



Duchesne Parent Association Meeting Minutes

Date: March 4, 2026 at 12pm CST

Location: Duchesne Academy (In-Person & Virtual)

1. Call to Order & Meeting Logistics

The meeting began with confirmation that virtual attendees could view student speakers via the camera. Student representatives remained seated in view of the camera so online participants could follow the discussion.

2. Student Updates

Seniors recently completed two weeks of Senior Service. The first week back included two snow days, followed by a full week of classes. Service placements included St. Augustine's on the Winnebago reservation and St. Paul/St. Leo schools through the Child Development program with Dr. Hickman. Many seniors are awaiting college decisions that will arrive throughout late February and March. The recent school musical concluded successfully with sold-out performances and strong senior participation both onstage and behind the scenes.

3. Sophomore Class Update

Sophomores are preparing for a visit to Creighton University, including campus tours and discussions with students about college life. Athletic highlights include strong swim and dive performances and growing participation in tennis and soccer.

4. Junior Class Update

Juniors are preparing for the upcoming Ring Ceremony and beginning more serious college planning conversations. Several juniors performed in the musical 'Six.' The Winnebago service trip recently occurred and provided meaningful service opportunities despite being shortened by weather. Student leaders also continue building the STEM outreach club 'Just Imagine,' which brings STEM activities to local middle schools.

5. Freshman Class Update

Freshmen recently participated in Culture Fest connected to their World Cultures coursework. The class also participated in Peer Facilitator activities with preschool



students. Freshmen participation across athletics continues to be strong, and students are preparing for Teacher Recognition Night following spring break.

6. Treasurer's Report

The Father–Daughter event in February was financially neutral, with approximately \$2,837 in expenses and \$2,850 in revenue. Parent–Teacher Conference lunches were supported primarily through donations. The association remains financially strong, with upcoming expenses including graduation events, teacher appreciation activities, and Community Connection Day transportation. Venmo capability has been established but still requires minor bank adjustments to complete transfers.

7. Faculty & Staff Appreciation Planning

The Faculty and Staff Appreciation budget is \$1,250. Planned expenses include food, small gifts, prizes, and decorations. Current projections indicate the event will remain within budget.

8. School Administration Update

Registration for next year's classes will open after spring break. Enrollment for the incoming freshman class is expected to be slightly larger than the current class. The school is also seeking a sous chef and a part-time French teacher. The Panorama social-emotional survey will open March 28 and remain open for approximately three weeks.

9. Committee Updates

The Father–Daughter event on February 22 was reported as successful. Planning for the Baccalaureate dinner is underway, and additional volunteers may be utilized as needed.

10. Closing

The meeting concluded with appreciation for student presenters and Parent Association volunteers for their continued support of Duchesne programs and events.

Duchesne Parent Association Board Treasurer Report

Date: February 11, 2026

Recent Expenditures/Income:

Recent Expenditures:

Girls State Support: \$450 (increased from \$400 in previous years)

Monthly phone expenses for Venmo Account.

Recent Income:

We will begin to see the income from Father Daughter Event (as well as expenses). Please submit for any reimbursement using the form when ready.

Current Summary:

Current Income = \$15,275 (student fees + M/D brunch income)

Expenses = \$9420

Spring expenses include P/T conferences in Feb, graduation events, and end of year events (teacher and students). There is also the F/D event coming up in February. We also support the Community Connection Day by helping with transportation.

Reminders:

Reach out to me if you are chairing an event and have any questions on budget or anything.

We have a Venmo account. The account is being managed by the treasurer so reach out if you need any information or if you would like to have the phone present for any specific event (i.e. used uniform sale).

Submit for reimbursement using the form. Email to myself (email below) and Erin B. (ebartolomei@duchesneacademy.org).

Duchesne is Tax Exempt make sure you don't get charged tax. Duchesne will not reimburse for tax. Request the number from Erin or me if needed and/or purchasing things through Erin is acceptable and there is an Amazon account, just let me know so I account for it in the budget.

Steph Guy Stephguy33@gmail.com or 402-957-5896

Venmo Instructions:

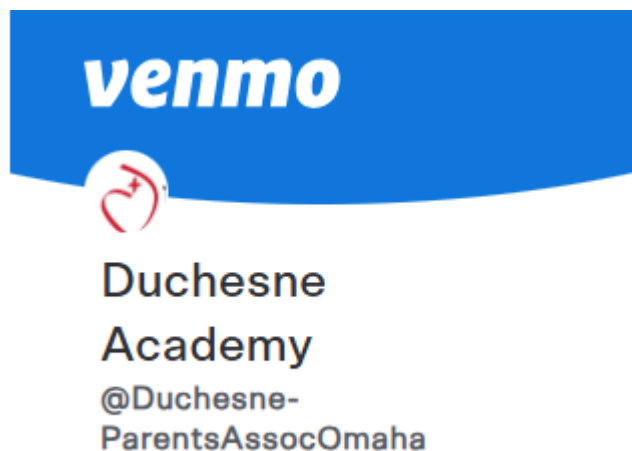
@Duchesne-ParentsAssocOmaha

Phone Number: (402) 676-1898

*Dave Westra is Duchesne Contact <dwestra@duchesneacademy.org>, (402) 810-9944

Here's a more detailed breakdown:

1. **Open the Venmo app:** Launch the Venmo app on your mobile device.
2. **Tap "Pay/Request":** Find and tap the "Pay/Request" button, usually located at the bottom of the screen.
3. **Find the recipient:** Use the search bar to find the person you want to pay. You can search by their name, Venmo username, phone number, or email address.
4. **Enter the amount:** Input the amount of money you want to send.
5. **Add a note (REQUIRED!!!):** Include a description of what the payment is for.
6. **Confirm and send:** Tap the "Pay" button to send the money.



Duchesne Academy
@Duchesne-Academy

