



How to: Apply to Collegiate Academy



Navigate to Collegiate Academy Website

Type into search engine “Collegiate Academy UNR”

Click the “apply” tab at the top white banner or the green “apply” button at the top right corner.



The screenshot displays the Collegiate Academy website. The top navigation bar is dark blue with a white 'N' logo and the text 'Collegiate Academy' and 'Serving high school students across Nevada'. On the right, there are links for 'NEWS', 'MYNEVADA', 'QUICKLINKS', 'SEARCH', and a green 'APPLY' button. Below the navigation bar, a white banner features a photo of three smiling students and the text 'Collegiate Academy' and 'A pathway to higher education for Nevada's high school students'. Below the banner, a paragraph describes the program as a dual credit opportunity. At the bottom, there is a section titled 'College curriculum in the high school' with text about earning credits and a video player showing a Collegiate Academy video.

Collegiate Academy
Serving high school students across Nevada

[APPLY](#) | [STUDENTS AND FAMILIES](#) | [TEACHERS AND SCHOOLS](#) | [MEET THE FACULTY](#) | [CONTACT](#)

Collegiate Academy
A pathway to higher education for Nevada's high school students

Collegiate Academy is a dual credit program that offers high school students the opportunity to earn a year or more of college credit at a discounted cost in their high school classrooms.

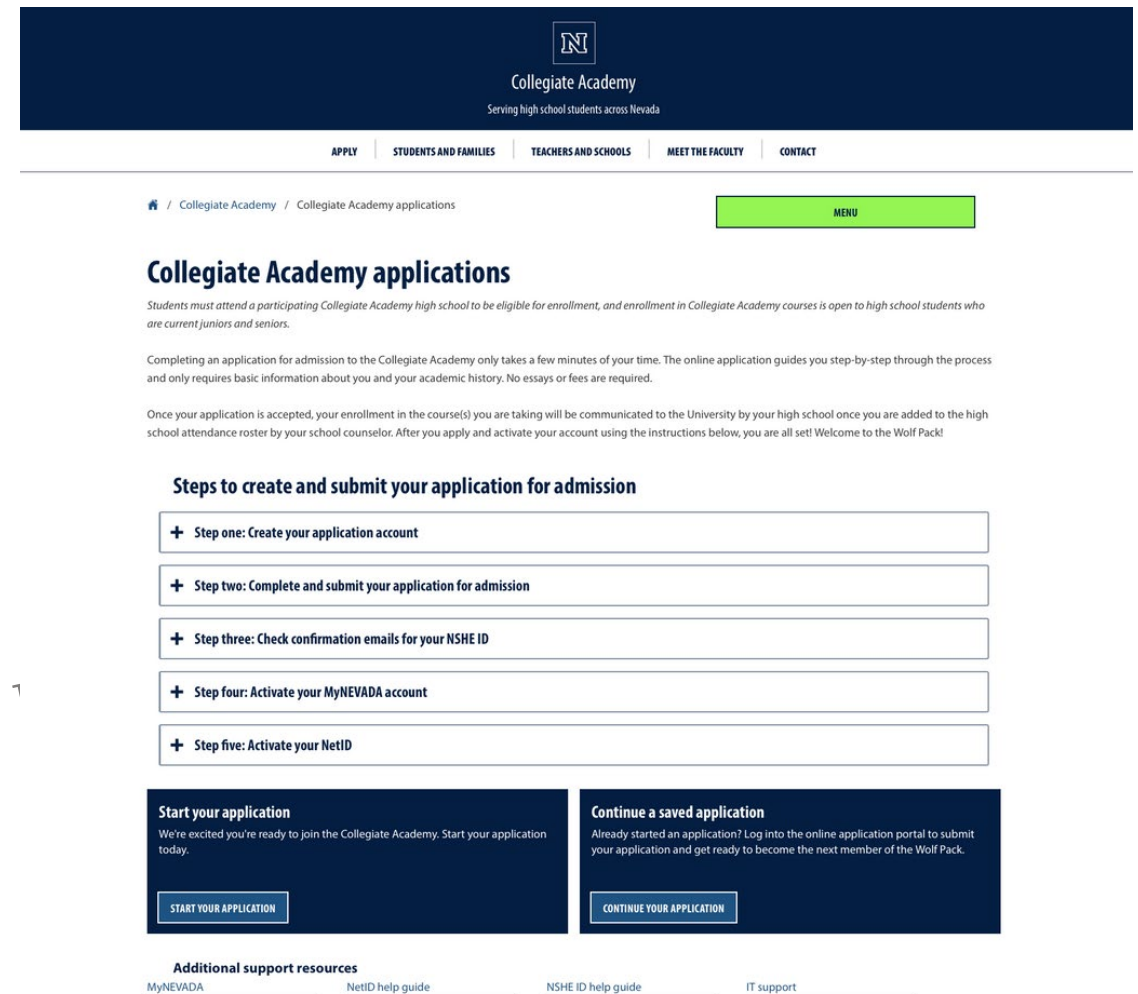
College curriculum in the high school
Students can graduate high school with as many as 15 credits on their college transcript that may be seamlessly used at the University of Nevada, Reno or transferred to many other colleges and universities state and nationwide.
The program implements current University of Nevada, Reno curriculum and coursework in the high school classrooms. College professors work with the high school teachers, meeting regularly to go over lesson plans, review coursework and provide guidance. The result is a course that leverages both the content expertise of University faculty with the instructional expertise of the high school teachers.

The Collegiate Academy
Collegiate Academy
A dual credit pathway to higher education

Collegiate Academy Apply Page

Either pathway from the previous page will take you here, to the Collegiate Academy application page. This has an overview of the application process.

Click on “Create your application account” and “create application registration”



The screenshot displays the Collegiate Academy application page. At the top, a dark blue header features the Collegiate Academy logo (a stylized 'N' in a square) and the text "Collegiate Academy" and "Serving high school students across Nevada". Below the header is a navigation bar with links: APPLY, STUDENTS AND FAMILIES, TEACHERS AND SCHOOLS, MEET THE FACULTY, and CONTACT. A green button labeled "MENU" is positioned to the right of the navigation bar. The main content area has a breadcrumb trail: "Collegiate Academy / Collegiate Academy applications". The section title "Collegiate Academy applications" is followed by a paragraph stating that students must attend a participating Collegiate Academy high school to be eligible for enrollment. Below this, a paragraph explains that completing an application for admission only takes a few minutes and that the online application guides the user through the process. Another paragraph states that once the application is accepted, enrollment in the course(s) will be communicated to the University by the high school. The "Steps to create and submit your application for admission" section lists five steps: 1. Create your application account, 2. Complete and submit your application for admission, 3. Check confirmation emails for your NSHE ID, 4. Activate your MyNEVADA account, and 5. Activate your NetID. At the bottom, there are two dark blue boxes. The left box, titled "Start your application", encourages users to join today and includes a "START YOUR APPLICATION" button. The right box, titled "Continue a saved application", encourages users to log into the portal to submit their application and includes a "CONTINUE YOUR APPLICATION" button. The footer contains a section for "Additional support resources" with links to MyNEVADA, NetID help guide, NSHE ID help guide, and IT support.

Collegiate Academy
Serving high school students across Nevada

[APPLY](#) | [STUDENTS AND FAMILIES](#) | [TEACHERS AND SCHOOLS](#) | [MEET THE FACULTY](#) | [CONTACT](#)

[/ Collegiate Academy](#) / Collegiate Academy applications

Collegiate Academy applications

Students must attend a participating Collegiate Academy high school to be eligible for enrollment, and enrollment in Collegiate Academy courses is open to high school students who are current juniors and seniors.

Completing an application for admission to the Collegiate Academy only takes a few minutes of your time. The online application guides you step-by-step through the process and only requires basic information about you and your academic history. No essays or fees are required.

Once your application is accepted, your enrollment in the course(s) you are taking will be communicated to the University by your high school once you are added to the high school attendance roster by your school counselor. After you apply and activate your account using the instructions below, you are all set! Welcome to the Wolf Pack!

Steps to create and submit your application for admission

- + Step one: Create your application account
- + Step two: Complete and submit your application for admission
- + Step three: Check confirmation emails for your NSHE ID
- + Step four: Activate your MyNEVADA account
- + Step five: Activate your NetID

Start your application
We're excited you're ready to join the Collegiate Academy. Start your application today.

Continue a saved application
Already started an application? Log into the online application portal to submit your application and get ready to become the next member of the Wolf Pack.

Additional support resources
[MyNEVADA](#) | [NetID help guide](#) | [NSHE ID help guide](#) | [IT support](#)

Specific Collegiate Academy Application

The application for the Collegiate Academy is different than the typical degree-seeking application, so please check that you are now at this page.

The only reason to click “Log In” is if you started an application and did not get to finish it.

Everyone who has not taken a Collegiate Academy class needs to click “Create an account”.

 University of Nevada, Reno

Application Management

[ATTENTION] Collegiate Academy **MUST** use the **Collegiate Academy** application

Returning users:	First-time users:
Welcome back!	Welcome! Please create an account to start your application.
Log in	Create an account

Create Application Account

Fill out a personal email address (not your school email)

Your legal first and last name;

and birthdate.



University of Nevada, Reno

[APPLY](#) [VISIT](#) [NEWS](#)

START YOUR APPLICATION

Submit your application in ten minutes!

Completing an application for admission to the University only takes a few minutes of your time. The online application guides you step-by-step through the process and only requires basic information about you and your academic history. No essays required.

- **Step 1.** Create your registration account
- **Step 2.** Select your application type (e.g., new freshman, transfer student)
- **Step 3.** Provide your personal information (e.g., address, contact information)
- **Step 4.** Provide your emergency contact information
- **Step 5.** Provide your academic history (e.g., high school(s)/college(s) attended)
- **Step 6.** Select a major of interest (e.g., anthropology, chemistry)
- **Step 7.** Provide an electronic signature
- **Step 8.** Verify information and submit application

Step 1. Create your application account

After entering the required registration information, you will receive an automatic email with a temporary registration PIN. When you receive your PIN, you can complete the registration process that allows you to create a password and access your online application for admission.

Email Address

First Name

Last Name

Birthdate

[Continue](#)

Verify it's You

A temporary pin will be sent to the email address you entered at the previous step– enter that PIN and your birthdate.

Click “Login”



University of Nevada, Reno

[APPLY](#) [VISIT](#) [NEWS](#)

Login

To continue your University of Nevada, Reno Admissions application, please login using your username and password below. To start a new University of Nevada, Reno Admissions application, please visit [this page](#) to create your Application account.

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email ewuesthoff@unr.edu [switch](#)
Account Pack, Wolf
Temporary PIN
Birthdate

Login

 Login with Google

 Login with Facebook

 Login with LinkedIn

Set Application Portal Password

Set a password that has:

- at least one letter
- at least one capital letter
- at least one number
- at least 12 characters

And that you will remember!

Click “Set Password”

 University of Nevada, Reno

Wolf Pack [Logout](#)

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password

New Password
(again)

✗ At least one letter

✗ At least one capital letter

✗ At least one number

✗ Be at least 12 characters

✗ New passwords must match

Set Password

Start New Application

If for any reason you had already started an application, it would pop up here.

You should see a screen like this:

Application Management

[ATTENTION] Collegiate Academy **MUST** use the **Collegiate Academy** application

Your Applications

Type	Status	Started	Submitted
------	--------	---------	-----------

You have not yet started an application using this account.

[Start New Application](#)

Click “Start New Application” , click “Create Application” and click “Open Application”

Application Details

Started

03/04/2025

Status

In Progress

Collegiate Academy

Collegiate Academy Application

Open Application

Cancel

Begin Applying!

You should be at a screen that looks like this– select your starting term (everyone choose: Fall 2026), application type (everyone choose Collegiate Academy) and current class standing.

Then click “continue”

HOME

APPLICATION INFORMATION

PERSONAL BACKGROUND

BACKGROUND CONTINUED

ACADEMIC HISTORY

EMERGENCY CONTACT

SIGNATURE

REVIEW

Application Information



Select a term to begin courses

☐ Fall 2026

Select your Application Type

☐ UNR High School Collegiate Academies (concurrent enrollment)

Current Class Standing

☐ Senior

☐ Junior

☐ Sophomore

☐ Freshman

Personal Background Section

Complete questions within the
“Personal Background” section.

Click “continue” when complete.

This will bring you to another
page of personal background,
click “continue” when complete.

Wolf Pack Logout

[Home](#)
[Application Information](#)
Personal Background
[Background Continued](#)
[Academic History](#)
[Emergency Contact](#)
[Signature](#)
[Review](#)

Personal Background

When filling out the name section, please use your legal name. **DO NOT** include anything after the name in brackets, ex. [STUDENT].

Name

Prefix

First (Given)

Middle

Last (Family)

Suffix

Preferred First Name (if different from First Name)

Former Last Name or Maiden Name

Addresses

Permanent Home Address

Country

Street Address

City

State

Postal Code

Mailing Address

[Same as Permanent Address](#)

Country

Street Address

City

State

Postal Code

Email Address

Current Email [Change Email](#)

Contact Information - leave BLANK if not applicable

Daytime

Home Phone

Mobile

Biographical Information

Sex

Birthdate

Birth Country

Birth City

Birth State

Citizenship Information

Complete Academic History

Click “Add School” and complete your high school information.

Please ensure your high school ID & grad year are correct as that is critical information.

When complete click “Save”

Hint:

If you are currently a sophomore going to be a junior, your graduation year is 2028

If you are currently a junior going to be a senior, your graduation year is 2027

The screenshot shows the 'Academic History' section of a web application. At the top, there's a navigation menu with links: Home, Application Information, Personal Background, Background Continued, Academic History (highlighted), Emergency Contact, Signature, and Review. Below the menu is a large image of a football field with a large 'N' logo in the center, labeled 'University of Nevada, Reno'. Underneath the image, there's a section titled 'Add graduating high school' with a table header: 'School Name', 'School Type', and 'Dates Attended'. Below the header, there's a button labeled 'Add' and a link 'Edit School Information'. A modal window titled 'Edit School Information' is open, displaying a form with the following fields: 'School Name' (with a search icon), 'CEEB Code', 'Country' (dropdown), 'City', 'High School Student ID Number (required)' (with a note 'Number ID only'), 'High School Start Date' (dropdown), 'High School Graduation Date' (dropdown), and 'School Type' (dropdown set to 'High School'). At the bottom of the modal are 'Save' and 'Cancel' buttons. In the background, the footer of the page is visible, showing the University of Nevada, Reno logo and contact information: '1664 N. Virginia Street, Reno 89557' and '(775) 784-1110'. There are also links for 'University', 'Employment & Careers', 'Ability', 'Privacy', 'Page IX', and 'Website Help'.

Add Emergency Contact

Add an Emergency Contact's information and click "Continue"

Emergency Contact



Please complete all sections. A star or asterisk (*) indicates a required field.

Emergency Contact

First Name*

Last Name*

Mailing Address*

Country

Street

City

State

Postal Code

Mobile Number (no dashes or parenthesis)*

Email Address*

Relationship to Applicant*

Continue

Electronically Sign

Please carefully read and review the Applicant Certification and sign electronically on the line once you have reviewed and if you agree to the information stated on the page.

Click “Confirm”

Applicant Certification

By entering your signature below, you are acknowledging that you have read each statement and agree to the information below.

PLEASE NOTE: An individual who has attended other educational institutions may not disregard such records and make application on the basis of select college transcripts. An applicant who gains admission on the basis of incomplete or fraudulent credentials or misrepresentation in the Application for Undergraduate Admission and Scholarships shall have their admission and registration cancelled without refund of any fees, the total credits rescinded that have been earned following such admission, and future registration at the University prohibited.

- I certify the information provided on this application is accurate and correct and that I am eligible to participate in the Dual Enrollment Program.
- I accept complete responsibility for requesting that official transcripts of record be forwarded directly to the Office of Admissions and Records from each school attended, whether credit was earned or not, and fully understand that these transcripts are not returnable and cannot be reproduced.
- I authorize the University of Nevada, Reno, to request all of my secondary, post-secondary educational records, immunizations, and any other records deemed necessary for admission and enrollment at the university.
- I authorize the University to release my academic history at the University of Nevada, Reno, to all previously attended schools or colleges.
- I authorize the University to request transcripts from institutions where I am concurrently enrolled or have been enrolled subsequent to my first semester at the University of Nevada, Reno.
- I authorize the University to release information from this form and my academic history to any organization, agency, or individual that may be considering me for a scholarship. I agree to abide by all requirements of the donor(s) who may select me for an award(s).
- I agree to abide by the rules and regulations of the University of Nevada, Reno.
- I am applying to an institution that is a member of the Nevada System of Higher Education (NSHE) and will be issued one student identification number to be used at all NSHE institutions. Limited personal information is shared by NSHE institutions in accordance with NSHE policies governing the security and privacy of student information.
- I understand that I am applying as a non-degree seeking student in a Dual Enrollment Program at the University. If I desire to enroll as a degree-seeking student at the University, I will apply for admission as a regular student and must meet the University admission requirements.

By signing below, I agree to all of the information above.

NSHE and the University of Nevada, Reno, are committed to providing a place of work and learning free of discrimination on the basis of a person's age (40 or older), disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related conditions), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race, color, or religion (*protected classes*).

The University of Nevada, Reno, does not discriminate on the basis of sex in any education program or activity that it operates. Non-discrimination on the basis of sex is mandated by Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681 et seq.) and the corresponding implementation regulations (34 C.F.R. Part 106). The University's commitment to nondiscrimination in its education programs and activities extends to applicants for admission and employment. Inquiries concerning the application of these provisions may be referred to: Title IX Coordinator, University of Nevada, Reno, 1664 N. Virginia Street, Continuing Education Building, Room 206, m/s 158, Reno, Nevada 89557-0158, Telephone: (775) 784-1547; Email: etolix@unr.edu; to The Assistant Secretary of the United States Department of Education, U.S. Department of Education, Office for Civil Rights, 400 Maryland Avenue, SW, Washington, D.C. 20202-1100; Telephone: 1-800-421-3481 FAX: 202-453-6012; TDD: 1-800-877-8339; Email: OCR@ed.gov; or to both.

Information pertaining to the University's grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the University will respond can be found [here](#).

In place of your signature, please type your full legal name:

Confirm

Review Application

If any information is missing, it will indicate in this section. If you are satisfied with your application, click “Submit Application” and acknowledge that you can no longer make changes

[Home](#)

[Application Information](#)

[Personal Background](#)

[Background Continued](#)

[Academic History](#)

[Emergency Contact](#)

[Signature](#)

Review

Review

If you are satisfied with your application and are ready to submit it, click Submit Application.

Submit Application

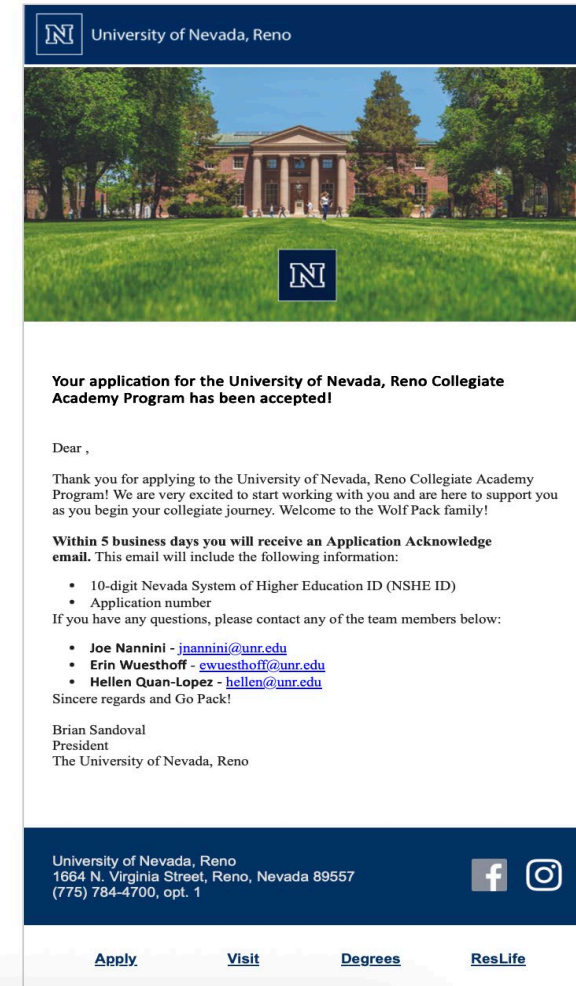
Save for Later

Follow the University



Congrats! You've Applied!

You will receive an email confirming your acceptance, and letting you know next steps. Be sure to be on the lookout for your NSHE ID email (in the next few days)



Await NSHE ID

In 24–48 hours, you will get an email confirming your acceptance that will contain:

- **Your application number**
- **Your NSHE ID**

SAVE THIS, SCREENSHOT IT, WRITE THOSE NUMBERS DOWN!



Records & Registration
University of Nevada, Reno

Dear Catie,

Collegiate Academy – Welcome!

- Whether you're joining us for the first time or returning to continue your academic journey, we are thrilled to welcome you. There are a few items this year that are new:
- We will be utilizing the University's [WebCampus](#) system as your student learning portal.
- You will need to set up multi-factor authentication (MFA) with Microsoft.

University Credentials

- As a student you are assigned two credentials with the University.
- NSHE ID: This credential consists of numbers and is used to access systems such as MyNEVADA.
- Your NSHE ID is **XXXXXXXXXX** and your application number (if needed) is **XXXXXXXXXX**.
- NetID: This credential is made up of letters and is typically a combination of your name (e.g., jsmith).

Multifactor Authentication (MFA) for Microsoft

- All students must set up MFA with Microsoft. MFA will be required before you can log into services such as WebCampus. You'll need a valid mobile phone number and access to your device to receive a one-time verification code.

Important Notes Regarding Your NetID

- You will receive a separate communication with your NetID information. If you need to reset your NetID password, please visit the [Identity Portal](#) and select 'Forgot My NetID Password'.
- Note: You will need your NSHE ID and date of birth to complete the password reset.
- If you have not yet activated your NetID please do so now by visiting the [Identity Portal](#) and selecting 'Activate My NetID'. Your NetID is required to access campus resources such as WebCampus.
- If you experience any issues with your NetID or MFA setup, please contact [OIT Support](#) using any of the methods listed.

Please do not respond to this email. This is not a monitored email address.

Go Pack!

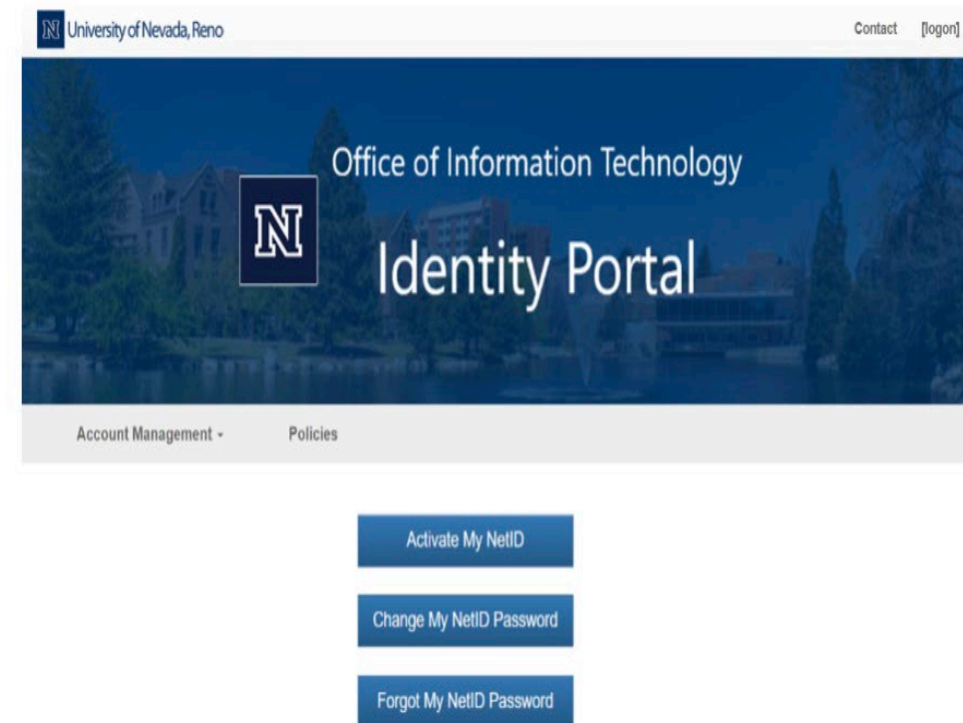
Heather Turk
Registrar, Enrollment Services

Office of Admissions & Records
University of Nevada, Reno/ Mail Stop 0120

Activate Net ID

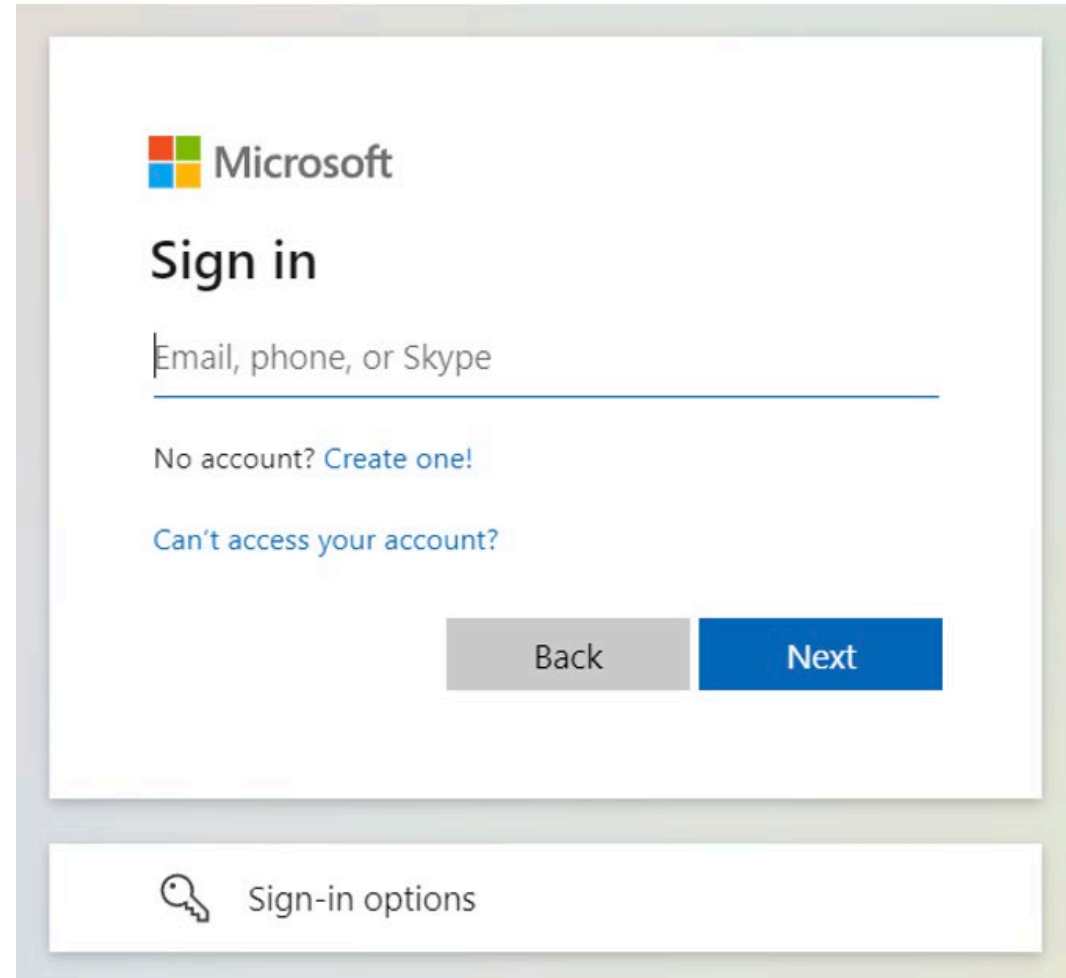
In your browser, go to “UNR identity portal”

- **Click on “Activate My NetID”**
- **Enter your NSHE ID from the email previously**
- **Create a password according to the guidelines**
- **Enter a contact (email/phone) you know you will have access to (no school emails)**
- **Create your self-help questions (these will be needed if you ever forget your password)**
- **Accept the user agreement**



Multifactor Authentication (MFA)

- **At least 30 minutes after activating your net ID, navigate to**
<https://portal.office.com>
- **Enter your NetID (last step) followed by @unr.edu**

A screenshot of the Microsoft Sign in page. At the top is the Microsoft logo. Below it is the text "Sign in". There is a text input field with the placeholder text "Email, phone, or Skype". Below the input field are two links: "No account? Create one!" and "Can't access your account?". At the bottom right are two buttons: "Back" (grey) and "Next" (blue). At the bottom left is a link with a key icon and the text "Sign-in options".

Microsoft

Sign in

Email, phone, or Skype

No account? [Create one!](#)

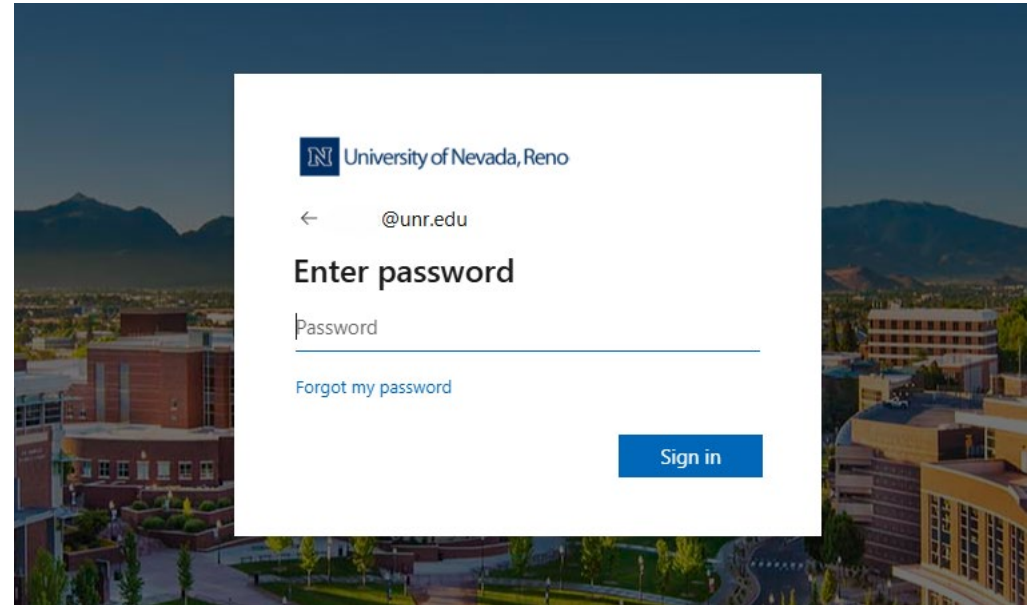
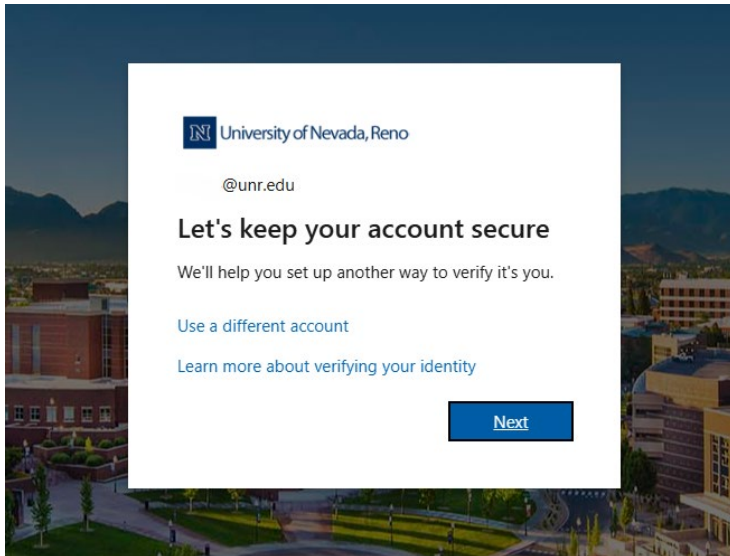
[Can't access your account?](#)

Back Next

 [Sign-in options](#)

MFA continued

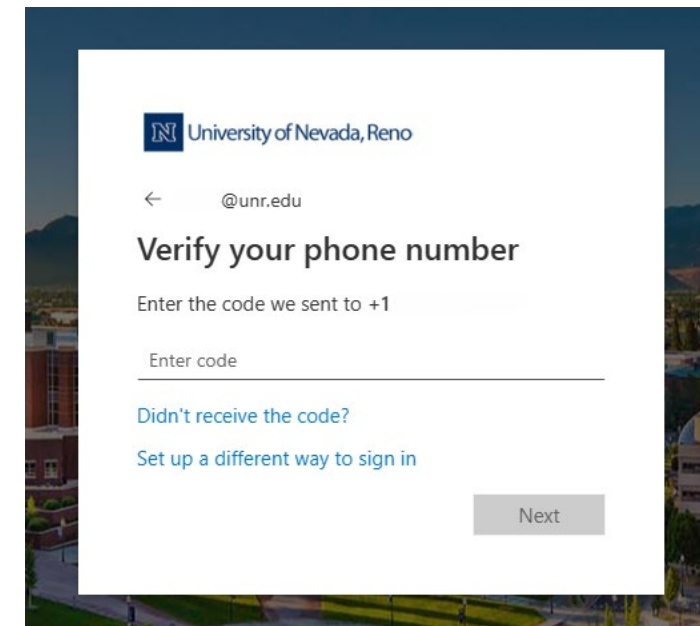
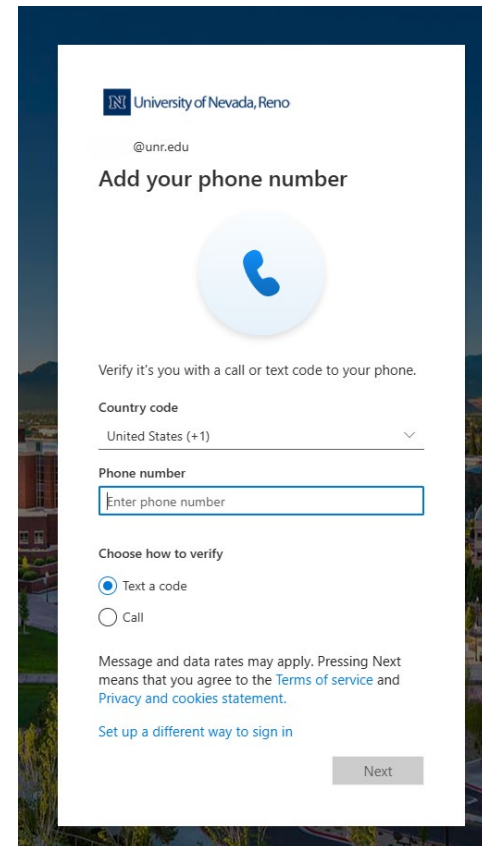
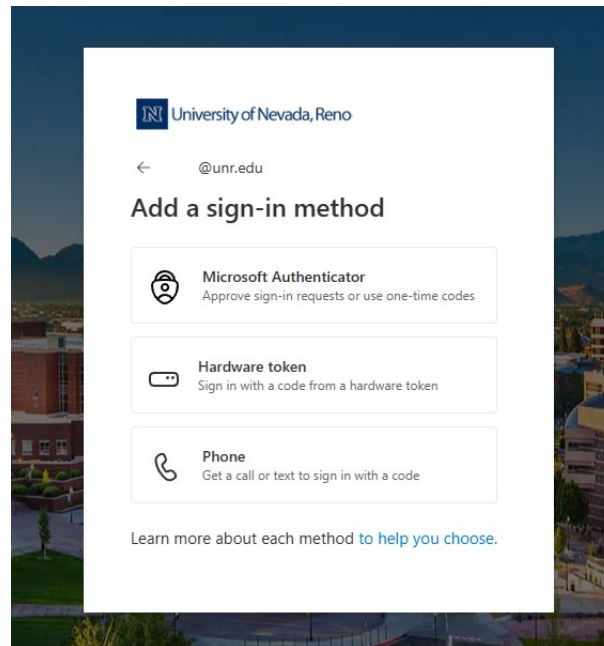
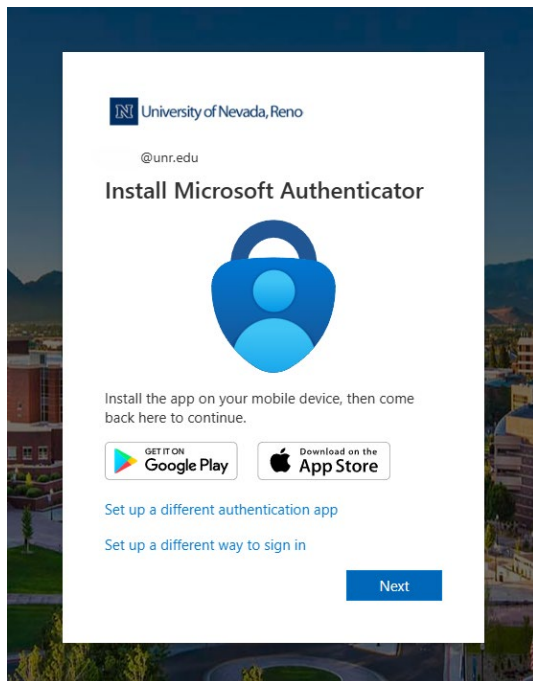
- **The background should change to a picture of UNR**
- **Enter password you made on the previous step**
- **Click “next”**



MFA Cont

Choose “set up a different way to sign in” and select “phone”

Enter your phone number and then the code it sends.



MFA complete

MFA is complete when this message appears

YOU ARE DONE!

