

EAST ISLIP UNION FREE SCHOOL DISTRICT
1 Craig B. Gariepy Avenue
Islip Terrace, New York 11752

TO: All Prospective Proposers
FROM: East Islip Union Free School District
DATE: April 7, 2026
RE: Request for Proposals
Universal Prekindergarten Services for the 2026-2027 School Year

ADDENDUM # 1

Attached please find Addendum No. 1 for your review and use.

PLEASE EMAIL THIS COVER SHEET TOGETHER WITH YOUR COMPANY'S NAME TO OUR OFFICE AT jenny.bejarano@eischools.org AS CONFIRMATION OF RECEIPT.

EAST ISLIP UNION FREE SCHOOL DISTRICT

1 Craig B. Gariepy Avenue
Islip Terrace, New York 11752

**REQUEST FOR PROPOSALS
UNIVERSAL PREKINDERGARTEN SERVICES
2026-2027**

ADDENDUM #1

This Addendum contains clarifications or modifications to the requirements of the contract and/or the District's request for proposals ("RFP") and the requirements set forth therein. Such clarifications or changes shall be incorporated into the contract or RFP documents and shall apply with the same meaning and force as if they had been included in the original documents. Wherever this Addendum modifies a portion of the RFP documents, the remainder of the paragraph affected shall remain in force.

The East Islip Union Free School District received the following inquiries from prospective proposers concerning the RFP. The questions received and the District's responses are as follows:

Question # 1: Is the District seeking an additional 56 seats for a total of 235 at the funding level of \$5400 as well as 179 plus 56 at \$10,000 per student just in case the budget is passed and realized? Is this RFP for 179 plus 56 or is this RFP for 56? What is meant by additional students not enrolled in UPK programs at the current funding level?

Answer #1: The School District is currently providing universal prekindergarten to one hundred seventy-nine (179) children. Based on the current number of program seats and the number of children who were not accepted into the universal prekindergarten program, the District anticipates that for the 2026-2027 school year, approximately two hundred thirty-five (235) children would be eligible for universal prekindergarten. Please refer to the section of the RFP entitled "Scope of Services" and to the proposal requirements set forth in the RFP. As detailed in the RFP, the School District is requesting proposals for a full day universal prekindergarten program for at least fifty-six (56) students provided that funding levels remain substantially the same. Proposers are requested to provide proposals meeting the requirements of the RFP for these students at the current per pupil allocation of approximately \$5,400.00 per child. Additionally, the School District is requesting proposals for all children who are eligible for universal prekindergarten as described in the RFP should funding levels increase substantially. The New York State budget has not been enacted and funding levels have not been determined for the School District. In light of Governor Hochul's proposal to increase funding for universal prekindergarten, the School District is seeking proposals for a full day universal prekindergarten program for all children who will be eligible for universal prekindergarten at an increased funding level. The School District anticipates this number to be approximately two hundred thirty-five (235) children. In either case, additional students may be eligible for the universal kindergarten program who are new to the District or have not previously expressed interest in

the universal prekindergarten program and the School District wishes to ensure that those students are considered in the preparation of proposals.

Question #2: Please clarify that the District is proposing to provide all space needed for 235 students within district facilities, and will not need any non-district classroom space for the full seating of 235 students? In other words, you will not need any space in the proposer's facility? If this is the case, then any before or after care programming that the district states it would like the proposer to do will occur in district buildings and not within the proposer's facilities.

Answer #2: The School District anticipates that the universal prekindergarten programs will be held in-District to foster student integration into the school community and promote a smooth transition from prekindergarten to kindergarten. Preference will be given to proposers willing to utilize the District's facilities for the universal prekindergarten program. To the extent that programs are held outside of the District's facilities, such programs must be located within the geographical boundaries of the School District. Preference will be given to those providers who have the ability to offer extended-day childcare services beyond the scope of the universal prekindergarten program sessions at the parents' expense. This extended day care option will be offered within the geographical limits of the East Islip School District. The extended-day childcare service is not a part of the universal prekindergarten program and is aimed at offering convenience to families who may need childcare before and/or after universal prekindergarten at their own expense. If children seeking to attend the universal prekindergarten program also require childcare services before and/or after universal prekindergarten, those children will attend proposer locations within the boundaries of the East Islip School District for both universal prekindergarten and before and/or after childcare services.

Question #3: Please clarify what the District means by "License"? Do you mean a license to operate the UPK? If so, please clarify which regulation found in the commissioners' regulations that this pertains to or is allowable in the FS10 annual budget report, as this proposal requires we submit a budget with the scope of that report.

Answer #3: The question does not provide a context, or reference, for the term "license" as it is used by the proposer. Please refer to the qualification requirements for eligibility of community-based organizations and eligible agencies to provide a universal prekindergarten program. All staff members must meet the licensing or education requirements as set forth in the RFP and applicable law. With respect to the facilities requirements, the term "license" as used in that section, means a grant of permission to use the facilities. Proposers should acquaint themselves with all applicable laws and regulations governing their provision of the universal prekindergarten services.

Question #4: Please clarify that the District expectation is to "license" the UPK rooms for 12 months of the year for a ten-month program? Will the proposer have access to the classroom space in July and August, or is the proposer expected to pay for space it has no access to?

Answer #4: The license of the facilities is subject to a separate written agreement. The District anticipates a term of twelve months as the universal prekindergarten program will operate in accordance with the School District's calendar. During July and August, the successful proposer will have access to the space for purposes of winding down its activities, packing supplies at the end of the school year and setting up and unpacking supplies in anticipation of the start of the school year. The School District will also prepare the rooms for the upcoming school year and undertake necessary repairs and maintenance to the licensed space.

Question #5: Please clarify that 15 classrooms for 235 students would be 16 students per room. The RFP states student counts should be 18-20 students. That would be 13 rooms needed not 15. Is the District requiring the license fee for 2 extra rooms?

Answer #5: Please refer to the section entitled "School District Universal Prekindergarten Program." This question misstates the requirements of the RFP. To be clear, the RFP does not state that student counts should be between eighteen (18) and twenty (20) students. The RFP states that "classes shall contain a maximum of twenty (20) children." The RFP also provides that if a class size is more than eighteen (18) children, staffing must be adjusted so that there is one teacher and one paraprofessional assigned to that class. The RFP does not set a specific class size. The School District will designate space in the District's facilities for the license and use by the successful proposer for the universal prekindergarten program. At present, the School District anticipates designating up to fifteen (15) classrooms for the universal prekindergarten program. The number of classrooms and the number of children described in the RFP are estimates and are not final. The final number of classrooms designated by the School District will be determined by the School District based upon the universal prekindergarten program's classroom utilization and program enrollment. Where classroom space designated by the District is not utilized or other space is used by the proposer, license fees will not be charged for the unused classroom space. Once finally determined, the license fee and the classroom space to be licensed will be reflected in a written agreement.

Question #6: Will the 15 classrooms be located in buildings conducive to early childhood education with dedicated bathroom space that will meet the OCFS regulations?

Answer #6: The School District's facilities meet the requirements of the New York Education Department. Proposers are required to comply with all applicable regulations and make such determinations as are necessary concerning their own compliance.

Question #7: If funding levels stay at \$5,400 per student, the District will attempt to add 56 students for a total of 235 at \$5,400 per student, and none of the "license" fees will apply to the District space? Or is the current contract just staying in place with 179 at \$5,400?

Answer #7: The District is soliciting proposals from not-for-profit qualified and reputable eligible agencies, community-based organizations, and providers of childcare and early childhood education (hereinafter referred to as the "Organization") to provide universal prekindergarten educational services for four-year old students who reside in the School District in a full day universal prekindergarten program for the 2026-2027 school year. Please refer to the sections of the RFP entitled "Scope of Services" and "Facilities" regarding the approximate number of children to be provided universal prekindergarten and the facilities within which the universal prekindergarten program must operate.

Question #8: Please provide the district formula arriving at the \$154,700 custodial amount.

Answer #8: The sum of \$154,700 is not a custodial amount. This fee represents custodial, maintenance and security services provided to the successful proposer using the District's facilities. Please refer to the section of the RFP entitled "Facilities" concerning the fees associated with the use of the District's facilities.

Question #9: Please provide detail on the \$197,568 rental fee (15 rooms). "License amount" what exactly does this cover if the proposer is also expected to pay an additional facility usage fee.(154,700).

Answer #9: Please refer to the section of the RFP entitled "Facilities", Question 5 and its answer for more information on the license to use the District's facilities. The license fee includes all costs associated with the use of the facilities except for custodial, maintenance and security services and consumable supplies.