

TRUSSVILLE CITY BOARD OF EDUCATION

JOB VACANCY

To: Principals
From: Patrick M. Martin, Ph.D., Superintendent
Re: Job Vacancy No. 26-28
Date: April 8, 2026

Position/Title: Part-Time School Guidance Counselor

School/Work Site: Paine Elementary School

Grade Level(s) or Area: PreK – 5th grades

Job Description: www.tcsk12.us under “Join Our Team”

Minimum Certificate or Qualifications Required: Alabama State teaching certificate in area of instructional responsibility
 A Master’s degree, or its equivalent, representing intensive course work in the principles and practice of educational guidance; child growth and development theory; educational testing and measurement; counseling; the organization and administration of guidance services; the psychology of learning and elementary education. At least three years of successful teaching experience. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

Minimum Experience Required: Entry Level

Salary: Between \$23,344 - \$45,955 (commensurate with degrees, certifications, and experience)

Contract Length: 9 Month/187 Days – Schedule to be determined by the principal

Apply on website: HireTrue <https://careersalk12education.org/trussvillecity>

Note: In accordance with state law, most job announcements must be posted at the Board Office for a minimum of 7 days prior to Board action.

Every applicant and employee is entitled to equal treatment with regard to all terms and conditions of employment, assignment, promotion, demotion, salary, dismissal, and training. The Trussville City Board of Education is an equal opportunity employer. It is the official policy of Trussville City Board of Education that no person, on the grounds of race, color, disability, sex, religion, national origin, age, or other legally protected status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.

JOB VACANCY ANNOUNCEMENT CHECKLIST

(FOR CENTRAL OFFICE USE ONLY)

ACTION	PERSON RESPONSIBLE	DATE COMPLETED	INITS
AUTHORIZATION TO POST	Superintendent	4/8/2026	PM
POSTED	Administrative Assistant to the Superintendent		
BOARD ACTION	Administrative Assistant to the Superintendent		