Board of Education Meeting
December 17, 2020
6:15 Executive Session - Audit Committee
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. President's Opening Remarks
4. Construction Update – Will Recce
5. 2019-2020 External Audit Report
6. Report from the Superintendent
   a. Superintendent Request for Action on personnel matters
   b. TSI Update
   c. Update on Return to In-Person Learning
7. Public Comment
8. Treasurer's Report
   October 2020
9. Action Items:
   a. Accept the 2019-2020 External Audit Report
   b. Accept Corrective Action Plan for 2019-2020
   c. Accept the 2019 Risk Assessment Report
   d. Expenditures Relative to COVID-19
   e. Conference(s)
10. Board of Education Roundtable / Discussion
11. Adjournment

DRAFT

"The Board of Education will conduct business in a manner that models respect and civility. We require members of the public to conduct business before the Board in like manner."

Welcome to our Meeting

This is a meeting of the Board being held in public. As a courtesy we provide individuals with the opportunity to participate by providing commentary.

Should you have questions or additional comments, please submit them to the Board clerk, Mrs. Maggi, seated to my left. Rest assured that we will read and consider all submissions.

We endeavor to respond to all comments and may use a number of mechanisms including contacting someone individually, commenting later at this meeting, or commenting at a future board meeting. If you have a concern regarding your child, we encourage you to contact your child's teacher and school principal directly and as soon as possible.

Note that responses concerning personnel matters are not made in public. Note also that the Board of Education will conduct business in a manner that models respect and civility. We require members of the public to conduct business before the Board in like manner.

Before you speak, please state your name and state the school district in which you are a resident. All comments are to be addressed only to the Board of Education President. Comments should be kept as brief as possible and relate to school matters. Each speaker is allotted up to three minutes.

Meeting Schedule

Our regular meetings at held in the auditorium of Port Chester Middle School and are open to the public beginning at 7:00 p.m. unless otherwise noted. Meeting locations are announced in advance in the local news media and on the educational access channels. Additional and Special Meetings may be added as needed.

Wednesday, July 8, 2020 (5:00 p.m.)	Thursday, October 15, 2020 (5:00 p.m.)	Thursday, April 15, 2021 – Line-by-Line (5:00 p.m.)
Thursday, July 30, 2020 (5:00 p.m.)	Thursday, November 19, 2020	Thursday, April 29, 2021
Tuesday, August 18, 2020 (5:00 p.m.)	Thursday, December 17, 2020	Thursday, May 6, 2021
Tuesday, August 25, 2020 (Retreat)	Thursday, January 21, 2021	Tuesday, May 18, 2021 – Annual Election
Wednesday, August 26, 2020 (5:00 p.m.)	Wednesday, February 10, 2021	Thursday, May 27, 2021
Thursday, September 17, 2020 (5:00 p.m.)	Thursday, March 18, 2021	Thursday, June 17, 2021

Responsibilities of the Board of Education

The School Board is responsible for the following:

- establish, monitor, and evaluate goals and objectives of the schools
- establish policies for operation of the schools
- select the Superintendent of Schools
- appoint personnel upon the recommendation of the Superintendent of Schools
- develop and present an annual budget for consideration by district residents
- communicate the needs and progress of the schools to the community

Your Questions

Start with the person(s) closest to the matter: teacher, principal, transportation office, or district-wide administrator. If unresolved, contact the superintendent of schools. If still not resolved, contact the School Board President for possible review by the School Board.

School Board Members

Thomas Corbia, President
365 Putnam Avenue
Port Chester, NY 10573
914-939-7869
3rd Term – Expires 6/30/23

Chrissie Onofrio, Vice President
13 Tower Hill Drive
Port Chester, NY 10573
845-729-0892
1st Term – Expires 6/30/22

Anne Capeci, Trustee
22 Ridge Boulevard
Port Chester, NY 10573
914-937-3191
10th Term – Expires 6/30/23

Luigi Russo, Trustee
38 Hobart Avenue
Port Chester, NY 10573
914-939-3208
1st Term – Expires 6/30/21

Christopher Wolff, Trustee
33 Lafayette Drive
Port Chester, NY 10573
914-419-8556
2nd Term – Expires 6/30/21

District Personnel

Dr. Edward A. Kliszus, 934-7901
Superintendent of Schools

Dr. Mitchell A. Combs, 934-2442
Deputy Superintendent, Curriculum Office

Philip Silano, 934-7906
Asst. Superintendent, Business Office

James Ryan, 934-7913
Director of Health & Safety,
Physical Education and Athletics

Dr. Colleen Carroll, 934-2043
Director of Curriculum & Instruction

Felipe Orozco, 934-8152
Director of ELL and Bilingual Programs

Tatiana Memoli, 934-7925
Director of Special Education

Ray Renda, 934-7983
Director of Facilities

School District Office

Cathy A. Maggi
School District Clerk

Keane & Beane
School District Attorney

Debby Kerimian
School District Treasurer

Building Principals

Thomas A. Edison School
Ivan Tolentino, 934-7980

John F. Kennedy School
Judy Diaz, 934-7990

King Street School
Samuel Ortiz, 934-7995

Park Avenue School
Rosa Taylor, 934-7895

Port Chester Middle School
Patrick Swift, 934-7930

Port Chester High School
Luke Sotherden, 934-7950

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Port Chester Public Schools
Port Chester, New York
Board of Education

December 17, 2020
7:00 p.m.

The Superintendent recommends action on the following matters. Resolved that

1. Santos Avila, Bronx, New York be approved for a four-year probationary appointment as School Counselor, at Step 2-Level 6 (pro-rated) of the 2019-2023 Teachers Collectively Negotiated Agreement, effective January 1, 2021 through December 31, 2024. Mr. Avila received a B.A. Degree from Union College and a M.S.Ed. from Lehman College. Mr. Avila received NYS Fingerprint Clearance for Employment November 30, 2020. His assignment will be at the High School and will include participation in designated school related organizational activities. His certification is School Counselor - Provisional Certification.

2. BE IT RESOLVED that the Board of Education hereby approves the terms of and authorizes its President to sign a Terms of Employment Agreement for Beata Grabowski, to serve as the School District Treasurer, effective on December 21, 2020-June 30, 2021. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

3. A Maternity Leave of Absence be granted to Ashley Glod-Hayes, Rye Brook, New York, as Elementary Teacher at the Middle School, beginning approximately February 8, 2021 through June 25, 2021. Mrs. Glod-Hayes will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self-care. If needed, she will then be granted a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.

4. A Maternity Leave of Absence be granted to Angela Merola, Ossining, New York, as Special Education Teacher at Edison School, beginning approximately February 8, 2021 through June 25, 2021. Mrs. Merola will use accumulated sick leave during the time her doctor attests to her inability to perform her duties due to pregnancy, delivery and self-care. If needed, she will then be granted a Family Medical Leave without pay; but benefits will continue to a maximum of 12 weeks.

5. The paid leave of absence granted at the October 15th board meeting to Mayra Estrella, Bronx, New York beginning October 13, 2020 through December 14, 2020 now be extended through January 18, 2021. Mrs. Estrella will use her accumulated sick time.

6. The paid leave of absence granted at the August 26th board meeting and further extended at the November 19th board meeting to Stephanie Pagnotta, Port Chester, New York beginning September 1, 2020 through November 30, 2020 now be extended through December 31, 2020. Mrs. Pagnotta will use her accumulated sick time.

7. The following individuals be appointed to positions for the 2020-2021 school year:

Carmen Rosario	Parent-Teacher Workshops – Edison School	$47.50 per hour
Heidi Marroquin	Parent-Teacher Workshops – Park Avenue School	47.50 per hour
Heidi Marroquin	Parent Engagement Facilitator - Park Avenue School	47.50 per hour
Rosa Pena	MS-HS Curricula Mapping – High School	47.50 per hour
Michael Desharnais	MS-HS Curricula Mapping – High School	47.50 per hour
Maria Genovese	Technology Support - Newcomer ELLs' Remote Learning – Park Avenue School	47.50 per hour
Dania Paula	6th Period – Special Education Evaluations – High School – one semester	1,750
Ana Ford	6th Period – Special Education Evaluations – High School	1,750
Danny Alvarado	Head Coach Junior Varsity Wrestling – resignation be accepted	

8. The Resignation of Debby Kerimian, District Treasurer, be effective at the end of business on December 11, 2020.

9. The Resignation of Maritza Menchaca-Cruz, provisional Senior Office Assistant (Spanish Speaking), be effective the end of business on February 1, 2021.

10. A change of status be approved for Mark Rivera, from 6-hour hall monitor Step 15 to 7-hour hall monitor, Step 15, effective January 4th, 2021. His assignment will remain at Port Chester Middle School.

11. A promotional change of status be approved for Madelyn Luzzi, Port Chester, New York from a probationary part-time school monitor, to a Probationary Appointment as a Teacher Aide, Grade III, Step 1, 10 months/6 hours a day, effective at the re-opening of in person (Hybrid) Learning in January, date to be determined. Ms. Luzzi is NYS fingerprint cleared. Her assignment is King Street School

12. Guestel Haddock, Port Chester, New York be approved for a Probationary appointment as a Teacher Aide, Grade III, Step 1, 10 months/6 hours a day effective at the re-opening of in person (Hybrid) learning in January, date to be determined. Her assignment is John F. Kennedy Elementary School, Special Education. Ms. Haddock is NYS fingerprint Cleared.

13. Marie Coviello, Port Chester, New York be approved for a Probationary appointment as a Teacher Aide, Grade II, Step 3, 10 months/6hours a day, effective at the re-opening of in person (Hybrid) learning in January, date to be determined and pending NYS Fingerprint Clearance. Her assignment is King Street Elementary School, Special Education.

14. Eva Vargas, Port Chester, New York be approved for a Probationary appointment as a Teacher Aide, Grade III, Step 1, 10 months/6 hours a day effective at the re-opening of in person (Hybrid) learning in January, date to be determined. Ms. Vargas is NYS Fingerprint Cleared. Her assignment is King Street Elementary School, Special Education.

15. Gabriella Orozco Espinosa, Port Chester, New York- be approved for a Probationary appointment as Teacher Aide, Grade I, Step 1, 10 months/6 hours a day effective at the re-opening of in person (Hybrid) learning in January, date to be determined. Ms. Orozco is NYS Fingerprint Cleared. Her assignment is Port Chester Middle School

16. Tiffane Pelle, Bronx, New York be approved for a Probationary appointment as Teacher Aide Grade III, Step 3, 10 months/6 hours a day effective at the re-opening of in person (Hybrid) learning in January, date to be determined. Ms. Pelle is NYS Fingerprint Cleared. Her assignment is King Street Elementary School.

17. Alan Novoa Santillan, Port Chester, New York be approved for a Probationary appointment as a Hall Monitor Step 1, 10 months/6 hours a day, effective at the re-opening of in person (Hybrid) learning in January, date to be determined. Mr. Novoa Santillan is NYS Fingerprint Cleared.

18. The following individuals be approved as District-Wide Part-Time Cleaners, 3.5 hours per day at a rate of $15.44 per hour, effective when school resumes in January.
    Naquan Massey
    Anton Manning Cohens

19. The following individuals be approved as Cleaner Substitutes at a rate of $13/hour effective September 1, 2020– June 30, 2021. All have received NYS Fingerprint Clearance or are grandfathered.
    Anton Manning Cohens

Port Chester – Rye Union Free School District
Regular Meeting - Resolutions
December 17, 2020

Action Items:

A. RESOLVED, that the Board of Education of the Port Chester- Rye Union Free School District of Port Chester, New York, accepts the General-Purpose Financial Statements and Supplemental Schedules, Extra Classroom Activity Fund Report, and the Management Letter of PKF O'Connor Davies, LLP for the year ending June 30, 2020.

B. BE IT RESOLVED that the Board of Education hereby accepts the audit committee's recommendation to accept the Corrective Action Plan for the Financial Statements and Supplementary Information Year Ending June 30, 2020.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Assistant Superintendent for Business to submit said plan.

C. BE IT RESOLVED, that the Board of Education of The Port Chester-Rye Union Free School District, accepts the recommendation of the Audit Committee to accept the December 2019 Risk Assessment Report performed by Nawrocki Smith.

BE IT FURTHER RESOLVED, that the Board of Education of The Port Chester-Rye Union Free School District accepts the recommendation for the Audit Committee to accept the June 4, 2020 Agreed Upon Procedures Engagement Letter from Nawrocki Smith.

D. WHEREAS, on March 11, 2020, the World Health Organization declared Coronavirus Disease 2019 ("COVID-19") a pandemic;

WHEREAS, by Executive Order, the Governor of the State of New York, Andrew M. Cuomo, has directed that every school in the State of New York close through June 30, 2020 because of the COVID-19 pandemic (the "School Closure");

WHEREAS, the Governor of the State of New York has directed the School District to submit a reopening plan for the 2020-2021 school year which will require the School District to purchase equipment, supplies and other operating costs attributable to the state disaster emergency declared pursuant to Executive Order 202 of 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Board declares the purchase of equipment, supplies and other operating costs attributable to the state disaster emergency declared pursuant to Executive Order 202 of 2020 to be an emergency as a result of the threat to the health, safety and welfare of the students and staff at the District; and

BE IT FURTHER RESOLVED, that the Board authorizes the purchase of equipment, supplies and other operating costs attributable to the state disaster emergency declared pursuant to Executive Order 202 of 2020 as an ordinary contingent expense of the Board and authorizes the District Superintendent, or his designee, to take the necessary legal steps to purchase equipment, supplies and other operating costs attributable to the state disaster emergency declared pursuant to Executive Order 202 of 2020.

E. RESOLVED, that the Board of Education of the Port Chester-Rye Union Free School District approve the attendance to the following conferences as noted below:

Name	Conference	Date	Amount	Funded
Jackie Meehan	Frontline On-Line Certification Training	September 30-October 4, 2020	$695.00	General Fund