

# TIMBERLANE REGIONAL SCHOOL DISTRICT

*Serving the communities of Atkinson, Danville, Plaistow and Sandown*

*The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.*

## Deliberative Session

Timberlane Performing Arts Center  
40 Greenough Road, Plaistow, NH  
Thursday, February 7, 2013 7:00 PM

This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number 8. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

The Timberlane Regional School Board will meet immediately following the session to finalize the warrant for the official ballot.

Attached to this posting:

2013 Timberlane Regional School District Warrant  
2013 School Budget Form (MS-27)  
2013 Default Budget of the School

*Posted at:*

*Atkinson Academy  
Atkinson Town Offices  
\*Atkinson Community Center*

*Danville Elementary  
Danville Town Hall  
\*Danville Community Center*

*Plaistow Town Hall  
Performing Arts Center  
\*Pollard School*

*\*Polling locations*

*Sandown Central Elementary  
Sandown North Elementary  
\*Sandown Town Hall*

*[www.timberlane.net](http://www.timberlane.net)*

*Timberlane Regional High School  
Timberlane Regional Middle School  
Superintendent's Office*

# 2013 Timberlane Regional School District Warrant

## State of New Hampshire

To the inhabitants of the School District of the Towns of Atkinson, Danville, Plaistow, and Sandown, New Hampshire, qualified to vote in District affairs:

### First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Timberlane Performing Arts Center, Greenough Road, Plaistow, New Hampshire, on Thursday, the 7<sup>th</sup> day of February 2013, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number 8. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

### Second Session of Annual Meeting (Voting)

Voting on warrant articles number 1 through number 8 will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 12<sup>th</sup> day of March, 2013, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

Atkinson	Voting will be conducted at the Atkinson Community Center from 7am-8pm
Danville	Voting will be conducted at the Danville Community Center from 8am-7pm
Plaistow	Voting will be conducted at Pollard School from 7am-8pm
Sandown	Voting will be conducted at the Sandown Town Hall from 8am-8pm

### Article 1 - Election of Officers (March 12<sup>th</sup> only)

To choose the following school district officers:

Danville Voters	School Board Member	3-Year Term
Plaistow Voters	School Board Member	3-Year Term
Sandown Voters	School Board Member	3-Year Term
Atkinson Voters	Budget Committee Member	1-Year Term
Danville Voters	Budget Committee Member	3-Year Term
Plaistow Voters	Budget Committee Member	2-Year Term
Plaistow Voters	Budget Committee Member	3-Year Term
Sandown Voters	Budget Committee Member	3-Year Term

### Article 2 - Operating Budget

Shall the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$64,272,418**? Should this article be defeated, the operating budget shall be **\$64,418,761** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

***Recommended by the School Board 9-0***

***Recommended by the Budget Committee 8-0***

2013 TIMBERLANE REGIONAL SCHOOL DISTRICT WARRANT

**Article 3 – Capital Reserve Fund**

Shall the Timberlane Regional School District raise and appropriate up to **\$200,000** to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from the June 30, 2013 unassigned fund balance (surplus) available for transfer on July 1 of this year? (MAJORITY VOTE REQUIRED)

*(The funds for this article come from the 2012-2013 school budget surplus, not from additional taxes.)*

***Recommended by the School Board 9-0***  
***Recommended by the Budget Committee 8-0***

**Article 4 – Collective Bargaining Agreement (Timberlane Teachers’ Association)**

Shall the Timberlane Regional School District vote to approve the cost items included in the collective bargaining agreement reached between the Timberlane Teachers’ Association and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Cost Distribution	2013-14	2014-15	2015-16
	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Salaries	\$494,737	\$589,674	\$561,794
FICA	37,847	45,110	42,977
NH State Retirement	70,055	83,498	79,550
Medical	(204,436)	0	0
<b>TOTAL</b>	<b>\$398,203</b>	<b>\$718,281</b>	<b>\$684,321</b>

and further to raise and appropriate the sum of **\$398,203** for the 2013-14 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

***Recommended by the School Board 8-1***  
***Recommended by the Budget Committee 7-1***

**Article 5 - Authorization for Special Meeting on Cost Items**

Shall the Timberlane Regional School District, if Article 4 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 4 cost items only?

*(Without this Article the District would have to petition Superior Court for a Special School District Meeting. This saves the District the expense of attorney fees and court costs).*

***Recommended by the School Board 9-0***  
***Recommended by the Budget Committee 7-1***

**Article 6 – Fund Balance Retention (Surplus)**

Shall the Timberlane Regional School District vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year’s net assessment, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and over-expenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate, all in accordance with 198:4-b, II? (MAJORITY VOTE REQUIRED)

*Recommended by the School Board 8-1*  
*Recommended by the Budget Committee 8-0*

**Article 7 – General Acceptance of Reports**

Shall the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2012 Annual Report? (MAJORITY VOTE REQUIRED)

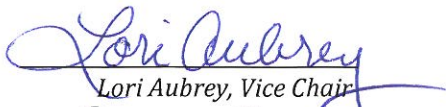
*Recommended by the School Board 9-0*


**Article 8 – SAU Budget on Warrant Petition by Donna Green et al**

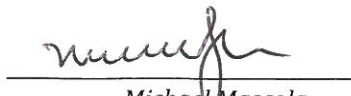
Shall the voters of the Timberlane Regional School District within School Administrative Unit number 55 adopt the provisions of RSA 194-C:9-b to allow for insertion of the school administrative unit budget as a separate warrant article at annual school district meetings? (MAJORITY VOTE REQUIRED)

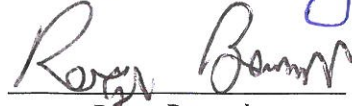
Given under our hands this 10<sup>th</sup> day of January 2013.

Timberlane Regional School Board

  
Lori Aubrey, Vice Chair

  
Robert Collins, Chair


  
Michael Mascola

  
Roger Barczak

  
Kate Delfino

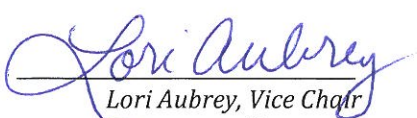
  
Nancy Steenson

  
Peter Bealo

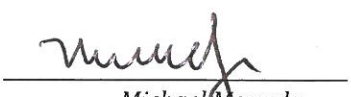
  
Elizabeth Kosta

  
Lisa Withee

A true copy of Warrant - Attest  
Timberlane Regional School Board

  
Lori Aubrey, Vice Chair

  
Robert Collins, Chair

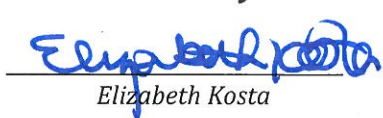
  
Michael Mascola

  
Roger Barczak

  
Kate Delfino

  
Nancy Steenson

  
Peter Bealo

  
Elizabeth Kosta

  
Lisa Withee

2013 TIMBERLANE REGIONAL SCHOOL DISTRICT WARRANT

# SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: Timberlane Regional School District, Plaistow NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014.

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 16, 2013

### BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Michelle M. O'Neil  
 Meg Spers  
 Cathy Fin  
 Catherine Rockford  
 Diane Rothwell

Donna M. Cohen  
 [Signature]  
 Roger Bennett

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

## Budget - School District of Timberlane Regional School District FY 2014

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>INSTRUCTION</b>								
1100-1199	Regular Programs		18,645,494	19,028,191	18,847,721		18,847,721	
1200-1299	Special Programs		7,710,555	8,301,145	8,382,169		8,382,169	
1300-1399	Vocational Programs		47,929	52,000	52,000		52,000	
1400-1499	Other Programs		886,527	966,052	984,920		984,920	
1500-1599	Non-Public Programs						0	
1600-1699	Adult/Continuing Ed. Programs		163,600	175,718	189,153		189,153	
1700-1799	Community/Jr.College Ed. Programs						0	
1800-1899	Community Service Programs				1		1	
<b>SUPPORT SERVICES</b>								
2000-2199	Student Support Services		3,144,650	3,320,101	3,258,971		3,258,971	
2200-2299	Instructional Staff Services		794,226	966,697	1,075,090		1,075,090	
<b>GENERAL ADMINISTRATION</b>								
2310 840	School Board Contingency							
2310-2319	Other School Board		184,410	169,510	169,510		169,510	
<b>EXECUTIVE ADMINISTRATION</b>								
2320-310	SAU Management Services		1,002,073	990,866	1,028,131		1,028,131	
2320-2399	All Other Administration		553,606	570,514	584,375		584,375	
2400-2499	School Administration Service		2,428,884	2,450,090	2,637,869		2,637,869	
2500-2599	Business		49,599	52,000	55,000		55,000	
2600-2699	Operation & Maintenance of Plant		3,171,195	3,681,050	3,709,200		3,709,200	
2700-2799	Student Transportation		2,488,364	2,639,653	2,701,612		2,701,612	
2800-2999	Support Service Central & Other		13,378,363	13,559,828	14,891,836		14,891,836	
<b>NON-INSTRUCTIONAL SERVICES</b>								
3100	Food Service Operations							
3200	Enterprise Operations							

Budget - School District of Timberlane Regional School District FY 2014

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuig Fiscal Year		Budget Committee's Approp. Ensuig Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>								
4100	Site Acquisition							
4200	Site Improvement		74,104	143,500	159,050		159,050	
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services		556,224	472,400	457,310		457,310	
4900	Other Facilities Acquisition and Construction Services							
<b>OTHER OUTLAYS</b>								
5110	Debt Service - Principal		1,600,000	1,600,000	1,600,000		1,600,000	
5120	Debt Service - Interest		714,000	630,000	546,000		546,000	
<b>FUND TRANSFERS</b>								
5220-5221	To Food Service		1,533,975	1,625,000	1,625,000		1,625,000	
5222-5229	To Other Special Revenue		1,858,932	1,427,500	1,317,500		1,317,500	
5230-5239	To Capital Projects		200,000	200,000				
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
<b>SUPPLEMENTAL</b>								
<b>DEFICIT</b>								
<b>Operating Budget Total</b>			61,186,707	63,021,817	64,272,418	0	64,272,418	0



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>REVENUE FROM LOCAL SOURCES</b>					
1300-1349	Tuition		250,000	250,000	250,000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		4,500	4,500	4,500
1600-1699	Food Service Sales		1,176,000	1,257,000	1,257,000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		464,889	418,000	418,000
<b>REVENUE FROM STATE SOURCES</b>					
3210	School Building Aid		1,103,811	1,103,810	1,103,810
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		475,000	500,000	500,000
3240-3249	Vocational Aid		10,000	12,000	12,000
3250	Adult Education				
3260	Child Nutrition		19,000	18,000	18,000
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>					
4100-4539	Federal Program Grants		1,350,000	1,240,000	1,240,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		430,000	350,000	350,000
4570	Disabilities Programs				
4580	Medicaid Distribution		450,000	450,000	450,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

Budget - School District of Timberlane Regional School District FY 2014

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>OTHER FINANCING SOURCES (Cont.)</b>					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	<b>Supplemental Appropriation (Contra)</b>				
	<b>Voted From Fund Balance</b>		200,000	200,000	200,000
	<b>Fund Balance to Reduce Taxes</b>		1,988,459	1,200,000	1,200,000
	<b>Total Estimated Revenue &amp; Credits</b>		7,921,659	7,003,310	7,003,310

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
<b>Operating Budget Appropriations Recommended (from page 3)</b>	63,021,817	64,272,418	64,272,418
<b>Special Warrant Articles Recommended (from page 4)</b>		398,203	398,203
<b>Individual Warrant Articles Recommended (from page 4)</b>	200,000	200,000	200,000
<b>TOTAL Appropriations Recommended</b>	63,221,817	64,870,621	64,870,621
Less: Amount of Estimated Revenues & Credits (from above)	(7,921,659)	(7,003,310)	(7,003,310)
Less: Amount of State Education Tax/Grant	(11,620,385)	(11,367,975)	(11,367,975)
Estimated Amount of Local Taxes to be Raised For Education	43,679,773	46,499,336	46,499,336

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

# DEFAULT BUDGET OF THE SCHOOL

OF: Timberlane Regional School District NH

Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Nancy Eileen*  
*Roger Benson*  
*Elizabeth Kosta*  
*Lisa Wythe*  
*Lou Aubrey*

*Kate Dupin*  
*Pat Ben*  
*Maryann*  
*Edith*

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

**Default Budget - School District of Timberlane Regional School District FY 2013-2014**

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>INSTRUCTION</b>					
1100-1199	Regular Programs	19,028,191	7,128		19,035,319
1200-1299	Special Programs	8,301,145	66,370		8,367,515
1300-1399	Vocational Programs	52,000			52,000
1400-1499	Other Programs	966,052		(19,000)	947,052
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs	175,718	13,434		189,152
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
<b>SUPPORT SERVICES (2000-2999)</b>					
2000-2199	Student Support Services	3,320,101	68,746		3,388,847
2200-2299	Instructional Staff Services	966,697	135,224		1,101,921
<b>GENERAL ADMINISTRATION</b>					
2310 840	School Board Contingency				
2310-2319	Other School Board	169,510			169,510
<b>EXECUTIVE ADMINISTRATION</b>					
2320-310	SAU Management Services	990,866	37,265		1,028,131
2320-2399	All Other Administration	570,514			570,514
2400-2499	School Administration Service	2,450,090	9,250		2,459,340
2500-2599	Business	52,000	3,000		55,000
2600-2699	Operation & Maintenance of Plant	3,681,050	17,035		3,698,085
2700-2799	Student Transportation	2,639,653	61,959		2,701,612
2800-2999	Support Service Central & Other	13,559,828	1,280,533		14,840,361
<b>NON-INSTRUCTIONAL SERVICES</b>					
3100	Food Service Operations				
3200	Enterprise Operations				
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>					
4100	Site Acquisition				
4200	Site Improvement	143,500			143,500
4300	Architectural/Engineering				
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction				
4600	Building Improvement Services	472,400			472,400
4900	Other Facilities Acquisition and Construction Services				

Default Budget - School District of Timberlane Regional School District FY 2013-2014

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>OTHER OUTLAYS (5000-5999)</b>					
5110	Debt Service - Principal	1,600,000			1,600,000
5120	Debt Service - Interest	630,000	(84,000)		546,000
<b>FUND TRANSFERS</b>					
5220-5221	To Food Service	1,625,000			1,625,000
5222-5229	To Other Special Revenue	1,427,500			1,427,500
5230-5239	To Capital Projects	200,000		(200,000)	0
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.				
	<b>SUPPLEMENTAL</b>				
	<b>DEFICIT</b>				
	<b>TOTAL</b>	<b>63,021,817</b>	<b>1,615,944</b>	<b>(219,000)</b>	<b>64,418,761</b>

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100	RIF and CCSS Curriculum	1490	Driver Ed Vehicle
1200	IEP Required Services	5120	Bond Interest
1600	Evening Division	5250	Capital Reserve
2112	Attendance/Tuancy		
2152	IEP Required Speech Services		
22XX	Prof Improvement CCSS		
2320	SAU Budget		
2410	Telephone		
2510	Medicaid Billing		
26xx	P/L Ins, ADHERA Insp & Utilities		
2660	SRO/Safety/Security		
27XX	Transprotation Contracts		
2900	Fringe Benefits		