

Cedar Hill

CARES

Communicating

And

Resolving

Every

Situation

Level III Public Complaint Grievance Appeal Notice

To file an appeal of a Level II decision in accordance with Board Policy GF (LEGAL and LOCAL). Please complete this form in its entirety and submit it via email to Grievances@chisd.net, in person, or by standard mail to:

Human Resources Department, 285 Uptown Blvd., Building 300, Cedar Hill, TX 75104.

All formal complaints and grievances will be processed in accordance with GF (LEGAL and LOCAL).

Date of Filing: _____

Name: _____

Position: _____

Campus/ Department: _____

Phone Number: _____ Email Address: _____

1. List the date of Level II Conference Meeting. _____

2. State the Name of the Level II Hearing Officer. _____

3. List the date of the Level II written response/decision letter. _____

4. Explain specifically why you disagree or are not satisfied with the outcome of the Level II Conference.

5. Do you request the CHISD Board of Educators to hear your appeal in Open Session? ***Yes or No*** If yes, the Board will consider your request, however you may not have a legal right under the Texas Open Meetings Act to require a meeting in Open Session.

6. Attach a copy of the following:
- a. The Level I Complaint/Grievance and submitted documentation
 - b. The Level I Response/Decision
 - c. The Level II Complaint/Grievance and submitted documentation
 - d. The Level III Response/Decision

Public or Community Member Signature: _____