



Happy Valley Elementary School District  
Board of Trustees

**Regular Board Meeting Minutes - AMENDED**

February 11, 2026

Happy Valley Elementary Cafeteria – Open Session – 4:30 p.m.  
Happy Valley Elementary Room 201 – Closed Session – 4:40 p.m.  
Happy Valley Elementary School Cafeteria – Open Session – 6:00 p.m.  
17480 Palm Avenue, Anderson, CA 96007

**OPEN SESSION – 4:30 PM Elementary Cafeteria**

**1.0 Call to Order @ 4:29 p.m.**

**2.0 Roll Call** – Jodi Shearman, Cheryl Best, Erin Ciapponi, Josh Hancock – Present  
Jacque Brousseau – Absent

**3.0 Approval of Closed Session Agenda**

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve the Closed Session Agenda.

**4.0 Public Comment on Closed Session**

**The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.**

4.1 Public Comment Session Opened @ 4:30 p.m.

4.2 Person wishing to address the Board – None

4.3 Public Comment Session Closed @ 4:30 p.m.

**5.0 Adjourn Open Session and Convene Closed Session**

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to adjourn Open Session and convene Closed Session at 4:31 p.m.

**CLOSED SESSION – 4:40 PM Elementary Conference Room**

**6.0 Closed Session**

6.1 Public Employee Discipline/Dismissal Release (§54957)

6.2 Conference Regarding Labor Negotiations (§54957.6) Certificated & Classified  
6.3 Significant Exposure to Litigation Pursuant to (Government Code Section §54956.9(b)): 1Case  
6.4 Public Employee Performance Evaluation – Superintendent/Primary School Principal  
(§54957)

## **7.0 Adjourn Closed Session and Convene Open Session**

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to adjourn Closed Session and convene Open Session at 5:59 p.m.

### **OPEN SESSION – 6:00 PM Elementary Cafeteria**

**8.0 Call to Order** at 6:02 p.m.

**9.0 Pledge of Allegiance** – Led by Jodi Shearman

## **10.0 Report from Closed Session**

Jodi Shearman stated there was nothing to report from Closed Session.

## **11.0 Approval of Open Session Agenda**

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to approve the agenda.

## **12.0 Presentation – Students/Staff:**

Students recognized: Samara Bigelow, Alexander Sims - Primary Site; Liam David, Lacey Warner – Elementary Site

Liam David to be recognized/awarded at March Board Meeting instead, due to absence.

Melissa Campbell, Jamie Morgan, and Justine Kerr were recognized for their work and dedication to the students, staff and community.

Justine Kerr – to be recognized/awarded at March Board Meeting instead, due to absence/illness.

## **13.0 Information/Discussion Items**

13.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – **Kari Piazza** reported that state-mandated dyslexia screenings have been completed for all students in kindergarten through second grade. AWA midyear benchmark assessments are approximately 95% complete at the Primary site. The new accessible playground (DSA) has been completed,

and students responded positively, particularly in seeing a classmate able to fully participate.

**Melissa Campbell** reported that a new math curriculum is currently in development. Jamie Morgan has supported the rollout by assisting with presentations to educators, providing a preview of upcoming materials. The third round of NWEA testing is scheduled for late February/early March, which will provide teachers with updated data on student progress. She noted that students are becoming more comfortable with the assessment process, which will support preparation for CAASPP.

Melissa also shared positive feedback regarding the 8th grade fundraiser, Monte Carlo Casino Night.

- c) Classified Staff – None
- d) Board Members – **Jodi Shearman** reported that the Board Members received Certificates of Recognition for Service from the California Legislative Assembly, presented by Heather Hadwick, Assembly-woman of the first district.
- e) Primary Site Update – **Gina Murphy** reported the following:  
This week is Spirit Week as well as National Kindness Week. Hannah Jellison, the Primary School Counselor, provided fun activities for students during lunchtime; Staff continues to meet with Kelly Rizzi for NME (Neurosequential Model in Education) Certification; Kelly and Maggie Joyce will be visiting to witness the implementation of what staff has learned and will be developing routines for students who are struggling with regulation; a “cool down” process has been implemented for students returning from recess to assist in regulation during transitions from one activity to another.
- f) Elementary Site Update – **Chris Nelson** reported the following:  
Boys Basketball season is winding down and acknowledged how great it has been to witness their growth since the beginning of the season. He mentioned that the 8<sup>th</sup> grade Boys’ Basketball team was invited to the Annual Weed Tournament and returned with a Championship. 7<sup>th</sup> grade Boys’ Basketball did equally well and were victorious as Champions in the Cottonwood Tournament, the Happy Valley Tournament, as well as the Anderson Tournament. Softball tryouts recently took place and Baseball tryouts will be held in the near future. Student Council coordinated a Hot Cocoa and Marshmallow fundraiser, which was successful. Spirit Week is also happening along with Candygrams and preparation for the Valentine’s Dance. A Math Counts Competition involving 8 students took place at VFW in Anderson. Students competed against other schools from all over the country. The ELO-program is offering additional rounds of the Brain Busters and Character Counts Clubs, along with a Market and Gardening Camp to take place over President’s Week.

#### **14.0 Communications to the Board – SCOE – Concurrence of 1<sup>st</sup> Interim Budget & Positive Certification**

**15.0 Public Comment** – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting

may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

- 15.1 Public Comment Session Opened @ 6:27 p.m.
- 15.2 Items on the Agenda – None
- 15.3 Items not on the Agenda – None
- 15.4 Public Comment Session Closed @ 6:28 p.m.

**16.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

- 16.1 Approval of Minutes for Regular Board Meeting January 14, 2026
- 16.2 Approval of Warrants Jan. 9, 2026 – Feb. 6, 2026
- 16.3 Approve Williams Quarterly Report – (None)

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve the Consent Agenda.

**17.0 Discussion/Action Items**

- 17.1 Discussion/Action: Approve Items Removed from Consent Agenda – No Changes
- 17.2 Discussion: LCAP Mid-Year Report – No Action Needed

Gina Murphy reported that no action was needed and that they are still on target. Parent surveys will be sent out soon for revising the LCAP. Site Council approved the questions in the survey on Monday.

- 17.3 Discussion/Action: Approve 24/25 Audited Financial Statements

The Board reviewed the 2024–2025 audited financial statements (p.37). Administration highlighted that the audit confirmed the District did not deficit spend during the fiscal year. Additionally, the final ADA was accurate, and no ADA adjustment was required. Two audit findings were reported. The first was a repeat finding related to the 60% classroom salary requirement. This finding was due to the waiver approval letter not being received in time to provide to auditors; otherwise, it would not have been cited. The District applies for this waiver annually. The second finding, noted as a partial repeat, pertained to internal controls. Auditors indicated this was largely due to staff turnover in recent years and related to student fund entries not being recorded correctly. An audit adjustment was made to address the issue. Discussion included the possibility of submitting the 60% waiver earlier in the year to avoid future timing-related findings, although it was noted that approval timelines are dependent on the issuing agency.

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve 24/25 Audited Financial Statements.

- 17.4 Discussion/Action: Approve 25/26 Comprehensive School Safety Plan

Gina Murphy reported that the Plan has been approved by Site Council, with double-spaced items indicating new updates and single-spaced items reflecting unchanged items. Jodi Shearman noted that pull tabs for fire alarms, the main electrical box, and other safety features are shown on the Elementary site map but are not included on the Primary site map. Gina Murphy also discussed collaboration with a SCOE employee who is working with the Fire Department, Sheriff's Department, and local Police to identify and implement uniform changes occurring across the County, while attending meetings to address these updates.

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 4-0 to Approve the 2024/2025 Comprehensive School Safety Plan.

17.5 Discussion/Action: Approve CDS Minimum Day Waiver

Gina Murphy noted that CDS has required minutes, preventing staff from being able to participate in staff meetings. Approving this waiver would allow consistency amongst CDS and the Primary site. Gina Murphy also suggested changes to minute schedule – reduce Mondays by one hour and adding 15 minutes to every other day to accommodate this change. Gina Murphy noted that other sites, such as Cascade, have implemented this schedule change and are finding a benefit to doing so. Gina Murphy is seeking a two-year waiver. Jodi Shearman noted that there are currently three students enrolled in CDS and Gina Murphy confirmed this information.

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve the CDS Minimum Day Waiver.

17.6 Discussion/Action: Approve New/ Updated BP: Pupil Behavior Health Concerns

Gina Murphy reported that we are due to address/adopt a behavior policy and include a model CDE protocol/policy by January 31, 2026. Jodi Shearman reported that these protocols are required by Senate Bill SB153 and may be adopted as part of a new stand-alone policy or incorporated into an existing policy and must be based on the model referral protocols developed by CDE or be consistent with ED Code 49428.1.

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the New/Updated BP: Pupil Behavior Health Conditions.

17.7 Discussion/Action: Approve Updated June 25' BP/AR's Held Over from November

Jodi Shearman proposed tabling this item until April.

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to table the Updated June 25' BP/AR's Held Over from November to the March 2026 Board Meeting.

17.8 Discussion/Action: Approve Updated Special BP Updates – January 26’

Jodi Shearman reported her agreement with BP 0450 but recommended it be removed due to redundancy with Education Code. The Board approved dropping BP 0450 and the accompanying AR 0450.

She noted that BP 1340, regarding access to District records, is optional and not currently implemented, and recommended that BP 1340 and AR 1340 not be adopted.

She stated that BP 1445, a mandated policy addressing immigration enforcement and balancing conflicting State and Federal requirements, should be adopted as written, along with AR 1445.

She recommended adopting BP 5125 and AR 5125 with the following exceptions: items #6 and #7 on page 69 (High School), optional paragraphs, items #7 and #8 on pages 72–73 (High School), the section on Persons Generally Denied Access, item #12 on page 78 (High School), the top paragraph of page 79, and the section regarding social media.

She recommended adopting BP 5125.1, Release of Directory Information, and AR 5125.1, excluding the optional paragraph referencing recruiters. She also recommended adopting E(1) 5125.1, items #1, 6, 7, 9 (revised as attendance accomplishments), and 10, with this information to be made available annually, within 45 days from the start of each school year. Jodi Shearman recommended deleting BP 5145.13, Response to Immigration Enforcement, along with the accompanying AR 5145.13.

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to approve and/or delete the Updated Special BP Updates – January 26’, with the noted adjustments.

17.9 Discussion/Action: Approve Updated September 25’ BP/AR 5113.2 Held Over from January BM

Jodi Shearman recommended dropping BP 5113.2, regarding work permits.

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to drop the Updated September 25’ BP/AR 5113.2 held over from January BM.

17.10 Discussion/Action: Updated November Board Policies (2<sup>nd</sup> read) (Please refer to policies in the January Board Packet)

No action taken. Board decided to table this matter until the March Board Meeting.

**18.0 Superintendent Update – Gina Murphy** reported the following:

Mid-year check-in meetings with staff across the district are progressing well. Gina reported positive engagement through one-on-one meetings. The district is completing its current three-year Differentiated Assistance (DA) cycle and will not be entering a new cohort.

The Special Education Department will transition from SACE to a new countywide database system, Cirrus. Staff are registering for training workshops. Due to system limitations, student data will need to be transferred manually over the summer.

The district’s Windows upgrade is progressing successfully. As part of ongoing cybersecurity efforts, phishing simulation emails were sent to staff. Employees who clicked the link were automatically enrolled in a mandatory training course. Completion is being monitored, and management staff demonstrated strong participation.

Lastly, the eighth-grade graduation fundraiser dinner was reported as highly successful, achieving its highest fundraising total to date, attributed in part to a larger venue that allowed increased ticket sales.

**19.0 Business Manager Update – Larrisa Schwab** reported the following:

The Second Interim report is being finalized and is expected to provide a clearer financial outlook following the completion of several major expenditures, including the gym roof, greenhouse project, bus painting (one completed; one scheduled next fiscal year), and the first round of required PC purchases. The second round of PC purchases will occur next school year. The estimated COLA for next year is currently projected at **2.41%**. The Governor’s May Revision is anticipated to provide updated figures and additional clarity on the district’s budget outlook.

Shasta County Office of Education (SCOE) has approved the district’s positive certification, aligning with the district’s financial projections.

The district will transition to a new phone system next week, which is expected to improve functionality and generate cost savings, including expanded direct line capabilities for offices. Additionally, the district has joined a countywide medical billing consortium through the County Office of Education. This transition is expected to expand reimbursement opportunities, including fee-for-service billing, and improve revenue potential. While implementation will require staff training and adjustment, grant funding will cover participation costs for the first two years. Beginning in year three, a 12% administrative fee will apply to reimbursements. Lastly, exterior enhancements to the TK/K building are underway, with additional improvements scheduled during the upcoming break.

**20.0 Enrollment Update as of February 6, 2026:** 456 - Grades TK – 8 (includes CDS and Independent Study/Homeschool)

**21.0 Next Meetings**

March 11, 2026 – Regular Board Meeting

April 14, 2026 – Regular Board Meeting

May 13, 2026 – Regular Board Meeting

**Board Meeting Times:**

5:15 p.m. – 5:20 p.m. – Open Session – Community Comments on Closed Session – Elem. Cafeteria

5:20 p.m. – 6:00 p.m. – Closed Session – Elementary School Conference Room

6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

**22.0 Adjourn Open Session**

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to adjourn open session @ 7:24 p.m.

Approved March 11, 2026

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Clerk of the Board