

Vendor	Request for Clarification	Answer
The Stepping Stones Group	1. Can you give us an idea of the number of FTEs the district anticipates needing for each position (BCBA, RBT)?	3.5 BCBA's, approximately 50 PCAs or RBTS
	2. What approximately are the total number of hours per SY the district will need for each position?	7.0 hours daily (on average)
	3. If there is a current vendor for this service, are you able to provide the name and the current bill rates?	Vendor currently in place prefer not to answer
PDSTherapy.com	1. Past Vendors and Rates: Could you provide a list of previous vendors and the hourly rates paid for each discipline involved in the contract?	Ian Sandberg, Director of Special Education
	2. Service Coordinator Contact: Who is the designated individual coordinating the services for the various disciplines within the district, and could you share their contact information?	7.0 hours daily (on average)
	3. School Day Hours: How many hours constitute a school day for the purposes of this contract?	up to 185 days
	4. School Year Duration: How many school days are scheduled per year?	Always interested
	5. Additional Disciplines: Are vendors permitted to bid on special education disciplines not explicitly listed in the RFP?	Spring, 2026
	6. Award Timeline: What is the anticipated award date for this RFP?	No
	7. Teletherapy Option: Is the district open to the use of teletherapy for service delivery?	Yes, but wet signature is preferable
	8. Electronic Signatures: Are electronic signatures acceptable for signing the bid documents?	No
	9. Resume Requirements: Does the district require resumes to be included as part of the bid submission?	Yes
	10. Use of District References: May we include district personnel as references for this RFP?	existing prefer not to answer
Stafftodayinc.com	1. Is this a new contract or renewal of an existing contract?	existing
	2. If there is an existing contract, could you please share the names of the current vendors and their pricing?	prefer not to answer
	3. In order to be considered responsive for this solicitation, is it mandatory to bid on all positions?	all that were outlined in RFP
	4. What is the estimated budget for this contract?	prefer not to answer
	5. Is it mandatory to subcontract?	No
	6. Could you please provide information on the daily duration of shifts required for the necessary professions? For example, the number of hours per day?	prefer not to answer
Cross Country Education	1. How many of each provider type are needed for the 25-26 school year?	Contract already in place for 25-26
	2. Does the District currently contract for these services?	Yes
	If so, with how many agencies?	4
	If so, are the current agencies able to meet the District's needs?	Yes
	What are the current rates for each service?	prefer not to answer
	3. Will more than one vendor be awarded?	Possibly
	4. Will any redlines/deviations be accepted to the terms?	At the discretion of the district
	1. Are you open to negotiations after the award?	Contracts are binding upon award.
	5. Can you provide a breakdown of the points/weights for the scoring criteria?	Staffing & Supervision Model: 18 Technical Approach & Understanding of WSSD Context: 15 Cost Proposal - Base Rates: 15 Implementation Timeline & Coverage Plan: 15 Past Performance & References: 12 Cost Proposal - Tiered Pricing: 10 Candidate Quality & Qualifications: 10 DEI & Workforce Stability: 5
	6. Will there be an addendum or a way to receive answers to questions submitted by other vendors?	A "Request for Clarifications" will be listed on our website and updated as needed up until the bid closes
Kelly Pediatric Therapy	The RFP notes that the vendor(s) should be prepared to implement the district-approved physical restraint system. Can you confirm what system(s) are already in place or approved to be implemented in the district?	SafetyCare is the approved system, Those certified in CPI will be considered
	Are there district-employed or current vendor-provided trainers providing the train-the-trainer model for these approved systems or will new vendors be the primary trainer across the district?	WSSD staff is trained by the DCIU. The vendor will need to fund AND provide the training
Cogent Infotech Corporation	1. What is the intended number of awards (approximate number)?	This will depend on the quality of proposals submitted
	2. What are the estimated funds allocated for this contract?	prefer not to answer
	3. What is the tentative start date for this engagement?	7/1/2026
	4. What is the work location of the proposed candidates?	various - 5 schools
	5. Is this a new contract, or are there any incumbents? If there is an incumbent, please provide the incumbent's name and pricing and confirm whether the incumbent is eligible to resubmit the proposal.	prefer not to answer
	6. Are there any pain points or issues with the current vendor(s)?	prefer not to answer
	7. Could you please share the previous spending on this contract, if any?	prefer not to answer
	8. Is there any mandatory subcontracting requirement for this contract? If yes, is there a specific goal for the subcontracting?	no
	9. Can we submit good faith efforts if we are unable to find a subcontractor?	n/a
	10. How many positions were used in the previous contract (approximate)?	3.5 BCBA's, approximately 50 PCAs or RBTS
	11. How many positions will be required per year or throughout the contract term?	see above for estimated number
	12. If the resources we provide at the time of proposal submission are unavailable at the time of a potential contract award, could vendors replace them with equally qualified resources?	It would depend on the qualifications, experience and education, but it MAY be considered.
	13. Can we provide hourly rate ranges in the price proposal?	yes, but a firm number is recommended
	14. Will the County allow mid-contract price adjustments (e.g., for agency fees or wage rates), and if so, under what conditions?	No, as of the awarding of this contract, all negotiations will be finalized for the duration of the contract term.
	15. If adjustments are permitted, is there a specified mechanism (e.g., annual review, CPI-based increase, or mutual negotiation) that governs such changes?	see above
	16. Should the initial proposal reflect fixed pricing for the entire term, or can adjustments be proposed in advance as part of the contract?	Pricing within the contract should be fixed; if terms change the price can be updated as initiated by the district
	17. What are the invoice/payment terms (NET 30, NET 45, etc.) and required invoice fields?	net 45
	18. What are the reporting requirements?	restraint reporting RISC system, Access billing requirements, data related to behavioral goals/progress reports, maintain case notes (depending on role)
	19. Is the work entirely onsite, or is there a possibility for remote operations and performance?	All on-site, in-person work
	20. Are resumes required at the time of proposal submission? If yes, do we need to submit the actual resumes for proposed candidates, or can we submit the sample resumes?	No
	21. Could you please provide the list of holidays? Are there any mandated Paid Time Off, Vacation, etc.?	Holidays can be found at wssd.org under Calendars in the upper right corner of the homepage
Amergis	Can you provide some clarification on the ABA training requirement? Specifically, is the 40-hour RBT-aligned training mandatory, or would experienced BTs without that coursework still be considered?	It would depend on the qualifications, experience and education, but it MAY be considered
	In terms of staffing, are you looking exclusively for nationally certified RBTs, or is the 40 hour training acceptable by itself?	Same as above
	What is the estimated caseload for the BCBA?	20-35 students
	What is the estimated caseload for the BT/RBT?	1/15
	Is Safety Care certification required prior to start date or is the class available to them once they start at the district? We would pay for their training if performed by the district.	SafetyCare is the approved system and staff need to have the certification to begin, Those certified in CPI will be considered