PAYROLL SCHEDULE FOR CHEEKTOWAGA CENTRAL EMPLOYEES - 2025-2026

11/12 Month Pay Period	10 Month Pay Period	Lag Dates Covered*	CSEA Time Card Approval Due Dates	Pay Dates	NOTES
1	n/a	6/23 - 6/28	Monday - 6/30/2025	July 3, 2025	1 week pay for 11 and 12 month employees, full CSEA loans, dues and policy payments, full 403b contributions - *ALL PTO/UNPAID TIME MUST BE PUT INTO WINCAP WEB THROUGH 6/30/2025 BY 6/30/25*
2	n/a	6/29 - 7/5	Wednesday - 7/9/2025	July 18, 2025	Start of 2 week pay cycle for 11 and 12 month employees; Previous Year Vacation Day Payout CSEA
3	n/a	7/6 - 7/19	Wednesday - 7/23/2025	August 1, 2025	First summer school pay
4	n/a	7/20 - 8/2	Wednesday - 8/6/2025	August 15, 2025	
5	n/a	8/3 - 8/16	Wednesday - 8/20/2025	August 29, 2025	First Fall Coach payment; last summer school pay if only working until 8/15/2025
6	1	8/17 - 8/30	Wednesday - 9/3/2025	September 12, 2025	First pay for 10 month employees; last summer school pay if working after 8/15/2025; CCTA Grad hours added in this paycheck; health insurance deductions begins *for the next 20 CONSECUTIVE pays*
7	2	8/31 - 9/13	Wednesday - 9/17/2025	September 26, 2025	First 10 month Substitute/cafeteria/class coverage/supervision pay; second Fall Coach payment
8	3	9/14 - 9/27	Wednesday - 10/1/2025	October 10, 2025	CCTA dues deduction begins for 10 consecutive pays
9	4	9/28 - 10/11	Wednesday - 10/15/2025	October 24, 2025	
10	5	10/12-10/25	Wednesday - 10/29/2025	November 7, 2025	
11	6	10/26 - 11/8	Wednesday - 11/12/2025	November 21, 2025	Last Fall Coach payment
12	7	11/9 - 11/22	Tuesday - 11/25/2025	December 5, 2025	First Winter Coach payment
13	8	11/23 - 12/6	Wednesday - 12/10/2025	December 19, 2025	1st club and activities payment
14	9	12/7 - 12/20	Friday - 12/19/2025	January 2, 2026	
15	10	12/21 - 1/3	Wednesday - 1/7/2026	January 16, 2026	Second Winter Coach payment
16	11	1/4 - 1/17	Wednesday - 1/21/2026	January 30, 2026	1st CCTA/ASU/Administration health insurance buyout; no TRS loan payments taken out in a 3 pay month
17	12	1/18 - 1/31	Wednesday - 2/4/2026	February 13, 2026	Regular CCTA dues deduction ends; CCTA Grad hours added in this paycheck
18	13	2/1 - 2/14	Wednesday - 2/18/2026	February 27, 2026	
19	14	2/15 - 2/28	Wednesday - 3/4/2026	March 13, 2026	Last Winter Coach payment
20	15	3/1 - 3/14	Wednesday - 3/18/2026	March 27, 2026	First Spring Coach payment
21	16	3/15 - 3/28	Wednesday - 4/1/2026	April 10, 2026	
22	17	3/29 - 4/11	Wednesday - 4/15/2026	April 24, 2026	Second Spring Coach payment
23	18	4/12 - 4/25	Wednesday - 4/29/2026	May 8, 2026	
24	19	4/26 - 5/9	Wednesday - 5/13/2026	May 22, 2026	
25	20	5/10 - 5/23	Wednesday - 5/27/2026	June 5, 2026	Last health insurance deductions; Last Spring Coach payment
26	21	5/24 - 6/6	Wednesday - 6/10/2026	June 19, 2026	2nd CCTA/ASU/Administration health insurance buyout; 2nd club and activities payment; CSEA health insurance buyout; last 2 week pay for 11 and 12 month employees
27	22	6/7 - 6/20	Monday - 6/22/2026	June 26, 2026	Last pay for 10 month employees PLUS balloon payment; 1 week pay for 11 and 12 month employees; no TRS loan payments taken out in a 3 pay month, no CSEA loans, dues or policy payments, no 403b contributions for 11/12 month employees

*** Time sheets ONLY for: OT, Shift, Attendance, Class Coverage, Supervision, Cafeteria, Extra Time**