2025-2026 Tuition and Fees Schedule

(All rates are published in VND/Exchange rate: 1 USD=26,000 VND)
(Concordia reserves the right to adjust the Tuition and Fees Schedule from time to time)

	OPTION 1 Annual Payment Plan	**OPTION 2** Semester Payment Plan **(subject to 5% finance charge)**	
	Single Payment	*1st Installment (50%)*	*2nd Installment (50%)*
Application Fee	10,400,000		
Enrollment Fee	41,600,000		
Tuition Deposit	39,000,000		
Preschool 4	516,698,000	271,266,000	271,266,000
Reception	627,652,000	329,517,000	329,517,000
Grade 1-5	797,950,000	418,924,000	418,924,000
Grade 6-8	844,621,000	443,426,000	443,426,000
Grade 9-10	927,742,000	487,065,000	487,065,000
Grade 11-12	961,871,000	504,982,000	504,982,000
Bus Fee	33,000,000	17,325,000	17,325,000

1. Tuition and Fees Payment

Parents of students enrolled at Concordia International School Hanoi are required to pay tuition and fees as detailed in the above Tuition and Fees Schedule. Parents have the option of paying tuition and fees annually, or on a semester installment basis. Tuition and fees applicable under the Semester Payment Plan are subject to a **five percent (5%)** finance charge.

2. Payment Options and Payment Dates

Parents of students enrolled at Concordia International School Hanoi have two payment options:

Option 1 - Annual Payment: A full academic year's tuition and fees must be paid in full no later than the 4th of July 2025, or before the date of enrollment if joining Concordia within the first semester.

Option 2 - Semester Payment: A five percent (5%) finance charge will be levied on the annual tuition and fees. Payment dates for this Semester Payment Plan are outlined below.

- 1st Installment: The 1st installment of tuition and fees per the 2025-2026 Tuition and Fees Schedule must be paid in full no later than the 4th of July 2025, or before the date of enrollment if joining Concordia within the first semester.
- 2nd Installment: The 2nd installment of tuition and fees per the 2025-2026 Tuition and Fees Schedule must be paid in full no later than the 28th of November 2025, or before the date of enrollment if joining Concordia within the 2nd semester.

3. Application Fee

A non-refundable, non-transferable Application Fee of 10,400,000 VND is payable when an Application is submitted to the school.

4. Enrollment Fee

An enrollment fee to secure a placement at Concordia International School Hanoi is required. An invoice will be provided for all newly accepted families for the required enrollment fee of **41,600,000 VND**. When a student is offered enrollment, the enrollment fee must be paid **within one (01) week** and before the student can begin attending classes. Failure to make payment **within one (01) week** of the offer of acceptance may result in the loss of the student's seat. The enrollment fee is non-refundable and non-transferable if a student is unable to attend.

With continuous enrollment, the enrollment fee is paid only once during a student's studies at Concordia. If a student departs Concordia International School Hanoi for more than two years and subsequently seeks to re-enroll, the Enrollment Fee is required.

5. Tuition Deposit

Current families are required to pay a deposit of **39,000,000 VND**/per student to secure the student's enrollment for the following school year. **Payment is due by the 28th of February 2025**. ***Failure to make payment by the due date may result in the loss of the student's seat***. The deposit is non-refundable and non-transferable if a student is unable to attend. The deposit is credited against the tuition in the first invoice for the following school year.

6. Other Fees

The following fees may be applicable:

i) Bus fee: **33,000,000** VND/per year. Families enrolling in the Concordia Bus Service will pay the bus fee annually or by semester (subject to a 5% finance charge). No pro-rata refund for withdrawal from the transportation service is applicable during a particular semester payment. All parents requesting bus transportation on the tuition and fees agreement will be contacted by the school and must register for this service.

ii) Miscellaneous expenses: Students may incur costs during the school year that are not outlined in the Tuition and Fees Schedule such as optional field trips, t-shirts, lunches and sporting events, etc.

7. Discounted Tuition

i) Families with three or more children simultaneously enrolled at Concordia will receive a ten percent (10%) discount on tuition fees for the third child and a fifteen percent (15%) discount on tuition fees for the fourth and subsequent child/ren. These discounts will be applied to the youngest child/ren in attendance. These discounts are not applicable to any other fees payable to Concordia.

8. Rolling Enrollment

i) Pending space availability, students may enroll after the first day of school, the tuition payment options apply as shown in the Tuition and Fees Schedule.

ii) For enrollments after the first day of school, tuition will be payable as follows:

Date of Enrollment	Option 1	Option 2 (subject to 5% finance charge)
Within Semester 1	100% of the annual tuition	50% + 50%
Within Semester 2	N/A	50%

9. Procedure for Tuition Refund

Students withdrawing before or during the academic school year, refunds will be facilitated based on the date of the last day of school if written notification of a student's withdrawal is submitted to the school in accordance with the following schedule:

- On or before July 4 2025 - 65% of annual tuition refunded ONLY if payment Option 1 is selected.
- On or before November 28 2025 - 40% of annual tuition refunded ONLY if payment Option 1 is selected.
- After November 28 2025 - No refund is provided.

10. Payments

Please pay the exact amount in VND or USD in full as shown in the Request for Payment. All bank charges are to be borne by the payer. Card payments are subject to a 2% convenience fee.

Tuition and fees are payable by the due date indicated on the invoice. Payments received after the due date will incur a financing charge of 2% per month or part thereof, unless arrangements acceptable to Concordia International School Hanoi and agreed in writing have been made. Continued failure to pay tuition and fees may result in the suspension of student enrollment.

For further assistance, please contact Mai Nguyen at mai.nguyen@concordiahanoi.org.