MOLINE-COAL VALLEY SCHOOL DISTRICT

Request for Proposal

MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40
FIRE ALARM INSPECTION

Issue Date
April 3, 2026

Closing Date
All Bids must be received by 2:30 p.m. on April 21, 2026.
The sealed envelope that contains the bids shall be clearly marked,
“SEALED BID – MOLINE COAL VALLEY SCHOOL DISTRICT 40- FIRE ALARM INSPECTION"

Closing Location
Moline-Coal Valley School District No. 40
Business Office
1900 52nd Avenue
Moline, Illinois 61265

Contact Person
Keith Karstens
(309) 743-8650
kkarsten@molineschools.org

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MOLINE-COAL VALLEY
SCHOOL DISTRICT

April 3, 2026

The Board of Education of Moline-Coal Valley School District No. 40, Moline, Illinois, will receive sealed bids for MOLINE-COAL VALLEY SCHOOL DISTRICT- FIRE ALARM INSPECTION until 2:30 p.m., April 21, 2026, in the School District Business Office at 1900 52nd Avenue, Moline, Illinois 61265.

Specifications may be obtained at the Business Office or by emailing a request to kkarsten@molineschools.org. The envelope that contains the bid shall be plainly marked, "SEALED BID – MOLINE-COAL VALLEY SCHOOL DISTRICT – FIRE ALARM INSPECTION."

The Board of Education reserves the right to accept or reject any or all bids or to waive formalities as its best interest may require.

Regards,

Vince Gallo
Chief Financial Officer

ADVERTISEMENT FOR BIDS

The Board of Education of Moline-Coal Valley School District No. 40, Moline, Illinois, will receive sealed bids for MOLINE-COAL VALLEY SCHOOL DISTRICT-FIRE ALARM INSPECTION until 2:30 p.m., April 21, 2026, in the School District Business Office at 1900 52nd Avenue, Moline, Illinois 61265.

Specifications may be obtained at the Business Office or by emailing a request to kkarsten@molineschools.org. The envelope that contains the bid shall be plainly marked, "SEALED BID – MOLINE-COAL VALLEY SCHOOL DISTRICT – FIRE ALARM INSPECTION."
The Board of Education reserves the right to accept or reject any or all bids or to waive formalities as its best interest may require.

Vince Gallo
Chief Financial Officer
Dated: April 3, 2026

INSTRUCTIONS TO BIDDER

1. Bidders may obtain copies of Bidding Documents from the Business Office of the Board of Education, 1900 52nd Avenue, Moline, Illinois 61265.

2. Bids shall be firm for Ninety (90) days from the date of receipt of bids.

3. Questions shall be submitted in writing to the Chief Financial Officer of the District. Replies will be issued to all bidders of record as Addenda; bidders shall acknowledge receipt of Addenda in the Proposal Form. No Addenda will be issued later than three days prior to the date for receipt of bids.

4. Bids shall be submitted on the form provided with these specifications; signed by the authorized agent of bidder; and received in a sealed envelope addressed:

   SEALED BID- MOLINE-COAL VALLEY SCHOOL DISTRICT – FIRE ALARM INSPECTION
   MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40
   1900 52nd AVENUE
   MOLINE, ILLINOIS 61265

5. In submitting a bid, bidder represents that he has read the Instructions, Conditions and Specifications.

6. Freight and delivery costs to various schools within our district boundaries, shall be included in the total bid price.

7. Work to be coordinated through Keith Karstens, (309) 743-8650 or John Pearson (309) 743-8628.

8. After completion, the vendor will send a detailed invoice to the District for payment.

CONDITIONS

1. The Successful Vendor shall comply with all laws, ordinances, rules, regulations and lawful orders of public authorities bearing on the sale of goods to and performance of work for Illinois Public School Districts.

2. The Successful Vendor will be required to provide within five days of Notice of Award a sworn statement identifying a Schedule of Values identifying subcontractors and/or material supplies whose contract value exceeds $800. Lien waivers will be required for pay applications.

3. Any claims for additional or extra costs by the contractor will not be considered unless prior written authorization for additional work was approved by the Board of Education or the Director of Facilities. All agreements for additional costs or services shall be reduced to writing and written approvals shall be received by the successful vendor and the school district before any additional work may be performed.

4. The intent of these documents is to identify the type of service required. The successful vendor shall be responsible for determining specific requirements to provide compliance with NFPA. The Vendor shall field-verify the quantity of all devices before submitting the proposal of the vendor.

5. The Successful Vendor shall provide a one-year warranty for all workmanship.

6. The Successful Vendor upon execution of the contract shall furnish a Performance Bond, in the full amount of the contract. The form of the bond shall be that furnished by the District and the surety shall be acceptable to the District.

7. The Successful Vendor shall secure and pay for any governmental fees, licenses and inspections necessary for proper executions and completion of the work.

8. The Successful Vendor shall be responsible for initiating, maintaining, and supervising all safety precautions in connection with the performance of the contract.

9. The Successful Vendor shall erect and maintain, as required by existing conditions and performance of the contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards.

10. Proposals will be reviewed and considered on the basis of lowest responsible proposal meeting the scope of work for each base bid identified on the bid form.

11. Purchase Orders will be the form of agreement and will be awarded to the lowest responsible bidders whose evaluation by the owner indicates to the owner that an award is in the best interest of District.

12. Progress payments may be applied for once segments of the work have been completed. All payments will follow the satisfactory completion of work including full documentation in a timely manner. Billings must be detailed.

13. The contractor shall not execute an agreement with any subcontractor to perform any work included in this contract unless contractor has identified the subcontractor on the bid form at the time of bidding or if the contractor has received prior written approval of such agreement from the District.

14. <u>DEFICIENCY NOTICES</u>

    1. If the Contractor fails to perform inspection, testing, preventive maintenance and/or minor repair by the specified time period, this constitutes a deficiency.
    2. If the Contractor fails to correct a deficiency within 48 hours, this constitutes another deficiency.
    3. The District will not tolerate Contractors that receive deficiency notices. An accumulation of three (3) written deficiencies during the total period of the contract shall result in a contract termination for cause.

15. All vendors and contractors must comply with the public contract provisions under the Illinois Human Rights Act, including the sexual harassment provisions. The bill amends the Illinois Human Rights Act to require every party to a public contract and every bidder to a public contract to have a written sexual harassment policy, post a notice of the policy and provide training on sexual harassment prevention as part of a new employee training program. The policy must, at minimum, include to illegality of sexual harassment, the definition of sexual harassment under State law, a description of sexual harassment utilizing examples, the contractors' internal complaint process, including penalties, the legal recourse, investigative and complaint process available through the Department of Human Rights, directions on how to contact the Department and protection against retaliation.

It shall be the policy of the Board of Education to not discriminate against any employee or applicant for employment or retention or promotion because of race, color, religion, sex, disability, age, marital status, national origin or ancestry.

REQUEST FOR PROPOSAL TIMELINE

Activity	Target Date
Advertise Request for Proposal	April 7, 2026
Submitted question by noon on	April 16, 2026
Bid Opening at 2:30 p.m.	April 21, 2026
Review and Summarize Bids	April 22, 2026
Present to Board of Education for Approval	April 27, 2026

SPECIFICATIONS

I. GENERAL

A. Provide fire alarm system inspection for the District as per the listing of locations and types of alarm systems as outlined below for the period beginning upon receipt of Purchase Order and ending June 30, 2029. Also requested are total annual costs for years 2 and 3.

B. These specifications outline specific services with regard to testing and inspecting fire alarm systems. Due to the nature and vital importance of these life safety systems, the contractor must be qualified to inspect these systems.

The schools to be inspected are as follows (See Exhibit B for building addresses):

SCHOOL	SYSTEM TYPE*	SCHOOL	SYSTEM TYPE*
Bicentennial	Seimens/Xenotronic		
Horace Mann	4020	Coolidge/Warehouse	4020
Jane Addams	4007ES	Butterworth	4070
John Deere	GE EST	Franklin	Notifier
Hamilton	Notifier	Jefferson	Notifier
Robert Ontiveros***	TBD	Logan	4007ES
Moline High School	Notifier	Washington	Notifier
Roosevelt**	TBD	Willard	1FC 200 (Johnson Controls)
Wharton Field House**	TBD	Wilson	4100ES
Moline Education Center		Allendale	Bosch B8512G

*Simplex equipment unless other shown.

****Inspection needed only in years two and three for Wharton and Roosevelt. Replaced in summer 2026.**

***** Inspection only needed in year three for Robert Ontiveros. (Proposed construction 4/26 through 8/28).**

II. GENERAL REQUIREMENTS

A. The contractor must be in the business of testing, inspecting, and servicing fire alarm systems and provide evidence of qualifications, sufficient means and sufficient reference. Contractor must provide personnel that are factory rated NICET 2 for testing and NICET 4 for programming.

B. Moline School District will not be responsible for providing labor to perform inspections.

III. SCOPE OF WORK

A. The contractor is responsible for reading and understanding all services described under these specifications. The contractor will be responsible for visiting the site(s) and becoming familiar will all existing conditions, the location of the equipment, and the general routine of the facility prior to submitting a bid. No additional compensation will be awarded due to unfamiliarity. Site visitations can be arranged by contacting Keith Karstens, Director of Facility Services at (309) 743-8650.

B. The contractor shall provide regular inspections and all preventative maintenance as required by Moline-Coal Valley School District No. 40 and NFPA 72, including sensitivity testing, required biannually, and to be completed within the first year.

C. Complete itemized documentation of all testing, preventative maintenance and service shall be kept at the facility, Moline-Coal Valley School District No. 40 Maintenance Department and the contractor's office.

D. It is the bidder's responsibility to gather an appropriate equipment list of devices to be tested in each school. Provide a copy of this list for each school to the district.

IV. INSPECTIONS/TESTING

A. The contractor shall provide a schedule of tentative inspection dates to Keith Karstens by June 19, 2026. The inspection dates will be at a time mutually agreed upon by the District and the contractor. Testing may be performed only on non-attendance days, or after school is out. Please see Exhibit C for calendar.

B. Inspection and testing procedures shall be performed in a timely manner.

C. Before starting work, discuss with the facility's contact person any problems they are having with the system. Check out the problems as necessary. Show proof of identification to facility contact person prior to performing work on the system.

D. Once the scheduled inspection begins at each facility, the vendor will work 6 a.m. to 6 p.m. Monday through Friday (excluding holidays) until the inspections are complete (Coordinate extended hours with Coordinator of Facilities). The vendor will never leave the property during these hours until the inspection is completed, other than a lunch break.

E. Inspections will be performed on an annual basis and documentation available online via scannable code on FACP (Equal or equivalent to Buildingreports.com) or similar process.

F. All testing procedures identified on Exhibit A are to be provided in addition to procedures identified elsewhere in this specification.

1. Control Functions - All control functions including alarm, trouble, supervisor, voltages, annunciation, programmed operations and applicable diagnostics shall be tested annually.
2. Manual Stations - All manual pull stations will be tested annually.
3. Auxiliary Functions - Door holders, exhaust fans, temperature, elevator control, etc. shall be tested.
4. Circuit Tests - One field device on every initiating circuit shall be activated. Also, one field device shall be removed from each circuit (initiating and signaling) to test for proper supervision.
5. Smoke Detector and Duct Detectors

    a. Visual Inspection - All smoke detectors shall be visually inspected annually to identify missing detectors, detectors with impeded smoke entry, dirty detectors, etc.
    b. Functional Test - Smoke detectors shall be tested annually. All smoke detectors shall be functionally tested with smoke on an annual basis. These tests will demonstrate that smoke can enter the detection chamber and initiate an alarm.
    c. Cleaning - All smoke detectors will be cleaned annually. Cleaning method shall be vacuum device, no other device will be accepted. Detectors will then be tested for proper operation. Detectors that do not reset after cleaning and testing shall be dismantled and cleaned using isopropyl alcohol. Detectors shall then be retested.
    d. Sensitivity Test - 100 percent of all smoke detectors will be sensitivity tested per NFPA 72 every other year with documented obscuration numbers.

6. Heat Detectors

    a. Restorable Heat Detectors - For restorable heat detectors, one or more detectors on each signal-initiating circuit shall be tested on an annual basis. Different detectors shall be selected for each test. Within three years, each detector shall have been tested.

b. Non-Restorable Line-Type Fixed Temperature Heat Detector - Non-restorable line-type fixed temperature heat detectors shall be tested for alarm function at 12-month intervals. The loop resistance shall be measured, recorded, and compared with the loop resistance previously recorded. Any change in loop resistance shall be investigated.

7. Signaling Devices - All alarm-indicating appliances, including visual alarms, shall be tested annually.
8. Sprinkler Alarm/Supervisory Circuits- All sprinkler alarm/supervisory circuits will be tested for proper alarm and trouble characteristics at least annually. Waterflow devices to be inspected as per NFPA.

   a. Following completion of each inspection (or repair) the contractor's team shall review with the Coordinator of Facility Services the details of the work just completed and the conditions of the system, plus any recommendations for necessary repairs or improvements to the system.
   b. Complete documentation of all work performed including an itemized list of each device tested is to be left on site and provided to the District's Coordinator of Facility Services following each inspection. Summary reports will never be accepted.

V. REPAIR/PARTS REPLACEMENT

Contractor to provide battery replacement as necessary with battery maintenance and system inspection for all devices as required by NFPA. **(No battery should be more than two years old. Replace if older than 7/2024).**

VI. BID FORM

A. Base Bid A 3 year contract to include services for all buildings except Lincoln Irving (Ontiveros), Roosevelt & Wharton (See Bid Document)

B. The Bidder is to quote a labor rate and any other costs besides materials that would be billed for repair services during normal working hours. These services would be in addition to the scope of work identified for Base Bid A.

VII. PERIOD OF AGREEMENT

The services as specified shall commence in July 2026 and shall continue until June 30, 2029. The Board of Education reserves the right to terminate this agreement at any time during its duration by providing 30-day written notice to the contractor.

Moline-Coal Valley School District No. 40
1900 52nd Avenue
Moline, Illinois 61265

FIRE ALARM SYSTEM INSPECTION

April 21, 2026

ALLENDALE

A. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

BICENTENNIAL

B. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

BUTTERWORTH

C. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

FRANKLIN

D. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

HAMILTON

E. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

HORCE MANN

F. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

JANE ADAMS

G. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

ROBERT ONTIVEROS

H. BASE BID A: Year #1 $_____N/A___ Year #2 $_____N/A__ Year #3 $_____

LOGAN

I. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

ROOSEVELT

J. BASE BID A: Year #1 $_____N/A____ Year #2 $_____ Year #3 $_____

WASHINGTON

K. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

WILLARD

L. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

WHARTON

M. BASE BID A: Year #1 $_____N/A_____ Year #2 $_____ Year #3 $_____

JOHN DEERE

N. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

WILSON

O. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

MOLINE HIGH SCHOOL

P. BASE BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

JEFFERSON

Q. TOTAL BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

COOLIDGE BUILDING

R. TOTAL BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

MOLINE EDUCATION CENTER

S. TOTAL BID A: Year #1 $_____ Year #2 $_____ Year #3 $_____

BILLABLE LABOR RATE FOR REPAIR SERVICES: Year #1 $_____ Year #2 $_____ ,Year #3 $_____

OTHER BILLABLE COSTS (Please specify): $_____

$_____

Names of subcontractors involved _____

ACKNOWLEDGEMENT OF ADDENDA

I hereby acknowledge the following Addenda:

_____

SEE ATTACHED APPENDIX A: FOR SYSTEM INFORMATION

ACKNOWLEDGEMENT OF ADDENDA

I hereby acknowledge the following Addenda:

_____

CERTIFICATION

My signature certifies that I am an authorized agent of the aforementioned company and am authorized to quote and enter into contracts as called for in this advertisement for bid. Furthermore, I certify that by submitting my quotation I am bound by all requirements as called for in the specifications.

Signature_____ Date_____

Print Name_____ Title_____

Company Name_____

Phone_____ Fax_____

E-Mail Address _____

ENCLOSED:

- ☐ Vendor Info
- ☐ Civil Rights
- ☐ Vendor Eligibility
- ☐ Drug Free Workplace
- ☐ Non-Collusion Affidavit
- ☐ Tax ID Form
- ☐ Debarment
- ☐ Lobbying
- ☐ Certificate of Liability Insurance

Assurance Schedule A

Vendor Information Form

VENDOR INFORMATION FORM

Name of Company: _____

Tax Payer ID #: _____ FCC/USAC "SPIN" Number: _____

Address: _____ Date Business Began: _____
_____

Telephone No: _____ Years at Location: _____

List of contact information for all officers, directors, and principals:

Name: _____
Title: _____
Address: _____
Telephone No: _____
Email: _____
Relationship: _____

Description of services provided:

Description of facilities/resources:

Description of staff (no./type/qualifications, etc.):

Brief history of company:

Client reference list of major customers and projects (include address and telephone number):

Verified by: _____

Date Verified: _____

Assurance Schedule B
Civil Rights Certification of Compliance

CERTIFICATE OF COMPLIANCE
WITH ILLINOIS HUMAN RIGHTS ACT

All successful contractors must comply with the provisions of the Illinois Human Rights Act (ACT) dealing with equal employment opportunities (Section 2-105, 775 ILCS 5/2-105) including equality of employment opportunity and the regulations of the Department of Human Rights of the State of Illinois and also must provide for the adoption and implementation of written Sexual Harassment Policies. The contract with the successful bidder will provide for this requirement. The statutory provisions require that the written Sexual Harassment policy included at a minimum the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under Illinois law; (iii) a description of sexual harassment, utilizing examples; (iv) a vendor's internal complaint process including penalty; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights Commission; (vi) directions on how to contact the Department of Commission; and (vii) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

Firm Name_____

Address_____

Signature of Officer

_____

Title

_____

Subscribed and sworn to before me
This _____ day of _____, 20___.

Notary Public

_____

M97 Certificate of Compliance

Assurance Schedule C
Vendor Eligibility Certification

BIDDING AND CONTRACT REQUIREMENTS
Vendor Eligibility Certification

Public Act 85-1295 (Illinois Revised Status, 1987, Ch 38, art 33E) requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid-rigging or bid rotation.

The following certifications must be signed and submitted with bidder's bid proposal. *FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER*.

_____. As part of its bid on contract for
(*Name of Contractor)*

_____. For Moline School
(*Name of Bid Package)*

District No. 40 hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes.

Firm Name: _____

By: _____

Title: _____

Subscribed and sworn to before me
This _____ day of _____, 20___.

Notary Public

_____

Verified by: _____
Date Verified: _____

Assurance Schedule D
Drug Free Workplace

CERTIFICATIONS OF COMPLIANCE WITH
ILLINOIS DRUG FREE WORKPLACE ACT

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for violation of the Illinois Drug-Free Workplace Act.

_____ _____

Name of bidder (Please Print) Submitted by (Signature)

_____

Title

Assurance Schedule E
Non-Collusion Affidavit

BIDDING AND CONTRACT REQUIREMENTS

Non-Collusion Affidavit

AFFIDAVIT: "I, (we) hereby certify and affirm that my (our) proposal was prepared independently for this bid package and that it contains no fees or amounts other than for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade. I further certify that I (we) am not barred from bidding on the contract as a result of a conviction for either bid-rigging or bid rotating under Article 33E of the Criminal Code of 1961."

The following certification must be signed and submitted with the bidder's proposal. *FAILURE TO DO SO WILL RESULT IN THE DISQUALIFICATION OF THE BIDDER.*

(If an individual)
Signature of Proposer: _____
(Seal) *(Signature required)*

Business Address: _____

(If a Partnership)
Firm Name: _____
(Seal)
By _____
(Signature required)

Business Address: _____
(of all Partners of the Firm)

(If a Corporation)
Corporate Name: _____

By _____
(Signature required)

Corporate Address: _____

(CORPORATE SEAL)
Names of Officers: (President): _____

(Secretary): _____

(Treasurer): _____

Attest: (Secretary): _____

Assurance Schedule F
Federal Tax ID and Disclosure

Under penalties of perjury, I certify that _____ is my correct Federal Taxpayer Identification Number. I am doing business as a (please check one):

_____ Individual

_____ Sole Proprietorship

_____ Partnership

_____ Corporation

_____ Governmental Entity

_____ Not-for-profit Corporation

_____ _____
Signature Date

Return this certification and a W-9 copy to:

Moline-Coal Valley School District No. 40
Attention: Business Office
1900 52nd Avenue
Moline, Illinois 61265

Assurance Schedule G
Certification Regarding Debarment

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier
Covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Excluded Parties List System" at http://epls.arnet.gov/.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 7 CFR 3017 Subpart C Responsibilities of Participants Regarding Transactions. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733) and Part II of the November 26, 2003 Federal Register (pages 66533-66646). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification, that:
(1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
(2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
(3) It shall not knowingly enter any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction unless authorized by the department or agency with which this transaction originated;
(4) It will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary
Exclusion—Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
(5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
(6) Where the prospective lower-tier participant is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Organization Name:

_____

Name Authorized Representative: _____

Title of Authorized Representative: _____

Signature: _____

Signature Date: _____

Assurance Schedule H
Notification of Lobbying Activity

NOTICE TO APPLICANTS – CERTIFICATION/DISCLOSURE REQUIREMENTS RELATED TO LOBBYING

Section 319 of Public Law 101-121 (31 U.S.C.), signed into law on October 23, 1989, imposes new prohibitions and requirements for disclosure and certification related to lobbying on recipients of Federal contracts, grants, cooperative agreements, and loans. Certain provisions of the law also apply to Federal commitments for loan guarantees and insurance; however, it provides exemptions for Indian tribes and tribal organizations.

Effective December 23, 1989, current and prospective recipients (and their sub-tier contractors and/or subgrantees) will be prohibited from using Federal funds, other than profits from a Federal contract, for lobbying Congress or any Federal agency in connection with the award of a particular contract, grant, cooperative agreement or loan. In addition, for each award action in excess of $100,000 (or $150,000 for loans) on or after December 23, 1989, the law requires recipients and their sub-tier contractors and/or subgrantees to: (1) certify that they have neither used nor will use any appropriated funds for payment to lobbyists; (2) disclose the name, address, payment details, and purpose of any agreements with lobbyists whom recipients or their sub-tier contractors or subgrantees will pay with profits or **non-appropriated** funds on or after December 23, 1989; and (3) file quarterly updates about the use of lobbyists if materials changes occur in their use. The law establishes civil penalties for noncompliance.

If you are a current recipient of funding or have an application, proposal, or bid pending as of December 23, 1989, the law will have the following immediate consequences for you:

- You are prohibited from using appropriated funds (other than profits from Federal contracts) on or after December 23, 1989, for lobbying Congress or any Federal agency in connection with a particular contract, grant, cooperative agreement, or loan;

- you are required to execute the attached certification at the time of submission of an application or before any action in excess of $100,000 is awarded; and

- you will be required to complete the lobbying disclosure form if the disclosure requirements apply to you.

Regulations Implementing Section 319 of Public Law 101-121 have been published as an Interim Final Rule by the Office of Management and Budget as Part III of the February 26, 1990, **Federal Register** (pages 6736-6746).

(Continued on the next page)

CERTIFICATION REGARDING LOBBYING – CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal amendment, or modification of any Federal contract, grant, loan or cooperative agreement;

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Organization Name | Award Number or Project Name

Name and Title of Authorized Representative

Signature | Date

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:
	PHONE (A/C, No, Ext): FAX (A/C, No):
	E-MAIL ADDRESS:

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	L
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					☐ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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SEE ATTACHED FOR SCHEDULE OF DEVICES

	Auxiliary	Control	Indicating	Initiating	Monitor
Addams		11	47	50	2
Allendale		3	5	35	1
Bicentennial		7	72	37	2
Butterworth	6	13	54	72	2
Coolidge		7	2	174	1
Franklin		12	3	21	3
Hamilton	6	11	133	132	2
Hamilton	6	11	133	132	2
Horace Mann	1	9	3	46	1
Jefferson	2	6	2	68	2
L-I	1	10	2	161	1
Logan	7	14	1	99	1
MEC		7	8	31	1
MHS	19	3	80	692	
Roosevelt	30	5	26	89	2
Washington	3	5	1	86	3
Wharton		5	44	55	2
Willard	18	9	49	100	2
Wilson	8	13	10	185	1