

MINUTES
Caleb Greenwood PTSO Executive Board Meeting
6:15 pm March 4, 2026
Caleb Greenwood Action Center

A-1 Call to Order & Welcome

- A. Welcome and call to order at 6:17pm

A-2 Roll Call of Executive Board Members

Present:

Tracey Weinstein - President
Jessica Harold - Vice President
Rosanne Cherry - Teacher Representative
Shana Nijjar - Secretary
Katie Cole - Member-at-Large
Julie Garrison - Treasurer
Kelly Parks - Auditor
Megan Knize - Parent
Holly Longacre - Parent
Angela Desmangles - Parent
Alexis Lantz - Parent
Lily Silveira - Parent
Richard Brickman - Parent
Amy Botill - Parliamentarian

Absent:

Samantha Trent - Principal

A-3 Approval of Meeting Minutes

- A. Approval of Board Meeting Minutes for February 4, 2026
a. Amy Botill made a motion to approve the minutes from February 4, 2026. Tracey Weinstein seconded this motion. All ayes and no nays. The motion passed.

A-4 President's Report

- A. The auction was amazing. She has already received a lot of wonderful feedback and also parents are waiting to hear how much was raised in total.

A-4 Teacher's Report

- A. Conference week starts this Friday, March 6, 2026. This conference is not student led.
B. We had 25 staff members at the Auction which was great and they all enjoyed the event.

A-5 Treasurer's Report

- A. The budget does not yet reflect all of the Auction income or purchases yet but it will be updated by the next meeting.

- B. We have been purchasing some necessary supplies which are reflected on the budget now as well.
- C. Scholarships
 - a. It's difficult to keep up with the requests because not all the groups are filling out the required forms so Julie is not receiving the PTSO scholarship request form.

A-6 Principal's Report

- A. Principal Trent was not able to be present and did not provide a report to present on her behalf.

A-7 New Business

- A. Garden Committee
 - a. A big thanks to the Auction Committee for working so hard on the Fund-A-Need. So much money was raised and it is so motivating for the committee. Now they are ready to get started on all the work.
 - b. \$30,500 was raised in the Fund-A-Need.
 - c. The Eco-Rise grant was also approved and they received \$750.
 - d. We should now meet with Principal Trent & Ms. Cordero and discuss which sections of the school we should start work on now.
 - e. We have the quotes from the designers, and take what was decided on with the students, and then go to the district with a plan.
 - f. Now that we have funds, we can go to a few more landscape designers and get competitive quotes so we can decide on who we would like to do the work.
 - g. The next Garden work party is this Saturday, March 8, 2026, from 10-12PM.
- B. March Events Update
 - a. Our Bingo Night will be on March 20th from 5:30-7:00PM. There is a limit of 120 people that can attend. The sign up link is on the Caleb Greenwood website and on the Facebook page as well.
 - b. The Talent Show will be on April 10th at 5:30PM. If you want to be in the Talent Show, you have to sign up on the link that was sent out. Rehearsals are on March 25th.
 - c. This Month's Monthly Dinner at Mendocino Farms on March 12th from 2:00-9:00PM.
- C. Dia - Literacy Fundraiser
 - a. We need two volunteers - one for the bookshelves and one for the bingo cards.
 - b. Need to set up a fundraising site on 99 Pledges.
 - c. This will be held from April 6-10th and April 13th-17th. The fundraising will happen both weeks, the bingo cards will happen the first week and the school based activities will happen the second week. The book fair will happen the second week during school hours. Principal Trent will pick the raffle winners each

morning and the prizes will be ready in the office for the winners to pick up the same day they win.

D. Spring Concert

- a. Will be held on the evening of May 1st. Only first through sixth graders will be performing. The students have already started practicing and preparing their songs. There will be food trucks and the event is free.

E. Sixth Grade Promotion

- a. Courtney Hurd will be helping to plan the sixth grade end of year events.
- b. Mrs. Cherry has communicated with the sixth grade teachers that there are parents willing to help them plan the promotion.

F. Caleb Community Picnic/International Day of Families

- a. The day still needs to be planned and will be announced as soon as it is planned.

G. Volunteer Appreciation Event

- a. It will probably be Friday, June 5th from 5:00-7:00PM at Sac City Brews.

H. Upcoming Elections/New Board Members

- a. Positions will be open for the next school year. We will be announcing the new Board Members at Open House on May 20th. An email will go out ahead of time about the open positions so any new parents interested can step up to a role if they would like.
- b. The nominating committee will be Principal Trent, Jessica Harold and Amy Botill. The nominating committee will request and compile a list of the nominees. The list of nominees will be presented to the membership prior to the annual election meeting. At the election meeting, additional nominations must be called for from the floor.
- c. The Garden Committee requests that henceforth, there is someone on the Board whose responsibilities include managing and maintaining the garden and grounds every year so as to not lose the momentum that has been built up this year.
- d. The Bylaws need to be reviewed during the April meeting.

I. Auction

- a. The Auction was amazing - the food, decor and entertainment was all incredible.
- b. The total gross proceeds was \$128,955. This is before the costs have been deducted. With looking at the approximate cost we spent on the event last year, it was about \$35,000, so that means we probably profited close to \$98,000.
- c. Ticket sales were pretty comparable to last year. Last year we had 246 tickets sold; this year we have 221 tickets sold.
- d. Fund-A-Need raised \$30,350.
 - i. We raised more during the Fund-A-Need this year than we did last year. Last year we raised \$24,000. This year we raised \$30,350.
- e. Silent Auction raised \$26,000.
- f. Live Auction raised \$25,000.

- g. Fixed Price Items raised \$3,600.
- h. Total ticket sales raised \$14,250.
- i. Sponsorship total was \$29,050.
- j. We are looking to book next year's auction now before things get booked up and are looking at available dates and hoping it can be before Spring Break.

A-8 Adjournment

- A. Meeting is adjourned at 7:55pm