, April 13, 2026

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
BAYSINGER, Barbara	Substitute Teacher	Central Office		4/14/2026		
BURCH, Jon	Custodian	Highland Park Elementary School	Accept Resignation	3/27/2026	Matthew Ventresca	Letter on File
CAHILL, Shannon	Food Server/Kitchen Aide	Fergus High School	Accept Resignation	5/29/2026	Amie Friesen	Letter on File
CAVILL, Catherine	Teacher	Fergus High School	Accept Resignation	5/29/2026	Matt Lewis	Letter on File
CLARK, Myla	Teacher	Fergus High School	Approve appointment on 2026-2027 schedule- BA Step 2, 1.0 FTE for up to 187 days	8/17/2026	Matt Lewis	Replacing Keeley Bibler
FREISEN, Jeff	Principal	Lewistown Jr. High School	Accept Resignation	6/30/2026	Brad Moore	Letter on File
LONG, Jared	Teacher/FFA Admisor	Fergus High School	Approve out-of-state FFA Chapter members and advisor travel to attend the 2026 Northwest College Livestock Judging Camp in Powell, WY	5/15/26 - 5/16/2026	Matt Lewis	See Attached Letter
MARTIN, Dean	Food Server/Kitchen Aide	Highland Park Elementary School	Approve appointment -FOOD SERVER/KITCHEN AIDE Step 0 for up to 2 hours per day for the 2026-2027 school year	8/17/2026	Amie Friesen	Replacing Rachel Goodhart
POSER-BROWN, Lora	Library Media Specialist	Lewis and Clark Elementary School	Accept Resignation	5/29/2026	Danny Wirtzberger	Letter on File
RAULSTON, Sierra	Teacher	Highland Park Elementary School	Approve appointment on 2026-2027 schedule - BA Step 2, 1.0 for up to 187 days	8/17/2026	Matthew Ventresca	Replacing Jill Schwede
RUTTEN, Kristin	Teacher	Fergus High School	Approve appointment on 2026-2027 schedule- BA Step 0, 1.0 FTE for up to 187 days	8/17/2026	Matt Lewis	Replacing Diane Lewis
STANSBERRY, Cheryl	Food Server/Kitchen Aide	Garfield Elementary School	Accept Resignation	5/29/2026	Amie Friesen	Letter on File
STROUF, Donna	Food Server/Kitchen Aide	Lewistown Jr. High School	Accept Resignation	5/29/2026	Amie Friesen	Letter on File
THORNTON, Amy	Substitute Bus Driver	Transportation		4/14/2026	Rob Odermann	
VINCENT, Megan	Teacher/FCCLA Advisor	Fergus High School	Approve out-of-state travel to attend the 2026 FCCLA National Leadership Conference in Washington	7/6/26 -7/10/2026	Matt Lewis	See Attached Letter
WEICHEL, Polly	Library Media Specialist	Lewis and Clark Elementary School	Transfer Request	8/17/2026	Danny Wirtzberger	Replacing Lora Poser-Brown

Jared Long
Agricultural Education Instructor / FFA Advisor
Fergus High School

4-8-26

Lewistown Public School Board of Trustees

Dear Members of the Board,

I am respectfully requesting permission for out-of-state travel for members of the Fergus FFA Chapter to attend the inaugural Northwest College Livestock Judging Camp hosted by Northwest College in Powell, Wyoming. The camp is May 16th and we would travel to Powell May 15th then return the evening of May 16th.

For this trip, we would utilize district transportation and travel using a school suburban. The trip would be supervised according to district expectations to ensure student safety, conduct, and academic responsibility.

Thank you for your continued support of agricultural education and the opportunities it provides for our students. Please let me know if you would like any additional details regarding scheduling, transportation, or supervision.

Respectfully,

Jared Long
Agricultural Education Instructor
FFA Advisor
Lewistown Public Schools



FERGUS HIGH SCHOOL

1001 CASINO CREEK DRIVE, LEWISTOWN, MT 59457

Phone: (406) 535-2321

Fax: (406) 535-3835

fhs.lewistown.k12.mt.us

MATTHEW LEWIS
PRINCIPAL

BRENDON DeCOCK
ASSISTANT PRINCIPAL

YVETTE HERSEL
ADMINISTRATIVE SECRETARY

March 11, 2026

Dear School Board Members,

The Fergus FCCLA (Family, Career & Community Leaders of America) Chapter is requesting approval for out of state travel to attend the 2026 FCCLA National Leadership Conference in Washington from July 6 – July 10, 2026 to participate in competitive events, attend leadership training and receive professional development.

Fergus FCCLA is taking six Competitive STAR Events to the Montana FCCLA State Leadership Conference in Bozeman March 19-20, 2026 including 2 junior high events & 4 high school events that involves twelve members. If they qualify for nationals by placing in the top two of their events, we will want to start planning for the travel immediately upon return. Hence, our request for approval now to ensure the best prices for out-of-state travel possible. Should we have no national qualifiers, we will be sure to notify Mr. Moore of the cancellation for the travel request.

We have building administration approval for this request, and we appreciate your consideration. Please do not hesitate to reach out with any questions.

Sincerely,

Megan A. Vincent

Family & Consumer Sciences (FCS) Teacher | FCCLA Chapter Adviser

Fergus High School, Lewistown, MT

406-535-2321 ext. 6117



ACTION ITEMS – OLD BUSINESS

ACTION ITEMS – NEW BUSINESS

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#16

MEETING DATE: April 13, 2026

ITEM TITLE: FIRST READING OF POLICIES

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

The Board of Trustees needs to approve the attached list of policies that were reviewed by a Committee of the Board.

The full policy documents can be found at the following link:

https://drive.google.com/drive/folders/1UnnJXQJsHuUfzvwM8seZyT4ujtMdseoi?usp=drive_link

Each policy shows information that is new in highlight and text being removed in strikethrough.

☒ ADDITIONAL INFORMATION ATTACHED

NOTES:

LEWISTOWN PUBLIC SCHOOLS
1st READING POLICIES
April 13, 2026

2335	Health Enhancement Curriculum
5321	Leaves of Absence
5321P	Conditions for Use of Leave
5334P	Vacations
7320P	Purchasing Procedures
7336P	Out of Town Travel

NEW POLICIES

~~POLICIES BEING REMOVED~~

POLICIES TO BE REVIEWED AT A LATER DATE:

5511	Classified Sick Bank
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LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#17

MEETING DATE: April 13, 2026

ITEM TITLE: CLASSIFIED SALARY MATRIX FOR 2026-2027 SCHOOL YEAR

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

The Board of Trustees needs to approve the attached classified staff matrix for the 2026-2027 school year.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
FY2026-27 CLASSIFIED PAY MATRIX
April 13, 2026

% INCREASE: 10%

	0	1	2	3	4	5	6	7	8	9	10	11+
ADMIN SECRETARY	20.65	21.07	21.49	21.92	22.36	23.14	23.60	24.07	24.56	25.05	25.55	26.44
FIRST COOK/BAKER	17.44	17.79	18.15	18.51	18.88	19.54	19.93	20.33	20.74	21.15	21.58	22.33
FOOD SERVER/KITCHEN AIDE	14.38	14.67	14.96	15.26	15.57	16.11	16.43	16.76	17.10	17.44	17.79	18.41
HOT LUNCH VAN	17.02	17.36	17.71	18.06	18.42	19.07	19.45	19.84	20.23	20.64	21.05	21.79
IMC TECH	20.65	21.07	21.49	21.92	22.36	23.14	23.60	24.07	24.56	25.05	25.55	26.44
BUS SWEEPER	12.25	12.49	12.74	13.00	13.26	13.72	14.00	14.28	14.56	14.86	15.15	15.68
CUSTODIAN*	17.03	17.37	17.72	18.07	18.43	19.08	19.46	19.85	20.25	20.65	21.07	21.80
MAINTENANANCE I	23.69	24.16	24.64	25.14	25.64	26.54	27.07	27.61	28.16	28.73	29.30	30.33
MAINTENANANCE II	26.55	27.08	27.62	28.17	28.73	29.74	30.34	30.94	31.56	32.19	32.84	33.99
MECHANIC	23.15	23.61	24.09	24.57	25.06	25.94	26.46	26.98	27.52	28.07	28.64	29.64
MECHANIC+CERT	25.97	26.49	27.02	27.56	28.11	29.10	29.68	30.27	30.88	31.49	32.12	33.25
PLAYGROUND AIDE/BUS AIDE	14.87	15.16	15.47	15.78	16.09	16.66	16.99	17.33	17.67	18.03	18.39	19.03
PARA EDUCATOR+CERT	17.43	17.78	18.14	18.50	18.87	19.53	19.92	20.32	20.73	21.14	21.56	22.32
PARA EDUCATOR - HIGH NEEDS	18.50	18.87	19.25	19.63	20.02	20.72	21.14	21.56	21.99	22.43	22.88	23.68
PARA EDUCATOR - LEAD	19.56	19.95	20.35	20.76	21.18	21.92	22.35	22.80	23.26	23.72	24.20	25.04
PAYROLL	25.07	25.57	26.08	26.60	27.13	28.08	28.64	29.22	29.80	30.40	31.01	32.09
ACCOUNTS PAYABLE/RECEIVING	20.65	21.07	21.49	21.92	22.36	23.14	23.60	24.07	24.56	25.05	25.55	26.44
ACCOUNTS PAYABLE/PURCHASING	21.88	22.32	22.76	23.22	23.68	24.51	25.00	25.50	26.01	26.53	27.06	28.01
SECOND COOK/BAKER	16.51	16.84	17.17	17.52	17.87	18.49	18.86	19.24	19.62	20.02	20.42	21.13
SECRETARY	18.14	18.50	18.87	19.25	19.63	20.32	20.73	21.14	21.56	21.99	22.43	23.22
STUDENT DATABASE TECH	24.36	24.85	25.35	25.86	26.37	27.30	27.84	28.40	28.97	29.55	30.14	31.19
TECHNOLOGY I	23.19	23.66	24.13	24.61	25.10	25.98	26.50	27.03	27.57	28.12	28.69	29.69
TECHNOLOGY II	24.36	24.85	25.35	25.86	26.37	27.30	27.84	28.40	28.97	29.55	30.14	31.19
REGIONAL TECH COORD (SALARIED)	29.17	29.76	30.35	30.96	31.58	32.68	33.34	34.00	34.68	35.38	36.08	37.35
BUS DRIVER	21.43	21.86	22.30	22.74	23.20	24.01	24.49	24.98	25.48	25.99	26.51	27.44
SCHOOL NURSE (RN)	25.67	26.18	26.71	27.24	27.79	28.76	29.34	29.92	30.52	31.13	31.75	32.86

* Custodial Staff at Fergus High School contracted to work regular evening (hours between 2:00pm - 12:00am) and weekend shifts will be given an additional \$1.00 per hour evening/weekend differential. Other Custodial Staff asked to work events during these times will also be compensated the \$1.00 per hour differential.

2026-2027

Those individuals at a Step 11+ who were grandfathered into the new matrix in 2023-2024 will be given a 10% increase on their 2026-27 wage

LONGEVITY

Classified employees shall receive an annual longevity stipend, paid out over the contract year, upon the start of their 12th consecutive contract with the District.
9-month employees = \$990; 10-month employees = \$1,100 and 12-month employees = \$1,320. This is equivalent to an additional \$110 per month worked each year.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#18

MEETING DATE: April 13, 2026

ITEM TITLE: CLASSIFIED CONTRACTS FOR THE 2026-2027 SCHOOL YEAR

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

The Board of Trustees needs to approve issuing contracts for Classified Staff for the 2026-2027 school year.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

2026-2027 CLASSIFIED CONTRACTS

Department	Name	Salary Matrix Lane	Salary Matrix Step	Position Days	Hours Per Day
JR. HIGH SCHOOL	AAMOLD, ALLYSSA M	PARA EDUCATOR - HIGH NEEDS	3	186	7.5
LEWIS & CLARK ELEMENTARY	AGOSTINELLI, NOAH J	PARA EDUCATOR+CERT	1	186	7.5
JR. HIGH SCHOOL	AGOSTINELLI, ROBERT C	PARA EDUCATOR+CERT	5	186	7.5
DIST ADMIN	ALEXANDER, POLLY A	PAYROLL	11+	260	8
GARFIELD ELEMENTARY	ALTONA, KASSANDRA D	PARA EDUCATOR+CERT	1	186	7.5
SCHOOL FOODS	ANGEL, CHRISTINE L	FOOD SERVER/KITCHEN AIDE	7	186	3
JR. HIGH SCHOOL	BIRDWELL, MISTI C	PARA EDUCATOR+CERT	9	186	7.5
SCHOOL FOODS	BLAZICEVICH, MISHAELA R	SECOND COOK/BAKER	2	186	4
FERGUS HIGH	BOWEN, CONNIE R	PARA EDUCATOR+CERT	11	186	7.5
TRANSPORTATION	BOYLES, JOE A	BUS DRIVER	7	186	8
GARFIELD ELEMENTARY	BRADSHAW, CYNTHIA L	PARA EDUCATOR+CERT	3	186	7.5
HIGHLAND PARK ELEMENTARY	BRISTOL, JENNIFER L	SECRETARY	11+	215	8
FERGUS HIGH	BROOKS, JESSICA F	SECRETARY	2	215	8
GARFIELD ELEMENTARY	CHARBONNEAU, LISA K	PARA EDUCATOR - HIGH NEEDS	11+	186	6
GARFIELD ELEMENTARY	CHARBONNEAU, LISA K	PARA EDUCATOR+CERT	11+	186	1.5
JR. HIGH SCHOOL	CODY-CHACON, HARRISON M	PARA EDUCATOR - HIGH NEEDS	3	186	7.5
SCHOOL FOODS	CONRAD, CASSIDY A	FIRST COOK/BAKER	2	186	8
LEWIS & CLARK ELEMENTARY	CONRAD, GRETCHEN	PARA EDUCATOR+CERT	11	186	7.5
TRANSPORTATION	D'HOOGHE, JOAN M	PLAYGROUND AIDE/BUS AIDE	11+	186	7.5
SCHOOL FOODS	DAVIS, BETH A	FOOD SERVER/KITCHEN AIDE	10	186	3.75
SCHOOL FOODS	DAVIS, BETH A	FOOD SERVER/KITCHEN AIDE	10	186	2.5
DIST ADMIN	DAY, JOSHUA	REGIONAL TECHNOLOGY COORD	8	260	SALARIED
FERGUS HIGH	DUGGINS, KYRSTIN M	PARA EDUCATOR - HIGH NEEDS	4	186	7.5
SCHOOL FOODS	ESTRADA ZACARIAS, PALOMA YOLANDA G	FOOD SERVER/KITCHEN AIDE	4	186	4.5
DIST ADMIN	EVANS, STACI A	ACCOUNTS RECEIVABLE	3	260	6
SCHOOL FOODS	FIGUEROA, TANNA M	FIRST COOK/BAKER	7	186	8
TRANSPORTATION	FISCUS, BRADY R	MECHANIC+CERT	10	260	8
TECHNOLOGY	FISCUS, ZABREA J	TECHNOLOGY II	11+	260	8
MAINTENANCE	FISK, DALE R	CUSTODIAN	11+	260	8
JR. HIGH SCHOOL	FORSYTHE, KATHRYN J	SECRETARY	2	215	8
LEWIS & CLARK ELEMENTARY	GILL, DAVID L	PARA EDUCATOR+CERT	5	186	7.5
DIST ADMIN	GOBBLE, CHRISTINE L	ACCOUNTS PAYABLE	11+ (grandfathered)	260	8
TRANSPORTATION	GOODAN, SUMMER R	BUS DRIVER	1	186	4
HIGHLAND PARK ELEMENTARY	HENDERSON, CHRISTINA M	PARA EDUCATOR+CERT	10	186	7.5
MAINTENANCE	HENSLEY, DANIEL L	MAINTENANCE II	11	260	8
FERGUS HIGH	HERSEL, ROBERTA Y	SECRETARY	10	215	8
JR. HIGH SCHOOL	HOULD, ZACHERY	PARA EDUCATOR+CERT	3	186	7.5
GARFIELD ELEMENTARY	HOWARD, MICHELLE A	PARA EDUCATOR+CERT	1	186	7.5
FERGUS HIGH	INGLE, ERIKA R	PARA EDUCATOR - HIGH NEEDS	1	186	7.5
SCHOOL FOODS	JONES, KEYA R	FOOD SERVER/KITCHEN AIDE	1	186	2.5
MAINTENANCE	KELLY, STEVEN M	LEAD CUSTODIAN - LJHS	11+ (grandfathered)	260	8
LEWIS & CLARK ELEMENTARY	KONERT, SHAWNA M	PARA EDUCATOR+CERT	11	186	7.5
SCHOOL FOODS	LAFEVER, ERETRIA R	FOOD SERVER/KITCHEN AIDE	1	186	6
FERGUS HIGH	LAHR, TASHA A	PARA EDUCATOR - HIGH NEEDS	11	186	7.5
SCHOOL FOODS	LELEK, JONETTE	FOOD SERVER/KITCHEN AIDE	10	186	3.5
GARFIELD ELEMENTARY	LEWIS, ISABELLA R	PARA EDUCATOR+CERT	5	186	7.5
SCHOOL FOODS	LOGAN, SANDRA A	SECOND COOK/BAKER	3	186	6
LEWIS & CLARK ELEMENTARY	LOWER, HOLLY LEE L	SECRETARY	2	215	8
GARFIELD ELEMENTARY	MCRAE, SANDY K	PARA EDUCATOR+CERT	8	186	7.5
GARFIELD ELEMENTARY	METCALF, TARA L	PARA EDUCATOR+CERT	9	186	7.5
TRANSPORTATION	MILLER, JEANETTE E	BUS SWEEPER	11+	186	6
TRANSPORTATION	MILLER, JEANETTE E	PLAYGROUND AIDE/BUS AIDE	11+	186	2
SCHOOL FOODS	MITCHELL, KRISTOPHER W	FOOD SERVER/KITCHEN AIDE	2	186	3
SCHOOL FOODS	MOSS, SANDRA M	FOOD SERVER/KITCHEN AIDE	7	186	3.5
MAINTENANCE	MYERS, JESSIE B	CUSTODIAN	1	260	8
GARFIELD ELEMENTARY	O'DELL, FLEETA A	PLAYGROUND AIDE/BUS AIDE	11+	186	2.5
GARFIELD ELEMENTARY	O'DELL, FLEETA A	PLAYGROUND AIDE/BUS AIDE	11+	186	1
GARFIELD ELEMENTARY	O'DELL, FLEETA A	SECRETARY	11+	186	3.75
HIGHLAND PARK ELEMENTARY	PRINDLE, LYNNE R	PARA EDUCATOR+CERT	11	186	7.5
HIGHLAND PARK ELEMENTARY	RHYNER, MISTI N	PARA EDUCATOR+CERT	8	186	7.5
TECHNOLOGY	RICHARDS, BENJAMIN R	TECHNOLOGY I	5	260	8
TRANSPORTATION	ROBERTSON, DAVID W	BUS DRIVER	1	186	4
SCHOOL FOODS	ROBERTSON, FAITH F	FOOD SERVER/KITCHEN AIDE	6	186	3.75
LEWIS & CLARK ELEMENTARY	ROBINSON, LISA A	SCHOOL NURSE (RN)	7	215	7
MAINTENANCE	ROGERS, JACK D	CUSTODIAN	7	260	8
LEWIS & CLARK ELEMENTARY	SALLEE, STACIE M	PARA EDUCATOR+CERT	4	186	7.5
LEWIS & CLARK ELEMENTARY	SATTERFIELD, MARY C	PARA EDUCATOR+CERT	9	186	7.5
GARFIELD ELEMENTARY	SCHOENFELDER, LANNA L	SECRETARY	11+	215	8
MAINTENANCE	SCHUCHARD, SHAWN G	CUSTODIAN	11+ (grandfathered)	260	8
SCHOOL FOODS	SHERRODD-BRANT, JULIE	CUSTODIAN - SUMMER	1	60	6
SCHOOL FOODS	SHERRODD-BRANT, JULIE	CUSTODIAN - SCHOOL YEAR	1	200	1

SCHOOL FOODS	SHERRODD-BRANT, JULIE	FOOD SERVER/KITCHEN AIDE	5	186	4.25
TRANSPORTATION	SRAMEK, STACEY L	BUS DRIVER	6	260	8
HIGHLAND PARK ELEMENTARY	STEELE, CRYSTAL M	PARA EDUCATOR - HIGH NEEDS	2	186	7.5
TRANSPORTATION	STEWART, RHONDA P	BUS DRIVER	4	186	4
JR. HIGH SCHOOL	THAYNE, ALICE J	PARA EDUCATOR - HIGH NEEDS	2	186	7.5
SCHOOL FOODS	THAYNE, MELINDA F	SECOND COOK/BAKER	11+	186	7
TRANSPORTATION	WATSON, JADE L	MECHANIC	11+	260	8
SCHOOL FOODS	WATSON, LINDA C	FOOD SERVER/KITCHEN AIDE	2	186	3
TRANSPORTATION	WHITE, ALBERT C	BUS DRIVER	11	186	4.5
MAINTENANCE	WHITE, ALBERT C	CUSTODIAN - SUMMER	5	60	8
MAINTENANCE	WHITE, ALBERT C	CUSTODIAN - SCHOOL YEAR	5	200	3.5
TECHNOLOGY	WICHMAN, TAHAN R	TECHNOLOGY II	11	260	8
TECHNOLOGY	WIEGERT, KIM M	STUDENT DATABASE TECH	11	215	7
TRANSPORTATION	WILSON, MARY A	BUS DRIVER	4	186	4
MAINTENANCE	WOLFF, LANE	CUSTODIAN	0	260	8
FERGUS HIGH	WYLIE, KENDRA I	PARA EDUCATOR - HIGH NEEDS	3	186	7.5
HIGHLAND PARK ELEMENTARY	YARGER, AMANDA L	PARA EDUCATOR - HIGH NEEDS	3	186	7.5

LEWISTOWN PUBLIC SCHOOLS

Lewistown, Montana

BOARD AGENDA ITEM

#19

MEETING DATE: April 13, 2026

ITEM TITLE: CLASSIFIED ADMINISTRATOR CONTRACTS FOR THE 2026-2027
SCHOOL YEAR

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

The Board of Trustees needs to approve issuing contracts for the Classified Administrative Staff for the 2026-2027 school year.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

2026-2027 CLASSIFIED ADMINISTRATOR CONTRACTS

CLASSIFIED ADMINISTRATORS				
BALDWIN, WILLIAM SCOTT	TECHNOLOGY DIRECTOR	1.00	260	2025-2026 Level + \$3000
FRIESEN, AMIE	SCHOOL FOOD DIRECTOR	1.00	220	2025-2026 Level + \$2500
CONARD, WYATT	MAINTENANCE DIRECTOR	1.00	260	2025-2026 Level + \$3000
ODERMANN, ROBERT	TRANSPORTATION DIRECTOR	1.00	260	2025-2026 Level + \$3000
RHOADES, REBEKAH	BUSINESS MGR/CLERK	1.00	260	2025-2026 Level + \$3000

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM
#20

MEETING DATE: April 13, 2026

ITEM TITLE: ADD FHS ACTIVITIES ACCOUNT FOR NATIONAL SPEECH AND
DRAMA FUNDRAISING

PREPARED BY: Rebekah Rhoades, Business Manager

SUMMARY:

The Board of Trustees needs to approve the addition of the Fergus High School Activities account for Speech and Drama Nationals.

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#21

MEETING DATE: April 13, 2026

ITEM TITLE: BID FOR LEWIS AND CLARK SCHOOL PARKING LOT

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

The Board of Trustees need to consider approval of the bid for the addition of a parking lot at Lewis & Clark School. After the IRS arbitrage is paid, there will be a balance of approximately \$286,000 in the bond funding. The funds required for this project will come from the Elementary Building Reserve Fund.

☒ ADDITIONAL INFORMATION ATTACHED

NOTES:



MEMORANDUM

Date: April 8, 2026
To: Mr. Brad Moore ▪ Lewistown Public Schools

From: Anthony Houtz, AIA
RE: Lewis and Clark Parking Lot

Mr. Moore,

Below you will find the bid results for the Lewis and Clark Parking Lot Development Project :



LPS - Lewis and Clark Elementary School Parking Lot
LPS26_LCPARK
Thursday, April 2, 2026 at 2:00 PM

Contractor	Contractor #	Bid Security 10%	Base Bid \$
Century Companies, Inc.	7531	Yes	396900

We have reviewed the scope of the project against the bid procedure and submitted bid against the developed scope of work in the contract documents. We therefore recommend acceptance of Century Companies as the low bidder.

If you have further question or comment regarding the bid results, please contact our office.

Thank you,



Anthony Houtz
Project Manager | Architect | Associate Principal
406.452.3321 | cushingterrell.com

BID FORM

PROJECT: Parking Lot – Lewis and Clark Elementary School

CT Project No.: LPS26_LCPARK

TO: Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457

BID FROM: Century Companies, Inc.

I have received the documents titled Project Manual for School District No. 1, Lewis and Clark Parking Lot, Lewistown Montana.

I have also received Addenda Nos. N/A, and have included their provisions in my Bid. I have examined both the documents and the site and submit the following Bid:

In submitting this Bid, I agree:

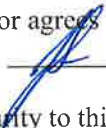
1. To hold my bid open until May 10, 2026.
2. To accept the provisions of the Instructions to Bidders regarding disposition of Bid Security.
3. To enter into and execute a Contract, if awarded on the basis of this Bid and to furnish all bonds and insurance required by the bidding documents.
4. To accomplish the work in accord with the Contract Documents.
5. I certify that I am not presently working beyond the contract time including and authorized extensions of time on any previously awarded public contract in the State of Montana. (MT).

Base Bid :

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Three hundred ninety-six thousand
nine hundred dollars ^{97.00} dollars (\$ 396,900.00)

The base bid must be completed prior to August 10, 2026.

As part of this proposal, the Contractor agrees to have ALL required shop drawing submittals to Cushing Terrell by May 31, 2026. Initial here 

I have attached the required Bid Security to this Bid. I understand that if I do not answer the above questions and complete all blank spaces provided, my bid may be rejected as an incomplete bid.

LEWISTOWN PUBLIC SCHOOL
LEWIS AND CLARK PARKING LOT - PHASE 4
LEWISTOWN, MONTANA

LPS26_LCLARK

Respectfully Submitted:

Date: 04/02/26

By:

Century Companies, Inc.

Contractor

Signature

Estimator/PM

Title

PO Box 579, Lewistown, MT 59457

Business Address

7531

Montana Public Contractor's License No.



(Seal - if by a Corporation)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#22

MEETING DATE: April 13, 2026

ITEM TITLE: APPOINT BRENDON DECOCK TO THE CMLRCC BOARD

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

Due to other obligations, Superintendent Moore has requested to step down from the Central Montana Learning Resource Center Board. It is the recommendation to appoint Brendon DeCock, Fergus High Assistant Principal, to that Board.

☒ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
Lewistown, MT 59457

Chelsey Rogers, Director
(406) 535-9012

March 19, 2026

Lewistown School Board Trustees:

On Wednesday, March 18, 2026, the Central Montana Learning Resource Center Cooperative Board Members received a resignation letter from Mr. Moore effective immediately from the Cooperative Board.

Below is the language from our Interlocal Agreement.

MANAGEMENT BOARD

The Management Board shall consist of nine representatives, one representative shall be appointed from the Lewistown School District, one representative shall be appointed from the Harlowton School District, and one representative shall be appointed from the Roundup School District; and, one representative shall be chosen at large from each of the six participating counties by the Superintendent of Schools of each County, said representatives shall be appointed to one-year terms. The person appointed shall be an administrator, or a certified/licensed teacher (general education or special education endorsed).

The Board of Trustees of each Participating District shall, through formal action in the form of a resolution, determine the Participating District's representative to the Cooperative Management Board. Each participating Cooperative Management Board representative shall have one (1) vote in all matters pertaining to the operation of the Cooperative, with the exception that schools represented by the County Superintendent shall collectively have one (1) vote. The total number of voting members on the Board is nine.

Please appoint a representative for the Lewistown School District.

Chelsey Rogers

Chelsey Rogers
Central Montana Learning Resource Center Cooperative, Director

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#23

MEETING DATE: April 13, 2026

ITEM TITLE: WORLD LANGUAGES CURRICULUM

PREPARED BY: Brad Moore, Superintendent

SUMMARY:

The Board of Trustees needs to approve the World Languages curriculum for 2026-2027. Jessica Miller, Principal, will present on the recommendation of the committee.

☒ ADDITIONAL INFORMATION ATTACHED

NOTES:

Lewistown Curriculum 2025-26

World Language

The World Language Curriculum is up for review this year in the Lewistown School District. The curriculum team met three times during the course of the 2025-26 school year. Team members reviewed the current curriculum in their respective areas of expertise while deciding on best options for the future. Members of the World Language curriculum team this year were:

Lisa Koch - Trustee

Whitney Brady - Trustee

Kelly Comer - Garfield

Sheri Nelson - Lewis & Clark

Brad Moore - Superintendent

Maci Moore - FHS Spanish

Brett Thackeray - FHS & LJHS Spanish

Beth Kirsch - Highland Park

Jessica Miller - Principal

The curriculum team factored in several considerations as they made decisions. Those factors included: alignment with Montana Content Standards and National Standards, relevancy, financial viability, teaching methods, and student engagement. At the lower grade levels, teachers reviewed state and national standards, and determined that they are already being met via our current social studies and reading curricula and Indian Education for All (IEFA) lessons. The Lewistown Junior High School and Fergus High School Spanish teachers agreed that they use the existing textbooks for overall unit planning and teaching, and they supplement their lessons with free/existing resources as needed. More and more curricular materials are becoming web-based and/or subscription-based; however, we agreed that the content of Spanish does not change much over time. Therefore, it is not necessary to purchase additional curricula. We agreed to simply replace older Spanish I textbooks to ensure longevity. We also propose adding a class set of Spanish 4 textbooks to the current collection and purchasing additional reader novels for the Spanish III & IV classes. (Spanish II & III textbooks were deemed sufficient in quality and quantity.) For other grade levels, teachers are primarily interested in using children's literature books to satisfy the Montana IEFA curricular mandates as well as teaching the standards via current social studies and reading curricula. In short, the curricula for all grade levels will remain the same. We are requesting additional textbooks and novels to replace the older, damaged books. Below you will see the curriculum by level as well as the associated cost for each proposed purchase.

Lewistown Junior High School & Fergus High School

Spanish I - McGraw Hill: *Así Se Dice I* 2008 & 2016 (Currently we have a mixture of the 2008 & 2016 editions. We propose that the district purchase 24 textbooks to replace older, damaged books. The 24 new textbooks will be the 2016 edition.) **Cost: \$2,481.12**

Fergus High School

Spanish II - McGraw Hill: *Así Se Dice II* 2008 & 2016 (No new additional textbooks needed.) *Robo en la Noche* (We propose that we purchase 30 additional readers.) **Cost: \$327.50**

Spanish III - McGraw Hill: *Así Se Dice III* 2016 (No new additional textbooks needed.) *Noche de Oro* (We propose that we purchase 30 additional readers.) **Cost: \$327.50**

Spanish IV - McGraw Hill: *Así Se Dice IV* 2016 (We propose that the district obtain 12 Spanish IV textbooks. Our McGraw representative will give us a discount for 6 of the 12.) **Cost: \$620.28**

Total shipping costs: \$135.85

Total proposed costs/fiscal impact: \$3,892.25

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

#24

MEETING DATE: April 13, 2026

ITEM TITLE: APPROVE DENTAL RATES FOR 2026-2027

PREPARED BY: Rebekah Rhoades, Business Manager

SUMMARY:

The Board of Trustees needs to approve the dental insurance rates for 2026 – 2027. Prior to 2023, our premiums had been exceeding our claims. In an effort to reduce the cash balance, our rates were initially reduced and then kept the same for the past 3 years. However, we are now at the point where the claims are slightly higher than the premiums we are paying. In order to be fiscally responsible and ensure that we keep enough reserves in our Dental Account, it is the recommendation that we increase the rates by 10% (see below).

	2025-26	2026-27
Single	\$43.00	\$48.00
Two-Party	\$71.00	\$79.00
Employee + Dependent	\$83.00	\$92.00
Family	\$119.00	\$132.00

☐ **ADDITIONAL INFORMATION ATTACHED**

NOTES:

LEWISTOWN PUBLIC SCHOOLS

2025-2026 SCHOOL CALENDAR

AUGUST 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

PIR DAYS

(Pupil Instruction-Related)

August 15

August 18-19

October 16-17

Oct 27-30, Nov 3-6

March 23-27

May 11

New Staff Orientation

All Staff Orientation/PIR

Staff Development Days

Teachers Convention (Missoula)

Parent-Teacher Conferences

Schedules vary by school

PIR Nov 7

Parent-Teacher Conferences

Schedules vary by school

Full school days for students

PIR Day

HOLIDAYS & VACATIONS

No School for Teachers or Students

September 1

November 26-28

Dec 22 - Jan 2

February 27

March 13

April 2-6

May 25

Labor Day

Thanksgiving Vacation

Winter Break

Vacation Day

Vacation Day

Easter Vacation

Memorial Day

New Teacher Orientation

First/Last Day of School

K-8 Quarter Ends

K-8 Qtr Mid-Term

K-8 Semester Ends

Early Out (1:30 pm)

PIR Day

No School (Day Off/No School)

Paid Holiday (Day Off/No School)

Flex Day (No School for Students)

K-3 First Day

FHS Quarter Ends

FHS Qtr Mid-Term

FHS Semester Ends

FHS Graduation

PT Conferences

BOARD APPROVED 3-10-2025

PUPIL INSTRUCTION (INCLUDING FLEX DAYS)

First Semester					91 days	Second Semester					88 days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug 20	to	Aug 22	3		First Week	Jan 19	to	Jan 23	5	
Second Week	Aug 25	to	Aug 29	5		Second Week	Jan 26	to	Jan 30	5	
Third Week	Sept 2	to	Sept 5	4		Third Week	Feb 2	to	Feb 6	5	
Fourth Week	Sept 8	to	Sept 12	5		Fourth Week	Feb 9	to	Feb 13	5	
Fifth Week	Sept 15	to	Sept 19	5		Fifth Week	Feb 16	to	Feb 20	5	
Sixth Week	Sept 22	to	Sept 26	5		Sixth Week	Feb 23	to	Feb 26	4	
Seventh Week	Sept 29	to	Oct 3	5		Seventh Week	March 2	to	March 6	5	
Eighth Week	Oct 6	to	Oct 10	5		Eighth Week	March 9	to	March 12	4	
Ninth Week	Oct 13	to	Oct 15	3		Ninth Week	March 16	to	March 20	5	
Tenth Week	Oct 20	to	Oct 24	5						43	
					45						
SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Oct 27	to	Oct 31	5		First Week	March 23	to	March 27	5	
Second Week	Nov 3	to	Nov 6	4		Second Week	March 30	to	April 1	3	
Third Week	Nov 10	to	Nov 14	5		Third Week	April 7	to	April 10	4	
Fourth Week	Nov 17	to	Nov 21	5		Fourth Week	April 13	to	April 17	5	
Fifth Week	Nov 24	to	Nov 25	2		Fifth Week	April 20	to	April 24	5	
Sixth Week	Dec 1	to	Dec 5	5		Sixth Week	April 27	to	May 1	5	
Seventh Week	Dec 8	to	Dec 12	5		Seventh Week	May 4	to	May 8	5	
Eighth Week	Dec 15	to	Dec 19	5		Eighth Week	May 12	to	May 15	4	
Ninth Week	Jan 5	to	Jan 9	5		Ninth Week	May 18	to	May 22	5	
Tenth Week	Jan 12	to	Jan 16	5		Tenth Week	May 26	to	May 29	4	
					46						45

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 15	New Staff Orientation	
	August 18-19	All Staff Orientation/PIR	2.0
	October 16-17	Staff Development Days <i>Teachers Convention</i>	2.0
	Oct 27-30, Nov. 3-6	Parent-Teacher Conferences <i>Schedules vary by school PIR Nov. 7</i>	1.5
	March 23-27	Parent-Teacher Conferences <i>Schedules vary by school Full school days for students</i>	.5
	May 11	PIR Day	1.0
		Floating PIR Day	<u>1.0</u>
			8.0
HOLIDAYS & VACATIONS	Dates Inclusive		
	September 1	Labor Day	
	November 26-28	Thanksgiving Vacation	
	Dec 22-Jan 2	Winter Break	
	February 27	Vacation Day	
	March 13	Vacation Day	
	April 2-6	Easter Vacation	
	May 25	Memorial Day	
	July 3	Vacation Day (12-mo employees)	

PUPIL INSTRUCTION (INCLUDING FLEX DAYS)	First Semester				81 days	Second Semester				98 days
	FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
	First Week	Aug 20	to	Aug 22	3	First Week	Jan 5	to	Jan 9	5
	Second Week	Aug 25	to	Aug 29	5	Second Week	Jan 12	to	Jan 16	5
	Third Week	Sept 2	to	Sept 5	4	Third Week	Jan 19	to	Jan 23	5
	Fourth Week	Sept 8	to	Sept 12	5	Fourth Week	Jan 26	to	Jan 30	5
	Fifth Week	Sept 15	to	Sept 19	5	Fifth Week	Feb 2	to	Feb 6	5
	Sixth Week	Sept 22	to	Sept 26	5	Sixth Week	Feb 9	to	Feb 13	5
	Seventh Week	Sept 29	to	Oct 3	5	Seventh Week	Feb 16	to	Feb 20	5
	Eighth Week	Oct 6	to	Oct 10	5	Eighth Week	Feb 23	to	Feb 26	4
					3	Ninth Week	March 2	to	March 6	5
					40	Tenth Week	March 9	to	March 12	4
										48
	SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
	First Week	Oct 20	to	Oct 24	5	First Week	March 16	to	March 20	5
	Second Week	Oct 27	to	Oct 31	5	Second Week	March 23	to	March 27	5
	Third Week	Nov 3	to	Nov 6	4	Third Week	March 30	to	April 1	3
	Fourth Week	Nov 10	to	Nov 14	5	Fourth Week	April 7	to	April 10	4
	Fifth Week	Nov 17	to	Nov 21	5	Fifth Week	April 13	to	April 17	5
	Sixth Week	Nov 24	to	Nov 25	2	Sixth Week	April 20	to	April 24	5
	Seventh Week	Dec 1	to	Dec 5	5	Seventh Week	April 27	to	May 1	5
	Eighth Week	Dec 8	to	Dec 12	5	Eighth Week	May 4	to	May 8	5
	Ninth Week	Dec 15	to	Dec 19	5	Ninth Week	May 12	to	May 15	4
					41	Tenth Week	May 18	to	May 22	5
						Eleventh Week	May 26	to	May 29	4
										50
						Total Days				179

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 15	New Staff Orientation	
	August 18-19	All Staff Orientation/PIR	2.0
	October 16-17	Staff Development Days <i>Teachers Convention</i>	2.0
	Oct 27-30, Nov. 3-6	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>PIR Nov. 7</i>	1.5
	March 23-27	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>Full school days for students</i>	.5
	May 11	PIR Day	1.0
		Floating PIR Day	1.0
			8.0
HOLIDAYS & VACATIONS	Dates Inclusive		
	September 1	Labor Day	
	November 26-28	Thanksgiving Vacation	
	Dec 22-Jan 2	Winter Break	
	February 27	Vacation Day	
	March 13	Vacation Day	
	April 2-6	Easter Vacation	
	May 25	Memorial Day	
	July 3	Vacation Day (12-mo employees)	