

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

April 9, 2026

5:30 P.M. Regular Meeting

Administration Center

Mr. Kreig Brusnahan
Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mr. Jack Petrucci
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

- C. Pledge of Allegiance

II. AGENDA

- a. Motion to approve the agenda.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

III. INFORMATIONAL ITEMS

Recognition of the following BHS teams:

- Boys Varsity Basketball
- Boys Varsity Bowling
- BHS Varsity Wrestlers

Federal Grants Expenditure Report

IV. TREASURER'S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – March 12, 2026

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



D. Approval of Insurance Rates

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and knowledge the LERC insurance rates for the 2026-2027 school year per attachment.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. AMVETS POST 55 Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from **AMVETS POST 55**:

- a. \$2,000 for the BHS/BMS Career Fair

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Educational Funding Group, Inc.

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following **Educational Funding Group, Inc.** contract extension for the 2026-2027 E-rate funding year per the attachment.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Southwestern Ohio Educational Purchasing Council (EPC)

It is recommended that the Sheffield-Sheffield Lake Board of Education agree to abide by the Constitution and By-Laws of the **Southwestern Ohio Educational Purchasing Council (EPC)**, and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

H. Resolution Accepting Tax Rates

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached resolution accepting the amounts and rates as determined by the Lorain County Budget Commission and authorizing tax levies and certifying them to the county auditor.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Christopher Adkins**, resigning from Brookside High School Head Boys Soccer Coach, effective April 10, 2026.
- b. **Matthew Achterhof**, resigning from Brookside High School Assistant Girls Basketball Coach, effective March 16, 2026.
- c. **Lauren Hollars**, Forestlawn Early Learning Center teacher, requesting an extension of Unpaid Parental Leave, effective for the 2026-27 school year and returning at the start of the 2027-28 school year.
- d. **Gerald Long**, resigning from Transportation Bus Driver, effective June 3, 2026, for the purpose of retirement.
- e. **Nathan Mack**, resigning from Brookside High School Assistant Girls Basketball Coach, effective April 1, 2026.
- f. **Rebecca Meek**, resigning from Brookside Middle School Girls Basketball Coach, effective March 17, 2026.
- g. **Jeremy Smith**, Brookside High School Custodian, requesting Unpaid FMLA leave, beginning March 20, 2026, until approximately May 15, 2026.
- h. **Linda Wozniak**, resigning from Knollwood Elementary Teacher, effective at the end of the 2025-2026 school year, for the purpose of retirement.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Administrative

It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a three-year (3) Administrative Contract as per the Master Agreement commencing at the start of the 2026-2027 school year.

- a. **Emily Adkins**, Brookside High School Principal, M+40, Step 5, effective August 1, 2026.
- b. **Wes Davies**, Brookside Intermediate School Principal, M+30, Step 5, effective August 1, 2026.
- c. **Colleen Mudore**, Knollwood Principal, M+40, Step 5, effective August 1, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



C. Administrative - Superintendent

It is recommended that the Sheffield-Sheffield Lake Board of Education accepts and approves Mr. Michael Cook's one year superintendent contract as attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Certified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Natalie Huber**, Brookside High School Social Studies Teacher, BA, Step 0, effective for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Marissa Quinones**, School Support Paraprofessional – Noon Monitor, Brookside Intermediate School, Step 1, 2.5 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective April 13, 2026.
- b. **Jessica Badger**, Educational School Paraprofessional, Murray Ridge, Step 1, 7 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective August 17, 2026.
- c. **Amanda Skiddle**, School Support Paraprofessional – Noon Monitor, Brookside High/Middle School, Step 1, 3 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Nicholas Arra**, Brookside High School *Volunteer* Baseball Coach, at no cost to the district, effective March 30, 2026.



- b. **Tyler Brennen**, Brookside High School *Volunteer* Baseball Coach, at no cost to the district, effective March 30, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VI. BUSINESS OPERATIONS

A. Brookside High School Graduating Class of 2026

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the list of potential graduates of the **Brookside High School Graduating Class of 2026**, contingent upon successful completion of all graduation requirements.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Summer 2026 Plato Program

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **BHS Summer 2026 PLATO Program** including personnel as attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Lorain County Community College Credit Plus MOU Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Lorain County Community College Credit Plus MOU** agreement for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Northern Buckeye Education Council Service Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **Northern Buckeye Education Council Service** Agreement which provides managed internal broadband services as per the attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



E. META Solutions Internet Access Service Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached five-year agreement with **META Solutions for Internet Access** at \$2,029 per year, beginning July 1, 2026 through June 30, 2031. Approximately 70% of the cost will be reimbursed with federal e-rate funding.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Educational Service Center of Lorain County - Career Navigator Stipend

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **Educational Service Center of Lorain County (ESCLC)** grant received from the Nord Family Foundation in the amount of \$1,500 for our Career Navigator stipend.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Brookside Middle School Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Brookside Middle School Handbook** with adjustments and/or changes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance



IX. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

TIME: _____

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. **X** _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



X. **ADJOURNMENT**

Time: _____

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

The next regular meeting will be on May 14, 2026, at 5:30 PM at the Administration Center.