



Evergreen Park Community High School



Freshman Registration Checklist

Please bring the following information with you to freshman registration. You must complete residency before your student can meet with their counselor. If you have any questions, please call the Registrar's Office at (708) 398-1275.

REQUIRED STUDENT INFORMATION

- ☐ Birth Certificate (passport will be accepted for international students)
- ☐ 8th Grade Report Card (if 8th grade attended was not Central Middle School)
- ☐ IEP/Special Education Records (if applicable)
- ☐ Section 504 Plan (if applicable)
- ☐ English Language Learning Records (if applicable)
- ☐ Documentation for Divorce/Custody/Guardianship/906 Placement (if applicable)
- ☐ Illinois State Health Physical with Immunizations/Shots Records (9th grade physical)
- ☐ Illinois Department of Public Health Proof of Dental Examination Form (9th grade dental exam)

REQUIRED PROOF OF RESIDENCY FROM GUARDIAN/HOMEOWNER

Only residents of Evergreen Park will be admitted. Falsification of residency will result in the student being withdrawn from school. The parent(s)/legal guardians and lessor or homeowner will be assessed an amount equal to the per diem tuition rate and may be charged with a Class C misdemeanor.

If the parent(s)/guardian reside with someone else, the parent(s)/guardian must provide documents from Categories A and C and the homeowner/lessor must provide documents from Categories A, B, and C, as well as fill out an Affidavit of Residency.

ALL DOCUMENTS MUST BE CURRENT AND SHOW YOUR NAME AND ADDRESS

Homeowners

Category A (One of the following): *must include parent/guardian address

- ☐ State Issued Driver's License
- ☐ State Issued ID Card
- ☐ Government Issued Photo ID
- ☐ Photo ID from Foreign Consulate

Category B (Two of the following):

- ☐ Most recent property tax bill
- ☐ Current mortgage statement
- ☐ Homeowner insurance policy **declaration page**

Category C (Two of the following) *must include parent/guardian name, address, and dated within the last 60 days):

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|--|--|
| ☐ Current Gas Bill | ☐ Payroll Stub |
| ☐ Current Electric Bill | ☐ Bank Statement |
| ☐ Current Water Bill | ☐ Public Aid Card |
| ☐ Life Insurance Policy | ☐ Vehicle Registration |
| ☐ Medicaid Card | ☐ Automobile Insurance Policy |

Renters

Category A (One of the following): *must include parent/guardian address

- ☐ State Issued Driver's License
- ☐ State Issued ID Card
- ☐ Government Issued Photo ID
- ☐ Photo ID from Foreign Consulate

Category B (Two of the following):

- ☐ Current lease **AND** proof of payment - **Lease must be valid on the first day of the school year**
- ☐ Landlord's Certificate of Inspection from the Village of Evergreen Park

Category C (Two of the following) *must include parent/guardian name, address, and dated within the last 60 days):

- | | |
|--|--|
| ☐ Current Gas Bill | ☐ Payroll Stub |
| ☐ Current Electric Bill | ☐ Bank Statement |
| ☐ Current Water Bill | ☐ Public Aid Card |
| ☐ Life Insurance Policy | ☐ Vehicle Registration |
| ☐ Medicaid Card | ☐ Automobile Insurance Policy |