Port Chester-Rye Union Free School District
Board of Education
113 Bowman Avenue
Port Chester, New York 10573
Telephone: 914.934.7922

www.portchesterschools.org

To: Prospective School Board Candidate

From: Cathy A. Maggi, District Clerk

Enclosed is a packet containing the necessary material for prospective school board candidates:

1. Qualifications for Membership on School Board
2. Statements of Campaign Expenses and Affidavit Form
3. Blank petition for Nomination for School Board Members (a minimum of 25 qualified voters required)

Signed petitions for prospective school board candidates are to be filed with the District Clerk no later than Monday, April 20, 2026, by 5:00 p.m. When submitting the petition to the District Clerk, please include a signed letter stating that the names and addresses of the persons listed on the petition are those of qualified voters of the Port Chester-Rye Union Free School District.

Candidates are required to file Expense Reports with the District Clerk according to the calendar below:

1. First Statement is due thirty (30) days before election, April 20, 2026.
2. Second Statement is due no later than five (5) days before the election, May 14, 2026.
3. Third Statement must be filed within twenty (20) days after the election, June 8, 2026.

Lots for position on the ballot will be drawn on Tuesday, April 21, 2026, in the District Clerk's office, 113 Bowman Avenue, Port Chester, NY 10573 at 10:00 a.m. In the event any candidate is not present or is not represented by a person designated in written proxy, the District Clerk is authorized to act as proxy.

Registration of voters will take place at the District Office located at 113 Bowman Avenue on Monday, May 11, 2026, from 2:30 p.m. – 6:30 p.m.

Election of School Board Members will take place on Tuesday, May 19, 2026. Voting will take place in each of the four (4) designated election districts from 7 a.m. to 9 p.m.

Thank you and good luck.

Port Chester-Rye Union Free School District
Board of Education
113 Bowman Avenue
Port Chester, New York 10573
Telephone: 914.934.7922
Fax: 914.934.0727

www.portchesterschools.org

QUALIFICATIONS FOR NOMINATION OF CANDIDATES FOR SCHOOL BOARD

1. Candidates for the office of member of the Board of Education must meet the following criteria, among others:
   a. Must be able to read and write.
   b. Must be a qualified voter of the district, is a citizen of the United States, at least 18 years of age or older and not otherwise prohibited from voting under Election Law §5-106.
   c. Must be and have been a resident of the district for a continuous and uninterrupted period of at least one year.
   d. May not reside with another member of the same school board as a member of the same family.
   e. May not simultaneously hold another incompatible public office.

2. Candidates shall be nominated by petition. Such petition shall:
   a. Be signed by at least 25 qualified voters of the district.
   b. State the name, residence, email address and telephone number of the candidate.
   c. State the residence of each signer.
   d. State the term of office.

3. Each petition shall be filed with the District Clerk no later than 30 days prior to the school meeting or election at which the candidates so nominated are to be elected.

NOTE: Lots for position on the ballot will be drawn 1 day after filing deadline.

Port Chester-Rye Union Free School District
Board of Education
113 Bowman Avenue
Port Chester, New York 10573
Telephone: 914.934.7922
Fax: 914.934.0727

www.portchesterschools.org

STATEMENTS OF CAMPAIGN EXPENSES

Chapter 359 of the Laws of 1978 (revised 1981), provides that all candidates for the Board of Education must file sworn statements of campaign expenses. Statements are properly filed when postmarked within the time indicated below.

Campaign Expenses Over $500 (Itemized expenditure statement is required)
First Statement at least 30 days preceding the election.
Second Statement on or before the 5th day preceding the election.
Final Statement must be filed within 20 days after the election.

Mail to:
Cathy A. Maggi, District Clerk
Port Chester-Rye Union Free School District
113 Bowman Avenue
Port Chester, NY 10573

And

Commissioner of Education
NYS Education Department
State Education Building
89 Washington Avenue
Albany, New York 12234

Campaign Expenses Under $500
Instances where a candidate incurs little or no personal expenditures and/or if expenditures incurred by other with his approval are minimal, a sworn statement must be filed indicating the election expenditures did not exceed $500. No other campaign expenditure statement is required.

Mail to:
Cathy A. Maggi, District Clerk
Port Chester-Rye Union Free School District
113 Bowman Avenue
Port Chester, NY 10573

Board of Education Candidates

New York Education- Article 32- § 1529 Times for Filing Statements

§ 1529. Times for filing statements. 1. The times for filing the statements prescribed **by** section fifteen hundred twenty-eight of this article shall be as follows:

a. A first statement shall be filed on or before the thirtieth day next preceding the election to which **it** relates.

b. A second statement shall be filed on or before the fifth day next preceding the election to which **it** relates.

c. A third statement shall be filed within twenty days next succeeding the election to which **it** relates.

2. Unless otherwise provided, each statement shall cover the period up to and including the day next preceding the day herein specified for the filing thereof; provided, however, that any contribution or loan in excess of one thousand dollars, if received after the close of the period to be covered in the last statement filed before the election but before such election, shall be reported, in the same manner as other contributions, within twenty-four hours after receipt.

3. It shall not be necessary to itemize in any statement the data previously reported in any prior statement but each statement shall include a summary of all expenditures and contributions and other particulars reported in any previous statements.

4. A statement shall be deemed properly filed when deposited in an established post-office within the prescribed time, duly stamped, registered and directed to the clerk of the school district in which he is a candidate and to the commissioner of education, but in the event it is not received, a duplicate of such statement shall be promptly filed upon notice by the school district administrative officer and/or the commissioner of its non-receipt. Each statement shall be preserved for a period of three years from the date of filing thereof and it shall constitute a part of the public records and shall be open to public inspection.

STATEMENT OF CAMPAIGN EXPENSES

AFFIDAVIT

To the Clerk of the Port Chester-Rye Union Free School District:

In accordance with Chapter 359 of the Laws of 1978, I am filing a sworn statement of campaign expenses.

This is to state that my only expenditures were for personal expenses which, when taken together with the total expenditures incurred by others on my behalf and with my approval, are in excess of $500.00.

Attached please find the itemized expenditure statement.

_____ _____

Signature Date

_____

Print Name

Submit to:

Cathy A. Maggi, District Clerk
Port Chester-Rye UFSD
113 Bowman Avenue
Port Chester, NY 10573

And

Commissioner of Education
NYS Education Department
State Education Building
89 Washington Avenue
Albany, New York 12234

STATEMENT OF CAMPAIGN EXPENSES

AFFIDAVIT

To the Clerk of the Port Chester-Rye Union Free School District:

In accordance with Chapter 359 of the Laws of 1978, I am filing a sworn statement of campaign expenses.

This is to state that my only expenditures were for personal expenses which, when taken together with the total expenditures incurred by others on my behalf and with my approval, are under $500.00.

_____ _____

Signature Date

_____

Print Name

Submit to:

Cathy A. Maggi, District Clerk
Port Chester-Rye UFSD
113 Bowman Avenue
Port Chester, NY 10573

STATEMENT OF CAMPAIGN EXPENSES

AFFIDAVIT

To the Clerk of the Port Chester-Rye Union Free School District:

In accordance with Chapter 359 of the Laws of 1978, I am filing a sworn statement of campaign expenses.

This is to state that my only expenditures were for personal expenses which, when taken together with the total expenditures incurred by others on my behalf and with my approval, are in excess of $500.00.

Attached please find the itemized expenditure statement.

_____ _____

Signature Date

_____

Print Name

Submit to:

Cathy A. Maggi, District Clerk
Port Chester-Rye UFSD
113 Bowman Avenue
Port Chester, NY 10573

And

Commissioner of Education
NYS Education Department
State Education Building
89 Washington Avenue
Albany, New York 12234

STATEMENT OF CAMPAIGN EXPENSES

AFFIDAVIT

To the Clerk of the Port Chester-Rye Union Free School District:

In accordance with Chapter 359 of the Laws of 1978, I am filing a sworn statement of campaign expenses.

This is to state that my only expenditures were for personal expenses which, when taken together with the total expenditures incurred by others on my behalf and with my approval, are under $500.00.

_____ _____

Signature Date

_____

Print Name

Submit to:

Cathy A. Maggi, District Clerk
Port Chester-Rye UFSD
113 Bowman Avenue
Port Chester, NY 10573

STATEMENT OF CAMPAIGN EXPENSES

AFFIDAVIT

To the Clerk of the Port Chester-Rye Union Free School District:

In accordance with Chapter 359 of the Laws of 1978, I am filing a sworn statement of campaign expenses.

This is to state that my only expenditures were for personal expenses which, when taken together with the total expenditures incurred by others on my behalf and with my approval, are in excess of $500.00.

Attached please find the itemized expenditure statement.

_____ _____

Signature Date

_____

Print Name

Submit to:

Cathy A. Maggi, District Clerk
Port Chester-Rye UFSD
113 Bowman Avenue
Port Chester, NY 10573

And

Commissioner of Education
NYS Education Department
State Education Building
89 Washington Avenue
Albany, New York 12234

STATEMENT OF CAMPAIGN EXPENSES

AFFIDAVIT

To the Clerk of the Port Chester-Rye Union Free School District:

In accordance with Chapter 359 of the Laws of 1978, I am filing a sworn statement of campaign expenses.

This is to state that my only expenditures were for personal expenses which, when taken together with the total expenditures incurred by others on my behalf and with my approval, are under $500.00.

_____ _____

Signature Date

_____

Print Name

Submit to:

Cathy A. Maggi, District Clerk
Port Chester-Rye UFSD
113 Bowman Avenue
Port Chester, NY 10573

PETITION OF NOMINATION FOR MEMBER OF BOARD OF EDUCATION

District Clerk
Port Chester-Rye Union Free School District
Port Chester, NY 10573

We, the undersigned qualified voters of the Port Chester-Rye Union Free School District, Port Chester, New York, do hereby nominate by this petition:

_____
(full name of candidate and/or incumbent)

Residing at:

_____
(complete address of candidate)

Email address:

_____
(Email address of Candidate)

Phone Number of Candidate:

_____

Vacancies on the Board of Education are not considered separate, specific offices; candidates run at large.

This petition is filed with you in accordance with Section 2018 of the Education Law, and you are hereby requested to have this candidate's name placed on the official ballot for the next district meeting of qualified voters of this district.

NAME AND ADDRESS OF QUALIFIED VOTER
All names MUST be legible – Illegible names will not be counted as they cannot be verified

	Signature	**Print Name**	**Address**
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

PETITION OF NOMINATION FOR MEMBER OF BOARD OF EDUCATION

12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			

PETITION OF NOMINATION FOR MEMBER OF BOARD OF EDUCATION

36			
37			
38			
39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			
51			
52			
53			
54			
55			
56			
57			
58			
59			

PETITION OF NOMINATION FOR MEMBER OF BOARD OF EDUCATION

60			
61			
62			
63			
64			
65			
66			
67			
68			
69			
70			
71			
72			
73			
74			
75			
76			
77			
78			
79			
80			
81			
82			
83			