**VENANGO TECHNOLOGY CENTER**
**JOINT COMMITTEE**
**1 Vo-Tech Drive**
**Oil City, Pennsylvania 16301**

# MINUTES

**April 6, 2026**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Neely called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Neely asked the members to pause for a moment of silence.

Mrs. Neely asked the members to stand for the Pledge of Allegiance.

**Roll Call**: Present: Justin McFall, Mark Marterella, Ben Carbaugh, Troy Johnston (Zoom), Dennis Baker, Lynn Cressman (Zoom), Monica Chatham (Zoom), Cindy Swendsen (Zoom), Shari Neely

Absent: Cheryl Ferry and Dr. Lynda Weller

Also Present: Mr. Bob Moore

Mrs. Neely stated the Joint Committee members had received copies of the Minutes of the March 2, 2026 meeting.

Mr. McFall, seconded by Mr. Marterella, moved to approve the Minutes of the March 2, 2026 meeting as submitted.

**Roll Call:** Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 4/6/26 was submitted for information.

Mr. Marterella, seconded by Mr. Carbaugh, moved to accept the Treasurer and Secretary's Report as of 4/6/26.

**Roll Call:** Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

A list of bills from 3/3/26 – 4/6/26 in the amount of $1,752,825.12 was presented for approval.

Mrs. Swendsen requested clarification of the transaction 'Payroll Cash" on the list of bills. This is the transfer made from the VTC General Fund to the Payroll Account.

Mr. McFall, seconded by Mr. Carbaugh, moved to approve the list of bills as presented.

**Roll Call:** Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

Under Communications, Mr. Moore discussed the Professional Advisory Committee.

The Enrollment Report as of 4/6/26 was submitted.

Mr. Marterella, seconded by Mr. McFall, moved to approve action Item 8. a) i. – iii. in one motion, as follows:

i. Approve changes to OAC members.
ii. Approve four-day summer work week schedule for all 12-month staff.
iii. Approve 3.79% raise (average teacher raise) for Melissa Sharp for the 2026-2027 school year.

**Roll Call:** Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

Mrs. Neely asked if there was any old business.

None was noted.

Mrs. Neely asked if there was any new business.

Upon motion by Mr. Carbaugh, seconded by Mr. Marterella, the meeting adjourned at nine minutes past seven (7:09) p.m.

Recorded by

Melissa Sharp

Melissa Sharp
Secretary, Joint Committee