DINUBA UNIFIED SCHOOL DISTRICT

CLASS TITLE: ACADEMIC SUPPORT TEACHER (Grades 7-8, Grades 9-12)

BASIC FUNCTION:

Under the direction of the principal, facilitates and coordinates the implementation of a 7-12 Academic Support class and provides instruction to individuals and small groups of students with identified needs; and does other related functions as required. This position is directly responsible to the Administration.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:
Provides individual and small group instruction designed to meet individual needs and motivate students in the classroom setting.

Provides learning experiences and teaches multiple subjects.

Establishes and maintains standards of student behavior required to achieve effective participation and learning in all activities.

Models and encourages students to understand and adopt the use of proper social habits.

Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude and learning problems.

Maintains records as required by the school, District and/or state and makes appropriate reports as directed.

OTHER DUTIES:
Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Principles, theories, methods, techniques and strategies pertaining to teaching and instruction.
Child growth and development and behavior characteristics.
Behavior management and behavior shaping strategies, techniques and methods, and conflict resolution procedures.
Socio-economic and cultural background differences of the general school population.
Technology including computers and computer programs.

ABILITY TO:
Function with other staff in a collaborative, team-oriented style.
Care for students including respect for differences and uniqueness.
Have a work ethic that includes determination and flexibility.
Sensitive to gender differences and special needs.
Maintain parent communication.

Use of Data to inform instruction.
Academic Support Teacher Grades 7-12.
Enforce administrative policies and rules governing students.
Plan, organize, develop, and enthusiastically conduct a comprehensive teaching and instruction program.
Provide effective learning experiences for students with a wide range of socio-economic and cultural backgrounds and with varying mental, social and emotional levels.
Effectively assess the educational needs of students and design, develop and implement sound individualized educational plans.
Independently coordinate instruction and related auxiliary services for students within the Academic Support class following well-established policies, procedures, and mandated regulations.
Reports to the Learning Director for the implementation of the instructional component.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: Two to three years successful classroom teaching experience preferred.
Valid California Teaching Credential, Multi-Subject.

LICENSES AND OTHER REQUIREMENTS:

Requires additional specialized skills in working with individual and small groups of students who are "at-risk" and in need of intervention in the areas of Reading, Math, and Language.
Ability to target instructional strategies based upon student(s) needs.

WORKING CONDITIONS:

ENVIRONMENT:
Indoor/classroom, office environment.
Driving a vehicle to conduct work.

PHYSICAL DEMANDS:
Hearing and speaking to exchange information and make presentations.
Dexterity of hands and fingers to operate a computer keyboard.
Seeing to read a variety of materials.
Sitting and standing for extended periods of time.

Employee: _____ Date: _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.