

REGIONAL SCHOOL DISTRICT #10
Regular Meeting of the Board of Education
24 Lyon Road, Burlington, CT 06013
Monday, March 9, 2026
7:00 p.m.

[Enclosure 1](#)

Draft Minutes

Board Members Present:

Scott Savelle, Chairman
Thomas Fausel, Vice Chairman
Melanie Wilhelm, Treasurer
Cassandra DuBois, Secretary
Victoria Basile
Amy Boisvert-Baltrush
Matt Cummings
Rachel McFadden
Scott Ragaglia
Matthew Szydlo

Absent:

Natalie Sliwka, Senior at Lewis Mills

Also Present:

Fran Thompson, Superintendent
Susan Laone, Director of Finance and Operations
Vonetta Romeo-Rivers, Director of Teaching and Learning
Debra Foley, Director of Student Services
John Osowiecki, Junior at Lewis Mills

<i>Call to Order</i>	The meeting was called to order by Chairman, Scott Savelle, at 7:00 p.m.
<i>Pledge of Allegiance</i>	The Pledge of Allegiance was recited.
<i>Region 10 Recognition</i>	HCS student singers and advisors were recognized for their dedication to giving back to the community by using their musical talents at the St. Jude telethon to help others in need.
<i>Communication</i>	Student Representatives' Report: John Osowiecki shared with the Board that winter sports are wrapping up across the district. The Lewis Mills girls' basketball team are competing this evening in the second round of the tournament. The Lewis Mills ice hockey team is scheduled to play in the state tournament on Tuesday, March 10. The RSD 10 Players will be performing the play <i>Anastasia</i> next week. In addition, the Penguin Plunge is scheduled for March 19th. This event raises funds in support of Special Olympics.

Communication Continue	Superintendent's Report: Superintendent Thompson thanked the Lewis Mills Band Booster, Har-Bur PTO and HCS PTO for their recent donations in support of students and school activities. During the February winter break, Mr. Darcy, Har-Bur Associate Principal, chaperoned the Grade 7 trip to Quebec. The trip was successful and all went well. Last week, Superintendent Thompson participated as a judge at the Har-Bur Grade 5 and Grade 6 Invention Convention. The Superintendent invited the Board to attend a Chamber of Commerce event that will be hosted by Region 10 on April 9. Board Chair Report: Chairman Savelle shared that Board members participated in Read Across American by reading books in various classrooms. Chairman read an email from Kelly Mead of Burlington regarding CT public hearing currently before the State Legislature, House Bill 5468.
Board of Education Budget Workshop	Review: A motion was made by Cassandra DuBois and seconded by Rachel McFadden to move the BOE budget review to Business item D on the agenda. All in favor; none opposed; motion passed.
Approval of Minutes	A motion was made by Scott Ragaglia and seconded by Cassandra DuBois to accept/approve February 9, 2026, minutes. 8 in favor; 1 abstain; none opposed; motion passed. A motion was made by Scott Ragaglia and seconded by Matt Cummings to accept/approve March 2, 2026, minutes. Noting to change the year from 2025 to 2026. 8 in favor; 1 abstain; none opposed; motion passed.
Consent Agenda	Approval of the Financial Report dated February 28, 2026, and Personnel Report A motion was made by Tom Fausel and seconded by Victoria Basile to accept/approve the consent as presented. All in favor; none opposed; motion passed.
Public Participation	No one from the public chose to speak.
Business	Donations: A motion was made by Cassandra DuBois and seconded by Scott Ragaglia to move the Lake Garda donation item A from Business to Action item A on the agenda. All in favor, none opposed; motion passed. Proposed Tania McNaboe memorial bench: After discussing the Board agreed to continue the discussion of the proposed memorial bench at the April BOE meeting.

<i>Business Continued</i>	Har-Bur overnight field trip proposal-Quebec & Washington DC: After discussion and questions the Board agreed to have the Har-Bur overnight field trip proposal posted as an Action item at April BOE meeting. Board of Education budget workshop review: Superintendent Thompson and the Director of Finance and Operations addressed and discussed questions that had been received regarding the proposed 2026–2027 budget following the March 2, 2026 workshop. They also presented an overview of the proposed budget, including several adjustments that resulted in a reduction from the original budget presented at the March 2nd workshop. The Board will meet on March 30, 2026, to further review the proposed budget. The presentation and supporting materials are available through the Budget Central link on the Region 10 District homepage.
<i>Action Items</i>	Donations: A motion was made by Cassandra DuBois and seconded by Scott Ragaglia to accept/approve the Lake Garda donations item A on the agenda. All in favor, none opposed; motion passed.
<i>Board Committee Reports</i>	<u>Athletic Strategic Planning</u> –Have not met. <u>Building Committee</u> – Have not met. <u>Communication</u> – Have not met. The committee is working on an article about the Commissioner of the Department of Emergency Services and Public Protection visit to RSD 10. <u>Curriculum</u> – Next meeting is scheduled for March 17th. <u>Facilities</u> – Met this evening March 9th. The committee is reviewing an update on the 5 years Capital Plan. <u>Finance</u> – Met March 2nd before the BOE workshop meeting to discuss requested information from the Burlington First Selectman. The committee will be moving the 24-25 audited surplus allocation to the Board for vote at a future meeting. <u>Policy</u> – Have not met. <u>Security</u> – Have not met.

	<u>Superintendent's Evaluation</u> – The committee is reviewing the Superintendent's goals before bringing to the full Board. <u>Technology</u> – Have not met.
<i>Upcoming Meetings</i>	Public Hearing on proposed budget; Monday, March 30, 2026; at 7:00 pm. Board of Education Regular Meeting; Monday, April 6, 2026; 7:00 p.m.
<i>Adjourn</i>	A motion was made by Scott Ragaglia and seconded by Cassandra DuBois to adjourn the meeting at 8:55p.m. All in favor; none opposed; motion passed.

Cassandra DuBois, Secretary

Date

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The minutes are marked as DRAFT, pending Board of Education approval at the next regularly scheduled meeting.

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Additionally, Robert's Rules in brief advises "The name and subject of a guest speaker or other program may be given, but no summary of the talk." [RONRIB page 149]

Both books can be found at our local libraries for anyone interested in more information.

REGIONAL SCHOOL DISTRICT #10

Enclosure 1A

Meeting of the Board of Education
Public Budget Hearing
24 Lyon Road, Burlington, CT 06013
Monday, March 30, 2026
7:00 p.m.

Draft Minutes

Scott Savelle, Chairman
Thomas Fausel, Vice Chair
Melanie Wilhelm, Treasurer
Cassandra DuBois, Secretary
Amy Boisvert-Baltrush
Victoria Basile
Rachel McFadden
Scott Ragaglia
Matthew Szydlo

Absent:
Matt Cummings

Also Present:
Fran Thompson, Superintendent
Debra Foley, Director of Student Services
Vonetta Romeo-Rivers, Director of Teaching and Learning
Susan Laone, Director of Finance and Operations

<i>Call to Order</i>	The meeting was called to order by Chairman, Scott Savelle at 7:00 pm
<i>Pledge of Allegiance</i>	The Pledge of Allegiance was recited.
<i>Reading of the Legal Notice</i>	The Board of Education Secretary, Cassandra DuBois, read the Legal Notice of Budget Hearing for Regional School District #10 Towns of Burlington and Harwinton. A Public Hearing for the purpose of presenting the proposed 2026/2027 Regional School District #10 budget will be held on Monday, March 30, 2026, at 7:00 p.m. in the Har-Bur Middle School Learning Center. Copies of proposed budget will be posted at www.Region10ct.org. Any resident may recommend the inclusion or deletion of expenditures at such time.
<i>Review of the budget for 2026-2027</i>	Superintendent Thompson presented an overview of the RSD #10 proposed 2026/2027 budget in the amount of \$49,516,302 a 3.98% increase. Drivers of the increase consist of health benefits and contractual salaries.
<i>Public Participation</i>	No one from the public chose to speak.

Adjourn	A motion was made by Melanie Wilhelm and seconded by Scott Ragaglia to adjourn the meeting at 7:25 p.m.; all in favor; none opposed; motion carried unanimously.
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Cassandra DuBois, Secretary

Date

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REGIONAL SCHOOL DISTRICT #10
Special Meeting of the Board of Education
24 Lyon Road, Burlington, CT 06013
Monday, March 30, 2026
7:25 p.m.

Draft Minutes

Scott Savelle, Chairman
Thomas Fausel, Vice Chair
Melanie Wilhelm, Treasurer
Cassandra DuBois, Secretary
Amy Boisvert-Baltrush
Victoria Basile
Rachel McFadden
Scott Ragaglia
Matthew Szydlo

Absent:
Matt Cummings

Also Present:
Fran Thompson, Superintendent
Deb Foley, Director of Student Services
Susan Laone, Director of Finance and Operations
Vonetta Romeo-Rivers, Director of Teaching and Learning

<i>Call to Order</i>	The meeting was called to order by Chairman, Scott Savelle at 7:25 pm
<i>Action Items</i>	Approval of the Final Budget for the RSD 10 School Year 2026/2027: A motion was made by Cassandra DuBois and seconded by Victoria Basile to adopt a budget in the amount of \$ 49,516,302 for the 2026/2027 fiscal year beginning July 1, 2026, to be brought to the Annual Meeting on May 4, 2026.; all in favor; none apposed; motion carried unanimously. Approval of the Legal Call for the May 4, 2026, Annual Budget Meeting: A motion was made by Cassandra DuBois and seconded by Scott Ragaglia to accept/approve the Legal Call for the May 4, 2026, Annual Meeting as follows: NOTICE OF DISTRICT MEETING & REFERENDUM REGIONAL SCHOOL DISTRICT #10 TOWNS OF BURLINGTON & HARWINTON A meeting to discuss the 2026/2027 Regional School District #10 Estimate of Expenses will be held on Monday May 4, 2026 at 7:00 p.m. in the Har-Bur Middle School Learning Center.

<i>Action Continued</i>	A referendum for the electors and citizens qualified to vote will be held at the Burlington and Harwinton Town Halls on Tuesday, May 5, 2026 from 6:00 a.m. to 8:00 p.m. to vote on the acceptance of the 2026/2027 Regional School District #10 budget in the amount of \$49,516,302. Absentee ballots will be available at the town halls starting April 16, 2026. Copies of the budget will be available at the office of the Town Clerk in both Burlington and Harwinton. All in favor; none opposed; motion carried unanimously.
<i>Adjourn</i>	A motion was made by Scott Ragaglia and seconded by Cassandra DuBois to adjourn the meeting at 7:30 pm; all in favor; none opposed; motion carried unanimously.

Cassandra DuBois, Secretary

Date

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Regional School District #10
Expenditure Report by Object
March 31, 2026

Enclosure 2

Account	Budget 2025-26	Expended To Date	Encumbered To Date	Total Expend & Enc	% Expended and/or Encumb. To Date	Remaining Balance
111 Certified Personnel	\$ 21,821,031	\$ 13,872,687	\$ 7,460,300	21,332,987	97.76%	\$ 488,044
112 Non-Cert. Personnel	6,887,512	4,576,506	1,895,852	6,472,358	93.97%	415,154
120 Temporary Wages	368,500	184,404	-	184,404	50.04%	184,096
Total Personnel:	\$ 29,077,043	\$ 18,633,597	\$ 9,356,152	\$ 27,989,749	96.26%	\$ 1,087,294
210 Group Disability Insurance	\$ 34,500	\$ 25,305	\$ -	\$ 25,305	73.35%	\$ 9,195
220 Social Security	925,000	577,588	991	578,579	62.55%	346,421
230 Retirement Contributions	325,500	132,020	34,030	166,050	51.01%	159,450
240 Tuition Reimbursement	37,500	2,521	-	2,521	6.72%	34,979
250 Unemployment Comp.	17,000	13,755	-	13,755	80.91%	3,245
260 Workers Compensation	265,109	251,217	-	251,217	94.76%	13,892
270 Health/Life Benefits	5,135,000	4,186,522	125	4,186,647	81.53%	948,353
Total Benefits:	\$ 6,739,609	\$ 5,188,928	\$ 35,146	\$ 5,224,074	77.51%	\$ 1,515,535
310 Admin. Services	\$ 15,000	\$ 4,061	\$ 76	\$ 4,137	27.58%	\$ 10,863
320 Prof. Education Services	40,000	33,381	-	33,381	83.45%	6,619
330 Other Professional Services	386,141	1,211,465	418,206	1,629,671	422.04%	(1,243,530)
340 Technical Services	25,750	17,251	-	17,251	66.99%	8,499
Total Purchased Services	\$ 466,891	\$ 1,266,158	\$ 418,282	\$ 1,684,440	360.78%	\$ (1,217,549)
410 Utility Services	\$ 645,000	\$ 402,792	\$ 61,823	\$ 464,615	72.03%	\$ 180,385
411 Septic/Water Systems	59,500	12,522	8,095	20,617	34.65%	38,883
412 LGS Sewer Annual Fee	38,500	-	35,402	35,402	91.95%	3,098
420 Cleaning Services	8,600	4,858	2,742	7,600	88.37%	1,000
421 Disposal Services	75,000	59,079	12,921	72,000	96.00%	3,000
422 Snowplowing Services	115,504	88,179	27,325	115,504	100.00%	(0)
424 Grounds Upkeep	46,496	28,714	2,217	30,931	66.52%	15,565
425 Security	34,300	13,490	2,078	15,568	45.39%	18,732
430 Repairs/Maintenance Ser.	463,515	322,822	84,782	407,604	87.94%	55,911
440 Facility Rentals	15,600	12,127	-	12,127	77.74%	3,473
490 Pest Control	4,200	2,719	1,361	4,080	97.14%	120
Total Facilities:	\$ 1,506,215	\$ 947,302	\$ 238,746	\$ 1,186,048	78.74%	\$ 320,167
519 Transport/Reimbursable	\$ 2,869,982	\$ 1,767,065	\$ 738,078	\$ 2,505,143	87.29%	\$ 364,839
520 Insurance	332,148	323,030	2	323,032	97.26%	9,116
530 Communication/Telephone	58,700	40,218	-	40,218	68.51%	18,482
531 Postage	21,000	11,018	9,561	20,579	98.00%	421
540 Advertising	3,810	1,079	207	1,286	33.75%	2,524
550 Printing & Binding	15,949	9,693	611	10,304	64.61%	5,645
561 Tuition to LEAs	261,842	206,625	-	206,625	78.91%	55,217

Regional School District #10
Expenditure Report by Object
March 31, 2026

Account	Budget 2025-26	Expended To Date	Encumbered To Date	Total Expend & Enc	% Expended and/or Encumb. To Date	Remaining Balance
563 Tuition to Private Sources	2,125,170	1,497,042	627,545	2,124,587	99.97%	583
580 Prof Develop/Reimb Travel	40,295	16,165	2,211	18,376	45.60%	21,919
590 Misc. Purchased Services	257,912	156,659	82,024	238,683	92.54%	19,229
591 Student Activities	11,877	8,138	2,018	10,156	85.51%	1,721
Total Transport. & Other	\$ 5,998,685	\$ 4,036,732	\$ 1,462,257	\$ 5,498,989	91.67%	\$ 499,696
610 Supplies	\$ 463,464	\$ 299,540	\$ 65,673	\$ 365,213	78.80%	\$ 98,251
611 Software	395,583	374,798	467	375,265	94.86%	20,318
621 Natural Gas	45,000	24,425	-	24,425	54.28%	20,575
623 Propane	11,000	10,403	-	10,403	94.57%	597
624 Fuel Oil	405,750	336,145	-	336,145	82.85%	69,605
626 Gasoline	6,500	4,316	-	4,316	66.40%	2,184
640 Textbooks	85,787	70,131	2,665	72,796	84.86%	12,991
641 Library Books	20,770	15,455	2,799	18,254	87.89%	2,516
642 Periodicals	33,338	22,522	5,054	27,576	82.72%	5,762
Total Supplies:	\$ 1,467,192	\$ 1,157,735	\$ 76,658	\$ 1,234,393	84.13%	\$ 232,799
741 Replace Inst. Equipment	\$ 21,519	\$ 9,852	\$ 10,773	20,625	95.85%	\$ 894
742 Replace Non-Inst. Equip.	248,000	24,908	151,125	176,033	70.98%	71,967
743 New Inst. Equipment	5,135	1,803	-	1,803	35.11%	3,332
744 New Non-Inst. Equipment	-	-	-	-	#DIV/0!	-
Total Equipment:	\$ 274,654	\$ 36,563	\$ 161,898	\$ 198,461	72.26%	\$ 76,193
810 Dues & Fees	\$ 58,445	\$ 40,400	\$ 1,909	\$ 42,309	72.39%	\$ 16,136
830 Interest Bond Expense	109,031	109,031	-	109,031	100.00%	(0)
831 Principal Bond Expense	1,590,000	1,590,000	-	1,590,000	100.00%	-
835 Capital Improvements	242,413	242,119	91,947	334,066	137.81%	(91,653)
840 Emergency/Contingency	91,634	-	-	-		91,634
Total Bond & Misc.	\$ 2,091,523	\$ 1,981,550	\$ 93,856	\$ 2,075,406	99.23%	\$ 16,117
GRAND TOTALS:	\$ 47,621,812	\$ 33,248,565	\$ 11,842,995	\$ 45,091,560	94.69%	\$ 2,530,251

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2025-2026

Type: Budget Journal

From Date: 3/1/2026

To Date: 3/31/2026

Entry Number Line	Memo Entry Date	Account	Line Memo	Batch / Reference	Voucher Check #	Journal Debits	Credits	User ID
48			Transfer funds to cover furniture at HCS and LGS	Budget Transfers		0 Adjustment		995.slaone
1	03/02/2026	100.02.2600.85.742	EQUIP REPLACE: HCS NON-INST.		Check Number	\$73,165.00		\$0.00
2	03/02/2026	100.04.2600.85.742	EQUIP REPLACE: LGS NON-INST.		Check Number	\$59,201.00		\$0.00
3	03/02/2026	100.01.2600.85.742	EQUIP REPLACE: DIST.NON-INST.		Check Number	\$0.00		(\$132,366.00)
						\$132,366.00		(\$132,366.00)
49			transfer funds to cover the cost of replacing the track mats	Budget Transfers		0 Adjustment		995.slaone
1	03/11/2026	100.01.2600.85.742	EQUIP REPLACE: DIST.NON-INST.		Check Number	\$0.00		(\$8,000.00)
2	03/11/2026	100.09.1130.10.741	EQUIP REPLACE: LSM ATHLETICS		Check Number	\$8,000.00		\$0.00
						\$8,000.00		(\$8,000.00)
50			add for security grant	Budget Adjustment		0 Adjustment		995.slaone
1	03/17/2026	300.09.5000.85.425	SECURITY		Check Number	\$7,500.00		\$0.00
2	03/17/2026	300.07.5000.85.425	SECURITY		Check Number	\$7,500.00		\$0.00
						\$15,000.00		\$0.00
51			transfer funds to cover cost of art supplies	Budget Transfers		0 Adjustment		995.slaone
1	03/18/2026	100.02.2220.00.611	SOFTWARE/AV: HCS LIBRARY		Check Number	\$0.00		(\$22.83)
2	03/18/2026	100.02.2220.00.610	SUPPLIES: HCS LIBRARY		Check Number	\$22.83		\$0.00
						\$22.83		(\$22.83)
52			transfer funds to cover the cost of repairs to floor machines	Budget Transfers		0 Adjustment		995.slaone
1	03/20/2026	100.01.2600.85.430	REPAIRS & MAINT: CO MAINT		Check Number	\$0.00		(\$620.00)
2	03/20/2026	100.09.2600.85.430	REPAIRS & MAINT: LSM MAINT		Check Number	\$620.00		\$0.00
						\$620.00		(\$620.00)

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2025-2026

Type: Budget Journal

From Date: 3/1/2026

To Date: 3/31/2026

Entry Number Line	Memo Entry Date	Account	Line Memo	Batch / Reference	Voucher Check #	Journal Debits	Credits	User ID
53			Kelly Summa renewed our CASL membership for all four schools, there is extra money in my Dues and Fees account. I needed to order new iPads for the library this year, our current ones are so old, they no longer receive security updates. cases for ipa	Budget Transfers		0 Adjustment		995.slaone
1	03/26/2026	100.07.2220.00.810	DUES & FEES: MEDIA CENTER		Check Number	\$0.00		(\$50.00)
2	03/26/2026	100.07.2220.00.741	EQUIP REPLACE: HB MEDIA CENTER		Check Number	\$50.00		\$0.00
						\$50.00		(\$50.00)
Grand Total:						\$156,058.83		(\$141,058.83)
End of Report								

REGIONAL SCHOOL DISTRICT #10
2025-2026
March 2026

ITEM	2025-2026 BUDGET	RECEIVED Y.T.D	%	REMAINING BALANCE
* * *OPERATING BUDGET* * *				
BURLINGTON	\$ 31,722,708.00	\$ 24,908,223.00	78.52%	\$ 6,814,485.00
HARWINTON	\$ 14,894,062.00	\$ 11,694,607.00	78.52%	\$ 3,199,455.00
INTEREST	\$ 170,000.00	\$ 82,125.38	48.31%	\$ 87,874.62
TUITION	\$ 105,000.00	\$ 52,653.00	50.15%	\$ 52,347.00
MISCELLANEOUS	\$ -	\$ -		\$ -
TRANSPORTATION	\$ -	\$ -		\$ -
TOTAL OPERATING REVENUE	\$ 46,891,770.00	\$ 36,737,608.38		\$ 10,154,161.62

Leaves of Absence:**Name****Position****School****Resignations:****Name****Position****School**

Angela Nadeau

Behavior Tech.

Har-Bur Middle School

Katherine Katehis

Math Teacher

Har-Bur Middle School

Retirements:**Name****Position****School****Effective**

Heather Carr

Grade 4 Teacher

Harwinton Consolidated School

11/30/2026

Pamela Troland-Sheehy

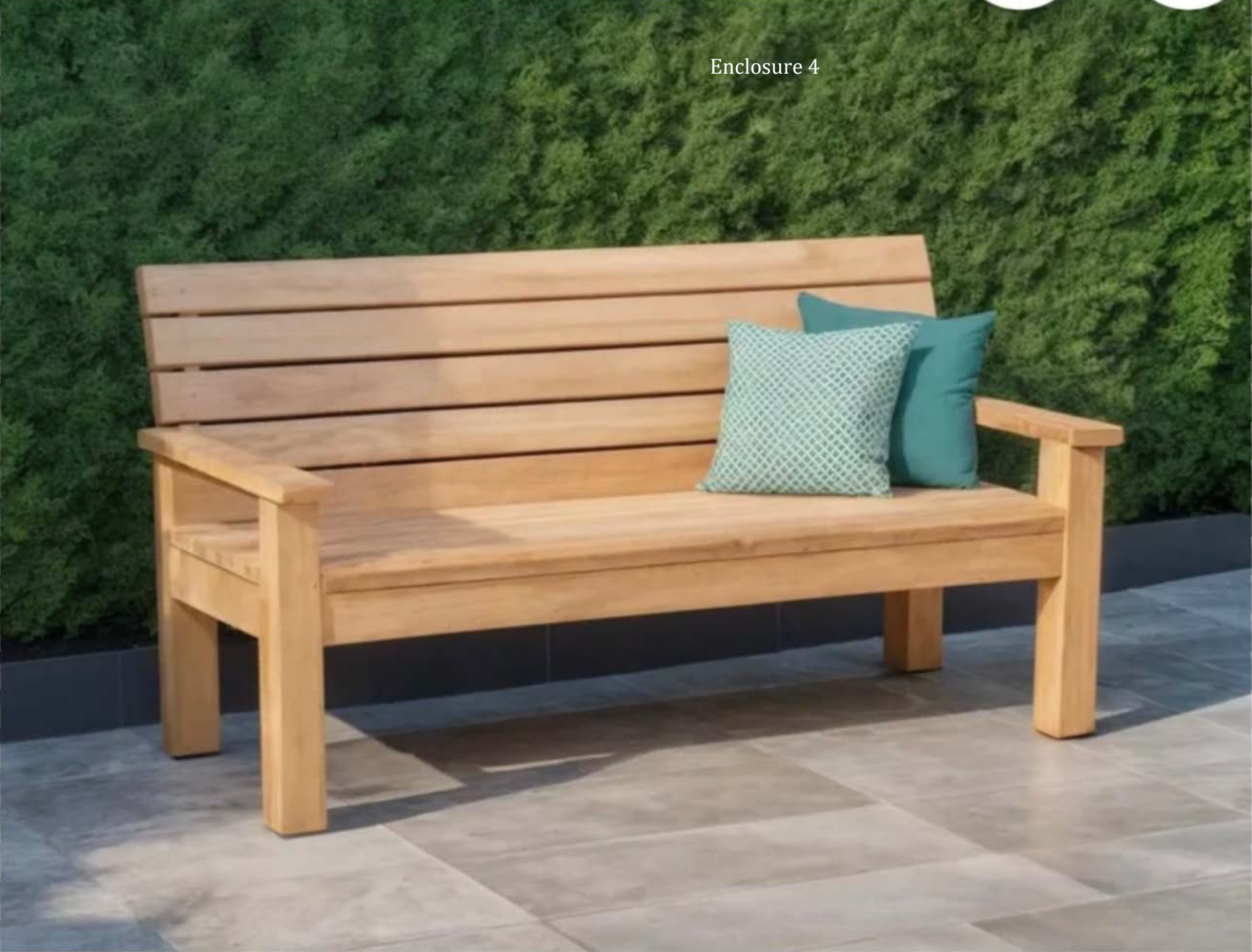
Math Teacher

Har-Bur Middle School

6/30/2026

Appointments:**Name****Position****School**

Enclosure 4



Revised 3/4/2026

Har-Bur Middle School
Student Overnight Field Trips
School Year 2026-2027

We would like to again take students on our annual trips to Quebec (February 2027) and Washington DC (May 2027). The purpose of the trips is to provide opportunities for students at Har-Bur to experience guided tours.

- To expand their knowledge of the world around them, discover more about themselves, improve confidence and independence, and understand people, places, and cultures.
- To blend classroom experiences with experiential learning.

Details of Proposed Trips

Quebec, Canada for Grade 7 students (up to 90 students)

1. Organization: WorldStrides Educational Travel and Experiences
2. Date: Friday, Feb 12 to Feb 15, 2027
3. Transportation: Deluxe Motorcoach
4. Price: Approximately \$1500
 - a. Price Includes:
 - i. Professional Course Leader
 - ii. Guided Sightseeing
 - iii. Accommodations and All Taxes and Gratuities
 - iv. All Admission Fees to Schedule Activities
 - v. Online Tour Management Tool
 - vi. 24/7 Emergency Support
 - vii. Overnight Hotel Security
 - b. Payment Plans
 - c. Fundraising option for individuals interested in raising money
 - d. Stipends and Scholarships available
5. Full Refund Program: Protects if a person needs to cancel registration for any reason before departure. The program refunds all money paid (less the cost of the Full Refund Program: \$143).

Washington D.C. for Grade 8 students

1. Organization: WorldStrides Educational Travel and Experiences
2. Date: Wednesday, May 26 to Friday, May 28, 2027
6. Transportation: Deluxe Motorcoach
7. Price: Approximately \$1000
 - a. Price Includes:
 - i. Professional Course Leader
 - ii. Guided Sightseeing
 - iii. Accommodations and all Taxes and Gratuities
 - iv. Breakfast, Lunch and Dinner
 - v. All Admission Fees to Schedule Activities
 - vi. Online Tour Management Tool
 - vii. 24/7 Emergency Support
 - viii. Overnight Hotel Security
 - b. Payment Plans
 - c. Fundraising option for individuals interested in raising money
 - d. Stipends and Scholarships available
8. Full Refund Program: Protects if a person needs to cancel registration for any reason before departure. The program refunds all money paid (less the cost of the Full Refund Program: \$99).

Day One - Friday February 12, 2027

- 4:30 AM Arrival at your school of a washroom equipped, climate controlled, highway motor coach. Load your luggage and prepare for departure.
- 5:00 AM Board your motor coach and depart. Appropriate rest and meal stops will be made.
- SPECIAL INSTRUCTIONS:** Ensure each passenger 18 and under has readily available either a valid US passport OR proof of citizenship to be presented at the border crossing. Passengers 19 and over must present a valid US passport. Non-United States residents need to contact the Canadian Embassy prior to their departure for their entry requirements.
- En route your Tour Director will get to know the students on a first name basis and lead discussions.
- 3:00 PM **Orientation Walk of Upper Town**
Experience the city as it was in the days of New France. Your Brightspark Tour Director will take you through the upper half of the UNESCO World Heritage Site to see the Dufferin Terrace, Rue de Tresor "Artist Alley", and the iconic Château Frontenac.
- 3:30 PM **Orientation Walk of Lower Town**
Experience the city as it was in the days of New France. Your Tour Director will take you through the lower half of the UNESCO World Heritage Site to see the Place Royale, and Fresque du Petit-Champlain.
- 4:00 PM Board your motor coach and depart for your next activity.
- 4:30 PM **Hotel Check In**
- 5:30 PM Meet your 47 passenger local school bus.
DURATION: 4 hour charter.
- 6:00 PM **Sliding on the Dufferin Terrasse - 3 rides**
Whoosh down ice-covered tracks on a wooden toboggan over a distance of 250 meters. Les Glissades de la Terrasse was built more than 100 years ago and was one of the first rides of its kind anywhere in the world.
- 7:30 PM As a group, walk to dinner.

7:45 PM Dinner at La Buche

MENU: French Canadian pea soup or green salad with maple dressing to start. ENTREE: Poutine OR Traditional Meat Pie OR Shepherd's Pie OR Grilled Cheese Sandwich. All served with beverage and maple taffy on snow for dessert. SPECIAL INSTRUCTIONS: Menu choices to be made at the table.

9:30 PM Board your school bus and return to your accommodations.

10:00 PM Night Security provided each evening by Securite de la Capitale - 7 hrs

Night Security will patrol hallways each night between 10:00pm - 5:00am.

Day Two - Saturday February 13, 2027

7:30 AM Hot Buffet Breakfast at the Hampton Inn Beauport.

Old Quebec is a living museum where fine old buildings and proud monuments line winding streets, picturesque lanes, and steep winding staircases. It is a fabulous outdoor classroom for students who enjoy history and mystery at every turn. Your guided tour will include sights in both Upper and Lower Town.

8:30 AM Board your motor coach and depart for your next activity.

9:30 AM 90 minute snowshoeing package with guides at Empire 47

In the heart of the mountains and a magnificent boreal forest, over 70 km of trails for mountain biking, fat biking, hiking or snowshoeing, depending on the season, are at your disposal

11:15 AM Board your motor coach and depart for your next activity.

Packed lunch from le Subtil Beauport

12:00 PM Bora Parc - Full Day Pass

This park offers a gigantic wave pool, over 14 water slides, water games and an adventure river with many activities. Note: Towels must be brought from home. Locker rentals available at an additional cost.



4:00 PM Self-guided Tour of Ice Hotel with Tubing
Start with a visit to a one-of-a-kind attraction in North America, the Ice Hotel. It is a unique place to visit and a perfect stop for interesting photos! Afterwards, group will also receive a passport access to the Winter Playground at Valcartier Village! Snow Tube down your choice of 42 different snow slides or raft downhill with a group a friends. Be sure to test your courage on the 110 foot tall Everest!

7:00 PM Student Italian Buffet Dinner at Village Vacances Valcartier

8:15 PM Board your motor coach and transfer to your accommodations.

Day Three - Sunday February 14, 2027

7:30 AM Hot Buffet Breakfast at the Hampton Inn Beauport.

Old Quebec is a living museum where fine old buildings and proud monuments line winding streets, picturesque lanes, and steep winding staircases. It is a fabulous outdoor classroom for students who enjoy history and mystery at every turn. Your guided tour will include sights in both Upper and Lower Town.

8:30 AM Board your motor coach and depart for your next activity.

Quel beau pré!

Explore the route to Nouvelle France and the people that inhabited the coast throughout history. As you drive along this historic coastline, your students will learn about a few of the important figures that once called this area home.

9:00 AM Self Guided Visit Sainte-Anne-de-Beaupre Basilica
Discover the Romanesque cathedral that began as a shrine to honour Saint Anne. Every year hundreds of thousands of tourists and pilgrims visit this impressive church where miracles are still believed to occur.

10:00 AM Board your motor coach and depart for your next activity.

10:30 AM Visit Montmorency Falls
Stop at one of the most spectacular natural wonders of the Beauport Coast. Make sure to take a breathtaking picture from the middle of the bridge spanning the top of the falls!

11:00 AM Board your motor coach and depart for your next activity.

11:45 AM Menu 2 at St-Hubert Rotisserie - Grande Allee

12:45 PM As a group, walk to your next activity.

1:00 PM Carnaval de Quebec- Effigy pass
Explore old Quebec during Carnaval! This winter celebration has been going on for over 100 years with its first celebration dating back to 1894. Groups can explore the grounds and partake in all of the games and activities that Carnaval has to offer. Be sure to get a photo with the mascot of the festival: Bonhomme Carnaval.

3:00 PM Board your motor coach and depart for your next activity.

3:15 PM Old Quebec Exploration
Opportunity to explore Old Quebec in small groups. Visit rue du Tresor, the street of artists, and the many shops and boutiques.

4:30 PM Board your motor coach and depart for the Sugar Shack.

5:15 PM French Canadian Dinner at Erabliere du Lac Beauport
Enjoy a traditional sugar shack meal followed by lively folk music, dancing and maple taffy served on snow. You will also visit the maple sugar museum and the trapper camp where you will learn about the ancient and modern techniques of Quebec trappers.

Evening Walk, Bonfire and Marshmallows

Wander through a forest of over 10,000 maple trees in the Maple Sugar Bush, followed by an evening bonfire where students will relax and roast marshmallows.

7:45 PM Board your motor coach and transfer to your accommodations.

Day Four - Monday February 15, 2027

7:15 AM Hot Buffet Breakfast at the Hampton Inn Beauport.

Old Quebec is a living museum where fine old buildings and proud monuments line winding streets, picturesque lanes, and steep winding staircases. It is a fabulous outdoor classroom for students who enjoy history and mystery at every turn. Your guided tour will include sights in both Upper and Lower Town.



8:30 AM Hotel Check Out

Check out of your accommodations and load your luggage onto the motor coach.

9:00 AM Board your motor coach and depart for your next activity.

9:30 AM Guided Tour at the Traditional Huron Site - Onhoua Chetek8e

Journey into the heart of Wendat traditions, where students will discover their ancient way of life on a guided tour of the reconstructed Huron Village. Visit a long house and learn about the transportation, food preparation and spirituality of the Wendat people.

11:00 AM Board your motor coach and depart for lunch

11:30 AM Buffet lunch at Tomas Tam Restaurant

12:30 PM Board your motor coach and depart for home. Appropriate rest and meal stops will be made en route.

11:00 PM Welcome Home!

Approximate time of arrival at your school.

This is your preliminary itinerary. The order of activities on your actual tour may vary based on availability of attractions and restaurants at time of booking. In keeping with Brightspark's commitment to safety and security, all our itineraries are designed to comply with the Department of Transportation's rules and regulations for maximum hours of service for motor coach drivers.



Day One - Wednesday May 26, 2027

- 4:30 AM Motorcoaches arrive at the school: 24 Lyon Rd, Burlington, CT 06013
- 5:00 AM Board motorcoach and depart
Rest and meal stops en route at your own expense
- 1:00 PM Approximate arrival in Washington, DC
Your Professional Course Leader/Guide will meet your group upon arrival and handle your hotel check-in, plus all of your ticketing and reservations logistics. They will stay at your hotel and ride the bus full-time with your group. In addition, they will be your expert guide to the city.
Meet your step-on guide at
Jefferson, FDR and MLK Memorials
- 3:00 PM Ford's Theatre
Lincoln, Vietnam Veterans and Korean War Veterans Memorials
World War II Memorial
- 7:00 PM Dinner at Primo's Family Restaurant
- 9:00 PM Check into your hotel
Private overnight security at the hotel each evening

Day Two - Thursday May 27, 2027

- 7:00 AM Breakfast at your hotel
- 8:00 AM Depart for sightseeing
Meet your step-on guide at
White House - Picture Stop
Washington Monument - Picture Stop
- 10:15 AM Smithsonian National Museum of African American History and Culture
Smithsonian Museums on the National Mall - Group Choice
Lunch with \$20 meal money
- 1:30 PM Group photo in front of the U.S. Capitol
- 2:40 PM U.S. Capitol Building Tour
- 5:00 PM Dinner at the Yard House
- 7:30 PM Performance of Shear Madness! at the Kennedy Center
- 10:45 PM Return to the hotel

Day Three - Friday May 28, 2027

- 7:00 AM Breakfast at your hotel
Check out of hotel and load luggage on motorcoach

- 8:30 AM Depart for sightseeing
Meet your step-on guide at
US Marine Corps War Memorial "Iwo Jima"
- 10:00 AM Arlington National Cemetery
- 11:15 AM Arlington Wreath Laying Ceremony
Lunch with \$20 meal money
Pentagon Memorial
- 2:00 PM U.S. National Archives Museum
- 3:00 PM Course leader leaves and group departs for home
Dinner with \$15 meal money
- 11:00 PM Approximate arrival at school - Welcome Home!

WorldStrides reserves the right to revise this itinerary due to unforeseen circumstances such as traffic, road closures, site closures, weather or any restrictions related to public health and safety matters. Your Course Leader will consult with the Program Leader and Bus Driver(s) on any changes.

In keeping with WorldStrides' commitment to safety and security, all of our itineraries are compliant with Department of Transportation rules and regulations and giving drivers at least 9 hours off each night and a maximum of 14 hours on duty, not to exceed 10 hours of driving during any 24 hour period. This includes time for drivers to follow any necessary health and safety cleaning protocols.

REAL ID requirements go into effect May 7, 2025. Travelers 18 and older will need a REAL ID or valid passport to board flights or enter certain federal buildings.

Required Motion Language for the Healthy Food Certification (HFC) Statement

School Year 2026-27

This attachment accompanies the Connecticut State Department of Education's (CSDE) Operational Memorandum No. 03-26: *Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2026-27* and provides the required motion language for:

- the board of education or governing authority's (BOE) votes; and
- the final BOE-approved minutes.

The HFC Statement and final BOE minutes are due to the CSDE by July 1, 2026.

Use the **exact motion language** on pages 2-3 to conduct the required HFC votes and the optional vote for beverage exemptions (if applicable).

Summary of BOE Votes

Step 1: HFC Participation

All BOEs of public schools that participate in the National School Lunch Program (NSLP) must use the language in this attachment to conduct the required vote on participation in the healthy food option of HFC.

Step 2: Food and Beverage Exemptions

Conduct the votes on food and beverage exemptions using the required language in this attachment.

- If BOE votes "yes" to HFC, complete either one of the two requirements below.
 1. Conduct the required vote for food exemptions and the optional vote for beverage exemptions using the required language in this attachment.
 -  2. Conduct one vote for combined food and beverage exemptions using the required language in this attachment.
- If BOE votes "no" to HFC, conduct the optional vote for beverage exemptions using the required language in this attachment.

Required Motion Language for the Healthy Food Certification (HFC) Statement

Required Language for BOE Votes and Minutes for HFC

The required motion language for each BOE vote is below. All BOEs must use this exact language for each vote to be eligible for participation in HFC.

Vote 1: Required vote for participation in healthy food option of HFC



Pursuant to C.G.S. Section 10-215f, the (*insert name of board of education or governing authority*) certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2026, through June 30, 2027. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Vote 2: Required vote for food exemptions for BOEs voting “yes” to the healthy food option of HFC

The motion and BOE-approved meeting minutes must reflect a “yes” or “no” vote to allow food exemptions.

~~The (*insert name of board of education or governing authority*) will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.~~

Note: If the BOE votes “no” to participation in the healthy food option, a vote on whether to allow food exemptions is **not** required.

Required Motion Language for the Healthy Food Certification (HFC) Statement

Required Language for BOE Vote and Minutes on Beverages

The state beverage requirements (C.G.S. Section 10-221q) apply to all public schools, regardless of whether the district participates in the NSLP or certifies for the healthy food option of HFC.

Vote 3: Optional vote for beverage exemptions for all BOEs

The *(insert name of board of education or governing authority)* will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.

Required Language for Option to Combine Food and Beverage Exemptions

BOEs that vote “yes” to participate in the healthy food option may choose to combine the two separate food and beverage exemptions into one motion. This combined option replaces votes 2 and 3 above.

Required motion language for combined food and beverage exemptions:

The *(insert name of board of education or governing authority)* will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.



MOTIONS for Healthy Food Certification

Required Language for BOE Votes and Minutes for HFC

Vote 1: Required vote for participation in healthy food option of HFC

Motion:

Pursuant to C.G.S. Section 10-215f, the Regional School District 10 Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2026, through June 30, 2027. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

..

Required Language for Option to Combine Food and Beverage Exemptions

Required motion language for combined food and beverage exemptions:

Motion:

The Regional School District 10 Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-2219q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.