

Hi _____,

I hope you are doing well. I wanted to circle back with some more information regarding micro-internships.

The District Name is planning virtual micro-internships for high school students, approximately 90 minutes long, where industry partners connect via Zoom to a group of 4-5 students and discuss 1-2 workplace-related skills or issues for students to learn and practice. The big idea is to present and create interactive activities around 1-2 skill(s) that are critical for success in your field. I am including a flyer.

We'd love to get the Company name involved with this.

Let me know if you'd be up for doing this or finding someone in the company. It won't be until sometime in month. I can send you some information and am happy to connect as well so that we can begin planning.

Best,
