



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

November 12, 2025

Happy Valley Elementary School Cafeteria – Open Session – 5:30 p.m.
Happy Valley Elementary School Room 201 – Closed Session – 5:35 p.m.
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 5:30 PM Elementary Cafeteria

1.0 Call to Order @ 5:30 p.m.

2.0 Roll Call – Jodi Shearman, Cheryl Best, Erin Ciapponi, Jacque Brousseau, Josh Hancock – Present

3.0 Approval of Closed Session Agenda

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to approve the Closed Session agenda.

4.0 Public Comment on Closed Session

The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.

4.1 Public Comment Session Opened @ 5:31 p.m.

4.2 Person wishing to address the Board – None

4.3 Public Comment Session Closed @ 5:31 p.m.

5.0 Adjourn Open Session and Convene Closed Session

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to adjourn Open Session and convene Closed Session at 5:31 p.m.

CLOSED SESSION - 5:35 PM Elementary Room 201

6.0 Closed Session

6.1 Conference Regarding Labor Negotiations (GC §54957.6)

6.2 Significant Exposure to Litigation Pursuant to (Government Code Section §54956.9(b)): 1 Case

7.0 Adjourn Closed Session and Convene Open Session

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 5-0 to adjourn Closed Session and convene Open Session at 6:04 p.m.

OPEN SESSION – 6:00 PM Elementary Cafeteria

8.0 Call to Order at 6:06 p.m.

9.0 Pledge of Allegiance – Led by Jodi Shearman

10.0 Report from Closed Session

Nothing to report

11.0 Approval of Agenda –

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to approve the agenda.

12.0 Presentation – Students & Staff

Students: Theodore Merrill; Molly Montgomery
Staff: Robin Barrie; Bill Dunlap; Peregrin Hebert; Tammy Jacobs

13.0 Information/Discussion Items

13.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Cheryl Best provided the following 4-H update: Mandarin sales have concluded with delivery scheduled for December 20th. The food collection for Thanksgiving Baskets is ongoing, and shopping for the turkeys will take place next week.
- e) Primary Site Update – Gina Murphy provided the following update: The popcorn attendance party was successful, and the Multitude Screener is now in use.
- f) Elementary Site Update – Chris Nelson provided the following update: The first middle school dance was held at the end of October, and the Harvest Festival was a great success. Red Ribbon Week will take place at the end of this month. Report cards are being issued, and girls' basketball is underway. The team attended the Mt. Shasta tournament on November 7th & 8th. The attendance party is also coming up.

14.0 Communications to the Board – None

15.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The

total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

15.1 Public Comment Session Opened @ 6:22 p.m.

15.2 Items on the Agenda – None

15.3 Items not on the Agenda – None

15.4 Public Comment Session Closed @ 6:22 p.m.

16.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

16.1 Approval of Minutes for Regular Board Meeting October 8, 2025 & Special Board Meeting November 4, 2025

16.2 Approval of Warrants Oct. 4 – Nov. 7, 2025

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to approve the Consent Agenda.

17.0 Personnel:

17.1 Approve Personnel Action Report

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 5-0 to approve the the Personnel Action Report.

18.0 Discussion/Action Items

18.1 Discussion/Action: Approval of Items Removed from the Consent Agenda

No items were removed from the consent agenda

18.2 Discussion: Notice of the Annual Organizational Meeting of the Board. Annual meeting to be held December 10, 2025 with the Date, Time, and Location of board meetings to be set at this time **(No action is required. For notification purposes only).**

18.3 Discussion/Action: Approve 2025/26 CEA (Certificated Employee Average) Waiver Request

Larrisa Schwab reported to the board that the district is approximately 4% or \$225,000, short of meeting the requirement.

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to approve the 2025/26 CEA Waiver Request.

18.4 Discussion/Action: Approve Cust/Maint/Bus Driver Job Description & Placement on Classified Salary Schedule

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to approve the

Cust/Maint/Bus Driver Job Description & Placement on Classified Salary Schedule

18.5 Discussion/Action: Approve Basketball Tournament - Weed (Out of County - January)

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 5-0 to approve the out of county boys' basketball tournament in Weed.

18.6 Discussion/Action: Board Policy 6153 – School-Sponsored Trips

Jodi Shearman recommended revising the board policy to remove the section requiring board approval for out-of-county athletic and school-sponsored trips, and to grant that authority to the Superintendent and/or Principal.

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 5-0 to approve Board Policy 6153 with the recommended deletions.

18.7 Discussion/Action: Approve Updated June Board Policies & August Special Board Policies (please refer to the policies included in your September packet)

The board reviewed the updated June and August Board Policies (BP) and Administrative Regulations (AR) and made recommendations for each, including suggested additions, deletions or approval as written.

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 5-0 to approve the updated BP/AR's with the recommendations made by the board.

18.8 Discussion: Updated September Board Policies (1st Read)

The board will review the updated September Board Policies and return in December for a second reading, at which time they will be prepared to discuss any suggested changes.

******Cheryl Best left the board meeting at 7:07 p.m.**

18.9 Discussion: Cell Phone Sub Committee Update

Jodi Shearman informed the board that she has not yet had the opportunity to call a committee meeting but noted that the district is currently in compliance with the existing policy.

19.0 Superintendent Update – Gina Murphy reported the following: The Harvest Festival was successful; this was the first time it was held on a Friday night. The food drive for Thanksgiving baskets will conclude on November 19th. Work on the TK/K classrooms is expected to be completed by the end of November, with site work finishing in December. NWEA training has begun to help staff interpret reports. Mrs. Murphy provided the board with copies of the Dashboard highlights and reported that ELA scores have increased by 10%, the highest in the county.

20.0 Business Manager Update – Larrisa Schwab reported that she is currently working on the first interim and will present it to the board at the December board meeting. The unaudited actuals have been submitted to SCOE, and the audit is still in progress. She also noted that the STSIG Executive Board has approved Happy Valley to join the insurance group next year.

21.0 Enrollment Update as of November 7, 2025 – 454 Students Grades TK – 8 (includes CDS)

22.0 Next Meetings

December 10, 2025

January 2026 (Pending based on Organizational Meeting in December)

Board Meeting Times:

5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elem. Cafeteria

5:05 p.m. – 6:00 p.m. – Closed Session – Elementary Room 201

6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

23.0 Adjourn Open Session

On a motion by Erin Ciapponi, seconded by Jacque Brousseau, the board voted 4-0 to adjourn open session @ 7:37 p.m.

Approved December 10, 2025

Clerk of the Board