Prepare | Explore | Empower

The Academy
Board of Directors

Board Meeting Minutes
Monday, February 23, 2026

Agenda

Board Members Present:		Also Present:	
Sarah Drewlow	Chairperson	Brent Reckman	Executive Director
Kevin Sanchez	Vice Chairperson	Sarah Gramarossa	Chief Academic Officer
Dan Klenjoski	Treasurer	Stacy McCleskey	Exec. Admin. Manager
Kristen Cofrades	Secretary	Stephanie Mann	High School Principal
Autumn Coffee	Board Member	Roxanne Ellsworth	Middle School Principal
Larissa Fransua	Board Member-online	Katy Stillman	Elem. 3-5 Principal
Jen Halford	Board Member-online	Suzie Galbraith	Elem. K-2 Principal

Minutes of the regular Board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on February 23, 2026.

I. Open Meeting
A quorum being present, Sarah Drewlow called the meeting to order at 5:02 pm.

II. Consent Agenda
a. Sarah Drewlow moved to approve January 26, 2026, minutes. Seconded by Kevin Sanchez
Discussion: None
Ayes: Dan Klenjoski, Kristen Cofrades, Autumn Coffee, Larissa Fransua, Jen Halford
Nays:

III. Public Comment
There was no public comment this month.

IV. Presentation and Discussion

a. Scorecard Updates
    i. Each level principal presented their middle of the year data updates on student progress.
    ii. The Executive Director gave updates to the Finance, Operations, and Governance scorecards.
b. Draft Strategic Plan
    i. The same structure that was used in the current strategic plan is being followed in the new strategic plan, with the addition of key actions to support the achievement of the goals.
    ii. The new plan will still include Prepare, Explore, and Empower with minor changes in the goals.
    iii. There will be simple and easy tangibles for the community to understand.
    iv. There is discussion about how we should celebrate the end of the current strategic plan and then how we move on to the next level with the new strategic plan.
    v. The theme of the new strategic plan will be "Elevating Learning and Community" with an emphasis on:
        1. Athletics
        2. Community events
        3. Communication
        4. Staff support
        5. Safety
        6. Finance, Operations and Governance
c. Review Attendance Policy
    i. The biggest change was the removal of verbiage that four partial absences were equal to one full day.
    ii. There was also a communication section added for families.
    iii. The policy was reviewed by CDE and was given the green light.
    iv. Once the policy is approved, the team will present it to K-12 staff and share the new tangible pieces to support attendance.
    v. The new policy will be shared with families before the 26-27 school year.

V. Reports from Directors, Principals, and Committees
a. Executive Director Report
    i. Finance and Operations
        Scorecards were updated.
    ii. Facilities Master Plan
        1. There is good progress being made on the addition and permits have started to be pulled for the athletics project.
        2. Some contingency funds have been used.
        3. All remaining contingency funds will roll over to the cafeteria and athletics projects.
    iii. Enrollment
        1. Working through processes that are normal at this time of year. Last month it was reported that there was a 13.5% increase in enrollment, but now it's about even as in years past.
b. Chief Academic Officer Report
    i. Graduation trajectory
        1. The Class of 2026 has 99% of the students on track to graduate.

2. One student will not graduate this year.
3. Thirteen students are on the watch list and they are being monitored and mentored.

ii. Attendance update
1. Attendance is on track from where we were last year.

iii. Strategic initiatives
1. Principal reports were completed and reviewed.

c. Committee Reports
i. Finance – No meeting this month.
ii. SACademic – No report this month.
iii. PTO – There was a short meeting online to discuss final preparations for the Glow Party.

VI. Adjourn Meeting – Sarah Drewlow adjourned the meeting at 6:54 pm.