*Success for Every Student*



www.portchesterschools.org

**Port Chester-Rye School Union Free School District**
113 Bowman Avenue
Port Chester, New York 10573
914.934.7900

Michael Ritacco
Director of Technology and 21st Century Learning

**Data Privacy Violation Complaint Form**

Parents, eligible students (students who are at least 18 years), principals, teachers, and other employees of the Port Chester-Rye Union Free School District may file a complaint about a possible breach or improper disclosure of student data and/or protected teacher or principal data using this form. A data privacy complaint should be sent to the District's Data Protection Officer:

Michael Ritacco
Director of Technology and 21st Century Learning
Port Chester-Rye Union Free School District
mritacco@portchesterschools.org
914-934-7900

Contact Information:

| | |
|---|---|
| First Name: | Last Name: |
| Phone Number: | Email: |
| Role/Relationship to Student (if applicable): | Building Affiliation: |

Possible Improper Disclosure or Breach Information:

| |
|---|
| Description of Event: |
| Description of Possible Disclosed Data: |
| Description of How Compliant Learned of Possible Disclosure: |

**Attach additional sheet with further information if necessary