9. Headcoverings (no handwritten words or symbols):
   - Hats, caps, sunglasses, bandanas, and other head coverings are not part of the school uniform and are not allowed at school. Cold weather hats, earmuffs, or ear warmers must be removed before entering the buildings. This applies to both girls and boys. Headbands, bows, etc. should be school colors.

10. Hair should be clean, well groomed, and should be groomed so that it does not cover the eyes and face.

11. Other dress code information:
   - Student attire that is a distraction to learning is prohibited.
   - Students who transfer from other school districts will be given a period of five (5) school days to comply with the dress code.
   - Written guidelines for formal wear at Homecoming and Prom will be sent home with all students in grades 9 – 12. Students and their dates are expected to comply with the guidelines.

HALL PASSES

Students must be in their assigned places unless they have teacher or Administrator permission to be in another place. Students must not leave any class or place of assignment without permission. Students must not leave school grounds for any purpose without permission from an Administrator. Students who are outside of class during class time must be accompanied by a teacher or have an appropriate hall pass from an authorized staff person.

1:1 INITIATIVE DIGITAL DEVICE AGREEMENT

For the 2025-2026 school year, all students in grades PreK-12 will have access to a Chromebook computer. Students will be able to check a Chromebook out for overnight usage, however must be returned the following day by 8:00 a.m.

STUDENT CHROMEBOOKS

1. **Liability**: In case of theft, vandalism, and other criminal acts, a police report MUST be filed by the student or parent within 48 hours of the occurrence. Incidents happening off campus must be reported to the police by the parent and a copy of the report be brought to the school. The student / parent / guardian will be charged the full cost to replace the Chromebook if deliberately damaged or vandalized. Students / parents are responsible for reasonable cost or repair for damaged Chromebooks when insurance claim is denied. Students will also be responsible for replacing lost chargers and backpacks. The current replacement cost of a charger is $33.00 and the current replacement cost of a backpack is $33.00 as well. These are both subject to change.

2. **Charging**: Students are expected to return the Chromebooks back to school fully charged after being taken home.

3. **Transporting Chromebooks:** Chromebooks must always be transported in a protective backpack or a protective case provided by the school district. This includes from classroom to classroom.

4. **Screensavers:** Inappropriate media may not be used as a screensaver. Presence of weapons, pornographic materials, inappropriate language, alcohol, drug, gang-related symbols, or pictures will result in disciplinary actions.

5. **Deleting Files:** Do not delete any folders or files that you did not create or that you do not recognize. Deletion of certain files will result in a computer failure and will interfere with your ability to complete classwork and may affect your grades. Do not tamper with computer hardware or software installation.

6. **Music, Games, or Programs:** Music and games may not be downloaded unless assigned / approved by a classroom teacher or administrator. This may be a violation of copyright laws. Any such game or unapproved downloads will result in disciplinary action. All software loaded on the system must be district approved.

7. **No Loaning or Borrowing Chromebooks:** Do not loan Chromebooks to other students or non-students. This includes family members. Do not borrow a Chromebook from another student or non- student. Do not share passwords or usernames.

8. **Unauthorized Access:** Access to another person's account or computer without his / her consent or knowledge is considered hacking and is in violation of Section 13A-8-103 (Alabama Computer Crime Act).

9. **Chromebook Care:**
   - Chromebooks should always remain in the protective case provided.
   - Do not use household cleaners on your device. Use only a soft, lint-free clean cloth on the screen.
   - Never throw, slide, drop, or press harshly on your device.
   - Cases must stay free from all stickers, writings, drawings, and other marks.
   - Do not loan your Chromebook, charger, or cords.
   - Do not leave the Chromebook in a vehicle.
   - Do not leave your Chromebook unattended.
   - Do not eat or drink while using the Chromebook or have food or drinks in close proximity to the Chromebook.
   - Do not allow pets near your Chromebook.
   - Do not place the Chromebook on the floor or in a sitting area such as couches or chairs.
   - Do not leave the Chromebook near table or desk edges.
   - Do not stack objects on top of your Chromebook, such as textbooks, notebooks, etc.
   - Do not leave the Chromebook outside or use near water such as a pool.
   - Do not check the Chromebook as luggage at the airport.
   - Do not use excessive force when handling the Chromebook / backpack, which can cause device damage. Example: Dropping a backpack instead of placing the backpack down carefully.
   - Back up data and important files regularly! Marengo County School personnel will occasionally perform imaging maintenance on the Chromebooks. All files not backed up will be deleted during this process. Students are ultimately responsible for backing up all personal files.

10. **Chromebook Inventory & Asset Tag Information:**
   - Each Chromebook is property of Marengo County Schools and is individually labeled and inventoried (by asset number and device serial number) to the individual student to which it has been loaned. There is an inventory asset number tagged on the bottom or back of the device.
   - At no time should any Marengo County School inventory or asset tag number be tampered with or removed.
   - Tampering with or removing an asset number constitutes damage and requires the device to be immediately returned to the school.

11. **Damaged Chromebooks / Cracked Screens:** Students are responsible for taking care of their Chromebook. These devices are not easy to damage. The following steps will be implemented. Damaged Chromebooks do not include devices which malfunction or stop working properly and are no fault of the student.
   - **1st Damaged Chromebook / Cracked Screen Incident** – Student immediately receives a loaner Chromebook to use while the school system repairs the device.
   - **2nd Incident** – Student will complete all assignments with pen and paper for one week. At the conclusion of the week, a loaner device will be issued.
   - **3rd Incident** – Student will not be issued another Chromebook for the rest of the school year. All work will be completed on paper, except during state-mandated testing or a district-mandated shutdown. Parents may opt to pay for the repair of the device at which time the student will receive a loaner Chromebook.

The above is a portion of the 1:1 INITIATIVE DIGITAL DEVICE AGREEMENT. For the complete agreement, please see the district website under policies. Each school also has a copy.

USE OF DIGITAL DEVICES DURING THE ADMINISTRATION OF A SECURE TEST

The possession of a digital device (including but not limited to cell phones, MP3 players, cameras, smart watches, or other telecommunication devices capable of capturing or relaying information), is strictly prohibited during the administration of a secure test. If a student is observed in possession of a digital device during the administration of a secure test, the device will be confiscated.

If a student is observed using a digital device during the administration of a secure test, testing for the student will cease, the device will be confiscated and is subject to search, the student will be dismissed from testing, and the student's test will be invalidated.

Marengo County Board of Education personnel will make all students, parents, and/or guardians aware of this prohibition through inclusion of this policy in the Code of Student Conduct handbook and other used modes of communication.

INTERNET SAFETY AND
INTERNET ACCEPTABLE USE PRACTICES (AUP) FOR THE USE OF TECHNOLOGY FOR STUDENTS

INTRODUCTION

This policy has been adopted in compliance with the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).

It is the policy of the Marengo County School Board (Board) to provide technology resources, including Internet access, to its students and employees in order to more fully support the system's mission statement and to meet educational and instructional goals set by the system and the state. It is the intention of the Board that all technology resources will be used in accordance with any and all school / system policies and procedures as well as local, state, and federal laws and / or guidelines governing the usage of technology and its component parts. This policy applies to all technology resources, regardless of purchase date, location, or funding source.

All users, in the process of logging onto the system's network, will agree to abide by all school and system policies. Students and staff must have the appropriate Acceptable Use Policy on file with the system prior to use. Visitors to the system must have the permission of school staff in order to access the Internet. Such permission may not be shared or transferred.

This Internet Safety Policy will be displayed in each school's media center and computer lab. A copy of the policy will also be available in each school's office. Any questions about this policy, its interpretation, or specific circumstances shall be directed to the System Technology Coordinator before proceeding. Violators of this policy will be handled in a manner consistent with comparable situations requiring disciplinary and/ or legal action. The administrators of each school will be responsible for establishing specific practices to enforce this policy at individual schools.

TECHNOLOGY PROTECTION MEASURES

Filtering and Blocking

The Board will make every reasonable effort to filter and block access to "visual depictions" that are obscene, contain child pornography, are harmful to minors, or that the Board determines is "inappropriate for minors." The software will filter all incoming Internet sites based on both URL (website name) and IP address. URLs and IP addresses may be added to the filtered list in cases where the filtering system may not have accurately identified inappropriate sites as defined above.

All users are required to report any sites that contain inappropriate materials or materials harmful to minors. Students must report this information to their teacher. Teachers or staff members must report this information to the System Technology Coordinator. This includes any text, audio segment, picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole, appears to be a prurient interest in nudity, sex, or excretion.
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals.
3. Taken as a whole lacks serious literacy, artistic, political or scientific value as to minors.

Adult staff members may request a review of filtered sites. Adults who are engaged in bona fide research or need access to blocked sites for other lawful purposes, may request a temporary release of the specific sites at specific workstations to complete their work. Such requests should be directed to the System Technology Coordinator.

Monitoring

It is the responsibility of all teachers and employees to properly inform students / staff under their charge of this policy and to see that the policy is strictly enforced. Students using the Internet and World Wide Web will be under the direct supervision of the instructor. In addition, the system may use software to monitor Internet activity, as needed.

Teachers who will be presenting Internet sites to students as part of the instructional process, should preview the sites they plan to incorporate to ensure their safety and suitability. If students are to independently access the Internet on a computer, the teacher must ensure that they have a signed Acceptable Use Policy on file. In addition, any student under the age of 17 must also have a

INTERNET SAFETY AND INTERNET ACCEPTABLE USE PRACTICES
(AUP)
AND
MEDIA RELEASE
POLICY CONSENT FORM

2025-2026

Our school has social media accounts and school website pages that are used as a space where teachers can share student photos and videos of daily activities, classroom functions, and special events.

Student pictures or other personally identifiable information can be used unless it is otherwise in writing from the parent/guardian of the student involved. These requests should be mailed to the Marengo County School System Technology Coordinator. Full names of students will only be used in reporting student participation in school-sponsored activities, achievements, and other positive recognitions.

We acknowledge that we have read, or had read to us, understand, and agree to all the terms as outlined in the Internet Safety and Internet Acceptable Use Practices (AUP) Policy / Media Release. We further understand that this agreement will be kept on file at the school for the academic year in which it was signed. The students of Marengo County Schools will be given Internet privileges unless it is otherwise in writing from the parent/guardian of the student involved. These requests should be mailed to the Marengo County School System Technology Coordinator.

(Signed) _____
Student

(Signed) _____
Parent / Guardian

(Signed) _____
Parent / Guardian

_____
Date

STUDENT / PARENT CHROMEBOOK AGREEMENT

2025-2026

Student Name: _____

Grade: _____ Homeroom Teacher: _____

Home Address: _____

Parent / Guardian Name: _____

Parent / Guardian Cell Phone: _____

Acceptable Use Policy Agreement:

I have read and had read to me the Internet Safety and Internet Acceptable Use Practices Agreement. I understand if my child violates this policy, his/her access privileges may be revoked and is subject to disciplinary action. I understand that the Internet is a worldwide group of hundreds of thousands of computer networks. I agree that Marengo County Schools does not control the content of these Internet networks. I understand that if my child violates the Acceptable Use Practices, his/her access privilege to the District Internet may be evoked and is subject to disciplinary action. Marengo County Schools has my permission to give Interest access to my child. I understand that my child will maintain this privilege as long as the procedures described in the Marengo County Code of Student Conduct handbook are followed.

Terms of Agreement:

Marengo County Schools grants permission to the student to have limited use of the Chromebook described in this agreement. The student is responsible at all times for the care and appropriate use of this Chromebook. The Chromebook remains the property of Marengo County Schools and cannot be loaned, sold, bartered, leased, rented, or given to any other person or persons without the express written content of Marengo County Schools. Any damage not covered by Accidental Protection Insurance will be the responsibility of the parent/guardian. Marengo County Schools devices will be tagged with an asset number. At no time should this tag be tampered with or removed. When the device is not being actively used, store the device in the provided protective sleeve. Devices MUST BE transported to and from school in the district provided protective sleeve at all times. The district insurance AND permission granted to the student ceases on the last calendar day of the current school year (unless terminated earlier by Marengo County Schools) and failure to return the said Chromebook and charger on or before that date to the campus principal or designee will result in criminal charges being sought against the student and/or the person who has the Chromebook. Marengo County Schools reserves the right at any time to demand return of the Chromebook forthwith.

(Signed) _____
Student

(Signed) _____
Parent / Guardian

(Signed) _____
Parent / Guardian

_____
Date