

**Gwinnett County Public Schools**  
**Georgia Special Needs Scholarship Program (GSNS)**

**Optional Request Form**

***\*Applicable for IEP and 504 Students Only\****

***(for additional information regarding the GSNS Program, visit <https://www.gadoe.org/External-Affairs-and-Policy/Policy/Pages/Special-Needs-Scholarship-Program.aspx>)***

**REQUEST MUST BE POSTMARKED BY MIDNIGHT: JUNE 5, 2026**

As parent/guardian of the student below, I am requesting a transfer for my child to attend a school within Gwinnett County Public Schools, as detailed below. **This request is optional.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Do you plan to reside in the Gwinnett County School district in the **2026-27** school year? ☐ yes ☐ no

**STUDENT INFORMATION...PLEASE PRINT**

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Does your child have a current IEP? ☐ yes ☐ no

Does your child have a current 504? ☐ yes ☐ no

Did you fill out a Permissive Transfer Request? ☐ yes ☐ no

***For Current GCPS:*** Decisions will be decided, and correspondence will be sent based on the address in the Student Information System. If the address listed below is different, go to your student's school to update the address.

Name of parent/guardian/other requesting transfer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**2025-2026 SCHOOL YEAR INFORMATION**

Did your child attend a public/private school in Georgia for the entire 2025-26 school year? ☐ yes ☐ no

2025-26 School: \_\_\_\_\_ 2025-26 Grade Level: \_\_\_\_\_

**OPTIONAL REQUEST FOR TRANSFER**

***List top THREE choices of a Gwinnett County Public School where you would like your child to transfer for the 2026-27 school year. Visit the GCPS website for a list of schools that are eligible to accept transfers for the first semester of the 2026-2027 school year***

***<https://www.gcpsk12.org/schools/permissive-transfers/gwinnett-schools-accepting-permissive-transfers>***

***Please note transportation will not be provided for approved transfers***

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**For Internal Use Only:** ☐ Address Verified

**School #1:**

☐ Approved

☐ Denied – school not eligible to accept transfers

☐ Denied – school/program at capacity

☐ Denied – lack of alignment to the IEP/504

☐ Denied – Student does not meet requirements for transfer due to attendance and discipline concerns

**School #2:**

☐ Approved

☐ Denied – school not eligible to accept transfers

☐ Denied – school/program at capacity

☐ Denied – lack of alignment to the IEP/504

☐ Denied – Student does not meet requirements for transfer due to attendance and discipline concerns

**School #3:**

☐ Approved

☐ Denied – school not eligible to accept transfers

☐ Denied – school/program at capacity

☐ Denied – lack of alignment to the IEP/504

☐ Denied – Student does not meet requirements for transfer due to attendance and discipline concerns

***Completed forms should be faxed or postmarked by midnight June 5, 2026, to:***

***Gwinnett County Public Schools ATTN: Department of Special Education and Psychological Services /GSNS  
437 Old Peachtree Road, NW, Suwanee, GA 30024-2978***