

Derry Township School District
Board of Directors Meeting
October 6, 2025
Board of Directors Room 7:00 p.m.
Summary Minutes - VI

1. OPENING ITEMS

1.a. Call to Order

Minutes

The meeting was called to order by Mrs. Renz at 7:03 p.m. The meeting was conducted both in-person and virtually.

1.b. Roll Call

Minutes

Members in Attendance: Joshua Cysyk, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, and Ericka Schmidt

Members Absent: Lindsay Drew

Non-Voting members in Attendance: Michele Agee and Stacy Winslow

Student Board Representatives in Attendance: Julia Aluquin, Anna Ardire, and Shaunak Dalal

Solicitor: David Walker

Staff/Public in Attendance In-Person: Luca Brennen, Mackenzie Criswell, Alayna Curran, Melinda Curran, Sarah Harmer, Kirk Crisald, Adam Gardner, Ruth Gardner, J.P. Griody, Madeleine Griody, Haley May, Caralyn McCree, Callum McKenna, Mitchell O'Barr, Jared Nicholson, Else Nielsen, Jesse Rawls, Casey Renz, Justin Ray, Aaron Shuman, Devn Stuart, and Eleanor Stuart

Staff/Public in Attendance Virtually: Lisa Baland, Mark Baland, Paige Dalto, Jodie Dermo, Emily Fogle, Michelle Fogle, Scott Harman, Sarah Harmer

1.c. Flag Salute

1.d. Approval of Board of Directors Agenda

Approval of the Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the board agenda for this evening's meeting was approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz,
Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

2. INFORMATIONAL AND PROPOSALS

2.a. President Communications

Minutes

Mrs. Renz announced the Board met in Executive Session prior to tonight's meeting to discuss the following:

- Matters of Personnel

2.b. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers, attending either in person or virtually, to address the Board on matters related to the agenda. Those wishing to speak on matters not related to the agenda, an additional public comment period will be provided later in the meeting.

Each speaker is permitted up to 5-minutes of speaking time during each one of the public comment periods in order to provide other residents with an opportunity to speak. When necessary, the Board may set a maximum time for public comment. As a reminder, all public comments are part of the meeting's public record and minutes.

If attending in person, complete and turn in to the Board Secretary, Mrs. Agee, a registration form located on the sign-in table. When your name is announced, come to the microphone. If attending online, you must have registered individually with your full name and address. To be recognized, raise your virtual hand. For all speakers, once you are recognized, it is only necessary that you identify yourself by providing your full name.

Minutes

There were no citizens requesting recognition by the board.

2.c. Community Correspondence Report

Minutes

Ms. Harmer reported that there was a total of three submissions during the month of September.

2.d. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Julia Aluquin, Anna Ardire, and Shaunak Dalal gave a report that included the following:

This was Anna's first meeting so she introduced herself and shared a little bit about herself. She then started the representative's report with Julia and Shaun joining in.

- HHS YAG delegation
- Mental health day on October 10th
- Model UN Club trip to Elizabethtown College
- Tri-M Music Honors Society first meeting
- Homecoming theme Carousel of Memories announced
- Mini-THON's successful gold-out
- HHS Theatre news
- Boys Golf Team won District III Championship
- Girls Golf Team was represented in Districts
- Five National Merit Finalists
- Ten National Commended Scholars
- HHS students participated in the Hershey Gardens Pumpkin Palooza

2.e. Recognition of New Extracurricular Activity/School Club - Hershey Badminton Club

In compliance with Policy 122 - Extracurricular Activities, the listed additions of the High School Student Clubs are recognized:

- Hershey Badminton Club

Minutes

In compliance with Policy 122 - Extracurricular Activities, the Hershey Badminton Club addition of the High School Student Clubs is recognized.

2.f. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the next Public Board of Directors Meeting:

- Approval of October 6, 2025, Board of Directors Summary Minutes
- Students of the Month
- High School Club Proposals

- Dance Team Club
- Newborns in Need Club (NIN)

3. UNFINISHED BUSINESS

3.a. Facility Project Update

Minutes

Dr. Winslow shared the following:

- Stadium Project update
 - Bleacher proposal on agenda tonight - plans and proposals for the restroom and ticket booth to be shared at the next General Services meeting
 - Page Flip (page by page plan review) with Mr. Shrift of stadium plans that are submitted to Dauphin County Conservation and Derry Township
- Elementary Project Update
 - Crabtree architect team met with faculty members to review classroom layouts
 - Mechanical, Electrical and Plumbing teams are meeting bi-weekly
 - Design Team meeting every three weeks
 - IT needs discussion tomorrow
 - Approving Food Service Consultant Agreement this evening

4. CONSENT AGENDA ITEMS

The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the Consent Agenda items were approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt

Nay: 0

Abstain: 0

Not Cast: 1 Lindsay Drew

4.a. Approval of Summary Board of Directors Meeting Minutes

4.b. Request for the Use of School Facilities

The Administration recommends the approval of the following Requests for the Use of School Facilities:

Group: Barnegat High School Marching Band
Date/Time: Saturday, November 1, 2025 - 8:00 a.m. - 12:00 p.m.
Requested Facility: High School Football Stadium & Restrooms
Event: Final Rehearsal for TOB Atlantic Coast Championships
Fee: Custodian: \$46.03 per hour/per custodian - approx. \$230.15
Total approximate cost - \$230.15

Group: Derry Township Police Department
Date/Time: Saturday, October 25, 2025 - 7:00 a.m. - 12:00 p.m.
Requested Facility: High School Track, High School Cafeteria, & High School Restrooms
Event: Police Applicant Physical Agility & Written Test
Fee: Custodian: \$46.03 per hour/per custodian - approx. \$276.18
Total approximate cost - \$276.18

Group: Hershey Youth Basketball Association (HYBA)
Date/Time: Monday - Friday, October 7, 2025 - March 6, 2026
6:00 p.m. - 9:00 p.m.
Saturdays, November 22, 2025 - March 7, 2026
9:00 a.m. - 6:00 p.m.
Requested Facility: Early Childhood Center Gymnasium
Event: Youth Basketball Games & Practices K-12
Fee: Custodian: Per HESPA Contract - approx. \$5,523.60
Total approximate cost - \$5,523.60
**Gym unavailable: 11/26-11/30/25, 12/24/25, 1/4/26, & 2/14/26

Group: Hershey Youth Basketball Association (HYBA)
Date/Time: Monday - Friday, November 17, 2025 - March 6, 2026
6:00 p.m. - 9:00 p.m.
Saturdays, November 22, 2025 - March 7, 2026
9:00 a.m. - 12:00 p.m.

Requested Facility: Elementary School Gym
Event: Youth Basketball Games & Practices K-12
Fee: Custodian: Per HESPA Contract - approx. \$2,393.56
Total approximate cost - \$2,393.56
**Gym unavailable: 11/26-11/30/25, 12/24/25, & 1/4/26

Group: Hershey Youth Basketball Association (HYBA)
Date/Time: Sundays, December 7, 2025 - March 8, 2026
9:00 a.m. - 6:00 p.m.

Requested Facility: High School Gymnasium
Event: Youth Basketball Games
Fee: Custodian: Per HESPA Contract - approx. \$5,063.30
Total approximate cost - \$5,063.30
**Gym unavailable: 11/26-11/30/25, 12/24/25, 1/4/26, & 2/15/26

Group: Hershey Youth Basketball Association (HYBA)
Date/Time: Monday - Friday, December 1, 2025 - March 6, 2026
6:00 p.m. - 9:00 p.m.
Saturdays, December 6, 2025 - March 7, 2026
9:00 a.m. - 3:00 p.m.
Sundays, December 7, 2025 - March 8, 2026
11:00 a.m. - 6:00 p.m.

Requested Facility: Middle School Gym
Event: Youth Basketball Games & Practices
Fee: Custodian: Per HESPA Contract - approx. \$8,285.40
Total approximate cost - \$8,285.40
**Gym unavailable: 11/26-11/30/25, 12/24/25, & 1/4/26

Group: Hershey Trojan Youth Wrestling
Date/Time: Friday, October 10, 2025 & Monday, November 10, 2025
5:30 p.m. - 8:30 p.m.

Requested Facility: High School Wrestling Mat Room, Cardio Room & Hallway
Event: Hershey Trojan Youth Wrestling Registration
Fee: None

4.c. Announcement of Staff Development Conference

Staff Member:	Victoria Smith
Conference:	2025 Integrated Learning Conference
Location:	State College, PA
Dates:	November 5-7, 2025

4.d. Christine Leonzo Consulting

The Administration recommends the approval of the Christine Leonzo Consulting Agreement for two professional learning sessions during the faculty conference day.

4.e. Community Services Group (CSG)

The Administration recommends the approval of the Community Services Group (CSG) Renewal for school based outpatient therapy.

4.f. Eaton

The Administration recommends the approval of the Eaton Renewal to provide UPS battery backup services for the Districts data center.

4.g. Hollins-Sims Consultation

The Administration recommends the approval of the Hollins-Sims Consultation Agreement to provide the Administrative Cabinet group consulting around work place wellbeing four times this year.

4.h. Mr. B Entertainment Group

The Administration recommends the approval of the Mr. B Entertainment Group agreement to provide a photo booth for the Homecoming Dance.

4.i. New Story Schools

The Administration recommends the approval of the New Story Schools Renewal for student placement.

4.j. The Hotel Hershey

The Administration recommends the approval of the The Hotel Hershey agreement for the 2026 senior prom.

4.k. Traffic Logix

The Administration recommends the approval of the Traffic Logix Renewal for supporting remote management and data analysis of traffic safety devices around district properties.

4.l. Bayada Home Health Care (retroactive)

The Administration recommends the retroactive approval of the Bayada Home Health Care Agreement.

4.m. Sunbelt Staffing (retroactive)

The Administration recommends the retroactive approval of the Sunbelt Staffing Agreement.

4.n. CAIU BrainPOP License

The Administration recommends the approval of the CAIU BrainPOP License.

5. NEW BUSINESS

5.a. Nyikos Garcia Food Service Design Agreement

The Administration recommends the approval of the Nyikos Garcia Food Service Design Agreement for the elementary building project.

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the Nyikos Garcia Food Service Design Agreement was approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

5.b. Kratzenberg & Associates (Keystone) Renewal Agreement

The Administration recommends the approval of the Kratzenberg & Associates (Keystone) Renewal Agreement to extend the original agreement dated December 12, 2022, for an additional period of one year starting January 1, 2026.

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the Kratzenberg & Associates Renewal Agreement was approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

5.c. Southern Bleacher Company

The Administration recommends the approval of the Southern Bleacher Company proposal to supply and build permanent bleachers for the high school stadium.

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the Southern Bleacher Company proposal was approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

5.d. Citizen Advisors

The Human Resources Committee recommends the approval of the listed community members to serve as Citizen Advisors with term noted:

	Citizen Advisor Term Expires 6/30/27	
Communications and Community Engagement	Jason Ernest	Shawna Harrell
Curriculum Council	Asli Cevik	Valbona Hoxha
Finance Committee	Anita Malhotra	Brian Ostella
General Services	Betsy Davison	Sarah Nickolich
Policy Committee	Sarah Boateng	Ayse Yilmaz

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the listed community members were approved to serve as Citizen Advisors with term as noted.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

5.e. Acceptance of Gift - Plato's Closet

The Administration recommends accepting the follow gift:

<i>Donated by:</i>	Plato's Closet
<i>Item:</i>	20 of \$25 gift cards
<i>Value:</i>	\$500.00

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the gift of Plato's Closet gift cards was approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0

Not Cast: 1 Lindsay Drew

5.f. Acceptance of Gift - Once Upon a Child

The Administration recommends accepting the follow gift:

<i>Donated by:</i>	Once Upon a Child
<i>Item:</i>	20 of \$25 gift cards
<i>Value:</i>	\$500.00

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the gift of Once Upon a Child gift cards was approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

5.g. Acceptance of Gift - Kiwanis Club

The Administration recommends accepting the follow gift:

<i>Donated by:</i>	Hershey Hummelstown Kiwanis Club
<i>Item:</i>	Check for SAP Program
<i>Value:</i>	\$200.00

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the Kiwanis monetary gift of a \$200 check was approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

5.h. Personnel - Resignations

The Administration recommends the approval of the following resignations:

Act 93 Staff:

Fready, John

Director of Buildings and Grounds
District-wide

Reason: Personal
Effective: 10/01/2025 (retroactive)

Classified Staff:

Figueroa, Linda
Administrative Assistant
Buildings and Grounds
Reason: Personal
Effective: 09/26/2025 (retroactive)

Reh, Keith
Custodian (2nd shift)
Elementary School
Reason: Personal
Effective: 09/24/2025 (retroactive)

Limited Service Contract:

Curcio, Vaughn
Head Coach - M.S. - Wrestling
Reason: Personal
Effective: 10/07/2025

McNeal, Steven
Assistant Coach - H.S. - Wrestling
Reason: Personal
Effective: 09/25/2025 (retroactive)

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the Personnel Resignations were approved.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz,
Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

5.i. Personnel - General

1. The Administration recommends the approval of the following appointments and recognition of the following transfers:

Professional Staff:

Cook, Victoria Laura (replacing Shira Scheib)
Special Education Teacher
Primary Elementary School
Long-Term Substitute
Bachelor's, Step 1
Salary: \$61,114 (pro-rated)
Effective: To Be Determined through 02/27/2026 pending PA
Teaching Certificate, Act 168, Act 151, Act 114, Act 126, and Act 24
certifications

Jones, Mindy (replacing Brandi Termin)
Grade 5 Teacher
Intermediate Elementary
Long-Term Substitute
Bachelor's, Step 1
Salary: \$61,114 (pro-rated)
Effective: To Be Determined through 06/04/2025 (end of the 2025-26
school year) pending receipt of Act 126, and Act 168 certifications

Transfer of Professional Staff:

Wieder, Kayla* (replacing Elizabeth Brocious)
From: Kindergarten Teacher
Early Childhood Center
To: Math Intervention Specialist
Early Childhood Center
Effective: 10/07/2025

Classified Staff:

Nace, Cody (replacing Gary Yaremchak)
Custodian (2nd shift)
High School
Full-time, 8.0 hours per day
Salary: \$20.65
Effective: 10/07/2025

Ray, Halle (replacing Maria Catska)
Cafeteria/Recess Aide
Primary Elementary School
Level A, 3.0 hours per day
Salary: \$19.08 per hour
Effective: 10/07/2025

Rudy, Gary (replacing Ken Light)
Custodian (2nd shift)

Middle School
Full-time, 8.0 hours per day
Salary: \$20.65
Effective: 10/07/2025

Vaughn, Briana (replacing Dianna Emmerth-Loyd)
Classroom Assistant - ELD Program
High School
Level A, 5.75 hours per day
Salary: \$19.08 per hour
Effective: 10/07/2025

Transfer of Classified Staff:

Ricker, Christine* (new position)
From: Paraprofessional (Self-contained Classroom)
Middle School
To: Paraprofessional (Self-contained Classroom)
High School
Level B, 6.5 hours per day
Salary: \$20.36 per hour
Effective: 09/29/2025 (retroactive)

Quant, Jennifer* (replacing Christine Ricker)
From Paraprofessional (Self-contained Classroom)
Primary Elementary School
To: Paraprofessional (Self-contained Classroom)
Middle School
Level B, 6.5 hours per day
Salary: \$20.36 per hour
Effective: 10/07/2025

Limited Service Contract:

Briggs, Andrew*
Head Coach - H.S. - Lacrosse - Boys
Group C, Step 14
Salary \$7,104
Effective: 10/07/2025

Curcio, Vaughn*
Head Coach - H.S. - Wrestling
Group B, Step 13
Salary: \$7,698
Effective: 10/07/2025

Ozimok Miller, Megan*

Mentor (Year 2) to Mackenzie Hampton, Grade 1 Teacher (ECC)

Salary: \$750

Effective: 10/07/2025

Shreves, Danielle*

Mentor (Year 2) to Alexandra Held Grade 1 Teacher (ECC)

Salary: \$750

Effective: 10/07/2025

Smith, Blake*

Assistant Coach - M.S. - Basketball - Boys

Group F, Step 15

Salary: \$4,604

Effective: 10/07/2025

Valentine, Amanda*

Mentor (Year 1) to Michael Valle, School Psychologist (INT)

Salary: \$1,750

Effective: 10/07/2025

Valentine, Amanda*

Correction: Mentor (New to the District) to Sara Wendell, School Psychologist (ECC)

Salary: \$750

Effective: 10/07/2025

***This individual is currently an employee. Certifications are on file.**

2. The Administration recommends the approval of the following request in accordance with Section 6.10 of the HEA Collective Bargaining Agreement:

Nester, Lindsey

English Teacher

High School

Childrearing Leave

Revision Effective: Approximately 05/28/2025 through **01/04/2026**

3. The Administration recommends the approval of the following request in accordance with District Policy 339:

Engle, Rochelle

Custodian (2nd Shift)

Middle School

Uncompensated Leave

Revision Effective: Approximately 08/27/2025 through **12/23/2025**

Minutes

Following a motion by Dr. Cysyk and a second by Mr. Harinath, the Personnel - General items were approved and transfers were recognized.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

6. DELEGATE REPORTS

6.a. CAIU

CAIU Newsletter - [All-In](#)

Minutes

The CAIU Newsletter is attached to the agenda with the All-In document linked. Dr. Cysyk shared that CAIU Board is retaining Dr. Saia as the executive director with the new contract.

7. SPECIAL REPORTS

7.a. Board Members' Report

Minutes

There were no board members with a report.

7.b. Superintendent's Report

Minutes

Dr. Winslow gave a report that included the following:

- Acknowledge Mrs. Pitts for all the hard work she and her team did this past year

7.c. Board President's Report

Minutes

There was no report shared.

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

There were no citizens requesting recognition by the board.

9. ADJOURNMENT

Minutes

The meeting was adjourned at 7:22 p.m. following a motion by Dr. Cysyk and a second by Mr. Harinath.

Vote Results

Yea: 8 Joshua Cysyk, Tracey E. Royo, Ganesh Harinath, Stewart McCarver, Jennifer Renz,
Michael Rizzo, Honesta Romberger, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 1 Lindsay Drew

Respectfully submitted,


Michele Agee
Secretary to the Board
October 20, 2025


Lindsay Drew
Board President