CHS Student Government Association (SGA) Election Guide

Election Rules, Regulations, and Timeline

Based on the CHS SGA Constitution (Linked Below), the following outlines the expectations and procedures for conducting Elections:
https://docs.google.com/document/d/1GMNlhu8B5P_w80Lvf0XuQDBzuS7w7qg_Rlo9BTiAbss/edit?usp=sharing

Eligibility Requirements for Officer Candidates:

1. Must be an upcoming 10th, 11th, or 12th student enrolled at Cartersville High School.
2. Must be in good academic (3.0) and disciplinary standing from the previous year.
3. Must complete and submit the official SGA Candidate Application by the designated deadline.
4. You must obtain the required recommendations (as outlined in the application form).
5. Must commit to serving for the entire school year. (Meetings are before school, 7:45 AM, weekly.)
6. Must present a written statement concerning their purpose for seeking office and their goals for the following year.
7. Must agree to and sign the CHS SGA Code of Conduct and Campaign Guidelines.

Available Class Officer Positions:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Parliamentarian (only freshmen are eligible for the SGA Executive Board position)

Timeline for Class Officer Elections:

Week 1 (April 13-17) Announcement & Applications Open

1. The advisor makes an in-class or email announcement to all 9th-grade students.
2. Distribute candidate packets (digital and/or printed)
3. Deadline to submit completed applications: End of Week 1 (Friday by 3:30 PM)

Week 2 (April 20-24) Application Review & Campaign Prep

1. Advisor and/or committee reviews applications and verifies eligibility
2. Approved candidates are notified.
3. Mandatory candidate meeting to review campaign rules and the election timeline.
4. Campaigning may begin after this meeting.

Week 3 (April 27- May 1) – Campaigning & Voting

1. Campaign Week: Monday–Thursday
2. Campaign posters, social media (with approval), and school announcements are permitted
3. Must follow all campaign rules and display positive, respectful messaging
4. Voting Day: Friday, May 1(via Microsoft Forms)
5. Votes tallied by the advisor and administration
6. Winners announced Monday, May 4

Campaign Guidelines:

1. No negative campaigning or reference to other candidates
2. No bribery, no promise, no campaign funds allowed.
3. Fliers: 8 ½ x 11 may be displayed on classroom bulletin boards with teacher permission or on hallway bulletin boards. 1 per board using staples only or blue tape.
4. Posters: no larger than 22 x 28, made of construction paper or poster board with paint, crayon, or markers. They may be displayed with safe-to-use adhesives on the walls (do not damage the walls)
5. No campaigning inside restrooms, classrooms during instruction, or via group texts/spam messaging
6. All printed material must be free of profanity, violence, or slanderous statements about opposing candidates.
7. Any member of the student body may wear buttons, t-shirts, or other campaign items.
8. Candy, stickers, or other purchased items may only be distributed on Election Day.
9. Video speech is limited to 2 minutes and must be submitted to the Election Committee before the recording session.
10. Violations of any rules may result in disqualification

Additional Notes:

1. Freshman elected officers will be added to the SGA roster and invited to the next full SGA meeting.
2. All officers are expected to attend an SGA training session in the summer. (Dates to be determined)
3. We will work during the summer, when possible, to plan Homecoming, Fee Days, and the Fall calendar.
4. SGA members are expected to actively participate in planning and supporting school events and initiatives, including Homecoming (dance, parade, floats, theme, and pep rally), spirit weeks and school-wide activities, the Canes Closet initiative, faculty and staff hospitality events, and student engagement efforts. Responsibilities also include working with the PTC to promote events, supporting athletics, clubs, and organizations, attending principal leadership meetings, and representing Cartersville High School positively and professionally.
5. SGA requires a high level of commitment. Members will attend multiple pre-school meetings each month and are expected to complete work outside scheduled meetings. Meetings are used for planning; members are expected to follow through on assigned tasks independently. SGA hosts events during Hurricane Hall, and members may occasionally be required to miss class for setup, decorating, or event responsibilities (in accordance with school guidelines). Consistent participation is required, and attendance policies will be enforced.

This document serves as the official reference for conducting SGA Elections at CHS. Please refer to the SGA Constitution for further clarification or amendments.

Election Committee: 2025 - 2026

By Article IX of the CHS SGA Constitution, the Election Committee is composed of the following:

- The SGA Advisor (serves as Chair) - Amy Dobbins and Lyn Cunningham
- The Senior Class Vice-President – Riley Huff
- One Executive Board officer who is not a candidate in the current election – Avery Baker

DEADLINE FOR FORMS: Friday, April 17, 2026

CHS Student Government Association (SGA)

Class Officer Registration Form

2026 - 2027 School Year

Name: _____ Student ID: _____

Parent Name: _____Parent Email: _____

Personal Email Address: _____

Cell Phone: _____ GPA: _____Current Grade Level: _____

Circle the office you wish to pursue, ONE position you wish to attain:

President	Vice President	Treasurer	Secretary

Did you have any discipline issues for the 2026 -2027 school year? _____

If yes, explain:

Did you have any attendance/tardy issues for the 2026 - 2027 school year? _____

If yes, explain:

Select **two 2025/2026 academic** teachers who recommend you run for office and have them sign below:

1. _____

2. _____

PLEASE UNDERSTAND THAT **ALL** INFORMATION WILL BE VERIFIED

RETURN COMPLETED FORM, SGA RESUME (FORMER OFFICERS), and WRITTEN STATEMENT TO FRONT OFFICE BY DUE DATE OF FRIDAY, APRIL 17TH.

I have read the SGA Elections rules, regulations, and timeline, as well as the CCS student code of conduct, and agree to follow them as outlined.

Student Signature _____