

Step 1: Introductions (20 Minutes)

Welcome & Introduction

Welcome students and express excitement about the Micro-internship session.

Industry Partner Introduction

Introduce yourself and your expertise, emphasizing the value of the learning opportunity.

Share your background & Professional Journey

Student Introductions

Name, Grade, Hobby, Future Career Goals, and what interests you about this Micro-Internship.

Step 2: Overview of the Industry (20 Minutes)

Industry Questions / Clarifications

Ask - What do they know about your field? How do they know that?

Industry Myths

Ask - What are some beliefs that others may have about your profession? Misconceptions about the industry.

Industry Career Exploration

- Education, training, salary for professions in your field.

Step 3: Industry-Specific Hands-On Activity (50 Minutes)

Workplace Skill(s) Introduction

Review: Confirm if this is a new skill or if students have used this skill before.

Teach: Guide students through practical exercises related to the skill, allowing them to apply their knowledge in real-world scenarios.

Skill Application: Offer assistance and support as needed, providing valuable insights and tips for success.

Step 4: Group Discussion & Feedback (15 Minutes)

Group Discussion: Facilitate a group discussion where students can share their Micro-Internship experience. Encourage students to ask further questions and provide feedback on the learning process.

Step 5: Closing & Certificate Distribution (10 Minutes)

Provide Feedback:

- Encourage students to ask further questions and provide feedback on the learning process.
- Express appreciation to the students for their active participation/willingness to learn.
- Present a certificate of completion to, acknowledge successful participation in the Micro-Internship.